

RESOLUTION NO. 20-00155

In the matter of approval of prior meeting) County Commissioners' Office,
minutes from the regular session held on) Wood County, Ohio
February 6, 2020.) February 11, 2020

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 6th day of February 2020 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for February 6, 2020 was as follows:

I. 9:18 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were present. (Wood Haven Administrator Jeff Orłowski and Human Resources Coordinator Tiffany Rettig entered at 9:22 a.m.)

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

There were no out of state travel requests submitted. The personnel actions submitted were from Job and Family Services for the resignation of Income Maintenance Worker Macy Hafner, to recommend hiring new full-time Income Maintenance Worker Lauren Hartsel, request to post for two Income Maintenance Worker positions, request for medical leave without pay for Income Maintenance Worker Maranda Pultz, amend resolution 19-01240 and remove the Data Security Coordinator position from the organizational chart; from Wood Haven for the resignation of Dietary Aide Natalie Wolfe, to recommend change of pay rate due to completion of one year of service for Dietary Aide Ceria Fortney, request to post vacant STNA, LPN, RN, Dietary and Housekeeping positions on an ongoing basis, and request to establish a salary schedule for intermittent, unclassified STNA’s outside of the bargaining unit.

Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Mrs. Stanley mentioned resolution 20-00144 is in regards to the Litter Grant application for the 2020 Recycle Ohio Grant Program. Wood County will be requesting five additional recycling containers for back-up, new signage, and lid locks for the remaining containers. The cost would be approximately \$12,000 with a 25% match locally. (Sentinel-Tribune Editor Debbie Rogers entered at 9:28 a.m.)

Wood Haven Monthly Update (9:29 a.m.) – Mr. Orlowski reminded the Commissioners that Centers for Medicare and Medicaid Services (CMS) had reduced Wood Haven’s star rating from 4 to 1 last spring because a required staffing report had not been filed. With all required reports now being filed timely, CMS has restored the 4 star rating, but is also auditing the staffing reports. Mr. Orlowski stated that while all required staffing hours are being met, 9 hours of agency time was recorded under a group employee number. He said the possible penalty from CMS could be to reduce Wood Haven to a 1 star rating once again. Commissioner LaHote asked if CMS takes into consideration all the programs offered which help people at Wood Haven and within the community. Mr. Orlowski stated they do not.

Mrs. Rettig noted the results of the December 2019 employee Hero Satisfaction Survey. She stated it is a 15 question survey and 37 surveys were received. In June 2015 the overall score was 3.59 points out of 5 points and in December 2019 they received an overall score of 4.2 points. Mrs. Rettig stated that she will work with staff on improving the five areas that received the lowest scores. Mr. Orlowski would like at least a 50% return of surveys. Mrs. Rettig intends on looking for ways to bring the number up. The meeting concluded at 9:48 a.m.

Commissioner Herringshaw moved to recess until 10:00 a.m. Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:48 a.m.

Job and Family Services (JFS) Quarterly Update (10:01 a.m.) – Commissioner Herringshaw called the meeting back to order with Commissioners LaHote and Bowlus, Mr. Kalmar, Mrs. Stanley, Ms. Long, Ms. Rogers, JFS Director Dave Wigent, Social Services Administrator Mary DeWitt, JFS staff members Cathy Allen, Alisha Chamberlain and Melissa Tokar, Pete Prichard from Northwest State Community College and BG Independent News journalist Jan Larson-McLaughlin present. Ms. DeWitt stated that she, along with Mr. Prichard, have been working on the Career Premiere event which will be held on March 11th. The event for junior high and high school students will highlight manufacturing and healthcare careers. There will also be a community event in the evening for parents and anyone seeking a career in these professions. Mr. Prichard stated this is one of four events held throughout the year which help students, teachers and manufacturers. Mr. Prichard also mentioned the pre-apprenticeship program which was approved by the Pre-apprenticeship Council for the State of Ohio. Currently Wood County has two employers working with two school districts. This allows for alternative pathways and offers more education in the workforce of skilled trades. The Commissioners thanked them both for the update. Ms. DeWitt and Mr. Prichard exited at 10:12 a.m.

