

**RESOLUTION NO. 20-01595**

In the matter of approval of prior meeting ) County Commissioners' Office,  
minutes from the regular session held on ) Wood County, Ohio  
December 29, 2020. ) December 31, 2020

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 29<sup>th</sup> day of December 2020 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

*WHEREAS*, the Commissioners’ Agenda for December 29, 2020 was as follows:

*I. 9:19 a.m. -- Reading of minutes from preceding meeting*

Commissioner Herringshaw called the meeting to order and requested the reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, Clerk Sandy Long and Wood County resident Sandi Carsey were present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing  
Authorize Payroll*

The personnel actions submitted were from Wood Haven for the resignation of Human Resources Coordinator Tiffany Rettig and request to post position, request medical leave without pay for Dietary Aide Ellia West and STNA Sara Stephenson, request to add new part-time Accounts Receivable/Admissions Support position and post position.

*III. -- Staff Reports*

Wood County Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Board Executive Director Deanna Stanton and Wood County resident Scott Kleiber entered at 9:25 a.m.

Appointment of Sandi Carsey to the Ohio Children’s Trust Fund Council and Appointment of Scott Kleiber to the Wood County ADAMHS Board (9:25 a.m.) – Ms. Carsey is the Protective Services Administrator at Wood County Job and Family Services. This will be her first appointment to the Ohio Children’s Trust Fund Council. Mr. Kleiber stated that he has been in law enforcement for 25 years spending the last 21 years with the Bowling Green Police Department. He stated that he has seen a lot of mental health and addiction issues throughout his career and is looking forward to serving on the ADAMHS Board. The Commissioners thanked them both for their volunteer service to the respective council/board.

Commissioner LaHote moved to approve the resolutions on the attached listing with the exception of resolution 20-01589 (reimbursement of funds) which will be voided. Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

Photos were taken of Ms. Carsey and Mr. Kleiber with the Commissioners. Ms. Carsey, Ms. Stanton and Mr. Kleiber exited at 9:33 a.m.

Mr. Kalmar stated that he spoke with Sheriff Wasylyshyn regarding the jail expansion project and asked the Commissioners if Tuesday, January 5<sup>th</sup> would be acceptable to meet with him during session for further discussion. The Commissioners agreed with the date chosen.

Mr. Kalmar mentioned that he and Commissioner Herringshaw will be meeting with City of Bowling Green Mayor Michael Aspacher and Municipal Administrator Lori Tretter this afternoon to discuss information received from the Tractor Pullers Association.

Fiscal Manager Dee Stewart entered at 9:38 a.m. Mrs. Stanley stated that Wood County has received \$6.9 million of CARES Act funding. There is currently approximately \$5 million left unexpended. She asked the Commissioners to consider using the funds for public safety expenses. These funds can be used to reimburse personnel costs for 2020 for the Sheriff's road patrol, corrections personnel, dispatchers, security officers, etc. The Commissioners agreed to use the funding for this reimbursement. Mrs. Stewart exited at 9:45 a.m. The reimbursement money will be held in reserve and used for COVID related expenses in 2021 as well as capital projects.

Mrs. Stanley mentioned the resolution to establish the fee schedule for appointed counsel reimbursement will be part of the resolution listing for the Commissioners to consider on Thursday.

Mr. Kalmar stated the IRS has released the mileage reimbursement rate for 2021 at \$0.56 per mile. The IRS rate is currently \$0.575. Mr. Kalmar stated the reimbursement rate for Wood County is \$0.535 and has been the same for 3 years. He recommended no change for 2021. The Commissioners concurred.

Commissioner LaHote mentioned that he has found video conferencing equipment, for use during the Commissioners' sessions, for approximately \$2,500. The Commissioners agreed to purchase the equipment.

*IV. -- Open Forum Citizens Comments/Concerns*

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:03 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

*RESOLVED*, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

*RESOLVED*, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes

Theodore H. Bowlus

CRAIG LAHOTE

yes

Craig LaHote

DORIS I. HERRINGSHAW, Ed.D.

yes

Doris I. Herringshaw

*Board of County Commissioners,  
Wood County, Ohio*

Attest:

Sandy A. Long  
Clerk of said Board

**RESOLUTION INDEX**

---

**BID - ADVERTISE (RE), RECEIVE, AWARD**

20-01575 12/29/2020 RECEIVE BIDS AND AWARD CONTRACT FOR THE PLACEMENT OF PAVEMENT MARKINGS ON WOOD COUNTY ROADS PURSUANT TO LPA FEDERAL LOCAL-LET PROJECT AGREEMENT WOO CR-VAR PM FY2021.

