

RESOLUTION NO. 20-00791

In the matter of approval of prior meeting) County Commissioners' Office,
minutes from the regular session held on) Wood County, Ohio
July 14, 2020.) July 16, 2020

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 14th day of July 2020 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE, and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for July 14, 2020 was as follows:

I. 9:15 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested the reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, Clerk Sandy Long, Wood County District Public Library (WCDPL) Director Michael Penrod, Board members Becky Bhaer and Brian Paskvan, and co-chair of the Levy Committee Dick Edwards were present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing
Authorize Payroll*

The personnel actions submitted were from Job and Family Services for a request to extend the probationary period for Income Maintenance Worker Kelly McCullough and to acknowledge prior service for Protective Services Worker 3 Colleen Fisher; from Wood Haven to amend resolution 20-00332 to reflect change of rate for STNA’s Olethia Ketcham and Guadalupe Villanueba, recommend new hire part-time Housekeeping Aides Sydney Epperson and Halley Sellers, recommend the termination of STNA Sonya Hartman and the resignation of STNA’s Jennifer Parkman and Khilee Baltz.

Mr. Paskvan thanked the Commissioners for their support of the renewal levy. He stated the WCDPL Board wants to be good stewards of taxpayer monies. Mr. Paskvan stated that the Walbridge Library expansion has been wonderful. He is hopeful the libraries have been meeting the needs of the community. Mr. Paskvan noted they are keeping an eye on the state financial situation as 57% of library funding comes from the state. The Commissioners stated their appreciation for all the library does for the community.

Commissioner LaHote moved to approve the resolutions on the attached listing (including resolutions dated July 9th as session was cancelled due to lack of quorum) which included resolution 20-00774 (proceeding with submission to the electors for a renewal levy for WCDPL) and with the exception of resolution 20-00761 (personnel actions dated July 9, 2020) which will be voided. Commissioner Bowlus seconded the motion. All voted aye and the motion carried. Mr. Penrod, Mrs. Bhaer, Mr. Paskvan and Mr. Edwards exited at 9:33 a.m.

III. -- Staff Reports

Building Inspection Quarterly Update (9:33 a.m.) – Chief Building Official Mike Rudey shared the attached information which was referenced throughout the discussion. (Information Technology Director Ben Hendricks and Fiscal Manager Dee Stewart entered at 9:40 a.m.) The meeting concluded at 9:50 a.m. Mr. Rudey exited at this time.

Mrs. Stanley reviewed the process of reimbursement and purchase tracking of CARES Act funding with the Commissioners. Mr. Kalmar stated he received an e-mail from BG Chamber of Commerce Director Mary Hinkleman regarding CARES Act funding for small businesses. Mr. Kalmar stated that Wood County doesn't usually get involved with small business practices, but suggested reaching out to local Chambers of Commerce and municipalities in regards to offering some of these funds. He asked the Commissioners if they would be willing to commit some of the CARES Act funding to small business. He suggested they could use \$250,000 of the funding to offer assistance of \$5,000 each to 50 separate small businesses. Mrs. Stanley noted they should keep in mind that the rules for the CARES Act funding is still uncertain as the guidance keeps changing. The Commissioners agreed to look into using \$250,000 of the funds to help small businesses within the county.

Commissioner Bowlus reviewed some COVID-19 statistics which likely contributed to the state placing Wood County in a Level 3 public emergency for very high exposure and spread of the virus. He stated that although there have been no deaths for the last month there have been 147 new cases and 5 hospitalizations in that time. There were 174 cases from May 4 to June 28 (an eight week span).

