

RESOLUTION NO. 19-01250

In the matter of approval of prior meeting) County Commissioners' Office,
minutes from the regular session held on) Wood County, Ohio
November 19, 2019.) November 21, 2019

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 19th day of November 2019 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for November 19, 2019 was as follows:

I. 9:16 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, Clerk Sandy Long and City of Fostoria Law Director Stephanie Kiser were also present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing
Authorize Payroll*

There were no out of state travel requests submitted. The personnel actions submitted were from Wood Haven to recommend hiring part-time Housekeeping Aide Mackenzie Dowling; from Job and Family Services for the resignation of Custodian Aide Kimberly Gaskin, recommending abolishing the position, and a request to post a new full-time Data Security Coordinator position.

Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Mr. Kalmar stated that he received a letter of request from Wood County Engineer John Musteric for funding to support the Wood County Transportation Improvement District (WCTID) for the remainder of 2019. The letter also listed the amount of funding requested for 2020. Mr. Kalmar asked the Commissioners if they were agreeable to the requested amount of \$19,542.00 of funding for 2019. The Commissioners all concurred to give the requested amount for 2019 out of the Economic Development funds.

Commissioner Herringshaw stated that she, as well as Senator Gavarone and Representative Ghanbari, gave a short presentation regarding county government to 6th grade students from Rossford and 8th grade students from Eastwood on Monday. The students visited with the Sheriff, Auditor, Treasurer, and a Common Pleas Court Judge. Time was spent in the Board of Elections and Emergency Management Agency offices and a presentation was provided by Historical Center Education Coordinator Mike McMaster. Visits with students from Otsego, Elmwood and Bowling Green schools have also been scheduled.

Ms. Kiser stated she is the new Law Director for the City of Fostoria. She stated that the City of Fostoria would like to request additional funding from Wood County for criminal prosecution. They currently receive \$2,040 annually from Wood County which is substantially lower than the \$12,050 received in 2015.

(Sentinel-Tribune Editor Debbie Rogers, Emergency Management Agency Director Jeff Klein, Deputy Director Erin Konecki and Administrative Assistant Suzette Hall entered at 9:25 a.m.)

Mr. Kalmar stated that up until 2015 Wood County did not have a system in place to calculate funding for criminal prosecution. The Ohio Revised Code states reimbursement is set however the Board of Commissioners sees fit. After review of all criminal prosecution costs for the county, the Commissioners came up with a formula to reimburse the Cities of Bowling Green, Perrysburg and Fostoria based on number of cases and assigned dollar amount. Ms. Kiser stated the amount of cases in Fostoria rose 14% from 2017 to 2018. Mrs. Stanley stated the reimbursement agreement is for 3 years and will be reviewed again for 2021. Ms. Kiser stated that the City of Fostoria is in fiscal emergency and has oversight from the State Auditor. At the State Auditors recommendation, she asked the Commissioners to consider a 4% increase in reimbursement for 2020 and moving forward. At the set reimbursement rate of \$2,040 for 2020 it would be an increase of \$80. She thanked the Commissioners for their time. Ms. Kiser exited at 9:35 a.m.

Emergency Management Agency (EMA) Quarterly Update (9:35 a.m.) – EMA Director Jeff Klein shared the attached information which was referenced throughout the discussion. (WBGU Radio Host Clint Corpe entered at 9:37 a.m. and Information Technology Director Ben Hendricks entered at 9:43 a.m.) The meeting concluded at 9:48 a.m. Mr. Klein, Ms. Konecki, Mrs. Hall and Mr. Corpe exited at this time.

Information Technology (IT) Quarterly Update (9:48 a.m.) – IT Director Ben Hendricks stated that he is processing through the clean out of county employee mailboxes. (BG Independent News journalist Jan McLaughlin entered at 9:50 a.m.) IT Support Technician II Julie Nieset is busy with PC upgrades as Windows 7 will no longer be supported in January. (Mr. Corpe entered at 9:52 a.m.) Mr. Hendricks stated he has reached out to department heads for any last minute PC purchases for 2019. The meeting concluded at 9:55 a.m. Mr. Hendricks exited at this time.

