

**RESOLUTION NO. 20-00825**

In the matter of approval of prior meeting ) County Commissioners' Office,  
minutes from the regular session held on ) Wood County, Ohio  
July 21, 2020. ) July 23, 2020

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 21<sup>st</sup> day of July 2020 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE, and DORIS I. HERRINGSHAW; and

*WHEREAS*, the Commissioners’ Agenda for July 21, 2020 was as follows:

*I. 9:19 a.m. -- Reading of minutes from preceding meeting*

Commissioner Herringshaw called the meeting to order and requested the reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, Clerk Sandy Long, Sentinel-Tribune reporter Roger LaPointe and Wood County resident Ron Graber were present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing*

There were no travel requests submitted. There was one personnel action submitted from the Commissioners’ Office for a request to extend the ending date of status change to part-time for Risk Coordinator Erica Noel.

Commissioner LaHote moved to approve the resolutions on the attached listing with the exception of resolution 20-00820 (Small Business Relief Program) which will be tabled. Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

*III. -- Staff Reports*

Mr. Kalmar stated that after further review of the Small Business Relief Program documents, Mrs. Stanley has found some of the language used may need to be changed. Using a portion of the federal CARES Act funding, Wood County intends to reimburse eligible small businesses for expenses already incurred related to COVID-19. After further review, it is likely necessary that some funds should be used as grant funds toward future payments (i.e. lease/mortgage payments). Mr. Kalmar stated that Wood County may be able to do a hybrid of the reimbursement and grant funding. (BG Independent News journalist Jan Larson-McLaughlin and Board of Elections Director Terry Burton entered at 9:27 a.m.) More discussion will be held regarding this topic.

Jacob Huner, Northwest Ohio Regional Liaison for the Ohio Secretary of State re: Update on November Election (9:28 a.m.) – Mr. Huner stated that he is the liaison for 16 northwest Ohio counties. He works closely with the Boards of Election as well as Chambers of Commerce. He

mentioned the Secretary of State's business service division grants authority for businesses to do business. He noted that the amount of new businesses in 2019 set a record. He stated they are still seeing substantial growth and since March 2020 there have been applications for over 11,000 new businesses. Mr. Huner stated that Flying Joe Coffee in Perrysburg was highlighted in the Ohio Business Spotlight and presented with a commendation. Agricultural businesses will be highlighted during the month of August. Mr. Huney stated that Russian computer hackers tried to infiltrate during the previous election. He stated that voting equipment is never connected to the internet, but just knowing they tried undermines the confidence of constituents. Mr. Huney mentioned that the CARES Act has a line item for elections. Wood County received \$109,000 to prepare for the November election. He noted that Ohio is the only state that pushed their funding down to the county level. Mr. Huner mentioned that legislation to be considered by the Ohio senate today is HB680 which shortens the absentee ballot request deadline from the Saturday before election to the Tuesday before election giving the United States Postal Service enough time to send ballots to voters and return them to election boards. He also mentioned that the senate has introduced SB191, sponsored by Representative Theresa Gavarone, which would allow voters to request absentee ballots online. Mr. Huner stated that the general election will be held on November 3<sup>rd</sup> with no change of date allowable and there will be in-person voting. Mr. Burton praised the Information Technology department, Emergency Management Agency and Health Department, as well as other county offices that have worked together throughout the pandemic. The Commissioners thanked Mr. Huney for the update. The meeting concluded at 9:47 a.m. Mr. Huner, Mrs. Larson-McLaughlin, Mr. Burton and Mr. LaPointe exited at this time.

*IV. -- Open Forum Citizens Comments/Concerns*

Mr. Graber stated that Ohio nursing homes were to open to visitors on July 20<sup>th</sup>, but Wood Haven did not and he would like to know why. Mr. Kalmar stated the visitors would have been able to visit outside only, but since the July 20<sup>th</sup> date was given the number of COVID-19 positive cases in Ohio have spiked and Wood County was placed in a red level 3 public emergency. The facility is taking every precaution to keep patients and staff healthy. Mr. Graber stated that his wife has been a resident at Wood Haven for 5 years. He had spent approximately 9 hours each day, 7 days a week, in the facility with his wife until the pandemic. He mentioned that she has a window in her room so he sits outside the window each day to visit. He noted how frustrating this has been especially since their 57<sup>th</sup> anniversary was in June. Mr. Graber stated the staff at Wood Haven have been tremendous. He is concerned that the area outside which will be used for visiting is very small. Mr. Kalmar stated that visits will be by appointment only. Mr. Kalmar also stated that restrictions on assisted living facilities are less than at nursing homes. Commissioner Herringshaw stated that she believes the guidelines for visitation will be ready by July 27<sup>th</sup>, but will need to be reviewed with each resident. Mr. Graber thanked the Commissioners for their time. He exited at 9:59 a.m. and Mr. LaPointe entered at this time.