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner LaHote seconded the motion. All voted aye and the motion carried at 10:16 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner LaHote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS	<u>yes</u>	<u>Theodore H. Bowlus</u>
CRAIG LAHOTE	<u>yes</u>	<u>Craig LaHote</u>
DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris I. Herringshaw</u>

Board of County Commissioners,
Wood County, Ohio

Attest: Sandeep A. Long
Clerk of said Board

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AUD - AUDITOR

20-00762 07/09/2020 PO#134651 - DELL MARKETING L.P. - AUTHORIZE THE PURCHASE OF A REPLACEMENT DELL OPTIPLEX 3070 COMPUTER FOR THE WOOD COUNTY AUDITOR'S OFFICE. \$745.37

BUD - BUDGET/APPROPRIATIONS -ALL

20-00754 07/09/2020 ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS (TABLED FROM 7/07/20)

20-00764 07/09/2020 PAYMENT FOR SERVICES - JUNE, 2020 MEALS FOR INMATES AT JDC & JRC.

20-00766 07/09/2020 PAYMENT FOR SERVICES - ECONOMIC DEVELOPMENT JULY 2020 LEASE PAYMENT.

20-00767 07/09/2020 PAYMENT FOR SERVICES - NORTHWEST COMMUNITY CORRECTIONS CENTER MAINTENANCE STAFF FOR JULY 2020.

CBCF/NWCCC - COMMUNITY BASED CORRECTIONAL FACILITY/NW COMMUNITY CORRECTIONS CENTER

20-00758 07/09/2020 AUTHORIZE AGREEMENT WITH NORTHWEST COMMUNITY CORRECTIONS CENTER AND K2M DESIGN FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING DESIGN TO CONSTRUCT A 32-BED FEMALE EXPANSION AT 1740 EAST GYPSY LANE ROAD. (TABLED FROM 7/07/20)

COMM - COMMISSIONERS

20-00759 07/09/2020 APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 7/7/2020

20-00760 07/09/2020 AUTHORIZE PAYMENT OF VOUCHERS

20-00761 07/09/2020 AUTHORIZE VARIOUS PERSONNEL ACTIONS

20-00769 07/09/2020 AUTHORIZING ANDREW S. KALMAR, COUNTY ADMINISTRATOR TO SIGN CERTIFICATE OF COUNTY-WIDE COST ALLOCATION PLAN FOR YEAR ENDED DECEMBER 31, 2019.

DS - DOG SHELTER

20-00770 07/09/2020 AUTHORIZE AGREEMENT WITH NORTHWOOD DOOR, LLC TO PROVIDE AND INSTALL (1) REPLACEMENT ROLLING STEEL DOOR AT THE NORTH END OF THE WOOD COUNTY DOG SHELTER BUILDING.

ENGR - ENGINEER AND HIGHWAY GARAGE

20-00768 07/09/2020 AUTHORIZE TO ADVERTISE FOR BRIDGE MATERIALS FOR GORRILL ROAD BRIDGE NO. 1-207A OVER DITCH 2313, PLAIN TOWNSHIP, WOOD COUNTY, OHIO.

LAND - LANDFILL

20-00763 07/09/2020 PO#615281 - ATLANTIC LINING COMPANY - AUTHORIZING ATLANTIC LINING COMPANY TO FURNISH LABOR, MATERIALS, TOOLS, MACHINERY AND APPURTENANCES NECESSARY FOR THE INSTALLATION AND/OR CONSTRUCTION OF THE 2020 FINAL COVER PROJECT FOR THE WOOD COUNTY LANDFILL. \$207,032.00

PC - PLANNING COMMISSION

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20-00765 07/09/2020 RECEIVE BIDS AND AWARD CONTRACT FOR PY18 COMMUNITY
DEVELOPMENT BLOCK GRANT (CDBG) VILLAGE OF NORTH
BALTIMORE NEIGHBORHOOD REVITALIZATION GRANT (NRG).

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BUD - BUDGET/APPROPRIATIONS -ALL

20-00789 07/14/2020 PAYMENT FOR SERVICES - TREASURER DELINQUENT REAL ESTATE TAX FUND TO GENERAL FUND FOR PICK UP OF TAX PAYMENTS BY COURIER.

