

**RESOLUTION NO. 20-00140**

In the matter of approval of prior meeting ) County Commissioners' Office,  
minutes from the regular session held on ) Wood County, Ohio  
February 4, 2020. ) February 6, 2020

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 4<sup>th</sup> day of February 2020 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

*WHEREAS*, the Commissioners’ Agenda for February 4, 2020 was as follows:

*I. 9:20 a.m. -- Reading of minutes from preceding meeting*

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were present. (Sentinel-Tribune Editor Debbie Rogers entered at 9:24 a.m.)

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing*

There were no out of state travel requests submitted. The personnel actions submitted were from Building Inspection to request amending resolution 19-01286 to allow for additional time to complete state certification for Inspector/Residential Plans Examiner Bryon Traynoff; from Wood Haven to recommend a change of pay rate due to completion of one year of employment for Dietary Aide Ashley Stasik.

Mr. Kalmar noted that resolution 20-00133 would journalize the Historical Society’s deaccessioning of the William L. Gilbert wall clock which originally hung in the courthouse and gift it to the Wood County Commissioners.

Commissioner LaHote moved to approve the resolutions on the attached listing with the exception of resolution 20-00139 (PO#314031) which will be tabled. Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

*III. -- Staff Reports*

Introduction of New Job and Family Services (JFS) Employees (9:27 a.m.) – Income Maintenance Supervisor Rebeka Shiffert introduced Income Maintenance Workers Maranda Pultz, Melanie Wolfe and Kelly McCullough. Their first day with JFS was Monday. The Commissioners welcomed them to the team of Wood County employees. Photos were taken. The meeting concluded at 9:37 a.m. Ms. Shiffert, Ms. Pultz, Ms. Wolfe and Ms. McCullough exited at this time.

Ohio State University (OSU) Extension Quarterly Update (9:38 a.m.) – Extension Educator Susan Zies, Program Assistant Susan Miklovic, and Program Coordinator Shannon Smith, were joined by

intern Brittany Kralik and Perrysburg residents Sandy and Barry Deutsch. Ms. Kralik is a graduate student at BGSU and is doing her thesis on Hydroponics. Ms. Zies shared the attached information which was referenced throughout the discussion. Mr. and Mrs. Deutsch, who both have Type 2 diabetes, have attended both the Dining with Diabetes and the Million Hearts classes offered at OSU Extension. Mr. Deusch stated the instructors present healthy alternatives and prepare recipes during the class allowing you to try them. Mrs. Deutsch stated the classes are educational and fun. They stated they have learned valuable information regarding their health and wellness and thanked the Commissioners and OSU Extension staff for offering the classes. Commissioner Herringshaw asked whether OSU Extension works with the county regarding health and wellness programs. Mrs. Zies stated they do work with the county to push out information to employees regarding classes offered and many county employees attend. They test A1C at the beginning and end of a program and 3 months later. Ms. Smith stated research indicates that women who had gestational diabetes, as well as the child of the pregnancy, have an increased risk of developing Type 2 diabetes. If they had gestational diabetes they should have their A1C tested yearly. Ms. Miklovic mentioned that many people who have attended the Dining with Diabetes and Million Hearts classes have had a significant drop in their cholesterol. The Commissioners thanked them all for the update and for offering these wonderful programs. Photos were taken. The meeting concluded at 10:06 a.m. Ms. Zies, Ms. Miklovic, Ms. Smith, Ms. Kralik, Ms. Rogers and Mr. and Mrs. Deutsch exited at this time.

Fiscal Manager Dee Stewart, Wood Haven Administrator Jeff Orłowski and Finance Manager Dan Scherger entered at 10:07 a.m. Mr. Orłowski stated they have been working on financial planning. The census is up, but they still have a low cash balance. Mr. Scherger stated they are awaiting reimbursement from Medicare, Medicaid and insurance companies, however they need to pay bills. Mr. Orłowski stated their census is increasing as well as their revenue, but not collections. The Commissioners agreed to loan Wood Haven \$500,000 to pay their bills and to provide some cushion in the form of a cash balance. Mr. Orłowski and Mr. Scherger thanked them all for their assistance and ongoing support.

