

**RESOLUTION NO. 20-00743**

In the matter of approval of prior meeting ) County Commissioners’ Office,  
minutes from the regular session held on ) Wood County, Ohio  
July 2, 2020. ) July 7, 2020

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 2<sup>nd</sup> day of July 2020 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for July 2, 2020 was as follows:

I. 9:16 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested the reading of the prior meeting minutes. Administrator Andrew Kalmar and acting clerk Janese Diem were present.

II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing

Personnel actions submitted included the following from Wood Haven Health Care: medical leave of absence for STNA Jeremy Avers; status change from full time to intermittent for STNA Nichole McDonald; resignation of STNA Sabrina Rivera; anniversary increase for Dietary Aide Tina Fausnaugh; and a request to post the vacant part time Activity Leader position. Commissioner Herringshaw noted that the resolutions included approval of the estimates of revenue for the 2021 budget and asked if changes are permitted. Mr. Kalmar confirmed that the information may be amended as needed. Mr. Kalmar also noted the payment for services for the 2/3 cost of operation for the Engineer for 2019 is included in the resolutions. He noted that the process is more amicable with Engineer Musteric. Commissioner LaHote moved to approve the resolutions on the attached listing noting that he abstained from resolution 20-00721 (prior meeting minutes). Commissioner Bowlus seconded the motion. All present voted aye and the motion carried.

III. -- Staff Reports

Mr. Kalmar noted that the Fourth of July holiday will be observed by County Offices on Friday.

He also briefed the commissioners on a phone call received from Tim Pedro from TTL regarding funding available through the State for gas station remediation. Mr. Pedro asked if Mr. Kalmar was available to participate in a conference call. Mr. Kalmar recommended Planning Director Dave Steiner to participate. Mr. Kalmar noted that older community members are a good resource for identifying where gas stations used to be located.

Conference Call with Wood Haven Health Care Administrator Jeff Orłowski re: Monthly Update (9:27 a.m.) – Mr. Orłowski and LPN Tammy Laytart joined the meeting via conference call. Mr. Orłowski noted that he had received notice that the National Guard has scheduled the facility’s

COVID testing for next Thursday (July 9). Time for the testing has not been received, but the mandated testing should take one hour to perform with additional time for set-up and tear-down. At this time it is unknown if the testing will be indoors or outdoors, but outdoors is much preferred. Mr. Orlowski also updated the commissioners on the guidelines for outdoor visitation, stating that Wood Haven will go beyond the guidelines to ensure resident and staff safety. The visitation area will be located on the patio on the east side of the building by the activities area. Reservations will be required to assist in ensuring social distancing. Ms. Laytart outlined a new form for Quality Assurance Performance Improvement. The form includes 180 questions for each department to review. Each department will meet with the Quality Assurance team to identify areas for improvement. From these meetings action plans will be developed, along with daily and weekly surveillance of progress/compliance. Ms. Laytart also noted that a new wound program has been developed to better trace how and when wounds occur as well as what could have been done to avoid the wound. Mr. Orlowski noted that the facility is well stocked on PPE at this time, noting that they have washable gowns which have proven worth the investment. Mr. Kalmar inquired about hospital referrals. Mr. Orlowski noted that the current census is 76, lower than where he would like to see it. He added that referrals are still slow at this time. The Commissioners thanked him and Ms. Laytart for the update. The meeting concluded at 9:44 a.m.

IV. -- *Open Forum Citizens Comments/Concerns*




There were no comments from the public. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All present voted aye and the motion carried at 9:45 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*


*RESOLVED*, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

*RESOLVED*, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner LaHote moved and Commissioner Bowlus seconded the motion and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS	<u>yes</u>	<u></u>
CRAIG LAHOTE	<u>yes</u>	<u></u>
DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u></u>

*Board of County Commissioners,  
Wood County, Ohio*

Attest:   
acting Clerk of said Board

**RESOLUTION INDEX**

**BUD - BUDGET/APPROPRIATIONS -ALL**

- 20-00723 07/02/2020 PAYMENT FOR SERVICES - 2/3 COST OF OPERATION FOR ENGINEER FOR 2019
- 20-00726 07/02/2020 ADOPTING ESTIMATES OF REVENUE FOR WOOD COUNTY FOR FISCAL YEAR ENDING DECEMBER 31, 2021
- 20-00736 07/02/2020 PAYMENT FOR SERVICES - 5/20 CENTRAL SERVICES