Mr. Wigent shared the attached information which was referenced throughout the discussion. He mentioned that he is closely watching the proposed legislation regarding requirements for photo identification cards for food assistance programs and work requirements for Medicaid eligible clients. He mentioned the state has also been lobbying to push adult protective services to the Committee on Aging, but JFS would still be responsible for the individuals. He stated that he is opposed to all three of the proposed legislative items. Mr. Wigent mentioned the Title IV-E Act which provides funding for foster care allows for a 30%-40% federal match of funds in approximately 60% of cases. The federal government is considering restricting these funds and mandating their use for preventative programs. Mr. Wigent stated that reducing the number of children placed in foster care is always the goal. He also mentioned a lot of restrictions on the federal level regarding group homes will diminish the amount of homes available. Mr. Wigent mentioned however that Governor DeWine’s administration is very progressive in regards to child protective services. The Commissioners thanked him for the update. The meeting concluded at 10:35 a.m.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:36 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lahote moved and Commissioner Herringshaw seconded the motion and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS	_____	_____
CRAIG LAHOTE	yes	ABSENT _____
DORIS I. HERRINGSHAW, Ed.D.	yes	Craig Pitt Doris Herringshaw _____

Board of County Commissioners,
Wood County, Ohio

Attest: Sandy A. Hong
Clerk of said Board

RESOLUTION INDEX

AUTO - AUTO TITLE

20-00152 02/06/2020 PO#104308 - PERRY PROTECH - AUTHORIZING THE PURCHASE OF A REPLACEMENT KONICA 4052 COPIER FOR AUTO TITLE. \$1,875.00

BG - BLDGS & GROUNDS EFF. 6/1/13

20-00146 02/06/2020 AUTHORIZE AGREEMENT WITH OHIO MACHINERY CO. TO PROVIDE LABOR AND MATERIALS FOR PREVENTATIVE MAINTENANCE ON THE EMERGENCY GENERATOR LOCATED AT WOOD HAVEN HEALTH CARE.

BUD - BUDGET/APPROPRIATIONS -ALL

20-00147 02/06/2020 ADVANCE OF FUNDS - WOOD HAVEN

COMM - COMMISSIONERS

20-00140 02/06/2020 APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 2/4/2020

20-00141 02/06/2020 AUTHORIZE PAYMENT OF VOCHERS

20-00142 02/06/2020 APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES

20-00145 02/06/2020 APPROVING PERMITS AS ISSUED BY THE WOOD COUNTY ENGINEER TO UTILITY COMPANIES TO PLACE UTILITIES IN OR ACROSS ROAD RIGHT-OF-WAYS IN WOOD COUNTY, OHIO FOR THE MONTH OF JANUARY, 2020.

20-00154 02/06/2020 AUTHORIZE VARIOUS PERSONNEL ACTIONS

JFS - JOB & FAMILY SERVICES (Eff. 7/1/2000)

20-00148 02/06/2020 AUTHORIZE INCUMBENT WORKER TRAINING AGREEMENT BETWEEN OHIO MEANS JOBS WOOD COUNTY AND DENTAL INNOVATIONS.

20-00149 02/06/2020 AUTHORIZE AGREEMENT WITH WOOD COUNTY CHILDREN'S SERVICES ASSOCIATION DBA CHILDREN'S RESOURCE CENTER ON BEHALF OF WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES FOR THE PURCHASE OF IN-HOME MENTAL HEALTH SERVICES FOR ABUSED AND NEGLECTED YOUTH.

20-00150 02/06/2020 AUTHORIZE MEMORANDUM OF UNDERSTANDING WITH KINNECT TO COLLABORATE WITH WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES "COUNTY PCSA" TO DESIGN AND IMPLEMENT THE 30 DAYS TO FAMILY OHIO PROGRAM.

