

RESOLUTION NO. 19-01216

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
November 7, 2019.) November 14, 2019

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 7th day of November 2019 with the following members present: THEODORE H. BOWLUS and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for November 7, 2019 was as follows:

I. 9:19 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar and Clerk Sandy Long were also present. (Wood Haven Administrator Jeff Orłowski and Finance Manager Dan Scherger entered at 9:20 a.m.)

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

There was one out of state travel request submitted from Domestic Relations for Pamela Heringhaus to attend the Enhancing Judicial Skills in Domestic Violence Cases Workshop in Austin, Texas. (Sentinel-Tribune Editor Debbie Rogers entered at 9:22 a.m.) The personnel actions submitted were from Wood Haven to recommend new hire part-time Housekeeping Aide Mattison Hillard; from Information Technology a request to post an IT Support Technician II position and abolish IT Support Technician I position; from Job and Family Services for the resignation of Protective Services Worker 3 Abigail Batterton and request to post the position.

Commissioner Herringshaw moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All present voted aye and the motion carried.

III. -- Staff Reports

Wood Haven Monthly Update (9:25 a.m.) – Mr. Orłowski reviewed the attached information by highlighting some of the goals for Wood Haven during the upcoming year, including the Discharge to Home Congratulations and Dare to Dream Programs, as well as a Veterans Honor Wall. He stated he would like to explore offering a tier program for the STNA pay scale, hoping to reduce turn-over in employees. He would also like to offer a Leadership Academy to employees to help grow leaders from within. (WBGU Radio host Clint Corpe entered at 9:35 a.m.) Mr. Orłowski mentioned other goals which included opening a pub for a dinner option, encouraging residents to participate in four outings per month, and adding two family nights per month as well. He will be exploring a Cardiac Rehabilitation Program to provide to the community. Mr. Scherger stated that he will be working to identify financial challenges and create solutions. Mr. Orłowski was happy to report that Wood Haven has been selected as one of the Northwest Ohio Top Workplaces for the 5th year. The meeting concluded at 9:49 a.m. Mr. Orłowski and Mr. Scherger exited at this time.

Commissioner Herringshaw moved to recess until 10:00 a.m. Commissioner Bowlus seconded the motion. All present voted aye and the motion carried at 9:50 a.m.

Job and Family Service (JFS) Quarterly Update (10:03 a.m.) – Commissioner Herringshaw called the meeting back to order with Commissioner Bowlus, Mr. Kalmar, Ms. Long, JFS Director Dave Wigent, and JFS staff members Brandy Thomas, Shannon Talbott, Megan McGranahan and Christina Bradner present. Mr. Wigent shared the attached information which was referenced throughout the discussion. (Wood County Economic Development Executive Director Wade Gottschalk entered at 10:13 a.m.)

Mr. Wigent stated that Senate Bill 24 is in regards to establishing, within the Committee on Aging, new services regarding Alzheimer and Dementia. He also stated that an advisory council is working on ways to improve Adult Protective Services. He stated that the Department of Aging at the state level is looking at taking over all complaints, screening them and then sending them to the county level to be investigated. He stated he is very much opposed to this approach.

The Family First Prevention Act is in regards to the cost of kids in care. The multi-use system of care is a concern for many counties. This system may require JFS to end up taking care of delinquent children rather than those which are abused or neglected. Mr. Wigent stated this is not a concern for Wood County as the Juvenile Court Judge is very good with these type of issues. (BG Independent News journalist Jan McLaughlin entered at 10:29 a.m.) Mr. Wigent stated there is some concern that photos could be required on SNAP EBT cards to help prevent/reduce fraud. He stated this would be a huge expense and be unmanageable since one photo would be on the card, yet the card is usable by multiple members of a family. He mentioned the Glisson Circuit Court Decision regarding kinship providers. This would allow the state to set rules in the administrative code. Wood County currently doesn't pay kinship providers. This would cause concern regarding funding and custody decisions.

The Commissioners thanked him for the update. The meeting concluded at 10:37 a.m. Mr. Wigent, Ms. Thomas, Ms. Talbott, Ms. McGranahan and Ms. Bradner exited at this time.