*IV. -- Open Forum Citizens Comments/Concerns*

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:31 a.m.

*V. 10:35 a.m. -- Quarterly Financial Review Committee Meeting*

Minutes for this meeting are maintained separately by this office. Commissioners Herringshaw, LaHote and Bowlus, along with Mr. Kalmar, Assistant Administrator Carri Stanley, Fiscal Manager Dee Stewart, Wood County Treasurer Jane Spoerl, Wood County Auditor Matt Oestreich, Deputy Auditor Karen Young and Audit Financial Reporting Accountant Rick Rosendale, were present. Andy Brosart, Bradley Payne Advisors, LLC, and Abbott Thayer, bond counsel from Dinsmore joined the conversation via teleconference. The meeting concluded at 10:55 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

**RESOLVED**, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the motion and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes

Th H Bowlus

CRAIG LAHOTE

yes

Craig Lahote

DORIS I. HERRINGSHAW, Ed.D.

yes

Doris I Herringshaw

Board of County Commissioners,  
Wood County, Ohio

Attest:

Sandy A. Long  
Clerk of said Board

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**AP - ADULT PROBATION**

20-00138 02/04/2020 AUTHORIZE ADDENDUM TO THE PERRY PROTECH SERVICES AGREEMENT ON BEHALF OF WOOD COUNTY ADULT PROBATION.

**BG - BLDGS & GROUNDS EFF. 6/1/13**

20-00123 02/04/2020 PO#134610 - CLARK EQUIPMENT COMPANY DBA BOBCAT COMPANY - AUTHORIZE THE PURCHASE OF A BOBCAT 5600 WITH CAB TO REPLACE THE GATOR USED BY THE WOOD COUNTY BUILDINGS & GROUNDS DEPARTMENT. SAID PURCHASE WILL BE MADE THROUGH STATE PURCHASING CONTRACT #STS-800704. \$55,531.54

20-00131 02/04/2020 AUTHORIZE AGREEMENT WITH S.A. COMUNALE CO. INC. TO INSTALL A NEW 4 INCH BACKFLOW PREVENTION DEVICE AT WOOD HAVEN HEALTH CARE.

**BUD - BUDGET/APPROPRIATIONS -ALL**

20-00122 02/04/2020 ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS

**CLK - CLERK OF COURTS**

20-00135 02/04/2020 AUTHORIZE AGREEMENT WITH NEOPOST USA INC. ON BEHALF OF THE CLERK OF COURTS FOR LICENSES AND SOFTWARE SUPPORT.

20-00137 02/04/2020 AUTHORIZE ADDENDUM TO THE SERVICES AGREEMENT WITH PERRY PROTECH, INC. FOR THE PURCHASE OF A KONICA 4052 DIGITAL COPIER FOR CLERK OF COURTS TITLE OFFICE.

**COMM - COMMISSIONERS**

20-00119 02/04/2020 APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 1/30/2020

20-00120 02/04/2020 AUTHORIZE PAYMENT OF VOUCHERS

20-00121 02/04/2020 APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES

20-00128 02/04/2020 AUTHORIZING STOP LOSS INSURANCE WITH ANTHEM LIFE EFFECTIVE JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, FOR THE WOOD COUNTY EMPLOYEE HEALTH BENEFITS PLAN.

20-00130 02/04/2020 AUTHORIZE VARIOUS PERSONNEL ACTIONS

20-00132 02/04/2020 TRANSFER OF FUNDS - VARIOUS FUNDS

20-00133 02/04/2020 AUTHORIZE ANDREW S. KALMAR, COUNTY ADMINISTRATOR, TO SIGN DEACCESSION FORM FOR THE WILLIAM L. GILBERT NO. 4 REGULATOR WALL CLOCK FROM THE WOOD COUNTY HISTORICAL SOCIETY COLLECTION.

