

1. The Statement of Candidacy portion of each petition paper must be completely filled out and signed by the candidate(s) before being circulated (R.C. 3513.07, 3513.09, 3513.261).
  2. Candidates for county commissioner or judge must designate the term of office on the Declaration of Candidacy or Nominating Petition, if more than one office is to be elected at the election (R.C. 3513.08, 3513.28).
  3. Only qualified electors who are eligible to vote on the candidacy may sign a petition. An elector's qualifications are determined as of the date the petition is filed (R.C. 3501.38 (A)).
  4. Each signature, written in ink, must be an original signature of an elector or the elector's duly appointed attorney-in-fact who is acting pursuant to R.C. 3501.382. "Signature" is defined in statute as a person's written, cursive-style legal mark written in his or her own hand unless the elector does not use a cursive-style mark during the course of his or her regular business or legal affairs (R.C. 3501.38 (B), 3501.382, 3501.011).
  5. Each signer's residence address and the date of signing must be placed on the petition after the elector's signature. The voting address written on the petition must be the address appearing in the registration records of the board of elections (R.C. 3501.38 (C)).
  6. Petitions for a candidate for party nomination must be signed and circulated by persons who are members of the same political party as the candidate (R.C. 3513.07). An elector is considered to be a member of a political party if he or she voted in the primary election of that party within the preceding two calendar years, or if he or she did not vote in any other party's primary election within the preceding two calendar years (R.C. 3513.05, 7th paragraph).
  7. A candidate may circulate his or her own petition, although he or she may not sign his or her own petition as an elector. For purposes of circulating his or her own petition, a candidate is exempted from the party affiliation requirements described in number 6 of this section (R.C. 3513.191(C)(4)). A circulator may not sign the same petition paper that he or she is circulating. A circulator may, however, sign a petition paper being circulated for the same candidacy by a different circulator.
  8. A circulator must be at least 18 years of age (R.C. 3503.06(C)). (The Ohio residency requirement is not currently in place based on the preliminary injunction in *Citizens in Charge v. Husted*, Case: 2:13-cv-00935 (S.D. Ohio 11/13/13)).
  9. After circulating the petition, the circulator must sign a statement, under penalty of election falsification indicating the following:
    - a. The number of signatures contained on the petition;
    - b. That the circulator witnessed the affixing of each signature on the petition;
    - c. That all signers, to the best of the circulator's knowledge and belief, were qualified to sign; and
    - d. That each signature is, to the best of the circulator's knowledge and belief, the signature of the person whose signature it purports to be.
- If a circulator knowingly permits an unqualified person to sign a petition paper or permits a person to write a name other than the person's own on the petition paper, that petition paper is invalid; otherwise, the signature of a person not qualified to sign shall be rejected but shall not invalidate the other valid signatures on the petition paper (R.C. 3501.38(F)).
10. Once a candidate's petition has been filed with the appropriate election official, it cannot be changed, supplemented, or returned to the candidate.
  11. The original petition with the candidate's original signature must be filed at the same time as all part petitions are filed (R.C. 3501.38(K), 3513.09).
  12. Each petition paper shall be circulated by one person only, and shall contain signatures of qualified electors of one county only. When petitions are circulated in a district that contains more than one county, separate petition papers must be circulated in each county (R.C. 3501.38, 3513.05, 3513.07, 3513.261).
  13. No petition shall be accepted if it contains more than three times the minimum number of required signatures (R.C. 3513.05, 3513.257, 3513.259).
  14. All petitions must contain the following statement in boldface capital letters: "WHOEVER COMMITS ELECTION FALSIFICATION IS GUILTY OF A FELONY OF THE FIFTH DEGREE." (R.C. 3501.38(J), 3599.36).  
Note: The penalties for a fifth degree felony conviction are six to 12 months in prison and/or a fine of \$2,500.
  15. All petitions remain open for public inspection, under reasonable regulations, at the board of elections at which they were filed (R.C. 3513.05, 3513.262).

