

**RESOLUTION NO. 19-01003**

In the matter of approval of prior meeting ) County Commissioners’ Office,  
minutes from the regular session held on ) Wood County, Ohio  
September 12, 2019. ) September 17, 2019

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 12<sup>th</sup> day of September 2019 with the following members present: THEODORE H. BOWLUS and DORIS I. HERRINGSHAW; and

*WHEREAS*, the Commissioners’ Agenda for September 12, 2019 was as follows:

*I. 9:26 a.m. -- Reading of minutes from preceding meeting*

Commissioner Herringshaw called the meeting to order and waived the reading of the prior meeting minutes. Administrator Andrew Kalmar and Clerk Sandy Long were also present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing*

There were no out of state travel requests submitted. Resolutions will be considered later in the day’s session.

*III. -- Staff Reports*

Board of Developmental Disabilities (Board of DD) Quarterly Update (9:27 a.m.) – Board of DD Superintendent Brent Baer provided the attached information which was referenced throughout the discussion. Steve Foster, Director of Fiscal Services and Ed Metzger, Board President were also present. Mr. Baer mentioned the Board of DD offers remote support creating independence for many clients. The technology based service has been made possible through grants, capital assistance and approximately \$40,000 of local funds. Wood County Board of DD was the first in the state to offer a home with the technology based service allowing for an overnight stay to test drive the system. One staff member is capable of monitoring up to 20 clients using this technology.

Mr. Baer stated that plans for changes to all 3 building entrances for security purposes will be presented to the Board in November, and be integrated into the capital improvement budget for 2020. He is hopeful this project will go out for bid in January. Mr. Baer also mentioned the plans to build a new storage facility at the Gypsy Lane Complex. This will be funded by the sale of the 15,000 square foot building on Fairview Avenue which is the current storage facility. A portion of the new storage facility will be utilized by a few other county agencies.

Mr. Baer stated that an updated webpage, allowing for a separation from the Wood Lane name, will be released on September 16<sup>th</sup>. Mr. Baer also stated that the Community Carnival held in August had a great turn out and they intend to make it an annual event.

Mr. Baer thanked the Commissioners for inviting him to provide the quarterly updates. The Commissioners stated their appreciation for the updates which helps them know more about what is happening within the county. The meeting concluded at 10:00 a.m. Mr. Baer, Mr. Foster and Mr. Metzger exited at this time.

Workers' Compensation Update (10:01 a.m.) – Human Resources/Benefits Manager Pam Boyer was joined by Risk Coordinator Erica Noel and Kelly Lowry, Client Services Manager from CompManagement to provide the workers' compensation update. Please see the attached information which was referenced throughout the discussion. The meeting concluded at 10:18 a.m. Mrs. Boyer, Mrs. Noel and Ms. Lowry exited at this time.

Mr. Kalmar stated the personnel actions submitted were from Wood Haven to amend resolution 19-00940 to reflect correct employee number for LPN Carol Rife and to abolish the vacant Account Clerk II position; from Job and Family Services to recommend hiring full-time Protective Services Worker 3 Alysa Pipkin.

Commissioner Bowlus moved to approve the resolutions on the attached listing and Commissioner Herringshaw seconded the motion. All present voted aye and the motion carried.

Mr. Kalmar mentioned that a discussion will be held during session on Tuesday regarding a potential Community Reinvestment Area in Henry Township.

*IV. -- Open Forum Citizens Comments/Concerns*

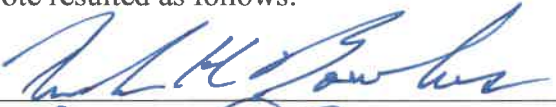
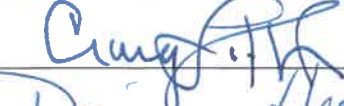

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All present voted aye and the motion carried at 10:21 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

*RESOLVED*, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

*RESOLVED*, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the motion and the roll being called on its adoption, the vote resulted as follows:

<i>DR. THEODORE H. BOWLUS</i>	<u>yes</u>	
<i>CRAIG LAHOTE</i>	<u>yes</u>	
<i>DORIS I. HERRINGSHAW, Ed.D.</i>	<u>yes</u>	

*Board of County Commissioners,  
Wood County, Ohio*

Attest: Sandy A. Long  
Clerk of said Board

**RESOLUTION INDEX**

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**BUD - BUDGET/APPROPRIATIONS -ALL**

19-00996 09/12/2019 PAYMENT FOR SERVICES - JUVENILE RESIDENTIAL CENTER NATURAL GAS FOR THE PERIOD OF 6/14/19 - 8/14/19 AND MAINTENANCE STAFF FOR JULY - AUGUST, 2019.