**EMA - EMERGENCY MANAGEMENT AGENCY**

20-00134 02/04/2020 AUTHORIZE RENEWAL SERVICE ORDER TO THE AGREEMENT WITH ONSOLVE TO PROVIDE CODE RED A COUNTYWIDE MASS NOTIFICATION SYSTEM FOR WOOD COUNTY EMERGENCY MANAGEMENT AGENCY.

**ENGR - ENGINEER AND HIGHWAY GARAGE**

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20-00124	02/04/2020	AUTHORIZE MISCELLANEOUS ROAD WORK WITHIN PERRYSBURG TOWNSHIP BY COUNTY FORCES (FORCE ACCOUNT).
20-00125	02/04/2020	AUTHORIZE MISCELLANEOUS ROAD WORK WITHIN BLOOM TOWNSHIP BY COUNTY FORCES (FORCE ACCOUNT).
20-00126	02/04/2020	AUTHORIZE MISCELLANEOUS ROAD WORK WITHIN JACKSON TOWNSHIP BY COUNTY FORCES (FORCE ACCOUNT).
20-00127	02/04/2020	AUTHORIZE VARIOUS ROAD WORK WITHIN LIBERTY TOWNSHIP WITH COUNTY FORCES (FORCE ACCOUNT).
20-00129	02/04/2020	AUTHORIZE VARIOUS ROAD WORK WITHIN FREEDOM TOWNSHIP WITH COUNTY FORCES (FORCE ACCOUNT).
20-00139	02/04/2020	PO#314031 - OHIO CAT - AUTHORIZING THE PURCHASE OF A CATERPILLAR CW16 PAVING & COMPACTION PNEUMATIC COMPACTOR FOR HIGHWAY GARAGE. SAID PURCHASE WILL BE MADE THROUGH SOURCEWELL CONTRACT #032119-CAT. \$96,642.00

**SHER - SHERIFF**

20-00136	02/04/2020	PO#134611 - BURKETT RESTAURANT EQUIPMENT & SUPPLIES - AUTHORIZE THE PURCHASE OF A REPLACEMENT TILTING SKILLET BRAISING PAN FOR THE WOOD COUNTY JUSTICE CENTER. \$17,133.00
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**Family and Consumer Sciences...  
Boosting Health and Wellness across Wood County**

**Health and Wellness Dining with Diabetes**

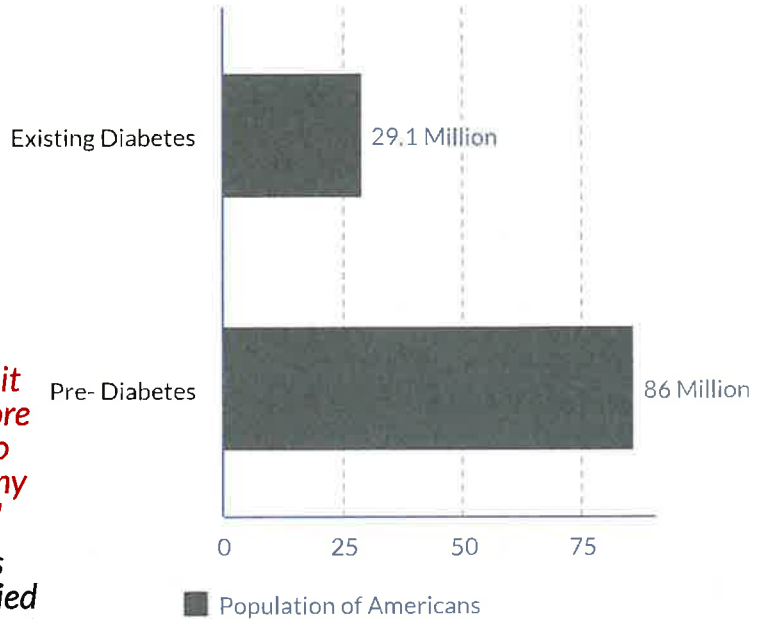
Uncontrolled diabetes remains the seventh leading cause of death. It's predicted that in 2050, 35% of Americans will have diabetes. Uncontrolled diabetes is the leading cause of cardiovascular disease, kidney disease, amputations, and blindness.