Economic Development Quarterly Update (10:37 a.m.) – Mr. Gottschalk mentioned that the Economic Development Commission holiday reception will be held on December 12th. He stated that all economic development projects which began in 2019 are moving forward and on target for construction, completion and opening. Mr. Gottschalk mentioned the Community Reinvestment Area in Henry Township is moving forward and once in place will allow the township to implement Tax Increment Financing. He stated that development is slowing down, businesses are doing well and unemployment is very low. Mr. Gottschalk mentioned that he is working with BGSU on labor force issues and how to inform students of opportunities available in Wood County. The Commissioners thanked him for the update. The meeting concluded at 10:48 a.m.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All present voted aye and the motion carried at 10:48 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the motion and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes

Theodore H. Bowlus

CRAIG LAHOTE

yes

Craig Lahote

DORIS I. HERRINGSHAW, Ed.D.

yes

Doris I. Herringshaw

Board of County Commissioners,
Wood County, Ohio

Attest:

Sandy A. Long
Clerk of said Board

RESOLUTION INDEX

BUD - BUDGET/APPROPRIATIONS -ALL

19-01205 11/07/2019 PAYMENT FOR SERVICES - 3RD QUARTER 2019 FUEL, SIGNAGE AND VEHICLE REPAIR TRANSFERS.

19-01206 11/07/2019 TRANSFER OF FUNDS - VARIOUS FUNDS

19-01213 11/07/2019 ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS

19-01214 11/07/2019 SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS

COMM - COMMISSIONERS

19-01195 11/07/2019 APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 11/5/19

19-01196 11/07/2019 AUTHORIZE PAYMENT OF VOUCHERS

19-01197 11/07/2019 APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES

19-01198 11/07/2019 AUTHORIZING PAYMENT FOR ADMINISTRATIVE SERVICES FOR PLAN YEAR 2019 FROM THE WOOD COUNTY EMPLOYEE HEALTH BENEFIT TRUST FUND.

19-01199 11/07/2019 AUTHORIZE VARIOUS PERSONNEL ACTIONS

19-01200 11/07/2019 AUTHORIZING HEALTH INSURANCE COVERAGE FOR NOVEMBER 2019 WITH MERITAIN HEALTH FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND

19-01201 11/07/2019 AUTHORIZING PRESCRIPTION INSURANCE COVERAGE FOR NOVEMBER 2019 WITH PHARMACY BENEFIT DIRECT FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND

19-01202 11/07/2019 AUTHORIZE VISION INSURANCE COVERAGE FOR NOVEMBER 2019 FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND

19-01203 11/07/2019 AUTHORIZE DENTAL INSURANCE COVERAGE FOR NOVEMBER 2019 WITH DELTA DENTAL OF OHIO FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND

19-01204 11/07/2019 AUTHORIZE LIFE INSURANCE COVERAGE FOR NOVEMBER 2019 WITH METROPOLITAN LIFE FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND

19-01209 11/07/2019 AUTHORIZE ANDREW S. KALMAR, COUNTY ADMINISTRATOR, TO SIGN OFFICIAL BOND RELEASE FOR DAVID WIGENT, DIRECTOR, WOOD COUNTY JOB & FAMILY SERVICES

19-01215 11/07/2019 AUTHORIZING PAYMENT FOR EQUIPMENT, SUPPLIES & WELLNESS PROGRAMS FOR PLAN YEAR 2019, FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND.

DR - DOMESTIC RELATIONS

19-01212 11/07/2019 AUTHORIZE GRANT AWARD AGREEMENT WITH THE SUPREME COURT OF OHIO ON BEHALF OF DOMESTIC RELATIONS FOR REIMBURSEMENT OF TRAVEL EXPENSES.

ENGR - ENGINEER AND HIGHWAY GARAGE

RESOLUTION INDEX

19-01207 11/07/2019 AUTHORIZE ANDREW S. KALMAR, COUNTY ADMINISTRATOR TO SIGN WARRANTY DOCUMENT FOR DUMP TRUCKS PURCHASED FOR THE WOOD COUNTY ENGINEER.