19-00998 09/12/2019 PAYMENT FOR SERVICES - ECONOMIC DEVELOPMENT SEPTEMBER 2019 LEASE PAYMENT.

19-00999 09/12/2019 PAYMENT FOR SERVICES - NORTHWEST COMMUNITY CORRECTIONS CENTER MAINTENANCE STAFF FOR SEPTEMBER 2019.

19-01001 09/12/2019 ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS

19-01002 09/12/2019 SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS

**COMM - COMMISSIONERS**

19-00993 09/12/2019 APPROVE PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 9/10/19

19-00994 09/12/2019 AUTHORIZE PAYMENT OF VOUCHERS

19-00995 09/12/2019 APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES

19-00997 09/12/2019 AUTHORIZE VARIOUS PERSONNEL ACTIONS

19-01000 09/12/2019 APPROVING PERMITS AS ISSUED BY THE WOOD COUNTY ENGINEER TO UTILITY COMPANIES TO PLACE UTILITIES IN OR ACROSS ROAD RIGHT-OF-WAYS IN WOOD COUNTY, OHIO FOR THE MONTH OF AUGUST, 2019

**Commissioner's Update**  
**September 12, 2019**

1. Remote Support
2. Entrance Security
3. Storage Facility
4. Updated Webpage ([www.woodcountydd.org](http://www.woodcountydd.org))
5. Transition Update
6. DSP Appreciation Week
  - DSP Wage Rate in State budget (Budget Commission)
    - o Current Rate: \$11.21/hr
    - o 1/1/20 \$12.82/hr
    - o 1/1/21 \$13.23/hr
7. Community Carnival (400 in attendance)
8. FC2 Participation
  - Multi-System Youth
  - Children's respite
  - Wraparound
9. Thank you

## Preparing for the Future

- 659 people served by the Wood County Board of DD serves are under the age of 22, which equates to 57% of our current population.



### “Those who transition well live well.”

- Early Intervention Service Coordination began 6/1/18.
- Traditional model serves until the 3<sup>rd</sup> birthday
- WCBDD model follows until age 8/grade 3
  - Allows for development of parent support from pre-school to grade school
  - Improves outcomes for students due to school navigation
- Development of a Student to Adult Life Transition (SALT) Program. The focus is to increase the quality transitions for individuals receiving school services.
  - SALT model developed and approved by the WCBDD in November of 2018.
  - Focused interventions and career exploration for individuals ages 15 to 22
- Implementation of SALT Program on schedule for Fall of 2019

**Workers' Compensation & Work Safety Program  
Ongoing Update Presented to Board  
September 12, 2019**

**BWC Updates**

Kelly Lowry

BWC Rates for Public Employers

Billion Back: Approx. \$150K 88% of 2017 policy year (admin & claims)

\$329,810 for 2016 policy year; \$282,065 for 2015 policy year

Group Retro Performance in 2019:

2015: \$44,922 refund (final snapshot)

2016: \$44,116 refund (2nd snapshot)

**2020 Budget & Charge for Services**

Pam Boyer

2020 Charge for Service: .0109 x 2019 payroll

Collects 2020 DOI financial claim liability; administrative expenses (CMI & personnel)

Collects BWC Admin Charge for 2021 paid in Dec. 2020 (saves approx. \$3K or 2%)

Admin premium based on projected 2021 payroll \$49.2M (- finance & pre-taxed)

Auxiliary pay directly based on higher rate

**Workers' Comp Fund Balances (as of Aug 31)**

<u>Policy Period</u>	<u>Policy Type</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
7/1/2008 Ongoing*	Self Ins (15K Med Only) - 039	\$4,149,930	\$4,228,417	\$4,312,882
2008-2014	Individual Retro Rated II - 046	\$1,079,712	\$1,079,239	\$1,087,576
2015-2016	Group Retro Rated - 048	\$ 345,884	\$ 748,889	\$ 358,192
1/1/2017	Individual Retro Rated III - 040	\$ 845,900	\$ 612,984	\$ 417,168
	<b>Total Balance</b>	<b>\$6,421,426</b>	<b>\$6,669,529</b>	<b>\$6,175,818</b>

\* Not available with Group Retro Rated Policy in 2015-2016

Charge for Services waived 2010-2014, funded from 039 Fund. Total transfer \$2.297M (saved GenFund \$932K)

Charge for Services waived 2019, funded from 048 Fund.

**Next Meeting: 2020**

**ATTENDANCE ROSTER**

The following persons were in attendance at a public meeting/hearing of the Board of County

Commissioners on the 12<sup>th</sup> day of September, 2019.

**PLEASE PRINT**

**NAME**

**DEPARTMENT/ADDRESS**

Brent Bauer

WC Bd of DD

ED Metzger

|

Steve Foster

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