

RESOLUTION NO. 20-01570

In the matter of approval of prior meeting) County Commissioners' Office,
minutes from the regular session held on) Wood County, Ohio
December 22, 2020.) December 29, 2020

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 22nd day of December 2020 with the following members present: THEODORE H. BOWLUS and DORIS I. HERRINGSHAW (CRAIG LAHOTE joined via phone); and

WHEREAS, the Commissioners’ Agenda for December 22, 2020 was as follows:

I. 9:20 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested the reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, Clerk Sandy Long, Fiscal Manager Dee Stewart and Sentinel-Tribune Editor Debbie Rogers were present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

The personnel actions submitted were from Wood Haven to recommend new hire intermittent LPN’s Michaela Perdue and Sharelle Calhoun and full-time LPN Linda Carson, request of status change from full-time to part-time for STNA Christen Beard, resignation of Housekeeping Aide Tatelynn Linares, request of personal leave without pay for Account Clerk 1 Lynette Collins and change of pay rate for STNA Noland Covington due to 3 year anniversary.

Mr. Kalmar noted the resolution (20-01569) to adopt the 2021 appropriations is on the resolution listing for today. He stated he is pleased with the current financial position of the county since at the beginning of the pandemic in March, the forecast was not positive. The Commissioners and Administrator Kalmar thanked Assistant Administrator Carri Stanley and Fiscal Manager Dee Stewart for their excellent work to prepare the budget. Commissioner LaHote asked for clarification of resolution 20-01564 (Telework Policy). Mr. Kalmar stated a telework policy is currently in place for all Commissioners’ departments and is to expire on December 31, 2020. The new policy will extend the date to June 30, 2021.

Commissioner Bowlus moved to approve the resolutions on the attached listing and Commissioner LaHote seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Facilities Director Steve Blausey entered and Mrs. Stewart exited at 9:28 a.m.

Mr. Kalmar answered questions from Ms. Rogers regarding CARES Act funding, sales tax revenue, casino tax revenue and the jail expansion project.

Buildings and Grounds Monthly Update (9:40 a.m.) – Mr. Blausey shared the attached information which was referenced throughout the discussion. He stated that Custodial Supervisor Wesley

Roberts has informed him of the rising costs of supplies. Mr. Roberts has reached out to suppliers regarding the rising costs and has been informed the distributors have raised their prices. There has been a 400% increase in the cost of gloves and a 200% increase in paper product costs. Some distributors have changed their product to subpar quality and did not change the price. Mr. Roberts stated he could order items at a cheaper price and quality or from China and inquired what he should do. Commissioner LaHote stated he is good with continuing to order the higher quality products with the hopes prices will stabilize in 2021. Commissioners Herringshaw and Bowlus concurred. Mr. Blausey stated his appreciation on behalf of the Buildings and Grounds staff for the thank you payment from the Commissioners. The meeting concluded at 9:57 a.m. Mr. Blausey exited at this time.

Mr. Kalmar mentioned that a request was received from Wood County Hospital regarding a hospital facility revenue bond issuance. The Commissioners have done this in the past and it does not constitute as debt nor a general obligation to the county.

Mr. Kalmar mentioned a proposed Historic Preservation ordinance to be considered by the Bowling Green City Council by which Bowling Green would become a certified local government. The county will be encouraged to participate with protection of the courthouse being a key benefit. A representative of the Historic Preservation Commission will deliver additional information to the Commissioners.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:03 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner LaHote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes

CRAIG LAHOTE

yes

DORIS I. HERRINGSHAW, Ed.D.

yes

Doris I. Herringshaw
Craig LaHote
Theodore H. Bowlus

Board of County Commissioners,
Wood County, Ohio

Attest:

Sandy A. Long
Clerk of said Board

RESOLUTION INDEX

AUTO - AUTO TITLE

20-01548 12/22/2020 PO#104357 - EDGEONE - AUTHORIZING THE PURCHASE OF A MBM DESTROY IT 2604 SHREDDER FOR THE WOOD COUNTY AUTO TITLE OFFICE. \$1,649.00

BG - BLDGS & GROUNDS EFF. 6/1/13

20-01558 12/22/2020 AUTHORIZE AGREEMENT WITH WEATHERPROOFING TECHNOLOGIES, INC. A SUBSIDIARY OF TREMCO INCORPORATED TO REINFORCE ALL LAPS AND SEAMS ON THE ROOF AT THE WOOD COUNTY SHERIFF'S OFFICE.