19-01211 11/07/2019 PO#032048 - AMAZON CAPITAL SERVICES INC - AUTHORIZING THE PURCHASE OF A PACER ELECTRIC DRIVE WATER PUMP FOR THE HIGHWAY GARAGE. \$789.48

IT - INFORMATION TECHNOLOGY

19-01208 11/07/2019 AUTHORIZING AGREEMENT WITH DLT SOLUTIONS, LLC FOR THE PURCHASE OF SOLARWINDS NETFLOW TRAFFIC ANALYZER MODULE FOR SOLARWINDS NETWORK PERFORMANCE MONITOR SL500, SOLARWINDS ENGINEER'S TOOLSET PER SEAT LICENSE, SOLARWINDS DATABASE PERFORMANCE, AND SOLARWINDS NETWORK PERFORMANCE MONITOR SL500 FOR ALL COUNTY TECHNOLOGY.

PUB - PUBLIC DEFENDER

19-01210 11/07/2019 PO#673450 - DELL FINANCIAL SERVICES LLP - AUTHORIZING THE PURCHASE OF (3) REPLACEMENT DELL OPTIPLEX 3070 COMPUTERS FOR PUBLIC DEFENDERS. \$1,604.96

BRICK GOALS

OCTOBER 2019 - SEPTEMBER 2020



Emphasis on Providing Our Customers with an Outstanding Experience				
• Discharge to Home Congratulations Program		• Maintenance Courtesy Card Program		
• Veterans Honor Wall (8x10 Portrait)	• Dare-To-Dream fundraisers	• 100% Focus on Customer Service	• Message Therapy	• Final Goodbye Program
• 24 hour new admission welcome meeting with all department leaders		• Gift shop with homemade cookies	• Beautician Choice Cards in new admission packets (schedule separate days for 5 days of coverage)	• Rename the halls
• Scent Air for the Wood Haven Grill	• Update Beauty Shop • Focus on Service Recovery	• Welcome board for rehab rooms	• Grant 4 Dare-To-Dreams	• Environmental Courtesy Card Program
• Front and Therapy Doorway entrance update		• Shadow boxes in long-term halls • Add artwork to walls in rehab rooms	• Customer Satisfaction Score at 9.25 or higher	• Spa Day
Emphasis on the Right Hero Making the Difference		• EMPATHY class annually for current heroes • EMPATHY class quarterly for new heroes	• STNA Level I, II, III Tier Program • Turnover rate at or below 20%	• Probationary review with direct supervisor
• Hero Efficiency and Flexibility Guidelines	• 0 agency hours	• Roll-out Wood Haven's Nursing Mentoring Program	• Pre-Boarding Program • Leadership Academy	• Ensure that policies and procedures are being carried out consistently
• Be selected for Northwest Ohio Top Workplaces • Medtech certification for 3 STNAs	• Improve Hero satisfaction Survey Score to 4.20	• Roll-out Wood Haven's Onboarding Program • Top Hero Recognition Program	• Reliance online training 100% participation	
Emphasis on our Service	<u>Nursing Services</u>	• Regulatory success on first re-visit • American Health Care Association National Quality Silver Award	• Achieve CMS 5 Star rating • 5 Star Quality Measures	• Annual Survey with 6 or less citations with 0 Substandard
• Decrease return to hospital within 30 days to <10% • 4 Star or better staffing levels	• Alarm free • 0 Complaint surveys	<u>Dining Experiences</u>	• Resident Birthday Celebration Program • Training on food presentation (Molding)	• Fountain pop
• 3 Flavors of BG • 3 Theme Dinners	• Initial Assessment training for cooks	• Culinary Training for cooks • 20 or less room trays per meal	• Roll out Salad Bar Program • Meal delivery training	• Open The Wood Haven Pub
<u>Peer Best Activities and Volunteer Programs</u>	• 4 outings per month	• Pie Sale (For Dare-To-Dream) • Live Entertainment Series	• 2 Family Nights • Herb Garden	• Enhance outreach community events • Intergenerational experience
<u>Therapy Experiences</u>	• Cardiac Rehabilitation Program • Shopping Aisle Therapy	<u>Environmental Services Experiences</u>	• Resident clothes label program • Infection Control Process: Washing/Drying	• Clean Closet Program • Point Click Care training
Emphasis on our Growth		• Case Mix Index Score above State average (2.60) • Respond to referrals within 30 minutes	• Redesign web page • 3 Lunches with doctors	
• Occupancy at 76% (71 total census) or higher		• 35-50 sale calls per week	• Biannual Rehab Reunion	
Emphasis on our Earnings		• At financial plan for period	• Medicare and Managed care average daily census at budget or higher	• 2020 budgets for each department • 100% with Point Click Care documentation
• Patient Driven Payment Model	• Increase outpatient therapy by 75%	• Restructure therapy contract to match Patient Driven Payment Model	• Accounts Receivable days at or below 35 days	
• Overtime less than 4% of labor hours	• New Restorative Program	• Daily labor/overtime controls aligned with occupancy		