20-00151 02/06/2020 AUTHORIZING AGREEMENT WITH JB JANITORIAL TO PROVIDE JANITORIAL SERVICES FOR 2020 AT WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES.

SHER - SHERIFF

20-00143 02/06/2020 AUTHORIZING ANDREW S. KALMAR, COUNTY ADMINISTRATOR, TO SIGN STATEMENT OF WORK #20586 WITH IMAGESOFT, INC. FOR A PRODUCTION DOCUMENT IMAGING KOFAX/TWAIN LICENSE, ONBASE ANNUAL MAINTENANCE AND TELEPHONE SUPPORT FOR THE SHERIFF.

SWMD - SOLID WASTE MANAGEMENT DISTRICT

RESOLUTION INDEX

20-00144 02/06/2020 AUTHORIZING DORIS I. HERRINGSHAW, PRESIDENT OF THE BOARD OF COUNTY COMMISSIONERS TO SIGN THE COMMUNITY AND LITTER GRANT APPLICATION AND ALL OTHER DOCUMENTS FOR THE 2020 RECYCLE OHIO GRANT PROGRAM ON BEHALF OF THE WOOD COUNTY SOLID WASTE MANAGEMENT DISTRICT.

WH - WOOD HAVEN (eff. 11/9/03 formerly Wood County Nursing Home)

20-00153 02/06/2020 PO#554313 - COPECO - AUTHORIZE THE PURCHASE OF A SHARP FAX EXPANSION KIT FOR A COPIER AT WOOD HAVEN HEALTH CARE. \$500.00

Wood County JFS Dashboard

February 6, 2020

Social Services: Administrator – Mary DeWitt

Economic Impact on the Community- December 2019

WIOA Adult- \$12,930.81

WIOA Dislocated- \$685.10

WIOA CCMEP- \$21,570.84

TANF CCMEP- \$100,829.11

NET+- \$7,378.80 (CRC)

NET+- \$71,188.86 (BW)

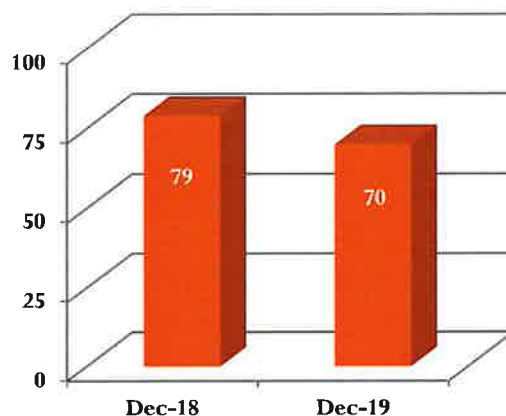
PRC- \$21,181.90

Significant Changes and Upcoming Events:

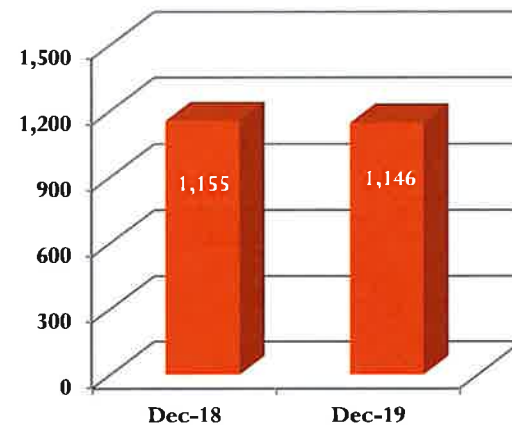
-Career Premiere will take place on March 3rd. This event will provide high school students and their parents their first look at local companies and the career pathways for their future.

-Wood County NET Plus began transporting individuals to support groups provided by The Cocoon, The Connection Center, and NAMI-Wood County using funds from the Wood County ADAMHS board in November 2019.

