

RESOLUTION NO. 19-01029

In the matter of approval of prior meeting) County Commissioners' Office,
minutes from the regular session held on) Wood County, Ohio
September 19, 2019.) September 24, 2019

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 19th day of September 2019 with the following members present: THEODORE H. BOWLUS and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for September 19, 2019 was as follows:

I. 9:17 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, Clerk Sandy Long, as well as Wood County Port Authority Board member Ed Nagle and Residential Board of Appeals board member Connie Workman, were also present. (Commissioner Craig LaHote entered at 9:18 a.m.)

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

There were no out of state travel requests submitted. The personnel actions submitted were from the Commissioners’ Office to recommend a change of pay grade for the Human Resources Manager and the Benefits Coordinator positions and to change the rate of pay for Pamela Boyer and Cheryl Albrecht respectively, for the advancement of one step within the pay grade for Benefits Clerk April Hugg and for the change of pay grade and title change for the Personnel Coordinator position to Assistant Human Resources Manager and to advance Janese Diem to these changes accordingly.

III. -- Staff Reports

Ed Nagle re: Reappointment to the Wood County Port Authority Board (9:24 a.m.) – Mr. Nagle stated that he has recently been appointed to the finance committee for the Port Authority and is pleased to be asked to continue serving on the Board. The Commissioners thanked him for his willingness to be reappointed. Photos were taken and Mr. Nagle exited at 9:28 a.m.

Reappointment of Members to the Residential Board of Appeals (9:28 a.m.) – Ms. Workman stated that she has been a custom home builder for 30 years and has served on the Residential Board of Appeals since 2000. The Commissioners thanked Ms. Workman for her continued service on this Board.

Commissioner LaHote moved to approve the resolutions on the attached listing which included the reappointment of Mr. Nagle to the Wood County Port Authority Board and Ms. Workman to the Residential Board of Appeals. Commissioner Bowlus seconded the motion. All voted aye and the motion carried. Photos were taken of Ms. Workman with the Commissioners and the meeting concluded at 9:34 a.m. Ms. Workman exited at this time.

Introduction of New Planning Commission Planner Jamie Stanley (9:35 a.m.) – Planning Commission Director Dave Steiner introduced Ms. Stanley to the Commissioners. Ms. Stanley stated that she holds a master degree in public administration. Ms. Stanley served on the Lake Township zoning board for many years prior to becoming the Lake Township Zoning Inspector. The Commissioners welcomed Ms. Stanley to the team of Wood County employees. Photos were taken. The meeting concluded at 9:39 a.m. Mr. Steiner and Ms. Stanley exited at this time.

Mr. Kalmar reminded the Commissioners that a town hall meeting has been scheduled for Tuesday evening in the Village of Risingsun.

Insurance Update (9:41 a.m.) – Human Resources Manager Pam Boyer was joined by Benefits Coordinator Cheryl Albrecht, Benefits Clerk April Hugg and Jason Beaver of Mercer Consulting, to provide the attached information. The Commissioners agreed to move forward with implementing the recommended wellness programs for 2020. The meeting concluded at 10:11 a.m. Mrs. Boyer, Ms. Albrecht, Mrs. Hugg and Mr. Beaver exited at this time.

Mr. Kalmar mentioned that the ground breaking ceremony for the new Committee on Aging building will be held tomorrow at 10:30 a.m.

IV. -- *Open Forum Citizens Comments/Concerns*

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner LaHote seconded the motion. All voted aye and the motion carried at 10:13 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Bowlus moved and Commissioner Herringshaw seconded the motion and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS yes Theodore H. Bowlus

CRAIG LAHOTE _____ ABSENT

DORIS I. HERRINGSHAW, Ed.D. yes Doris I. Herringshaw
Board of County Commissioners,
Wood County, Ohio

Attest: Sandy A. Long
Clerk of said Board

RESOLUTION INDEX

BUD - BUDGET/APPROPRIATIONS -ALL

19-01022 09/19/2019 PAYMENT FOR SERVICES - FUEL FACILITY FOR AUGUST 2019.
19-01023 09/19/2019 ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS
19-01024 09/19/2019 REIMBURSEMENT OF FUNDS - JOB & FAMILY SERVICES
19-01025 09/19/2019 SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS

COMM - COMMISSIONERS

19-01018 09/19/2019 APPROVE PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON
9/17/19
19-01019 09/19/2019 AUTHORIZE PAYMENT OF VOUCHERS
19-01020 09/19/2019 APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY
EMPLOYEES
19-01021 09/19/2019 AUTHORIZE VARIOUS PERSONNEL ACTIONS
19-01027 09/19/2019 REAPPOINTING MEMBERS TO SERVE ON THE WOOD COUNTY RESIDENTIAL
BOARD OF APPEALS (TERM EXP 12/31/2024)
19-01028 09/19/2019 REAPPOINTING ED NAGLE TO SERVE ON THE WOOD COUNTY PORT
AUTHORITY BOARD (TERM EXP 12/31/2023)

IT - INFORMATION TECHNOLOGY

19-01026 09/19/2019 AUTHORIZE AGREEMENT WITH AKTION ASSOCIATES, INC FOR THE
RENEWAL OF THE IBM PASSPORT SOFTWARE SUBSCRIPTION AND SUPPORT
FOR LOTUS.

Wood County Employee Health Benefits Plan
 2020 Wellness Program Recommendations
 Programs & Costs Occurred in 2020 (regardless when paid)

Program	Details	Est. Users	Est. Unit Cost	Est. Cost	Total Est. Program Cost
Wellness Screenings - Annual Anytime		50			\$5,206.50
Employees and Spouses	WC Hospital Consultation	50	\$58.00	\$2,900.00	
Bill "No Shows" (w/o 24 hr notice)	Lab	50	\$40.00	\$2,000.00	
On-Site Coach (\$50 per hour)	Occult (10%)	5	\$10.50	\$52.50	
(At hospital on county time)	PSA Optional	0	\$25.00	\$0.00	
On site locations TBD	Follow-up (65%)	32	\$7.00	\$224.00	
	Missed appointments (billed to emp)	2	\$15.00	\$30.00	
Wellness Screenings - New Enrollees		160			\$16,567.50
Employees and Spouses	WC Hospital Consultation	160	\$58.00	\$9,280.00	
Bill "No Shows" (w/o 24 hr notice)	Lab (HgA1C & Lipid Profile)	160	\$40.00	\$6,400.00	
	Occult (5%)	11	\$10.50	\$115.50	
	PSA Optional	1	\$25.00	\$25.00	
	Follow-up (60%)	96	\$7.00	\$672.00	
	Missed Appointments (billed to emp)	5	\$15.00	\$75.00	
Fitness Program		200			\$21,000.00
First \$ retro reimbursement up to:	Jan - June: 30-59 visits	60	\$75.00	\$4,500.00	
\$75/\$150 (3 max) per 6 months	Jan - June: 60+ visits	40	\$150.00	\$6,000.00	
	July - Dec: 30-59 visits	60	\$75.00	\$4,500.00	
	July - Dec: 60+ visits	40	\$150.00	\$6,000.00	
Summer Swim		20			\$1,000.00
First \$ retro reimbursement	\$50 per unit - 3 max				
May - Sept	Memorial Day - Labor Day	20	\$50.00	\$1,000.00	
Employees Assistance Program		945			\$13,721.40
	Health contracts	945	\$1.21	\$13,721.40	
Tobacco Termination		1			\$150.00
	\$150 max thru EAP	1	\$150.00	\$150.00	
Employee Picnic & Safety Fair (June)					\$325.00
11:00 - 1:30 (2.5 hrs)	Game Prizes			\$100.00	
1 screener x 2.5 hrs \$90 per hour	Dexascan	2.5	\$90.00	\$225.00	
Screening only \$25 per hour/per screener	Blood Pressure - Hospital		\$0.00	\$0.00	
Monthly Challenges/Anytime Challenges					\$500.00
	Prizes	10	\$50.00	\$500.00	
Lunch & Learns - 11:45 & 12:45					\$0.00
Dates & Locations TBD	Subject TBD	10			
Dates & Locations TBD	Subject TBD	10			
Dates & Locations TBD	Subject TBD	10			
Dates & Locations TBD	Subject TBD	10			
Other Events					\$0.00
Wellness Collaborative Events					
Poker Walk at BGSU					
National Health & Fitness Day Walk	May 2020 Date TBD				
Annual Insurance Meetings	Nov				
Wellness Rewards					\$4,000.00
	Deductible Credit earned in 2019	30	\$25.00	\$750.00	
	for use in 2020	30	\$50.00	\$1,500.00	
		10	\$75.00	\$750.00	
		10	\$100.00	\$1,000.00	
	Meritain Processing			\$750.00	
Total Annual Costs					\$63,220.40
Approx. Employer Cost Per Employee/Year		85%	Per Plan/Month	Per Month Total	\$56.86
Approx. Employee Cost Per Employee/Year		15%			\$10.03