20-01568 12/22/2020 PO#134717 - WEATHERPROOFING TECHNOLOGIES, INC., A SUBSIDIARY OF TREMCO INCORPORATED - AUTHORIZING WEATHERPROOFING TECHNOLOGIES, INC. TO PROVIDE LABOR AND MATERIALS TO REINFORCE ALL LAPS AND SEAMS ON THE ROOF AT THE WOOD COUNTY SHERIFF'S OFFICE, PURSUANT TO BCC APPROVED AGREEMENT NO. 20-1558, DATED 12/22/2020. \$20,900.00

BUD - BUDGET/APPROPRIATIONS -ALL

20-01551 12/22/2020 ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS

20-01552 12/22/2020 SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS

20-01555 12/22/2020 PAYMENT FOR SERVICES - NOVEMBER 2020 TRASH DISPOSAL

20-01560 12/22/2020 REIMBURSEMENT OF FUNDS - VARIOUS

20-01561 12/22/2020 PAYMENT FOR SERVICES - 11/20 CENTRAL SERVICES

20-01562 12/22/2020 PAYMENT FOR SERVICES - DECEMBER, 2020 WOOD HAVEN BUS

20-01569 12/22/2020 ADOPTING APPROPRIATIONS FOR WOOD COUNTY, OHIO, FOR THE YEAR 2021, EFFECTIVE JANUARY 1, 2021 ENDING DECEMBER 31, 2021

CLK - CLERK OF COURTS

20-01545 12/22/2020 PO#134713 - EDGEONE - AUTHORIZING THE PURCHASE OF A MBM DESTROY IT 2604 SHREDDER FOR THE WOOD COUNTY CLERK OF COURTS OFFICE. \$1,649.00

20-01559 12/22/2020 AUTHORIZE AGREEMENT WITH EQUIVANT (COURTVIEW JUSTICE SOLUTIONS, INC.) TO RENEW SUPPORT AND MAINTENANCE AGREEMENT FOR THE COURTVIEW APPLICATION SOFTWARE COURTVIEW EACCESS, COURTVIEW EACCESS IMAGING, AND COURTVIEW DASHBOARDS FOR THE WOOD COUNTY CLERK OF COURTS.

20-01565 12/22/2020 PO#134716 - EQUIVANT - AUTHORIZING THE RENEWAL PURCHASE OF THE ANNUAL COURTVIEW SOFTWARE AND SUPPORT MAINTENANCE FOR CLERK OF COURTS. \$65,797.00

COMM - COMMISSIONERS

20-01225 12/22/2020 ACKNOWLEDGING RECEIPT OF THE EXPEDITED TYPE 1 ANNEXATION PETITION FOR TERRITORY LOCATED IN CENTER TOWNSHIP TO THE CITY OF BOWLING GREEN, AND GRANTING THE ANNEXATION. (PETITION #20-3) (TABLED 10/22/2020)

RESOLUTION INDEX

20-01543	12/22/2020	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 12/17/2020
20-01544	12/22/2020	AUTHORIZE PAYMENT OF VOUCHERS
20-01546	12/22/2020	AUTHORIZING PAYMENT TO PHARMACEUTICAL HORIZONS FOR PRESCRIPTION SERVICES FOR 3RD & 4TH QTR 2020 PRICE UPDATES, AND MEDICAL REVIEWS FOR THE PERIOD APRIL TO SEPTEMBER 2020, FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND.
20-01547	12/22/2020	AUTHORIZING VARIOUS CHANGES TO THE WOOD COUNTY EMPLOYEE HEALTH BENEFITS PLAN EFFECTIVE JANUARY 1, 2021.
20-01549	12/22/2020	AUTHORIZE VARIOUS PERSONNEL ACTIONS
20-01564	12/22/2020	AUTHORIZING A REVISED TELEWORK POLICY FOR COMMISSIONERS' RELATED DEPARTMENTS FOR USE DURING THE CORONAVIRUS PANDEMIC

CTADMIN - COURT ADMINISTRATION (GEN DIV)

