

RESOLUTION NO. 20-00193

In the matter of approval of prior meeting) County Commissioners' Office,
minutes from the regular session held on) Wood County, Ohio
February 13, 2020.) February 18, 2020

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 13th day of February 2020 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for February 13, 2020 was as follows:

I. 9:17 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

There were no out of state travel requests submitted. The personnel actions submitted were from Wood Haven to recommend a pay rate change due to completion of probation for STNA Rheanon Stewart, cancellation of appointment of STNA Tishka Simmons, and recommend change of position for STNA Autumn Gutierrez to intermittent LPN due to completion of LPN licensure.

Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Mr. Kalmar mentioned that he attended a meeting on Wednesday with Commissioner LaHote, Mrs. Stanley, Common Pleas Court Judges Molly Mack, Alan Mayberry and Matt Reger, as well as Court Administrator Mary Bodey, to discuss appointed counsel fees. Mr. Kalmar stated that neighboring counties have increased their hourly rates which may cause a hardship for Wood County to secure attorneys. It was suggested that Wood County raise their caps along with their hourly rates. Judge Reger will follow up with the Wood County Bar Association to prompt them to make a proposal to the Commissioners.

Mr. Kalmar stated the Ohio Environmental Protection Agency called the Commissioners’ Office in regards to someone burning items on county property located at the corner of Sand Ridge and Potter Roads. It appears that a shed was moved to the location and burnt as well as dead trees. Mr. Kalmar stated the Sheriff now has surveillance on the property. He will also contact Engineer Musteric to determine if a clean-up of the site is needed.

Commissioner Herringshaw moved to recess until 10:00 a.m. Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:30 a.m.

Workers' Compensation Update (10:02 a.m.) – Commissioner Herringshaw called the meeting back to order with Commissioners LaHote and Bowlus, Mr. Kalmar, Mrs. Stanley, Ms. Long, Human Resources/Benefits Manager Pam Boyer, Risk Coordinator Erica Noel, Kelly Lowry from CompManagement and Deb Schultz from the Ohio Bureau of Workers' Compensation present. Mrs. Boyer shared the attached information which was referenced throughout the discussion. The meeting concluded at 10:29 a.m.

Child Support Enforcement Agency (CSEA) Quarterly Update (10:30 a.m.) – CSEA Director Frank McLaughlin was joined by Case Manager Shawna Zurawski. Mrs. Zurawski will begin her new role as Case Manager Supervisor on Tuesday of next week. The Commissioners congratulated her on her promotion. Mr. McLaughlin mentioned that he is working with Maximus Consulting Services regarding the Title IV-D service contracts for the purchase of services and administration of the support enforcement program. He hopes to have the contracts ready in March. Mr. McLaughlin mentioned that he would like to begin attending the Family and Children First Council meetings. He believes it would be beneficial to have a representative of CSEA present. Commissioner LaHote stated that he likes the idea of Mr. McLaughlin going to the meetings and evaluating if it would be beneficial to attend. Commissioners Herringshaw and Bowlus concurred. Photos were taken of Ms. Zurawski with the Commissioners. The meeting concluded at 10:41 a.m. Mr. McLaughlin and Ms. Zurawski exited at this time.

Check Presentation to Soil and Water Conservation District (SWCD) (10:43 a.m.) – SWCD Administrator Jim Carter and Board of Supervisor member Kris Swartz spoke a little about the H2Ohio program offered through the Ohio Department of Agriculture. They stated they have been very busy signing farmers up for the program and keeping track of the water quality projects. Mr. Swartz stated that Administrator Nicki Kale is retiring at the end of the month. He mentioned the state will fund one more position in their office for five years. He also stated that he estimates 75% of staff time will be devoted to the H2Ohio program as it is very labor intensive. He stated the new staff position will be devoted to data entry. The Commissioners thanked them for the update and presented them with a check in the amount of \$236,143.75 from the 2020 appropriations. Photos were taken. The meeting concluded at 10:53 a.m.

IV. -- *Open Forum Citizens Comments/Concerns*

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:54 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner LaHote moved and Commissioner Bowlus seconded the motion and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes

Theodore H. Bowlus

CRAIG LAHOTE

yes

Craig LaHote

DORIS I. HERRINGSHAW, Ed.D.

yes

Doris Herringshaw

*Board of County Commissioners,
Wood County, Ohio*

Attest:

Sandy A. Long
Clerk of said Board

RESOLUTION INDEX

AUD - AUDITOR

20-00191 02/13/2020 PO#283627 - VARIOUS VENDORS - AUTHORIZING THE PURCHASE OF (1) DELL PRECISION 5820 DESKTOP COMPUTER AND (1) DELL OPTIPLEX 3070 FOR USE BY AUDITOR GIS DIVISION. \$3,500.00

AUTO - AUTO TITLE

20-00183 02/13/2020 AUTHORIZE ADDENDUM TO THE PERRY PROTECH SERVICES AGREEMENT ON BEHALF OF WOOD COUNTY AUTO TITLE.