COMM - COMMISSIONERS

20-00771 07/14/2020 SESSION CANCELLED DUE TO UNFORESEEN CIRCUMSTANCES FOR JULY 9, 2020. ALL RESOLUTIONS DATED JULY 9, 2020 WILL BE CONSIDERED ON JULY 14, 2020.

20-00772 07/14/2020 AUTHORIZE PAYMENT OF VOUCHERS

20-00774 07/14/2020 RESOLUTION TO PROCEED WITH SUBMISSION TO THE ELECTORS OF WOOD COUNTY DISTRICT PUBLIC LIBRARY THE PROPOSITION OF LEVYING A TAX IN EXCESS OF THE TEN-MILL LIMITATION OF 0.8 MILL FOR SIX (6) YEARS FOR THE PURPOSE OF PROVIDING AN ADEQUATE AMOUNT FOR THE NECESSARY REQUIREMENTS OF THE PUBLIC LIBRARY CURRENT EXPENSES WITHIN WOOD COUNTY, OHIO. (ORC \$5705.03 AND \$5705.23)

20-00776 07/14/2020 AUTHORIZE VARIOUS PERSONNEL ACTIONS

20-00777 07/14/2020 RESOLUTION OF NECESSITY FOR LEVYING A 0.5 MILL RENEWAL TAX EXCEEDING THE TEN-MILL LIMITATION TO PROVIDE AN ADEQUATE AMOUNT NECESSARY TO MEET THE EXPENSES OF THE HEALTH DISTRICT'S PUBLIC HEALTH PROGRAMS

20-00784 07/14/2020 AUTHORIZING INDIVIDUAL RETROSPECTIVE RATING PLAN FOR PAYMENT OF 2020 WORKERS' COMPENSATION CLAIMS.

EMA - EMERGENCY MANAGEMENT AGENCY

20-00780 07/14/2020 AUTHORIZE AGREEMENT WITH THE CITY OF NORTHWOOD FOR PARTICIPATION IN WOOD COUNTY'S EMERGENCY MANAGEMENT PROGRAM.

20-00781 07/14/2020 CONTRACT TO FURNISH EMERGENCY MANAGEMENT BETWEEN WOOD COUNTY AND THE VILLAGE OF HOYTVILLE.

20-00782 07/14/2020 CONTRACT TO FURNISH EMERGENCY MANAGEMENT BETWEEN WOOD COUNTY AND JACKSON TOWNSHIP.

20-00783 07/14/2020 CONTRACT TO FURNISH EMERGENCY MANAGEMENT BETWEEN WOOD COUNTY AND MONTGOMERY TOWNSHIP.

ENGR - ENGINEER AND HIGHWAY GARAGE

20-00773 07/14/2020 AUTHORIZE LPA FEDERAL LOCAL-LET PROJECT AGREEMENT WITH THE STATE OF OHIO, DEPARTMENT OF TRANSPORTATION, FOR COUNTY ENGINEERS ASSOCIATION OF OHIO FUNDED PROJECT TO CONSTRUCT A ROUNDABOUT AT THE INTERSECTION OF NAPOLEON ROAD AND CAMPBELL HILL ROAD.

20-00778 07/14/2020 AUTHORIZE PLANS AND ADVERTISING FOR BIDS FOR PEMBERVILLE ROAD RESURFACING, FREEDOM AND TROY TOWNSHIPS, WOOD COUNTY, OHIO.

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20-00779 07/14/2020 AUTHORIZE PLANS AND ADVERTISING FOR BIDS FOR BOWLING GREEN ROAD EAST RESURFACING, CENTER TOWNSHIP, WOOD COUNTY, OHIO.

JFS - JOB & FAMILY SERVICES (Eff. 7/1/2000)

20-00790 07/14/2020 AUTHORIZE AGREEMENT WITH E3 RX, LLC ON BEHALF OF WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES FOR THE PURCHASE OF MEDICATION MANAGEMENT AND PHARMACY CONSULTING SERVICES.