OSU Extension offers Dining with Diabetes for Wood County residents.

**End of class responses:**

*"I learned so much about diabetes and how serious it is. We can do a lot through diet. I need to exercise more and this class was a great reminder to do that. I also feel more confident in cooking because I have so many new recipes from class that I will now try at home."*

*"I really have enjoyed this four week class. I always thought "eating Healthy" didn't taste good, but we tried many new recipes in class and I have also made them at home. I didn't realize how serious diabetes was."*



**Adopting healthy behaviors related to diet, physical activity, and self-care are critical to managing diabetes and preventing complications.**

**Thriving Across the Lifespan weGrill**

Wood County fathers and their child ages 10 to 16

*"I learned more about proper serving temperatures. I did not previously use a food thermometer but now I do!"*



*"It is a fun educational class that teaches you how to cook and how to eat responsibly"*

*"This is a wonderful class! Lots of useful info on nutrition and cooking AND it is A LOT of fun. Great bonding activity with your kids"*



## Million Hearts

1.5 million people in the US have a heart attack or stroke each year. Million Hearts 2022 is a national initiative to prevent 1 million heart attacks and strokes within 5 years. It focuses on implementing evidence-based priorities that can improve cardiovascular health for all.

24 Wood County citizens attended classes and learned how to improve cardiovascular health through behavior change.



### End of Class Surveys from Pre to Post Test

#### Quotes from participants:

- "Eating has been my go to when stressed...but I am working on changing that"
- "Sodium is found in foods I would never think to find them in. It's important to watch my sodium intake to help lower my blood pressure. After this class, I removed the salt shaker from my table"
- "I plan to limit going out to eat, do more meal prep at home, and use class recipes"
- "I am going to hide my salt shaker in the cupboard."

#### Statement

I used heart healthy oils in cooking.

From  
Pre to  
Post

66.7%

I used herbs and spices instead of salt.

46.7%

I used nutrition labels to help make food choices.

46.7%

## Job Skills and Careers **ServSafe**

Every year 48 million people get sick from consuming contaminated food. A high number of reported outbreaks occur in restaurants. Among those, improper handling and cooking, crosscontamination and lack of good personal hygiene are the usual culprits.

13 Food Safety training's classes were conducted in 2019 and over 120 food service workers participated with an 86% passing rate and receiving the Ohio Dept of Health's Managers Food Protection Certification.

- "I didn't realize there were so much bacteria on my employees cell phones. Yikes!"
- "I will be training my staff on temp control and danger zone!"

## Cooking Under Pressure

Many of today's consumers have either purchased or received as a gift the newest craze- an electric pressure cooker. However some feel overwhelmed after opening the box.



#### Participants Learn:

- The basics of pressure cooking
- Hands on experience for preparing foods in a pressure cooker
- New tips and recipes to try at home

"I plan to Use my Instant pot more and stop eating out so much!"

"Actually use the darn thing"

"This class taught me how to use my pressure cooker, helped me address my fear of using this new appliance."

## Sustainable Food Systems **Women in Agriculture Conference**

"Farming is a Family Business. For every successful farmer, there's a woman working next to him. What is happening, we are seeing more women taking prominent leadership roles in agriculture"

Ohio Dept. of Agriculture Director, Dorothy Pelanda



#### Evaluation comments revealed :

- "How to take care of "me" so I can put forth my best for my family"
- "Learning about where grain goes after harvest and how to plan the future of my business"
- 200 Women attended the Women In Ag Conference
- 98% revealed the knowledge gained from the program will be applied to their farm operation and their personal life.

**Your Health is your Greatest Wealth**