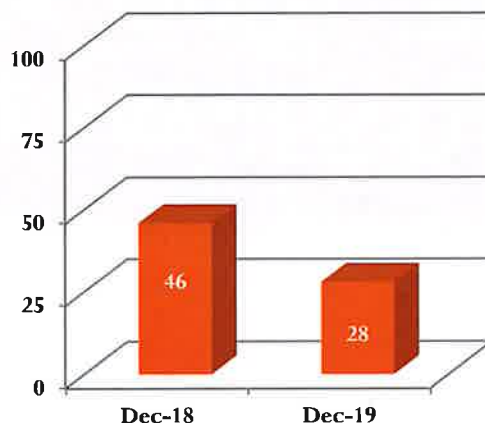
WIOA Caseloads



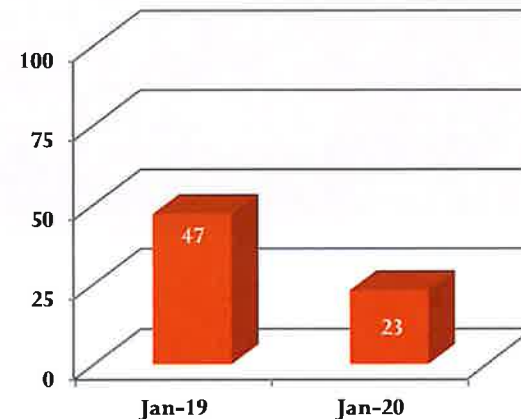
NET+



CCMEP



PRC Applications



Children's Services: Administrator – Sandi Carsey

Economic Impact on the Community- December 2019

Cost of Kids- \$348,569.68

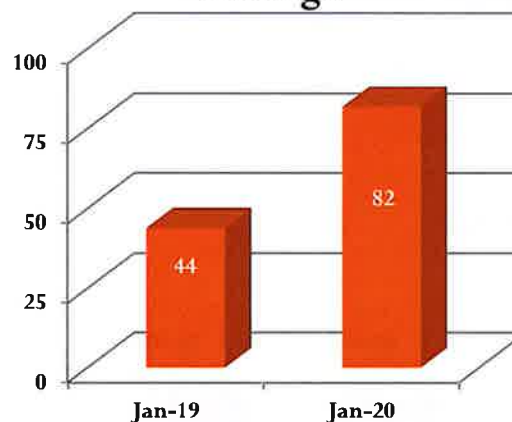
ESA- \$3,467.45

Chaffee- \$0

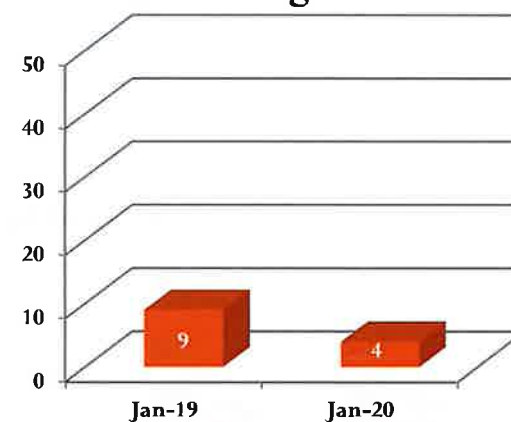
Significant Changes and Upcoming Events:

-There were 811 total investigations in 2019. This is down by 73 reports from 2018. We are attributing the decline to no longer investigating sexual abuse reports where the children are similar ages and do not reside together. Those are now referred to law enforcement.