JUST - JUSTICE CENTER

20-00785 07/14/2020 AUTHORIZE TO ADVERTISE FOR PROPOSALS FOR HEALTH SERVICES FOR THE WOOD COUNTY JAIL.

PJC - PROBATE/JUVENILE COURTS - ALL

20-00775 07/14/2020 PO#535439 - WIDE AREA MEDIA - AUTHORIZING THE PURCHASE OF A DELL OPTIPLEX 7050 MICRO I5-6660 DELL COMPUTER FOR JUVENILE COURT TO CONDUCT ONLINE COURT MEETINGS DUE TO COVID-19. \$550.00

20-00788 07/14/2020 AUTHORIZE PERSONAL SERVICES AGREEMENT WITH CLANCY YEAGER, LLC ON BEHALF OF WOOD COUNTY JUVENILE COURT.

SHER - SHERIFF

20-00787 07/14/2020 AUTHORIZE AMENDMENT TO THE AGREEMENT WITH CAROUSEL INDUSTRIES ON BEHALF OF THE WOOD COUNTY SHERIFF TO UPGRADE THE EXISTING 911 SYSTEM THAT IS AT "END OF LIFE" TO AIRBUS DS NEWEST TECHNOLOGY, THE VESTA 911 SYSTEM.

WH - WOOD HAVEN (eff. 11/9/03 formerly Wood County Nursing Home)

20-00786 07/14/2020 RESCIND RESOLUTION NO. 20-506 DATED MAY 5, 2020, AGREEMENT WITH VIKOR SCIENTIFIC TO PROVIDE MOLECULAR DIAGNOSTIC TESTING KITS AND SERVICES FOR WOOD HAVEN HEALTH CARE.

WOOD COUNTY BUILDING INSPECTION
Monthly Activity Report
June 2020

TYPE OF BUILDINGS	Current Month June, 2020		Previous Month May, 2020		Same Month Last Year June, 2019		Year to Date 2020		Previous Year To Date 2019	
	No	Value	No	Value	No	Value	No	Value	No	Value
HOUSEKEEPING RESIDENTIAL										
New Single Family Dwellings	20	3,949,833	12	2,979,300	16	4,078,547	106	27,365,425	130	33,887,301
Additions to Residential Dwellings	37	956,625	31	682,484	31	1,064,825	137	3,541,906	171	5,714,581
Private Garages & Carports	11	312,978	9	217,505	7	196,686	34	851,873	45	1,240,396
Manufactured Homes	1	1,600			3	5,200	10	21,300	33	176,900
MULTI-FAMILY RESIDENTIAL										
Two Family Dwellings									2	440,000
Three Family Dwellings							1	600,000	3	600,000
Four Family Dwellings	2	720,000					2	720,000		
Five Family Dwellings					1	561,500			1	561,500
Six & More Family Dwellings			1	6,230,815	4	5,188,400	3	16,830,815	16	11,894,436
NON-HOUSEKEEPING RESIDENTIAL										
Transient Motels, cabins, etc.									1	10,000,000
Other shelter										
COMMERCIAL										
Amusement & Recreational	1	10,535	1	30,000			3	58,535	4	4,602,000
Churches & Religious Bldgs			1	1,100,000			2	2,700,000	1	430,000
Commercial Storage Bldgs	5	549,349	6	8,890,000	2	650,000	16	10,191,349	13	1,814,550
Hospitals & Institutions	1	16,000,000	3	775,850			4	16,775,850	1	554,748
Industrial Buildings	2	14,040,000	4	685,000	2	750,000	10	27,225,000	8	103,113,203
Office, Bank & Professional					2	2,062,900	1	400,000	8	4,171,900
Parking Garages									5	325,000
Public Works & Utilities	2	435,000	1	500,000			4	975,000	1	50,000
Restaurants	1	500,000					2	1,200,000	2	575,000
Service Stations & Repair Gar.	2	490,000	2	5,500,000			4	5,990,000	2	1,209,600
Schools & Educational Bldgs			1	49,364	2	286,000	1	49,364	2	286,000
Stores & Other Mercantile									1	800,000
Structures other than Bldgs	10	587,000	5	88,000	3	83,900	25	1,124,000	22	3,689,295
Additions & Alterations	31	13,911,125	22	6,204,899	15	2,135,846	137	135,113,220	212	53,079,429
TOTAL PERMITS & CONSTRUCTION VALUE	126	52,464,045	99	33,933,217	88	17,063,804	415	241,920,931	644	239,215,839
FEES RECEIVED for Period		\$138,571.51		\$110,326.02		\$311,380.54		\$737,874.93		\$958,015.16