Wood County JFS Dashboard

November 7, 2019

Children's Services: Administrator – Sandi Carsey

Economic Impact on the Community- September 2019

Cost of Kids- \$196,070.44

ESA- \$3,644.06

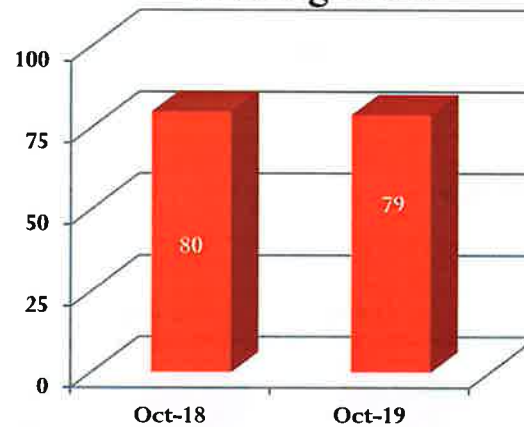
Chaffee- \$953.00

Significant Changes and Upcoming Events:

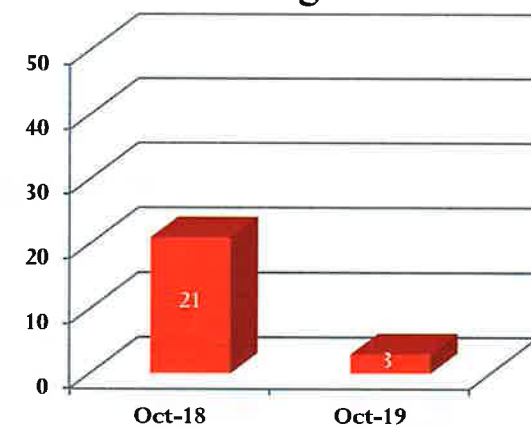
-Our shred event will be held on November 16th. Up to 5 bags/boxes of shredding will be done for a cash or toy donation.

-The Protective Services unit will be having a Santa Shop for our families this year. We will be receiving many donations from corporations, law enforcement, Levis Commons, etc. We are going to invite the families that we work with to come "shop" at our agency. They will be able to pick 2 gifts per child at no cost.

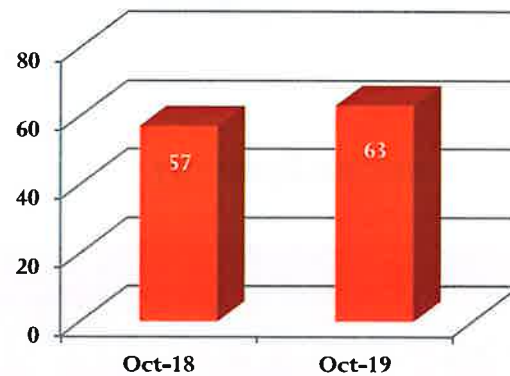
Traditional Response Investigations



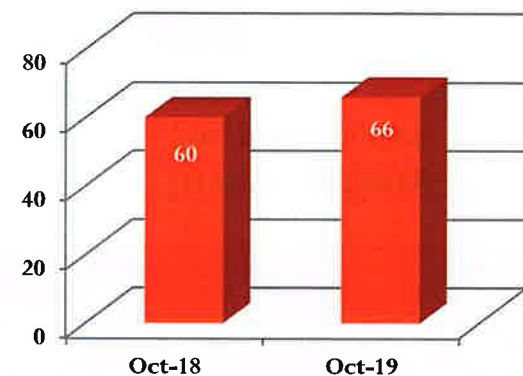
Alternative Response Investigations



Kids in Substitute Care



Protective Supervision



Income Maintenance Unit : Administrator – Laura Seifert

Economic Impact on the Community- October 2019

Medicaid- \$9,409,124 (September)