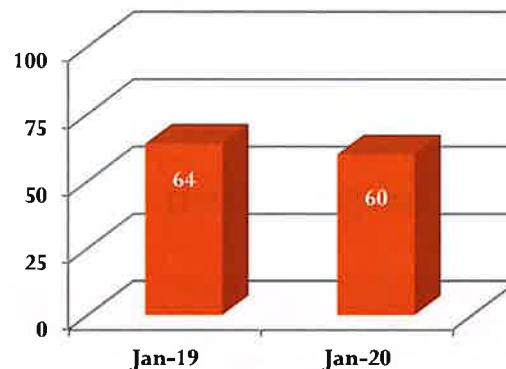
Traditional Response Investigations



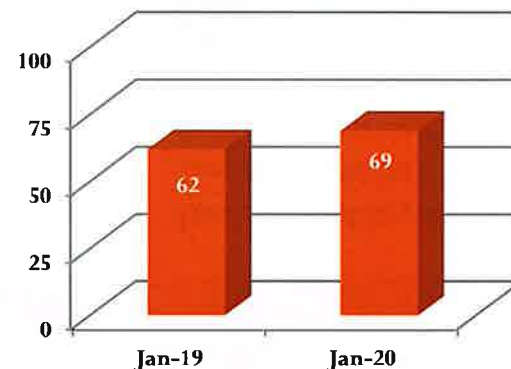
Alternative Response Investigations



Kids in Substitute Care



Protective Supervision



Adult Protective Services: Supervisor – Shelby Smith

Economic Impact on the Community- December 2019

APS Direct Charges- \$768.00

Chore- \$2,476.00

Respite- \$0

Significant Changes and Upcoming Events:

-We will be having quarterly I-Team meetings in 2020. Meeting dates are:

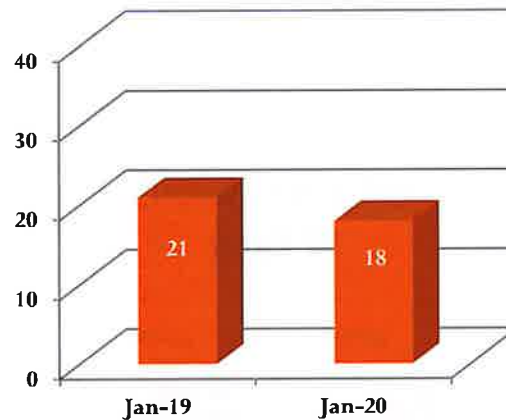
February 24th at 2 pm

June 16th at 12 pm

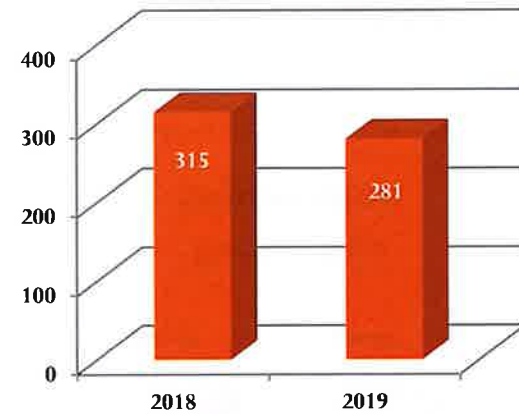
September 15th at 2 pm

December 15th at 2 pm

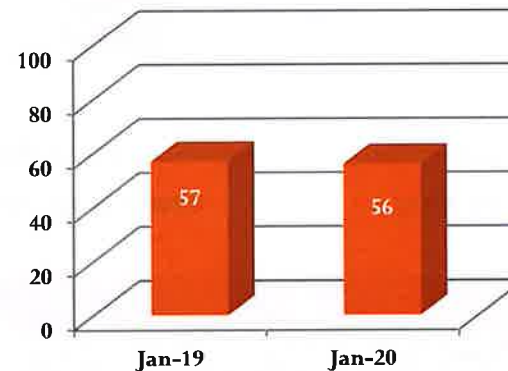
Investigations



Investigations Jan. through Dec.



