

RESOLUTION NO. 20-00001

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
December 31, 2019.) January 7, 2020

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 31st day of December 2019 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for December 31, 2019 was as follows:

I. 9:23 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, Clerk Sandy Long and Solid Waste Management District (SWMD) Recycling Outreach Coordinator Hannah Smith were also present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing
Authorize Payroll*

There were no out of state travel requests submitted. The personnel actions submitted were from Wood Haven for the resignation of Account Clerk I Linsey Bechstein; from Job and Family Services to recommend hiring full-time Income Maintenance Workers Kelly McCullough, Maranda Pultz and Melanie Wolfe.

Mr. Kalmar requested a brief executive session. (Ms. Smith exited at this time) Commissioner Herringshaw moved to enter into executive session to discuss the employment of a public employee. Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:26 a.m. The Commissioners left executive session at 9:33 a.m.

III. -- Staff Reports

Check Presentation for the City of Perrysburg Gateway Walls – Due to unforeseen circumstances this presentation was cancelled and will be rescheduled.

Mr. Kalmar pointed out that resolution 19-01401 (authorizing employee salary increases for 2020) is one of the resolutions to be considered. (Ms. Smith and Village of Pemberville Mayor Gordon Bowman entered at 9:35 a.m.)

Mr. Kalmar mentioned the clock that was originally located in the courthouse, ca.1870, has been repaired and mounted on the wall by the door that connects the atrium to the courthouse. Most recently the clock resided at the Wood County Historical Museum. Additional information will be obtained from the museum staff in order to write a press release. He also stated there have been

issues with secured access throughout the courthouse and office building complex. The Habitec Security panels are approximately 20 years old and need to be replaced. One panel was replaced in November, however it is not communicating well with the remaining panels. A meeting with Habitec Security has been scheduled.

Gordon Bowman re: Appointment to the Wood County Historical Society Board (9:45 a.m.) – Mayor Bowman stated that today is his last as Mayor for the Village of Pemberville. He stated that he has been involved with historical aspects of the Village for some time, even touring their sister city in Germany in 2015. He is ready to learn more about the history of all of Wood County. Commissioner Bowlus mentioned that the Pemberville Library has an extensive section on the history of Wood County which was completed by Dale Bruning. The Commissioners thanked Mayor Bowman for his willingness to serve on the Wood County Historical Society Board.

Commissioner LaHote moved to approve the resolutions on the attached listing which includes resolution 19-01402 (appointment to the Historical Society Board) and Commissioner Bowlus seconded the motion. All voted aye and the motion carried. Photos were taken of Mayor Bowman with the Commissioners and the meeting concluded at 9:59 a.m. Mayor Bowman exited at this time.

Mrs. Stanley mentioned that last week there were issues with the recycling bins in the Village of Luckey. The bins were packed full and loose recyclables were left on the ground. Constituents have been commenting on the Village community site on Facebook. Ms. Smith stated there were just a few negative comments regarding the recycling site, but in general most of the people had positive comments. Some of the village residents cleaned up the site. Ms. Smith spoke with Mayor Panning regarding the overflow and the condition of the recycling site. The Mayor stated they are happy there is a convenient location for recyclables, but the bins are full quite frequently. Mrs. Stanley stated that with Christmas on the same day as the scheduled pick-up, collection was pushed to Thursday. However, for some reason no pick-up of recyclables occurred on the east side of the county that day. She is awaiting a response from Republic regarding the situation.

Ms. Smith stated that at the request of the Village, the SWMD intends to distribute a mailer to residents with information regarding the site. The Village is considering the issuance of citations for littering regarding items left scattered on the ground at the site and/or posting closed signs once the bins are full; similar to what is done at the Perrysburg Township location. Mrs. Stanley will update the Commissioners once she has more information from Republic.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:29 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the motion and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS	<u>yes</u>	<u>Rob H Bowlus</u>
CRAIG LAHOTE	<u>yes</u>	<u>Craig A Lahote</u>
DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris I Herringshaw</u>

Board of County Commissioners,
Wood County, Ohio

Attest: Sandy A. Long
Clerk of said Board

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AUD - AUDITOR

19-01397 12/31/2019 PO#283611 - AMAZON - AUTHORIZING THE PURCHASE OF A MBM MANUAL TABLE TOP PAPER FOLDER FOR THE AUDITORS OFFICE. \$634.00

BG - BLDGS & GROUNDS EFF. 6/1/13

19-01405 12/31/2019 AUTHORIZE AGREEMENT WITH COMTE CONSTRUCTION CO. TO REMODEL THE BATHROOM LOCATED ON THE SECOND FLOOR OF THE WOOD COUNTY PUBLIC DEFENDER'S OFFICE AT 123 N. SUMMIT ST., BOWLING GREEN, OHIO.