**Candidates: A comprehensive source of election information is the Secretary of State website at <http://www.sos.state.oh.us/> It is Candidate's responsibility to fully comply with Ohio election laws.**

Staff Use Only: Staff- Initials: \_\_\_\_\_

Name of Candidate: \_\_\_\_\_ Highlight or Circle Office Sought Below

**2017 Candidate Filing Information**  
**All filing deadlines are by 4 pm on the deadline date**

	Signature Requirements	Petition	Filing Fee	Deadline
<b>Bowling Green City - Partisan Election – All Mayor or Council-at-Large Offices have 4 year terms</b>				
Council-at-Large (2) - Major Party	50	2-I	\$45.00	2/1/17
Council-at-Large (2) – Minor Party	25	2-I	\$45.00	2/1/17
Council-at-Large (2) – Independent	60	3-N	\$45.00	5/1/17
Ward Council (1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> or 4 <sup>th</sup> ) - Major Party	25	2-I	\$45.00	2/1/17
Ward Council (1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> or 4 <sup>th</sup> ) - Minor Party	13	2-I	\$45.00	2/1/17
Ward Council (1 <sup>st</sup> Ward) – Independent	19	3-N	\$45.00	5/1/17
Ward Council (2 <sup>nd</sup> , 3 <sup>rd</sup> or 4 <sup>th</sup> Wards) – Independent	25	3-N	\$45.00	5/1/17
<b>Ward Council Offices have 2 year terms</b>				

<b>North Baltimore Village - Partisan Election – North Baltimore Offices have 4 year terms</b>				
Council (4) - Major Party	50	2-I	\$30.00	2/1/17
Council (4) - Minor Party	25	2-I	\$30.00	2/1/17
Council (4) -Independent	25	3-N	\$30.00	5/1/17

<b>Northwood City – Non-Partisan Election – Northwood Municipal Offices have 4 year terms</b>				
Council (4)	32	3-O	\$45.00	7/5/17
<small>Per City Charter an Acceptance of Nomination Must Accompany the Petitions at Filing</small>				

<b>Perrysburg City – Non-Partisan Election - Perrysburg Municipal Offices have 4 year terms</b>				
Mayor or Council (3), Council Unexpired Term (1)	50	3-O	\$45.00	7/5/17
<small>Per City Charter an Acceptance of Nomination Must Accompany the Petitions at Filing</small>				

<b>Rossford City – Non-Partisan Election - Rossford Municipal Offices have 4 year terms</b>				
Council (4)	48	3-O	\$45.00	9/1/17
<small>Per City Charter an Acceptance of Nomination Must Accompany the Petitions at Filing</small>				

<b>Village Offices — Non-Partisan Election - Village Offices have 4 year terms</b>				
<b>All Villages except Walbridge</b>				
Mayor - Unexpired Term (Bairdstown, Hoytville, Milton Center, Wayne)	25	3-O	\$30.00	8/9/17
Council (4) or Bd. of Public Affairs (1) (Bradner, Custer, Pemberville)	10	3-O	\$30.00	8/9/17

<b>Walbridge Village</b>				
Council (4)	50	3-O	\$30.00	8/9/17

<b>Township Offices – Non-Partisan Election – Full-Term Township Offices have 4 year terms</b>				
Trustee (2)	25	3-R	\$30.00	8/9/17
Fiscal Officer Unexpired Term (Washington Twp.)	25	3-R	\$30.00	8/9/17

<b>School Boards – Non-Partisan Election – School Board Members have 4 year terms</b>				
<b>All School Boards except BG:</b>				
Member (# of Seats on Ballot Varies)	25	3-T	\$30.00	8/9/17
Member - Unexpired Term (Northwood, Eastwood)	25	3-T	\$30.00	8/9/17
Bowling Green School Board Member (2)	75	3-T	\$30.00	8/9/17

<b>Wood Co. Educational Service Center –Non-Partisan Election–WCESC Seats have 4 year terms</b>				
Member (3)	50	3-W	\$30.00	8/9/17

**Information taken from the Secretary of State 2017 Ohio Candidate Requirement Guide and Bowling Green, Northwood, Perrysburg and Rossford City Charters**

**Contact Information:** Ohio Secretary of State 614-466-2585 or <http://www.sos.state.oh.us/SOS/upload/publications>  
 Wood County Board of Elections 419-354-9120 or <http://www.co.wood.oh.us/boe>

**BG & N. Baltimore Primary Election date 5/2/2017, if needed** **General Election date 11/7/2017**

**CANDIDATE ACKNOWLEDGEMENT OF RECEIPT OF INFORMATION**

I have verified that I have been given the correct petitions and I acknowledge it is my responsibility to fully comply with state law throughout the petition process.

**Candidate Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_