Mr. Kalmar stated that most capital improvement projects for 2020 were put on hold at the beginning of the pandemic. He noted that many small projects were completed at the beginning of the year. The remodel of the Clerk of Courts office is currently underway. Mr. Kalmar stated that one project approved was to aid with accessibility for the jury room restrooms of Common Pleas Courtrooms (CPC) 1 and 2. He noted that due to the structure of the courthouse it is not possible to make them fully accessible, but they can widen the doorways and remove some of the physical barriers. He stated the cost of these projects are \$1,400 and \$800 and could be done by the maintenance staff. He asked the Commissioners if they could move forward with this project. All

agreed to move forward with the project. Mr. Kalmar also mentioned that CPC 1 and 2 had requested permanent improvement funds for wall repair, paint, carpet, electrical repairs, lighting, etc. with an estimated cost of \$82,000 and \$50,000 respectively. Mr. Kalmar stated the projects could be combined and bid as one for a total cost of \$132,000. Mr. Kalmar asked the Commissioners if this would be acceptable. The Commissioners agreed to move forward with the combined project.





Commissioner LaHote moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:06 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

**RESOLVED**, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

**RESOLVED**, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner LaHote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS	<u>yes</u>	<u></u>
CRAIG LAHOTE	<u>ya</u>	<u></u>
DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u></u>
Attest: <u></u>		Board of County Commissioners, Wood County, Ohio

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**BUD - BUDGET/APPROPRIATIONS -ALL**

20-00815 07/21/2020 TRANSFER OF FUNDS - VARIOUS FUNDS

20-00818 07/21/2020 SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS

20-00819 07/21/2020 ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS

**COMM - COMMISSIONERS**

20-00809 07/21/2020 APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 7/16/2020

20-00810 07/21/2020 AUTHORIZE PAYMENT OF VOUCHERS

20-00813 07/21/2020 AUTHORIZE VARIOUS PERSONNEL ACTIONS

20-00820 07/21/2020 ESTABLISHING THE WOOD COUNTY SMALL BUSINESS RELIEF PROGRAM BY UTILIZING FEDERAL CARES ACT FUNDING TO ASSIST WITH BUSINESS LOSSES CAUSED BY THE COVID-19 PANDEMIC

**EMA - EMERGENCY MANAGEMENT AGENCY**

20-00822 07/21/2020 AUTHORIZE AGREEMENT WITH THE VILLAGE OF GRAND RAPIDS FOR PARTICIPATION IN WOOD COUNTY'S EMERGENCY MANAGEMENT PROGRAM.

**ENGR - ENGINEER AND HIGHWAY GARAGE**

20-00816 07/21/2020 AUTHORIZE TO ADVERTISE FOR BIDS FOR NEW PORTABLE SCALES FOR OVERWEIGHT ENFORCEMENT FOR THE WOOD COUNTY ENGINEER.

20-00821 07/21/2020 AUTHORIZE AGREEMENT WITH STRAWSER CONSTRUCTION INC. FOR MICROSURFACING OF BOWLING GREEN ROAD, PEMBERVILLE ROAD, SILVERWOOD ROAD, NORTH RIVER ROAD, LIME CITY ROAD AND ROACHTON ROAD, WOOD COUNTY, OHIO.

20-00823 07/21/2020 AUTHORIZE AGREEMENT WITH R.G. ZACHRICH CONSTRUCTION, INC. FOR THE ANDERSON ROAD BRIDGE NO. 4-93B REPLACEMENT OVER PACKER (TWO ROOT) CREEK, WEBSTER TOWNSHIP, WOOD COUNTY, OHIO.

**IT - INFORMATION TECHNOLOGY**

20-00824 07/21/2020 PO#134655 - DELL MARKETING - AUTHORIZING THE PURCHASE OF (38) DELL LATITUDE 3510 LAPTOPS FOR TELEWORKING DUE TO COVID-19. \$39,749.52

**JFS - JOB & FAMILY SERVICES (Eff. 7/1/2000)**

20-00811 07/21/2020 AUTHORIZE AGREEMENT BETWEEN WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND CHILDREN'S SERVICES ASSOCIATION DBA CHILDREN'S RESOURCE CENTER FOR THE PURCHASE OF MENTAL HEALTH SERVICES.

20-00812 07/21/2020 AUTHORIZE AMENDMENT 1 TO AGREEMENT BETWEEN WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND WOOD COUNTY CHILDREN'S SERVICES ASSOCIATION DBA CHILDREN'S RESOURCE CENTER FOR THE PURCHASE OF IN-HOME MENTAL HEALTH SERVICES FOR ABUSED AND NEGLECTED YOUTH.

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**PC - PLANNING COMMISSION**

20-00814 07/21/2020 AUTHORIZE AGREEMENT WITH BOWER'S ASPHALT & PAVING, INC. AND THE VILLAGE OF PEMBERVILLE FOR THE PY18 VILLAGE OF PEMBERVILLE ADA CURB RAMP IMPROVEMENTS PROJECT.

**WH - WOOD HAVEN (eff. 11/9/03 formerly Wood County Nursing Home)**

20-00817 07/21/2020 PO#134654 - DELL MARKETING - AUTHORIZING THE PURCHASE OF (10) DELL LATITUDE 3510 LAPTOPS FOR WOOD HAVEN. THIS PURCHASE IS NECESSARY DUE TO THE CORONAVIRUS. \$10,460.40