**BUD - BUDGET/APPROPRIATIONS -ALL**

20-01572 12/29/2020 PAYMENT FOR SERVICES - 2020 LAW LIBRARY TELEPHONE & IT SERVICES

20-01577 12/29/2020 ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS

20-01578 12/29/2020 SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS

20-01579 12/29/2020 TRANSFER OF FUNDS - VARIOUS FUNDS

20-01581 12/29/2020 REDUCE APPROPRIATIONS - VARIOUS FUNDS

20-01589 12/29/2020 REIMBURSEMENT OF FUNDS - VARIOUS

**COMM - COMMISSIONERS**

20-01570 12/29/2020 APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 12/22/2020

20-01571 12/29/2020 AUTHORIZE PAYMENT OF VOUCHERS

20-01574 12/29/2020 AUTHORIZE VARIOUS PERSONNEL ACTIONS

20-01585 12/29/2020 APPOINTMENT OF SCOTT KLEIBER TO SERVE ON THE WOOD COUNTY ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD (TERM EXP. 6/30/21)

20-01587 12/29/2020 AUTHORIZING AN AGREEMENT WITH THE WOOD COUNTY HOSPITAL FOR HIGH COST PRESCRIPTION AND INFUSION SERVICES THROUGH THE SITE OF CARE PROGRAM FOR THE WOOD COUNTY EMPLOYEE HEALTH BENEFIT PROGRAM EFFECTIVE JANUARY 1, 2021.

20-01588 12/29/2020 CHANGING THE COUNTY FAMILY SERVICES DESIGNATION EFFECTIVE APRIL 1, 2021

20-01593 12/29/2020 APPOINTING SANDI CARSEY TO THE OHIO CHILDREN'S TRUST FUND REGIONAL PREVENTION COUNCIL FOR A TWO YEAR TERM

**CPC1 - COMMON PLEAS COURT NO. 1**

20-01590 12/29/2020 AUTHORIZE AGREEMENT WITH AMERICAN INTERIORS, INC. FOR THE PURCHASE OF REPLACEMENT CHAIRS IN WOOD COUNTY COMMON PLEAS COURT NO. 1 CHAMBERS.

20-01591 12/29/2020 PO#134719 - AMERICAN INTERIORS - AUTHORIZING THE PURCHASE OF (4) BOSTON SWIVEL OFFICE CHAIRS AND (2) HYPATE CLUB CHAIRS FOR CPC#1. \$5,159.12

**EMA - EMERGENCY MANAGEMENT AGENCY**

20-01573 12/29/2020 AUTHORIZE AGREEMENT WITH THE VILLAGE OF MILTON CENTER FOR PARTICIPATION IN WOOD COUNTY'S EMERGENCY MANAGEMENT PROGRAM.

**RESOLUTION INDEX**

---

20-01586 12/29/2020 AUTHORIZE AGREEMENT WITH LAKE TOWNSHIP FOR PARTICIPATION IN WOOD COUNTY'S EMERGENCY MANAGEMENT PROGRAM.

**JFS - JOB & FAMILY SERVICES (Eff. 7/1/2000)**

20-01592 12/29/2020 AUTHORIZE AGREEMENT WITH JL MECHANICAL SERVICES, INC. TO REPLACE THE CURRENT AIR CONDITIONING UNIT IN THE WOOD COUNTY JOB AND FAMILY SERVICES COMPUTER SERVER ROOM.

20-01594 12/29/2020 PO#42782 - JL MECHANICAL SERVICES, INC. - AUTHORIZING THE PURCHASE AND INSTALLATION OF AN AC UNIT FOR THE SERVER ROOM AT JFS. \$5,853.00

**PC - PLANNING COMMISSION**

20-01576 12/29/2020 AUTHORIZE AGREEMENT WITH POGGEMEYER DESIGN GROUP, INC. FOR PROFESSIONAL ENGINEERING AND PLANNING SERVICES FOR THE PY19 CDBG CRITICAL INFRASTRUCTURE - VILLAGE OF BRADNER CALDWELL STREET WATERLINE IMPROVEMENTS.

**PJC - PROBATE/JUVENILE COURTS - ALL**

20-01582 12/29/2020 AUTHORIZING AGREEMENT WITH HARDIN COUNTY FOR BOARDING JUVENILES AT THE WOOD COUNTY JUVENILE DETENTION CENTER.

**PUB - PUBLIC DEFENDER**

20-01583 12/29/2020 AUTHORIZE AGREEMENT AND ADDENDUM TO THE PERRY PROTECH SERVICES AGREEMENT ON BEHALF OF WOOD COUNTY PUBLIC DEFENDER'S OFFICE.

20-01584 12/29/2020 PO#673480 - PERRY PROTECH - AUTHORIZING THE PURCHASE OF A RICOH IM 430F B&W MULTI-FUNCTION PRINTER FOR PUBLIC DEFENDER OFFICE. \$2,515.00

**RECCTR - RECORDS CENTER**

20-01580 12/29/2020 PO#134718 - THE CROWLEY COMPANY - AUTHORIZE THE PURCHASE OF A ZEUTSCHEL OP800 DIGITAL ARCHIVE WRITER FOR THE WOOD COUNTY RECORDS CENTER, PURSUANT TO BIDS RECEIVED DECEMBER 9, 2020 AND AWARDED DECEMBER 17, 2020. \$92,000.00