BUD - BUDGET/APPROPRIATIONS -ALL

19-01377 12/31/2019 ADVANCE OF FUNDS (TABLED FROM 12/24/19)
19-01391 12/31/2019 ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS
19-01392 12/31/2019 PAYMENT FOR SERVICES - VARIOUS
19-01393 12/31/2019 SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS
19-01394 12/31/2019 TRANSFER OF FUNDS - VARIOUS FUNDS
19-01395 12/31/2019 REDUCE APPROPRIATIONS - VARIOUS FUNDS
19-01396 12/31/2019 REIMBURSEMENT OF FUNDS - VARIOUS

CBCF/NWCCC - COMMUNITY BASED CORRECTIONAL FACILITY/NW COMMUNITY CORRECTIONS CENTER

19-01403 12/31/2019 AUTHORIZING THE EXECUTION OF AN AMENDMENT TO AGREEMENT OF SUBLEASE WITH RESPECT TO COMMUNITY BASED CORRECTIONAL FACILITY (NWCCC).
19-01406 12/31/2019 SIXTH AMENDMENT TO AGREEMENT OF SUBLEASE WITH DEPARTMENT OF REHABILITATION AND CORRECTION FOR COMMUNITY BASED CORRECTIONAL FACILITY (NWCCC)

COMM - COMMISSIONERS

19-01388 12/31/2019 APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 12/24/19
19-01389 12/31/2019 AUTHORIZE PAYMENT OF VOUCHERS
19-01390 12/31/2019 APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES
19-01400 12/31/2019 AUTHORIZE VARIOUS PERSONNEL ACTIONS
19-01401 12/31/2019 AUTHORIZE SALARY INCREASES FOR NON-BARGAINING UNIT EMPLOYEES
19-01402 12/31/2019 APPOINTING GORDON BOWMAN TO SERVE ON THE WOOD COUNTY HISTORICAL SOCIETY BOARD (TERM EXP 12/31/22)
19-01407 12/31/2019 AUTHORIZE ANDREW S. KALMAR, COUNTY ADMINISTRATOR TO SIGN THE CORSA 2020-2021 RENEWAL APPLICATION SUMMARY FORM.

EMA - EMERGENCY MANAGEMENT AGENCY

19-01399 12/31/2019 AUTHORIZING ANDREW S. KALMAR, COUNTY ADMINISTRATOR, TO SIGN THE INTEGRATED PUBLIC ALERT AND WARNING SYSTEM (IPAWS) MEMORANDUM OF AGREEMENT (MOA) APPLICATION ON BEHALF OF THE EMERGENCY MANAGEMENT AGENCY.

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PC - PLANNING COMMISSION

19-01398 12/31/2019 AUTHORIZE AGREEMENT WITH PRECISION PAVING, INC. FOR THE FY18 VILLAGE OF CUSTAR - CUSTAR ROAD IMPROVEMENT PROJECT.

PUB - PUBLIC DEFENDER

19-01408 12/31/2019 PO#673463 - COMTE CONSTRUCTION CO - AUTHORIZING COMTE CONSTRUCTION TO PROVIDE LABOR AND MATERIALS FOR THE REMODEL OF THE SECOND FLOOR RESTROOM AT THE WOOD COUNTY PUBLIC DEFENDERS OFFICE. \$12,470.00

SHER - SHERIFF

19-01404 12/31/2019 AUTHORIZE AGREEMENT WITH SECURUS TECHNOLOGIES, INC. FOR INMATE PHONE SERVICES AND VIDEO VISITATION FOR THE WOOD COUNTY JUSTICE CENTER.