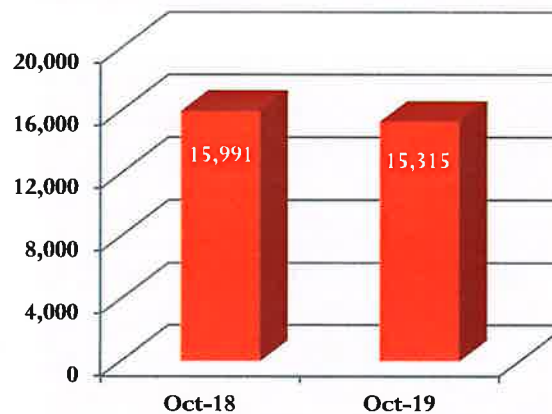
Food Assistance- \$675,019

OWF- \$76,598

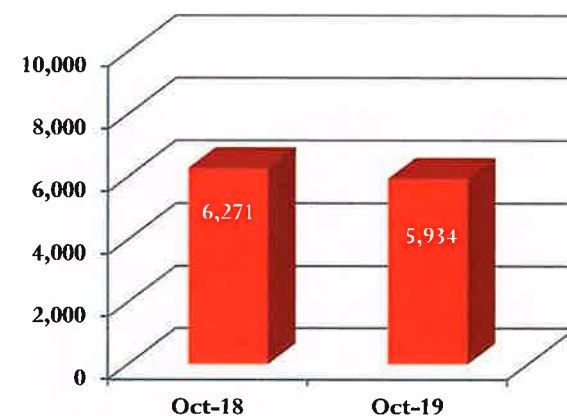
Significant Changes and Upcoming Events:

-Our unit is looking at conducting a Telecommute pilot for our eligibility workers. This pilot will consist of a small number of high performing employees in the Income Maintenance unit who will work at home one or two days per week. Working at home has become possible via remote access systems and capabilities provided by the State Office of Information Services including: MS Teams, One Drive, SharePoint, Surface Pro computers, VPN Tunneling, and Precinct Manager (county provided). We will be testing this concept this month. Associated policies are in the review process.

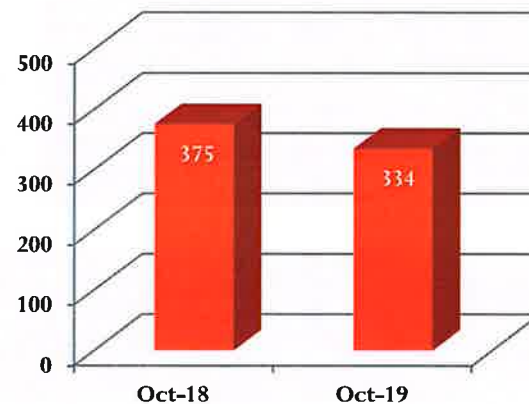
Medicaid



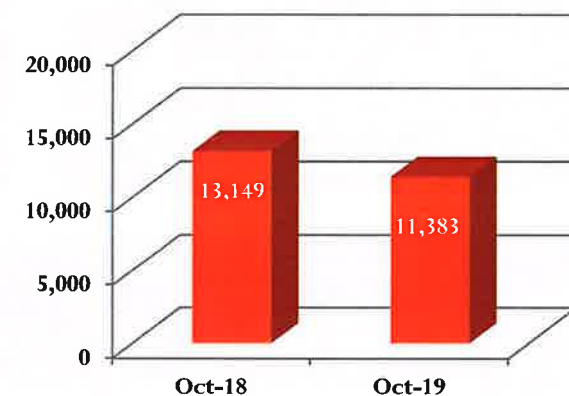
Food Assistance



OWF



C8 Call Center Calls Handled



* Calls taken by all nine C8 counties

Dashboard Acronyms:

APS- Adult Protective Services

AR- Alternative Response

CCMEP- Comprehensive Case Management and
Employment Program

ESA- Economic Services Funding

ITA- Individual Training Account

MAGI- Modified Adjusted Gross Income

MBIWD- Medicaid Buy-In for Workers with Disabilities

NET- Non-Emergency Transportation

OJT- On the Job Training

OWF- Ohio Works First

OWIP- Ohio Works Incentive Program

PRC- Prevention Retention and Contingency

SNAP- Supplemental Nutrition Assistance Program

TANF- Temporary Assistance for Needy Families

TR- Traditional Response

WEP- Work Experience Program

WIOA- Workforce Innovation and Opportunity Act