**COMM - COMMISSIONERS**

- 20-00721 07/02/2020 APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 6/30/2020
- 20-00722 07/02/2020 AUTHORIZE PAYMENT OF VOUCHERS
- 20-00724 07/02/2020 APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES
- 20-00725 07/02/2020 AUTHORIZING PAYMENT TO SHERIN KURUVILLA FOR INSURANCE PROGRAM TECHNICAL SUPPORT FOR THE PERIOD JULY 1, 2019 THROUGH JUNE 30, 2020, FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND.
- 20-00728 07/02/2020 AUTHORIZING ADDITIONAL PAYMENT FOR THE PCORI FEES FOR PLAN YEAR 2019 DUE IN JULY OF 2020, FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND.
- 20-00730 07/02/2020 AUTHORIZE VARIOUS PERSONNEL ACTIONS
- 20-00731 07/02/2020 AUTHORIZING HEALTH INSURANCE COVERAGE FOR JULY 2020 WITH MERITAIN HEALTH FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND
- 20-00732 07/02/2020 AUTHORIZING PRESCRIPTION INSURANCE COVERAGE FOR JULY 2020 WITH PHARMACY BENEFIT DIRECT FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND
- 20-00733 07/02/2020 AUTHORIZE VISION INSURANCE COVERAGE FOR JULY 2020 FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND
- 20-00734 07/02/2020 AUTHORIZE DENTAL INSURANCE COVERAGE FOR JULY 2020 WITH DELTA DENTAL OF OHIO FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND
- 20-00735 07/02/2020 AUTHORIZE LIFE INSURANCE COVERAGE FOR JULY 2020 WITH METROPOLITAN LIFE FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND
- 20-00739 07/02/2020 AUTHORIZING AN AGREEMENT RENEWAL WITH HUNTINGTON BANK FOR TRUST SERVICES FOR THE PERIOD 1/1/21 TO 12/31/21, FOR THE WOOD COUNTY EMPLOYEE HEALTH BENEFITS PROGRAM ACTIVE AND LONG TERM TRUST ACCOUNTS.

**DS - DOG SHELTER**

**RESOLUTION INDEX**

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20-00742 07/02/2020 PO#142840 - THAYER FORD NISSAN - AUTHORIZE THE PURCHASE OF (1) 2021 FORD TRANSIT CONNECT XL VAN FOR THE WOOD COUNTY DOG SHELTER. \$23,217.00

**ENGR - ENGINEER AND HIGHWAY GARAGE**

20-00729 07/02/2020 PO#361591 - DELL MARKETING - AUTHORIZING THE PURCHASE OF (2) DELL PRECISION 5820 TOWER COMPUTERS FOR THE ENGINEER'S OFFICE. \$5,022.98

20-00737 07/02/2020 AUTHORIZE TO ADVERTISE FOR BRIDGE MATERIALS FOR JERRY CITY ROAD BRIDGE NO. 5-23G OVER DITCH 1924, MONTGOMERY TOWNSHIP, WOOD COUNTY OHIO.

**IT - INFORMATION TECHNOLOGY**

20-00738 07/02/2020 AUTHORIZE AGREEMENT WITH SHI INTERNATIONAL CORP. FOR THE PURCHASE OF MICROSOFT OFFICE 365 SUBSCRIPTION FOR ALL COUNTY TECHNOLOGY.

**JFS - JOB & FAMILY SERVICES (Eff. 7/1/2000)**

20-00727 07/02/2020 AMENDING RESOLUTION NO. 16-517 DATED APRIL 26, 2016 TO AUTHORIZE WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES TO USE A COUNTY CREDIT CARD TO PURCHASE EMERGENCY FOOD/GROCERIES FOR HOMEBOUND SENIORS AND PROHIBIT CREDIT CARD CASH WITHDRAWALS, PURSUANT TO OHIO REVISED CODE SECTION 301.27.

**JUST - JUSTICE CENTER**

20-00741 07/02/2020 AUTHORIZE FOURTH AMENDMENT TO THE AGREEMENT WITH WELLPATH, LLC FOR INMATE HEALTH CARE SERVICES AT THE WOOD COUNTY JUSTICE CENTER.

**VET - VETERAN'S ASSIST/SOLDIER'S REL**

20-00740 07/02/2020 PO#134649 - XEROX CORPORATION - AUTHORIZE THE PURCHASE OF A XEROX C8055 HS ALALINK COLOR MULTI-FUNCTION PRINTER FOR THE WOOD COUNTY VETERANS ASSISTANCE CENTER. \$9,062.00