Wood Haven Health Care
Position Summary

Position: Dietary Aide Reports To: Dining Services Manager

Job Summary

Incorporates Wood Haven Health Care's philosophy and mission into daily job routine. The primary purpose of this position is to portion and prepare food and attend to the residents needs as it applies to the Dietary Department.

Essential Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Preparation of salads, desserts, nourishments and activity refreshments.
- Dishes up food items for service.
- Works on tray line and serves in dining room.
- Washes pots and pans and may be required to wash dishes.
- Prepares nutritional supplements, labels and send as ordered.
- Checks temperature of refrigerators and freezers as directed by the cook.
- Attend required in-services and monthly staff meetings.
- Other related duties as assigned.

Working Conditions and Physical Demands

- Stands and walks short distances most of the day.
- Stoops, reaches, lifts and carries food and equipment.
- Must be able to lift a minimum of 25-50 pounds.
- Exposure to hot and cold temperatures with sudden changes occurring when entering freezers and refrigerators.
- Exposure to hot food(s) and equipment.
- Handling of sharp knives and slicer.
- Exposure to aggressive and emotionally upset residents and family members.

Required Knowledge and Abilities

- Ability to read, speak, write and follow written and oral instructions.
- Must have basic knowledge of good sanitation and the use and care of equipment.
- Must understand diets and how substitutions can be made.

Qualifications

- Must be a minimum of 18 years of age.
- Previous experience in kitchen operations.

Wood County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.