Chore Services



Income Maintenance Unit : Administrator – Laura Seifert

Economic Impact on the Community- January 2020

Medicaid- \$10,357,949 (December)

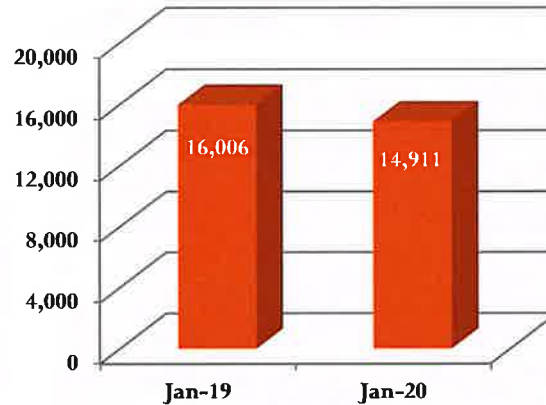
Food Assistance- \$669,755

OWF- \$82,100

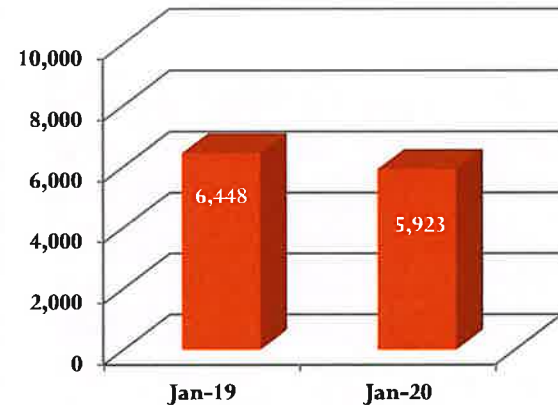
Significant Changes and Upcoming Events:

-Our unit is conducting a Telecommute pilot for our eligibility workers. This pilot will consist of a small number of high performing employees in the Income Maintenance unit who will work at home one or two days per week. Working at home has become possible via remote access systems and capabilities provided by the State Office of Information Services including: MS Teams, One Drive, SharePoint, Surface Pro computers, VPN Tunneling, and Precinct Manager (county provided). We have tested this concept and it is working as expected. Associated policies are being finalized.

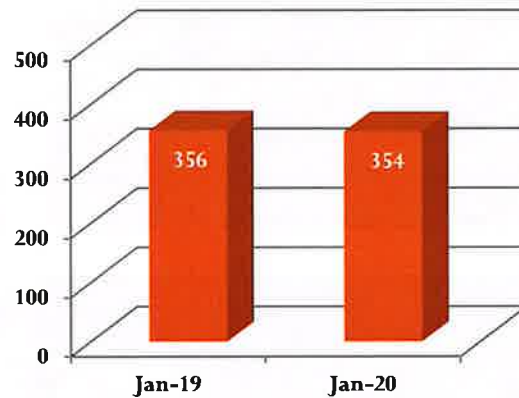
Medicaid



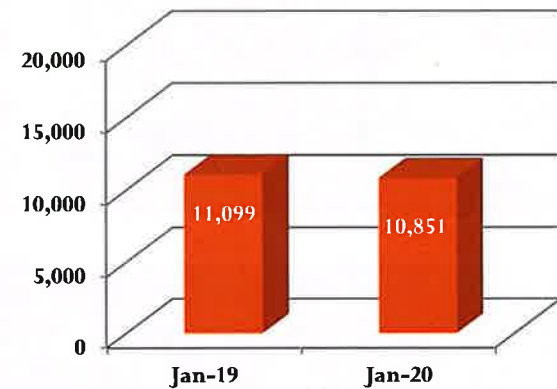
Food Assistance



OWF



C8 Call Center Calls Handled



* Calls taken by all nine C8 counties

Programs:

Social Services

1. Adult/Dislocated ITA
2. Adult/Dislocated OJT
3. WIOA- In School/Out of School Youth
4. Rapid Response
5. OWIP
6. OhioMeansJobs Center
7. PRC Services
8. Job Find
9. WEP
10. NET Transportation
11. Title XX Transportation
12. Child Care
13. CCMEP

