

RESOLUTION NO. 20-00422

In the matter of approval of prior meeting)	County Commissioners' Office,
minutes from the regular session held on)	Wood County, Ohio
April 7, 2020.)	April 14, 2020

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met via teleconference in regular session on the 7th day of April 2020 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for April 7, 2020 was as follows:

I. 9:24 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested the reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, Clerk Sandy Long and Information Technology Director Ben Hendricks were also present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing
Authorize Payroll*

There were no travel requests submitted. The personnel actions submitted were from Wood Haven to recommend new hire part-time Dietary Aide Benjamin White and intermittent STNA Brylie Short, to cancel the appointment of STNA Sarah Steibel, the resignation of STNA Sara Stephenson, amend resolution 20-00332 to extend ending date for Receptionist Joyce Sarver, recommend one day suspension without pay for Environmental Supervisor Lydia Sifuentes, change of pay rate due to completion of probationary period for Human Resources Coordinator Tiffany Rettig, request personal leave without pay for Activity Leader Jodi Pahl and LPN Monica O’Connor.

Commissioner LaHote moved to approve the resolutions on the attached listing with the exception of resolutions 20-00402 (requests for travel) and 20-00405 (supplemental appropriations) which will be voided and resolution 20-00418 (telework policy) which will be tabled. Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Mr. Kalmar stated that he spoke with the Commissioners’ department heads on Monday and all offices seem to be working well and are utilizing staff as much as possible either by working from home or well separated work at county facilities. Child Support Enforcement Agency Director Frank McLaughlin noted that the government issued stimulus checks can be claimed for arrearage in child support. Wood Haven Administrator Jeff Orłowski stated the current census is 82, current supplies are sufficient, and staffing is a challenge, but they are doing well. Commissioner Bowlus voiced concern with staffing. Mr. Kalmar stated that Wood Haven will staff as needed and that some staff members such as Community Relations Director Chris Stearns, who is a Registered Nurse, has been working the floor. He also stated the census should help boost revenue. Mr. Kalmar

suggested sending pizza to all 3 shifts on Friday. The Commissioners agreed this would be a good idea.

Mr. Kalmar stated there have been some issues regarding the recycling locations in the Villages of Bloomdale and Grand Rapids. Once the bins are full some residents have left items scattered on the ground. Mr. Kalmar has spoken with Village of Grand Rapids Administrator Chad Hoffman to try and find a remedy for the situation. The Sheriff has offered to check on the site as part of their patrols in the village. Former Commissioner Tim Brown provided Mr. Kalmar with information for the Grand Rapids Facebook page. Mrs. Stanley stated that Facilities Director Steve Blausey offered some of his staff to clean up both sites today. Mrs. Stanley stated this is fine for right now, but cannot become a permanent solution. She stated that residents need to understand if the bins are full they will need to come back rather than leaving items on the ground. She also mentioned that at most of the other recycling locations the political entities are engaged with helping maintain the sites.

Mr. Kalmar stated that Work Leads to Independence (WLI) has notified the county they will end their recycling service on May 1st. Mr. Kalmar stated that at this time we have no way to accommodate disposal of recycling as the BG Recycling Center is currently closed. Beginning May 1st, recycling will need to be placed in the trash. Mrs. Stanley stated that other options will be reviewed in the coming months. She also mentioned that people are cleaning for spring and finding items that need to be disposed of at the Landfill. Currently the Landfill is closed to the general public due to the COVID-19 pandemic. She maintains the closure is the right thing to do at this time.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner LaHote moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:50 a.m.

V. 10:00 a.m. -- Conference Call with Villages and Townships re: Update on the Coronavirus from Health Commissioner Ben Batey and Emergency Management Agency (EMA) Director Jeff Klein

Each mayor of all Wood County municipalities as well as trustees of each township were contacted and invited to participate in the conference call for an update on the Coronavirus. The Wood County Commissioners, State Representative Haraz Ghanbari, and Mr. Batey participated via teleconference. Mr. Kalmar, Mrs. Stanley, Ms. Long, Mr. Hendricks, EMA Director Jeff Klein, EMA Administrative Assistant Suzette Hall, and Wood County Engineer Road Project Manager Jason Sisco were also present for the update.