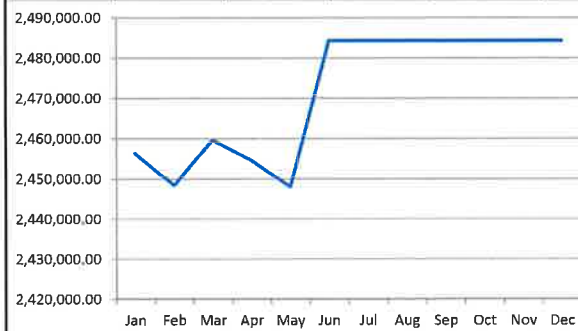
DEPARTMENT FEE BREAKDOWN		NO.	PERMITS	NO.	PERMITS
Permits	\$137,346.26	62	Plumbing	12	Sprinkler
Contractor Registrations	1,200.00	195	Heating	6	Fire Alarm
Other	25.25	165	Electric		
Total	\$138,571.51			566	Total for Month

For Month of: JUNE 2020

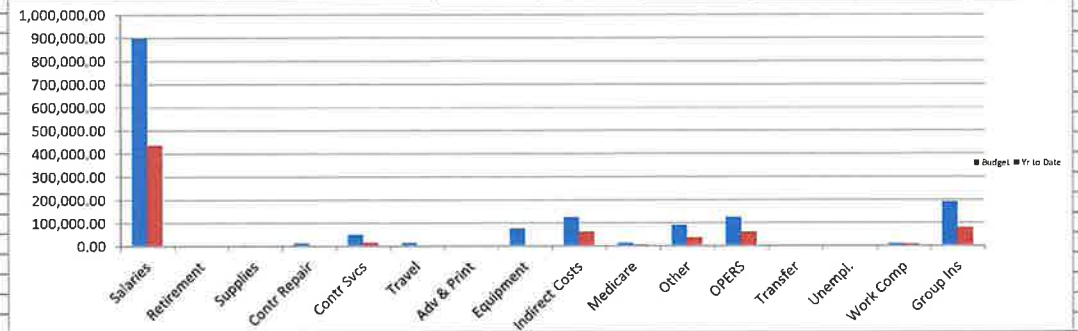
Expense 2020

2019 Balance	2,461,914.64												Budget	Yr to Date	Left
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec			
Salaries	98,479.33	68,526.64	67,433.59	67,958.16	67,631.04	67,631.04							898,602.00	437,659.80	460,942.20
Retirement														0.00	0.00
Supplies	375.52	212.95	443.86	64.81	1,160.84	781.67							5,000.00	3,039.65	1,960.35
Contr Repair	1,442.67	832.37	423.45	131.90	564.00	223.22							12,500.00	3,617.61	8,882.39
Contr Svcs	498.27		11,050.67		3,059.33	1,290.93							50,000.00	15,899.20	34,100.80
Travel		1,000.00											15,000.00	1,000.00	14,000.00
Adv & Print													500.00	0.00	500.00
Equipment													76,834.49	0.00	76,834.49
Indirect Costs	31,403.00			31,403.00									125,612.00	62,806.00	62,806.00
Medicare	1,387.23	952.91	977.80	962.18	939.92	939.92							13,030.00	6,159.96	6,870.04
Other	8,554.28	183.46	10,738.98	456.35	9,766.31	5,923.32							90,000.00	35,622.70	54,377.30
OPERS	9,218.58	9,156.17	14,227.24	9,632.94	9,422.56	9,468.36							125,805.00	61,125.85	64,679.15
Transfer															
Unempl.														0.00	0.00
Work Comp					8,426.60								9,885.00	8,426.60	1,458.40
Group Ins	16,040.62	16,040.62		16,040.62	16,040.62	16,040.62							191,675.00	80,203.10	111,471.90
TOTAL	167,399.50	96,905.12	105,295.59	126,649.96	117,011.22	102,299.08	0.00	0.00	0.00	0.00	0.00	0.00	1,614,443.49	715,560.47	898,883.02
INCOME	161,832.57	88,820.44	116,448.22	121,726.17	110,326.02	138,571.51								737,724.93	