Children's Services

1. Child Abuse/Neglect Investigations
2. Traditional Response (TR)
3. Alternative Response (AR)
4. Protective Supervision
5. Voluntary Services
6. Foster Care
7. Foster Care Licensing/Recruitment
8. Adoption
9. Adoptive Parent Licensing/Searching/Recruitment
10. ESA
11. Chaffee
12. Adoption Subsidy
13. Community Education
14. IV-E
15. Levy
16. Independent Living

APS

1. Investigations
2. Ongoing Cases
3. Chore Services- Social Serv.
4. Homemaker Visits (limited)

Income Maintenance

1. OWF- Absent Parent, Incapacitated, Unemployed or Under Employed
2. Supplemental Nutrition Assistance Program (SNAP)
3. Specialized Recovery Services
4. Aged, Blind and Disabled Medicaid
5. Alien Emergency Medical Assistance
6. Breast and Cervical Cancer Medicaid
7. MAGI Covered Families and Children
8. MAGI Expansion
9. MBIWD
10. Presumptive Eligibility
11. Deemed Newborns
12. Medicare Premium Assistance
13. Medical Refugee

Program Totals: 46

Dashboard Acronyms:

APS- Adult Protective Services

AR- Alternative Response

CCMEP- Comprehensive Case Management and
Employment Program

ESA- Economic Services Funding

ITA- Individual Training Account

MAGI- Modified Adjusted Gross Income

MBIWD- Medicaid Buy-In for Workers with Disabilities

NET- Non-Emergency Transportation

OJT- On the Job Training

OWF- Ohio Works First

OWIP- Ohio Works Incentive Program

PRC- Prevention Retention and Contingency

SNAP- Supplemental Nutrition Assistance Program

TANF- Temporary Assistance for Needy Families

TR- Traditional Response

WEP- Work Experience Program

WIOA- Workforce Innovation and Opportunity Act

Career Premiere

March 11, 2020

9am-3pm and 5:30pm-7:30pm

Wood County Fairgrounds
Multi-Purpose Pavilion and Conference Center
900 West Poe Road
Bowling Green, Ohio 43402

The Pavilion is a 33, 489 square foot exhibit space. There are overhead door entrances that are 10 feet tall by 12 feet wide to accommodate large pieces of equipment for displays.

Please select one of the following options:

_____ \$50.00 (table/ 2 chairs and 2 boxed lunch tickets)

_____ \$100.00 Contributing Sponsor (extra space for display, table/ 2 chairs and 2 boxed lunch tickets)

- Specific display size requirements:

_____ \$250.00 Premiere Sponsor (Organization name listed on our Hollywood Star wall, DJ announcement at the event, name printed on flyers/promotional materials, extra space for display, table/2 chairs and 2 boxed lunch tickets)

- Specific display size requirements:
- Please submit your organization's logo to be used in promotional materials.

Do you require an electrical outlet at your display?

Types of interactive displays you anticipate bringing:

Checks made payable Northwest State Community College

**Set up can begin on March 10 at 12:00 p.m. until 6:00 p.m. or you may set up the day of the event beginning at 8:00 a.m. Please contact us if you need an alternate time to set up.

In the event of inclement weather, the event will be held on March 11, 2020.

For further questions, please reach out to our event contact:

Kathy Costic (419) 373-6992 or kathy.costic@jfs.ohio.gov

ATTENDANCE ROSTER

The following persons were in attendance at a public meeting/hearing of the Board of County

Commissioners on the 6th day of February, 2020.

PLEASE PRINT

NAME

DEPARTMENT/ADDRESS

JEFF Orłowski

Wood Haven

Tiffany Rettig

Wood Haven.

Dub Rogers

Sund Trib

MARY DeWitt

JFS

Pete Richard

JFS/NSOC

Cathy Allen

Cathy Allen

Alisha Chamberlain

JFS/CS

Melissa Tokar

JFS/CS

Jan McLayhe

BG Friday

DAVE WICKENT

JFS