Mr. Batey stated that the Health Department has received many phone calls from residents who are symptomatic, but not bad enough to be tested. He stated that Wood County is identifying 4 or 5 new confirmed cases per day which is up from 2 or 3 last week. He noted that Wood County Hospital (WCH) has plenty of capacity for patients at this time with 3 or 4 currently in the Intensive Care Unit (ICU) unrelated to the virus. Mr. Batey is hoping to hold at these numbers and then start the downward trend, but there is no way of knowing. He stated that Wood County is doing a good job of social distancing, but it is still tricky because there is no immunity. He also noted the peak may not come until May in Wood County. He stated that larger cities may plateau within the next 2 weeks. Wood County has cases that are manageable and have experienced zero deaths. Mr. Batey stated any individual who is exposed to the virus needs to quarantine for 14 days. If they experience any symptom they will need to be at home for 72 hours after all symptoms are resolved. You have to be back to feeling perfectly fine – no fever, cough or shortness of breath – for a full 72 hours

before returning to work. Mr. Batey suggested contacting the Health Department for guidance regarding returning to work.

Representative Ghanbari stated Governor DeWine and Dr. Amy Acton issued a new stay at home order which began Monday evening and will end on May 1st. He noted that many calls have been coming in regarding the number of fisherman along the rivers. People come from all over at this time of year to catch walleye. Representative Ghanbari stated there are a lot of questions regarding unemployment. The Ohio Department of Job and Family Services (ODJFS) will be hiring approximately 100 people to help with this issue. He also mentioned that many manufacturers are offering to help produce Personal Protection Equipment. He stated there is a checklist and a request application available online at coronavirus.ohio.gov. He thanked everyone in Wood County who is doing their part to help flatten the curve and for donating PPE. He noted it is important to route the donations through the EMA. Representative Ghanbari stated that Home Depot in Bowling Green gave a large donation on Monday and he encouraged anyone that is willing and able to please apply to the numerous retail jobs available in Wood County.

Mr. Klein noted his appreciation of the recent donation from Home Depot. He asked people to please continue to give PPE to the EMA. He asked local entities to check in with EMA to let them know what supplies they have on hand. He stated there have not been a lot of requests for PPE, everyone seems to be in good shape at this time. Mr. Klein mentioned they are looking into alternate health care facility sites. The closest one right now is at the Toledo Seagate Center.

Commissioner Bowlus stated that recent research indicates that talking can spread the virus because droplets come from the lungs. The question remains how long they linger in the air. This depends on the viral load within the droplet, the amount of circulation in the area and the temperature in the air. Commissioner Bowlus reminded everyone to not become apathetic towards social distancing and encouraged everyone to wear masks. He also noted another symptom associated with the virus is pink-eye.

Middleton Township Fiscal Officer Laurie Limes asked if there was a financial need for political entities to contribute funding to the EMA. Mr. Klein stated that funding is not a need at this time. He suggested financial donations be given to charitable organizations such as the United Way and the Red Cross.

Washington Township Trustee Steve Powell asked if Wood County is offering masks to their personnel. Mr. Kalmar stated the elected officials were told to reach out to EMA for cloth masks.

Commissioner LaHote asked Mr. Klein for an update for the severe weather forecasted for this evening. Mr. Klein stated that severe weather is forecasted from 10:00 p.m. to 2:00 a.m. with the potential for hail close to midnight. Wood County will likely be in the marginal risk category if the temperature reaches 70 degrees today.

Commissioner Bowlus asked about volunteers for the pandemic. Mr. Batey stated the Health Department runs the program for a Medical Reserve Corps if needed. Mrs. Limes asked for more information on this so it can be placed on their website. Mr. Batey stated he will send the information to the townships and municipalities.

Another update will be provided next Tuesday at 10:00 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner LaHote moved and Commissioner Bowlus seconded the motion and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes

Theodore H. Bowlus

CRAIG LAHOTE

yes

Craig LaHote

DORIS I. HERRINGSHAW, Ed.D.

yes

Doris I. Herringshaw

Board of County Commissioners,
Wood County, Ohio

Attest:

Sandy A. Long
Clerk of said Board

RESOLUTION INDEX

BUD - BUDGET/APPROPRIATIONS -ALL

20-00404 04/07/2020 ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS
20-00405 04/07/2020 SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS

COMM - COMMISSIONERS

20-00400 04/07/2020 APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 3/31/2020
20-00401 04/07/2020 AUTHORIZE PAYMENT OF VOUCHERS
20-00402 04/07/2020 APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES
20-00403 04/07/2020 AUTHORIZE VARIOUS PERSONNEL ACTIONS
20-00409 04/07/2020 ACCEPTING AND APPROVING THE BIENNIAL PREVENTION, RETENTION AND CONTINGENCY (PRC) PLAN #22, AMENDMENT #1 FOR THE WOOD COUNTY DEPARTMENT OF JOB & FAMILY SERVICES
20-00411 04/07/2020 ESTABLISHING POLICIES AND PROCEDURES FOR REMOTE PARTICIPATION IN MEETINGS AND HEARINGS DURING THE COVID-19 PANDEMIC EMERGENCY.
20-00412 04/07/2020 AUTHORIZING HEALTH INSURANCE COVERAGE FOR APRIL 2020 WITH MERITAIN HEALTH FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND
20-00413 04/07/2020 AUTHORIZING PRESCRIPTION INSURANCE COVERAGE FOR APRIL 2020 WITH PHARMACY BENEFIT DIRECT FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND
20-00414 04/07/2020 AUTHORIZE VISION INSURANCE COVERAGE FOR APRIL 2020 FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND
20-00415 04/07/2020 AUTHORIZE DENTAL INSURANCE COVERAGE FOR APRIL 2020 WITH DELTA DENTAL OF OHIO FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND
20-00416 04/07/2020 AUTHORIZE LIFE INSURANCE COVERAGE FOR APRIL 2020 WITH METROPOLITAN LIFE FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND
20-00417 04/07/2020 AUTHORIZE POLICIES UNDER THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT FOR EMERGENCY PAID SICK LEAVE AND EXPANDED FAMILY MEDICAL LEAVE.
20-00420 04/07/2020 AUTHORIZING VISION PAYMENTS FOR APRIL 2020 FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND

CSEA - CHILD SUPPORT ENFORCEMENT AGCY

20-00421 04/07/2020 PO#906501 - NORTHWOODS CONSULTING PARTNERS - AUTHORIZING THE PURCHASE OF SERVICES TO COMPLETE THE DATA MIGRATION PROCESS FROM COUNTY SERVERS TO STATE ELECTRONIC DATA MANAGEMENT SERVERS FOR CSEA. \$23,000.00

RESOLUTION INDEX

ENGR - ENGINEER AND HIGHWAY GARAGE

- 20-00139 04/07/2020 PO#314031 - OHIO CAT - AUTHORIZING THE PURCHASE OF A CATERPILLAR CW16 PAVING & COMPACTION PNEUMATIC COMPACTOR FOR HIGHWAY GARAGE. SAID PURCHASE WILL BE MADE THROUGH SOURCEWELL CONTRACT #032119-CAT. \$96,642.00 (TABLED FROM 2/4/2020)
- 20-00410 04/07/2020 AUTHORIZE PLANS AND ADVERTISING FOR BIDS FOR INSLEY ROAD BRIDGE NO. 5-604A REPLACEMENT OVER ROCKY FORD CREEK, HENRY TOWNSHIP, WOOD COUNTY, OHIO.
- 20-00419 04/07/2020 ADVERTISE BIDS FOR 2020 DITCH SPRAYING PROJECTS.

SHER - SHERIFF

- 20-00406 04/07/2020 AUTHORIZE AGREEMENT WITH THE OHIO ATTORNEY GENERAL WHICH OVERSEES THE BUREAU OF CRIMINAL INVESTIGATION (BCI) FOR NATIONAL WEBCHECK PROGRAM SERVICES AND EQUIPMENT FOR THE WOOD COUNTY SHERIFF.
- 20-00407 04/07/2020 AUTHORIZING ANDREW S. KALMAR, COUNTY ADMINISTRATOR, TO SIGN THE 2020 SUBGRANT AWARD AGREEMENT FOR COMBATING DOMESTIC VIOLENCE VAWA GRANT

WH - WOOD HAVEN (eff. 11/9/03 formerly Wood County Nursing Home)

- 20-00408 04/07/2020 AUTHORIZE AGREEMENT WITH ASSET PROTECTION CORPORATION TO PROVIDE ANNUAL FIRE ALARM TESTING AT WOOD HAVEN HEALTH CARE.