OREGON		100.00	50.00												150.00
MAUMEE															0.00
NAPOLEON															0.00
WAUSEON															0.00
DEFIANCE															0.00
OTHER															0.00
CASH BAL	2,456,347.71	2,448,363.03	2,459,565.66	2,454,641.87	2,447,956.67	2,484,229.10	2,484,229.10	2,484,229.10	2,484,229.10	2,484,229.10	2,484,229.10	2,484,229.10			

CASH POSITION



CURRENT EXPENSES



Bldg 2020

	2016	2017	2018	2019	2020
JAN	102,662.03	117,035.27	101,965.37	107,991.64	161,832.57
FEB	99,339.53	103,577.99	100,910.69	110,777.90	88,920.44
YTD TOTAL	202,001.56	220,613.26	202,876.06	218,769.54	250,753.01
MAR	155,889.01	131,346.04	114,249.26	138,131.62	116,498.22
YTD TOTAL	357,890.57	351,959.30	317,125.32	356,901.16	367,251.23
APR	121,099.65	112,017.13	216,418.99	156,671.71	121,726.17
YTD TOTAL	478,990.22	463,976.43	533,544.31	513,572.87	488,977.40
MAY	140,736.03	127,009.41	224,074.64	133,061.75	110,326.02
YTD TOTAL	619,726.25	590,985.84	757,618.95	646,634.62	599,303.42
JUN	142,475.24	192,873.58	154,618.14	311,380.54	138,571.51
YTD TOTAL	762,201.49	783,859.42	912,237.09	958,015.16	737,874.93
JUL	159,876.86	131,581.74	132,382.01	142,443.82	
YTD TOTAL	922,078.35	915,441.16	1,044,619.10	1,100,458.98	
AUG	103,729.16	147,207.63	140,367.92	122,475.59	
YTD TOTAL	1,025,807.51	1,062,648.79	1,184,987.02	1,222,934.57	-
SEP	126,684.53	147,306.01	129,720.73	200,059.23	
YTD TOTAL	1,152,492.04	1,209,954.80	1,314,707.75	1,422,993.80	-
OCT	140,506.55	222,028.79	125,777.95	145,630.07	
YTD TOTAL	1,292,998.59	1,431,983.59	1,440,485.70	1,568,623.87	-
NOV	125,496.75	124,328.71	189,828.74	197,508.96	
YTD TOTAL	1,418,495.34	1,556,312.30	1,630,314.44	1,766,132.83	-
DEC	94,556.80	91,885.13	114,900.33	105,244.40	
Income	1,513,052.14	1,648,197.43	1,745,214.77	1,871,377.23	737,874.93
Expense	1,143,025.67	1,223,078.63	1,318,658.08	1,441,703.89	715,560.47