County Apiarist Michael Horst re: Update (9:56 a.m.) – Mr. Horst stated this is his 3rd year as the county apiarist. He mentioned that he recently attended a bee conference in Columbus for his continuing education and one topic discussed was the finding of soybean pollen in honey. He stated that he inspects hives once per year, looking for pests and disease. He mentioned that he has updated maps and routes and does a lot of electronic correspondence with beekeepers. Commissioner Herringshaw asked how many beekeepers are in Wood County. Mr. Horst stated there are approximately 95 consent beekeepers, however there are many non-consent as well.

Mr. Kalmar asked about the overall health of bees in Wood County. Mr. Horst stated they are generally healthy. Mr. Horst inspects hives for four counties and the state apiarist works in adjacent counties that have no inspector. Commissioner LaHote asked about the soybean pollen mentioned earlier. Mr. Horst stated that during the conference people were encouraged to bring in their honey to be inspected for soy presence. Unfortunately, at this time they do not have any numbers of how much production increase there is from this pollination.

Commissioner LaHote asked how a beekeeper produces queens. Mr. Horst stated that a daughter or virgin bee doesn't mate with anyone in her hive so she flies about 2 miles away from her hive to mate. She mates in mid-air with multiple drones who die once successful. She is then mated for life which is from three to five seasons. He stated this is why it is so important for surrounding hives be healthy. Mr.

Kalmar asked which type of bees are in Wood County. Mr. Horst stated they are European or Western honey bees. The Commissioners thanked Mr. Horst for his update. The meeting concluded at 10:22 a.m.

Commissioner Herringshaw moved to recess until the next scheduled meeting. Commissioner LaHote seconded the motion. All voted aye and the motion carried at 10:22 a.m.

Wood County Engineer John Musteric re: Stormwater (10:35 a.m.) – Commissioner Herringshaw called the meeting back to order with Commissioners LaHote and Bowlus, Mr. Kalmar, Mrs. Stanley, Ms. Long, Ms. Rogers and Engineer Musteric present. Commissioner Herringshaw stated that the Commissioners wanted to have further discussion with Mr. Musteric based on the Storm Water Feasibility Study that was presented on September 26, 2019. Mr. Musteric started by saying he would like to see the ditch petition process to continue throughout the county. However he would like to make some changes. He stated the storm water management and ditch maintenance process affect land owners in different ways. Storm water management is directed toward impervious area run-off as opposed to ditch drainage mainly from agricultural fields. He mentioned one issue is that most impervious areas are within corporation limits. For the storm water program to be effective, a municipality would need to opt-in for inclusion. An incorporated area cannot be forced to participate.

Mr. Musteric stated that Storm Water Coordinator Kevin Laughlin would like to concentrate on the northern portion of the county, which includes Lake, Middleton, Perrysburg and Troy Townships, as well as the cities of Northwood and Rossford and villages of Millbury and Walbridge. Mr. Laughlin will be reviewing existing areas under ditch maintenance to locate land already in this program which would exclude them from paying into a storm water program. Mr. Musteric stated that storm water programs have grants available to help reduce costs. Mr. Kalmar stated that the current storm water management program is handled through a cooperative agreement with the county and municipality each paying a portion and the remainder of the funding from permit fees. Commissioner LaHote asked whether a formula could be created to factor in land with a pond on site which handles any run-off. Mr. Musteric stated that is not currently a consideration. Mr. Musteric stated that storm water is a utility and should be treated like sanitary sewer and water lines. He also mentioned that most ditches under maintenance in the county do not have filter strips and they should.

Based on a call to Commissioner Bowlus from Eastwood Schools Superintendent Brent Welker, Mr. Kalmar asked Mr. Musteric about salt application on county roads. Mr. Musteric stated the highway department intends to use salt, ice control (an aggregate), and brine. There are 245 miles of county road and application depends on weather conditions. He stated there are times when there are hazardous conditions in the southern portion of the county and zero precipitation in the northern portion. The Commissioners thanked him for the update. The meeting concluded at 11:08 a.m.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 11:08 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it


RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner LaHote moved and Commissioner Bowlus seconded the motion and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes



CRAIG LAHOTE

yes




DORIS I. HERRINGSHAW, Ed.D.

yes



Board of County Commissioners,
Wood County, Ohio

Attest:


Clerk of said Board

RESOLUTION INDEX

BUD - BUDGET/APPROPRIATIONS -ALL

19-01241 11/19/2019 REIMBURSEMENT OF FUNDS - JOB & FAMILY SERVICES

19-01243 11/19/2019 ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS

19-01244 11/19/2019 SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS

19-01245 11/19/2019 REIMBURSEMENT OF FUNDS

19-01248 11/19/2019 PAYMENT FOR SERVICES - JUVENILE RESIDENTIAL CENTER NATURAL GAS FOR THE PERIOD OF 10/14/19 - 11/12/19 AND MAINTENANCE STAFF FOR NOVEMBER, 2019.

COMM - COMMISSIONERS

19-01237 11/19/2019 APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 11/14/19

19-01238 11/19/2019 AUTHORIZE PAYMENT OF VOUCHERS

19-01239 11/19/2019 APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES

19-01240 11/19/2019 AUTHORIZE VARIOUS PERSONNEL ACTIONS

19-01249 11/19/2019 AUTHORIZING PAYMENT OF VISION CLAIMS FROM THE WOOD COUNTY EMPLOYEES' TRUST INSURANCE FUND FOR THE MONTH OF NOVEMBER, 2019.

ENGR - ENGINEER AND HIGHWAY GARAGE

19-01242 11/19/2019 AUTHORIZE AMENDMENT TO LPA AGREEMENT WITH OHIO DEPARTMENT OF TRANSPORTATION FOR FEDERAL FUNDING OF PAVEMENT MARKINGS ON WOOD COUNTY ROADS.

19-01247 11/19/2019 AMENDING THE ASSESSMENT COLLECTION YEARS FOR SINGLE COUNTY DITCH NO. 2480 PETITIONED BY GERALD MOSER, MIDDLETON TOWNSHIP, WOOD COUNTY, OHIO.

LAND - LANDFILL

19-01246 11/19/2019 AUTHORIZE AGREEMENT WITH BASOL MAINTENANCE SERVICE, INC. TO PROVIDE JANITORIAL SERVICES AT THE WOOD COUNTY LANDFILL.

WOOD COUNTY E.M.A.

2019 4th QUARTER EMA/LEPC UPDATE w/BCC

11/19/19

FINANCE/GRANTS UPDATE

- **Emergency Management Performance Grant (EMPG FY'18)**
The 2018 EMPG amount is \$94,317 and has been completed
- **Emergency Management Performance Grant (EMPG FY'19)**
The 2019 is the same as 2018 \$94,317 with an application deadline of December 6, 2019. This is a 50/50 match grant that is used for operations (salaries & benefits).

CodeRED

- We continue the set-up process internally for the County. We have met with the Sherriff's Office to discuss any concerns that have arisen and continued use in the future.

CMS-Skilled Nursing Facility Exercise

- Erin met with skilled nursing facilities in the county to plan an exercise. This exercise was held October 24, 2019 via email and after action meeting November 7, 2019. This exercise was based on a tornado warning and how they would respond.

PLANNING/TRAINING UPDATE

- Jeff, Erin and Suzette attended the "Black Sky" Table Top Exercise at Lucas County EMA.
- Jeff attended the Ohio EMA Training Council Meeting at Ohio EMA.
- Jeff and Erin attended Zoonotic Disease Outbreak hosted by BGSU.
- Jeff, Erin and Suzette attended OEMA Conference October 10, 2019 at the WigWam Center
- Erin attended Mass Fatalities training September 17-18
- Jeff and Erin attended Davis Besse Dry Run Review November 13, 2019

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

- Next Meeting is 7:30am November 21, 2019 at the Wood County Hospital
- Wood County is the Fiscal agent and is on the Speaker Committee for the NW Ohio LEPC Haz Mat Conference in January 2020.
- Jeff, Erin and Suzette attended LEPC Conference October 9, 2019 at the WigWam Center
- Jeff, Erin and Suzette assisted Defiance and Williams County LEPC Full Scale Exercise

OTHER EMA/LEPC ACTIVITIES

- Public Safety Talks: Kiwanis Club, Millbury Block Watch, Grand Rapids, Walbridge and Wayne Senior Centers.
- Provided input for the Seneca County Mitigation Plan.

