

RESOLUTION NO. 20-00021

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
January 7, 2020.) January 9, 2020

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 7th day of January 2020 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for January 7, 2020 was as follows:

I. 9:23 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were also present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

There were no out of state travel requests submitted.

III. -- Staff Reports

Organization of the Board of County Commissioners for 2020 (Ohio Revised Code Section 305.05)
(9:25 a.m.) – The Commissioners organized the Board for 2020 maintaining the same order as in 2019 (resolution 20-00005). The Commissioners decided on representation for boards and commissions with only one change from 2019 (resolution 20-00006). The Commissioners also designated a representative and alternate for voting purposes at the annual or special meeting of the County Commissioners Association of Ohio in 2020 (resolution 20-00018).

(Sentinel-Tribune Editor Debbie Rogers, Wood Haven Administrator Jeff Orłowski and Director of Nursing Darlene Selvey entered at 9:29 a.m.)

The personnel actions submitted were from Wood Haven to recommend the re-instating of the Receptionist position on an intermittent, temporary basis, to recommend the appointment of Receptionist Joyce Sarver, to recommend hiring part-time STNA Christina Conforto, and the resignation of STNA Mindy Sebring; from Child Support Enforcement Agency a request to post the vacant Case Manager Supervisor position.

Ms. Long stated that resolution 20-00007 (annexation petition for the City of Bowling Green) needs to be tabled as the ordinance from the City requesting annexation of property was not included with the petition. Commissioner LaHote moved to approve the resolutions on the attached listing with

the exception of resolution 20-00007 which will be tabled. Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

Wood Haven Monthly Update (9:33 a.m.) – Mr. Orłowski reviewed an admissions report from the last 10 years. Mr. Orłowski stated there were 211 admissions in 2009 and 220 in 2010. In the following years admissions dropped to as low as 140. He was pleased to report that the admissions for 2019 was 257. Mr. Orłowski attributed some of the increase in numbers to marketing. He believes his staff has brought care to a new level and care comes first. He stated that Mrs. Selvey has been educating staff on policies and procedures.

Mr. Orłowski stated the annual inspection of Wood Haven by the Ohio Department of Health is complete with three citations issued. A plan of correction was submitted and accepted by the state. The activity room storage closet door has had a self-closing latch added; the fire alarm signal was added to the fire drill form; and all medical equipment that is plugged into an outlet is now moved to one that is further than 6' from a bed. Mrs. Selvey stated there were 16 citations given in 2018 (under the new state inspection system) and during the exit audit for 2019 there were only 4 citations with one having no points attached so no plan of correction was needed for this. She mentioned the state average is 8.9 citations. She also stated that last year Wood Haven received the bronze award and they will be working to achieve the silver in 2020. The meeting concluded at 9:45 a.m. Mr. Orłowski and Mrs. Selvey exited at this time.

Buildings and Grounds Monthly Update (9:45 a.m.) – Facilities Director Steve Blausey, who was joined by Maintenance Worker III Jeff Burns, shared the attached information which was referenced throughout the discussion. The meeting concluded at 9:55 a.m. Mr. Blausey and Mr. Burns exited at this time.

Mr. Kalmar reminded the Commissioners of the Employee Recognition Program which will be held on Thursday at 9:30 a.m. They reviewed the program prepared for the event.

Mrs. Stanley stated that she spoke with a representative from Republic Services regarding why recyclables were not picked up at the recycling locations on the east side of the county last Thursday. The representative stated the truck broke down and by the time it was fixed the site that receives the recyclables was closed. He apologized for the lack of communication.

Mr. Kalmar mentioned that a letter was received from a constituent regarding the condition of the old motel in North Baltimore located on State Route 18 next to I-75. Mr. Kalmar will prepare a letter to the owner of the property for the Commissioners review. Mrs. Stanley stated that she spoke with the Village of North Baltimore Administrator regarding the same issue and provided him with contact information for the Health Department.

The Commissioners reviewed invitations to upcoming events.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:12 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the motion and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes

Theodore H. Bowlus

CRAIG LAHOTE

yes

Craig Lahote

DORIS I. HERRINGSHAW, Ed.D.

yes

Doris I. Herringshaw

Board of County Commissioners,
Wood County, Ohio

Attest:

Sandy A. Long
Clerk of said Board

RESOLUTION INDEX

BUD - BUDGET/APPROPRIATIONS -ALL

20-00012 01/07/2020 PAYMENT FOR SERVICES - NOVEMBER 2020 MEALS FOR INMATES AT JDC & JRC.

20-00017 01/07/2020 ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS

CLK - CLERK OF COURTS

20-00013 01/07/2020 AUTHORIZING INTEREST COLLECTED ON CERTIFICATES OF JUDGMENT TO BE DEPOSITED IN THE CLERK OF COURTS COMPUTERIZATION FUND.