BG - BLDGS & GROUNDS EFF. 6/1/13

20-00187 02/13/2020 AUTHORIZE AGREEMENT WITH RUTTER & DUDLEY ASPHALT MAINTENANCE, INC. TO REMOVE AND REPLACE EXISTING ASPHALT PARKING LOT AT THE WOOD COUNTY PUBLIC DEFENDER'S OFFICE.

BUD - BUDGET/APPROPRIATIONS -ALL

20-00184 02/13/2020 ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS

20-00185 02/13/2020 REIMBURSEMENT OF FUNDS - JOB & FAMILY SERVICES

20-00186 02/13/2020 SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS

20-00188 02/13/2020 PAYMENT FOR SERVICES - FUEL FACILITY FOR JANUARY, 2020.

COMM - COMMISSIONERS

20-00178 02/13/2020 APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 2/11/2020

20-00179 02/13/2020 AUTHORIZE PAYMENT OF VOUCHERS

20-00180 02/13/2020 APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES

20-00182 02/13/2020 AUTHORIZE VARIOUS PERSONNEL ACTIONS

JFS - JOB & FAMILY SERVICES (Eff. 7/1/2000)

20-00181 02/13/2020 AUTHORIZE INCUMBENT WORKER TRAINING AGREEMENT BETWEEN OHIO MEANS JOBS WOOD COUNTY AND INTECH IT SOLUTIONS.

PC - PLANNING COMMISSION

20-00192 02/13/2020 AUTHORIZING DORIS I. HERRINGSHAW, PRESIDENT OF THE BOARD OF COUNTY COMMISSIONERS, TO SIGN APPLICATION WITH THE OHIO DEVELOPMENT SERVICES AGENCY (ODSA) REQUESTING A WAIVER TO USE COUNTY REVOLVING LOAN FUNDS (RLF) FOR A CDBG ELIGIBLE PROJECT IN THE VILLAGE OF PEMBERVILLE.

RBOS - ROADS, BRIDGES & OTHER STRUCT

20-00189 02/13/2020 AUTHORIZE MISCELLANEOUS ROAD WORK WITHIN GRAND RAPIDS TOWNSHIP BY COUNTY FORCES (FORCE ACCOUNT).

20-00190 02/13/2020 AUTHORIZE MISCELLANEOUS ROAD WORK WITHIN HENRY TOWNSHIP BY COUNTY FORCES (FORCE ACCOUNT).

**Workers' Compensation & Work Safety Program
Ongoing Update Presented to Board
February 13, 2020**

Review 2019 Claim Experience and Expenditures

Erica Noel

Handout

General Updates

Pamela Boyer

2020 Calendar Year Premium	
2020 Premium Paid in Dec. '19	\$155,625
2020 Early Premium Discount:	\$3,121
Charge for Services Collection	\$512,809
2019 Premium	
True Up in 2020 \$46,619,078	\$11,811 County
(Initial report: \$42,849,300)	\$191 Auxiliary
Go Green 1% Discount	\$1,673
2018 Safety Rebates:	\$2,489 Performance
	\$2,489 Participation

Payroll History

<u>Year</u>	<u>Initial Payroll</u>	<u>Plus Finance w/ no BWC coverage</u>	<u>Less Section 125 Insurance</u>	<u>Less Deferred Comp</u>	<u>Final Payroll</u>	<u>Sheriff Aux</u>
2019	\$ 49,400,202	\$ 252,509	\$ 1,661,737	\$1,371,895	\$ 46,619,078	\$ 9,927
2018	\$ 47,151,130	\$ 328,013	\$ 1,799,484	\$1,391,546	\$ 44,288,113	\$ 15,600
2017	\$ 45,580,924	\$ 251,101	\$ 1,708,038	\$1,274,686	\$ 42,849,300	
2016	\$ 46,603,512	\$ 265,831	\$ 1,850,023	\$1,352,638	\$ 43,666,682	
2015	\$ 45,124,956	\$ 248,684	\$ 1,802,268	\$1,135,088	\$ 42,436,285	

* includes 125/def comp deductions

Cash Balances

Pamela Boyer

		<u>1/31/2020</u>	<u>1/31/2019</u>
2008- 2014	Retro Rated II - 046	\$1,079,712	\$1,079,239
7/1/2008	Self Ins (\$15K Med Only) - 039	\$4,081,195	\$4,175,532
2015-2016	Group Retro Rated - 048	\$345,884	\$748,889
2017-2019	Individual Retro Rated III - 040	\$868,113	\$384,235
	Total Cash Balance	\$6,374,904	\$6,387,895

Next Meeting: June 11, 2020 Review BWC Rating