20-01553	12/22/2020	PO#134715 - SOUTHERN COMPUTER WAREHOUSE - AUTHORIZING THE PURCHASE OF A REPLACEMENT HP COLOR LASERJET PRO M454DN PRINTER FOR COURT ADMINISTRATION. \$334.38
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DS - DOG SHELTER

20-01566	12/22/2020	PO#142845 - D.R. EBEL POLICE & FIRE EQUIPMENT, INC. - AUTHORIZING THE PURCHASE OF A LIGHTBAR AND SIREN SYSTEM FOR THE WOOD COUNTY DOG SHELTER 2021 FORD TRANSIT CONNECT VAN. \$1,613.97
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ENGR - ENGINEER AND HIGHWAY GARAGE

20-01550	12/22/2020	PO#134714- INTECH IT SOLUTIONS LLC - AUTHORIZING THE PURCHASE TO REPLACE CURRENT TIME CLOCK AT THE HIGHWAY GARAGE WITH A TOUCH-LESS ONE TO MINIMIZE TOUCHES DUE TO COVID-19. \$1,180.00
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JFS - JOB & FAMILY SERVICES (Eff. 7/1/2000)

20-01557	12/22/2020	AUTHORIZE SUBGRANT AGREEMENT BETWEEN WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND NORTHWEST STATE COMMUNITY COLLEGE.
20-01567	12/22/2020	AUTHORIZE INCUMBENT WORKER TRAINING AGREEMENT BETWEEN OHIOMEANSJOBS WOOD COUNTY AND NSG GROUP-PILKINGTON GLASS.

SHER - SHERIFF

20-01556	12/22/2020	PO#134662 AMENDED - FRONTIER - AUTHORIZING AN AMENDMENT TO ORIGINAL PURCHASE ORDER FOR ADDITIONAL COST FOR THE PURCHASE OF (2) CISCO TRANSCEIVER MODULES FOR INCREASED BANDWIDTH SERVICES FOR 911 DUE TO COVID-19. \$789.88
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WH - WOOD HAVEN (eff. 11/9/03 formerly Wood County Nursing Home)

RESOLUTION INDEX

20-01554	12/22/2020	PO#554318 - DIRECT SUPPLY INC - AUTHORIZING THE PURCHASE OF (15) LOCKER SETS FOR THE STORAGE OF N95 MASK FOR WOOD HAVEN DUE TO MANDATED REQUIREMENT TO STORE MASK 72 HOURS BETWEEN EACH USE. \$4,324.00
20-01563	12/22/2020	RECEIVE BIDS AND AWARD CONTRACT FOR THE WOOD HAVEN HEALTH CARE AIR HANDLER AND ROOF TOP UNIT (RTU) REPLACEMENT PROJECT.

Buildings & Grounds Monthly Update

December 22, 2020

Completed Projects

New access point routers have been installed throughout the Courthouse with assistance from the IT Dept. They are also being installed at EGLC buildings.

Filming of the Board of Elections' windows was completed last week. This work was completed in one day.

A new mini-split unit was installed last week at JFS for the server room in the original part of the building.

In an effort to assist the Health Dept. in drive-thru testing and eventual vaccinating, the B&G dept. has built a "boardwalk" that extends from an existing door stoop on the Northwest side of the building to the sidewalk. This will lead to a tent that is to be erected in the parking lot in January. This will help contain this process in just one area of the building.

Current Projects

A new generator has been installed for the JRC/JDC complexes. This was installed by Ohio Cat. Fencing around this unit is scheduled to be installed this week as it is now a requirement.

Minor roof repairs are being performed on the sign shop building at the Highway Garage complex.

New LED lights are being installed into the existing fixtures in Court 2.

Upcoming Projects

Getting quotes for the Court 1 renovation project. Maintenance will be doing some prep work in there next week to get an idea for needed materials.

New trees are scheduled to be planted this afternoon. Three will be placed in Courthouse parking lot islands and one will be placed at Wood Haven. Frontier Elm is the species of trees being planted.

Misc.

Maintenance crews have retrofitted our salt spreader here at the Courthouse with a 3-point hitch to be able to attach to our tractor. This allows better control of the spreader.

Still building sneeze guards.

With some assistance from a couple guys at the Highway Garage, a couple of parts for the drive mechanism had to be fabricated for our tower clock. Adjustments were made to the timing of the chimes while this work was being done and everything seems to be pretty much in sync now, (knock on wood).