COMM - COMMISSIONERS

20-00001 01/07/2020 APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 12/31/19

20-00002 01/07/2020 AUTHORIZE PAYMENT OF VOUCHERS

20-00003 01/07/2020 APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES

20-00004 01/07/2020 AUTHORIZE VARIOUS PERSONNEL ACTIONS

20-00005 01/07/2020 ORGANIZATION OF THE BOARD OF COUNTY COMMISSIONERS OF WOOD COUNTY, OHIO, FOR 2020. (ORC §305.05)

20-00006 01/07/2020 REVISING REPRESENTATION ON VARIOUS BOARDS AND COMMISSIONS BY MEMBERS OR REPRESENTATIVES OF THE BOARD OF COUNTY COMMISSIONERS FOR THE CALENDAR YEAR 2020.

20-00007 01/07/2020 ANNEXATION OF TERRITORY IN CENTER TOWNSHIP TO THE CITY OF BOWLING GREEN; CITY OF BOWLING GREEN, PETITIONER (APPROVING ANNEXATION PETITION #19-1)

20-00008 01/07/2020 FIXING DATE OF PUBLIC HEARING #1 AND AUTHORIZING THE PUBLICATION OF NOTICE REGARDING THE PROPOSED PY 2020 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR WOOD COUNTY, OHIO

20-00015 01/07/2020 APPOINTMENT OF APIARIST FOR WOOD COUNTY FOR 2020.

20-00018 01/07/2020 DESIGNATING A REPRESENTATIVE AND ALTERNATE FOR THE PURPOSE OF VOTING AT THE ANNUAL OR SPECIAL MEETING OF THE COUNTY COMMISSIONERS ASSOCIATION OF OHIO IN 2020

20-00019 01/07/2020 AUTHORIZING 2020 MILEAGE REIMBURSEMENT RATE

JFS - JOB & FAMILY SERVICES (Eff. 7/1/2000)

20-00016 01/07/2020 ASSIGNING AUTHORITY TO DAVE WIGENT, DIRECTOR, WOOD COUNTY JOB & FAMILY SERVICES TO ACT AS THE WOOD COUNTY COMMISSIONERS' DESIGNEE FOR APPROVING INTER-COUNTY ADJUSTMENTS OF ALLOCATED FUNDS.

LAND - LANDFILL

20-00010 01/07/2020 PO#615271 - BUCKEYE PUMPS INC - AUTHORIZING THE PURCHASE OF A BACKUP LEACHATE PUMP FOR LANDFILL. \$8,225.00

20-00011 01/07/2020 PO#615272 - INDUSTRIAL TECHNICAL SALES - AUTHORIZING THE PURCHASE OF A 6" GORMAN-RUPP DIESEL SELF PRIMING TRASH PUMP FOR LANDFILL. \$39,140.00

RESOLUTION INDEX

SHER - SHERIFF

20-00014 01/07/2020 AUTHORIZE TOW OPERATOR AGREEMENT WITH HOWARD'S AUTO PARTS, LLC
PURSUANT TO OHIO REVISED CODE SECTION 4513.61.

20-00020 01/07/2020 AUTHORIZE TOW OPERATOR AGREEMENT WITH DICK'S TOWING SERVICE
PURSUANT TO OHIO REVISED CODE SECTION 4513.61.

WC - WORKER'S COMPENSATION PROGRAM

20-00009 01/07/2020 PO#179710 - HUNTINGTON BANK - AUTHORIZING PAYMENT OF WORKERS
COMP MEDICAL ONLY CLAIMS FOR 2020 \$60,000.00

Buildings & Grounds Monthly Update

January 7, 2020

Completed Projects

Last Monday, Douglas Foust from CCAO installed an antique clock in the Atrium, right at the entrance to the Courthouse. It has been suggested to find out all the history behind the clock and have it placed on a plaque for all to read.

The Records carpet install is finished.

Work on an electrical project for the Highway Garage is pretty well complete on our end. We are just waiting for an inspection and then the city can complete their work.

Current Projects

The Project Coordinator and Supervisors are doing preliminary work for various projects that were approved in the 2020 budget.

Work for more antennas for EMA started yesterday.

A new bottle refill station is being installed at the drinking fountain on the fifth floor. A leak developed while doing the install, parts were ordered and may be up and working today.

I will be meeting with Mr. Steele at Poggemeyer tomorrow afternoon to start the process of drawing up prints for the Veterans Memorial.

Upcoming Projects

Going to start a minor wall relocation this week in the Board of Elections office. Once this wall is in place we will move Genealogy into this new area and relocate a portion of Central Services storage to where Genealogy was before.

Repairs are scheduled for this Thursday on the overhead door (south end of the sign shop building) of the Highway Garage Complex. This door will receive new hardware and a new bottom panel. Currently, the bottom panel is crushed and it is inoperable.

We are working with Comte Construction to begin a restroom remodel project on the second floor of Public Defender's Office.

Misc.

Courthouse Clock Update - Courthouse Maintenance has been working with Mr. Steve McEwen to obtain the correct parts to repair the clock.