

**RESOLUTION NO. 20-00646**

In the matter of approval of prior meeting ) County Commissioners' Office,  
minutes from the regular session held on ) Wood County, Ohio  
June 9, 2020. ) June 11, 2020

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 9<sup>th</sup> day of June 2020 with the following members present: CRAIG LAHOTE and DORIS I. HERRINGSHAW (THEODORE H. BOWLUS joined via teleconference); and

*WHEREAS*, the Commissioners’ Agenda for June 9, 2020 was as follows:

*I. 9:15 a.m. -- Reading of minutes from preceding meeting*

Commissioner Herringshaw called the meeting to order and requested the reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing*

There were no personnel actions submitted. Commissioner LaHote moved to approve the resolutions on the attached listing with the exception of resolution 20-00633 (personnel actions) which will be voided and resolutions 20-00634 and 20-00635 (view of ditch #2484 and #2485) which will be held until later in the day. Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

*III. -- Staff Reports*

Mr. Kalmar mentioned that he and Mrs. Stanley met with Board of Elections Directors Terry Burton and Carol DeJong on Monday to discuss the November election and early voting. Mr. Kalmar stated the Alvin L. Perkins Atrium will be used for early voting. Mr. Kalmar noted there should be no issues with the special election held in August as the only item on the ballot is for the Bowling Green City Schools, and involves approximately 1,000 eligible voters.

Mr. Kalmar stated that Fiat Chrysler gave the county 5,000 disposable masks about one month ago, however they wanted an acknowledgement and indemnification waiver to be signed. Mr. Kalmar informed the representative from Fiat Chrysler that Wood County cannot indemnify them. Fiat Chrysler wants to send 20,000 more masks and provided a new waiver. Mr. Kalmar put a line through the indemnification items within the waiver, signed and sent it back.

Mrs. Stanley stated the capping project at the Landfill is moving along. She also mentioned the estimates of revenue for 2021 will be available on Monday for the Commissioners to review.

Conference Call with Chief Dog Warden Andrew Snyder re: Dog Shelter Quarterly Update (9:26 a.m.) – Mr. Snyder shared the attached information which was referenced throughout the discussion. The meeting concluded at 9:35 a.m.

*IV. -- Open Forum Citizens Comments/Concerns*

There were no comments from the public. Commissioner LaHote moved to adjourn and Commissioner Herringshaw seconded the motion. All voted aye and the motion carried at 9:36 a.m.

*V. 1:30 p.m. -- View for Proposed Single County Ditch Project #2484 (Little Cedar Creek) – Meet at Corner of Mercer Road and Dowling Road*

Commissioner Herringshaw called the meeting to order with Commissioner LaHote, Clerk Long, Engineer John Musteric, Construction Coordinator Duane Abke, Ditch Maintenance/Construction Assistant Isaac Bailey and Assistant Prosecuting Attorney Joyce Nowak present. Please see the attached attendance roster for all others present. The Commissioners viewed the proposed drainage improvement area. Engineer Musteric and Mr. Abke gave a brief description of the scope of the proposed project. Questions were asked in regards to amending the petition to include more drainage area. Ms. Long stated that a petition requesting the proposed amended area to be considered should be submitted to the Commissioners' Office. If received, another view will be scheduled for the proposed area. Commissioner LaHote moved to approve resolution 20-00634 (single county ditch #2484 view) which states the first hearing will be held on July 30<sup>th</sup> at 10:00 a.m. in the Commissioners' Office. Commissioner Herringshaw seconded the motion. All present voted aye and the motion carried. Commissioner Herringshaw moved to adjourn and Commissioner LaHote seconded the motion. All present voted aye and the motion carried.

*VI. 2:30 p.m. -- View for Proposed Single County Ditch Project #2485 (Village of Luckey) – Meet at east end of Quarry Lane – 5 Quarry Lane, Luckey*




Commissioner Herringshaw called the meeting to order with Commissioner LaHote, Clerk Long, Engineer John Musteric, Construction Coordinator Duane Abke, Ditch Maintenance/Construction Assistant Isaac Bailey and Assistant Prosecuting Attorney Joyce Nowak present. Please see the attached attendance roster for all others present. The Commissioners viewed the proposed drainage improvement area. Engineer Musteric and Mr. Abke gave a brief description of the scope of the proposed project. Commissioner LaHote moved to approve resolution 20-00635 (single county ditch #2484 view) which states the first hearing will be held on July 30<sup>th</sup> at 10:30 a.m. in the Commissioners' Office. Commissioner Herringshaw seconded the motion. All present voted aye and the motion carried. Commissioner Herringshaw moved to adjourn and Commissioner LaHote seconded the motion. All present voted aye and the motion carried.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*


**RESOLVED**, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

**RESOLVED**, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the motion and the roll being called on its adoption, the vote resulted as follows:

<i>DR. THEODORE H. BOWLUS</i>	<u>yes</u>	<u></u>
<i>CRAIG LAHOTE</i>	<u>yes</u>	<u></u>
<i>DORIS I. HERRINGSHAW, Ed.D.</i>	<u>yes</u>	<u></u>

*Board of County Commissioners,  
Wood County, Ohio*

Attest:   
Clerk of said Board

**RESOLUTION INDEX**

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**AP - ADULT PROBATION**

20-00636 06/09/2020 AUTHORIZE AMENDMENT TO AGREEMENT WITH STEPMOBILE, LLC ON BEHALF OF ADULT PROBATION TO PROVIDE CERTAIN TRAINING, SERVICES, EQUIPMENT, AND SUPPORT TO CONVERT CURRENT DATA TO THE OHIO COMMUNITY SUPERVISION SYSTEM (OCSS) IMPORT FORMAT FOR A SHARED CASE MANAGEMENT SYSTEM.

**CLK - CLERK OF COURTS**

20-00637 06/09/2020 AUTHORIZE AGREEMENT WITH AMERICAN INTERIORS, INC. FOR THE PURCHASE OF REPLACEMENT FURNITURE AND WORKSTATIONS FOR THE CLERK OF COURTS CIVIL AND CRIMINAL DIVISIONS, RECEPTION AREA AND IT OFFICE.

20-00638 06/09/2020 AUTHORIZE AGREEMENT WITH AMERICAN INTERIORS, INC. FOR THE PURCHASE OF REPLACEMENT CHAIRS FOR THE CLERK OF COURTS OFFICE.

20-00640 06/09/2020 PO#134644 - AMERICAN INTERIORS - AUTHORIZING THE PURCHASE OF (4) HIGHBACK MESH OFFICE CHAIRS FOR CLERK OF COURTS. SAID PURCHASE WILL BE MADE THROUGH STATE PURCHASING CONTRACT #STS 714. \$1,855.13

20-00641 06/09/2020 PO#134645 - AMERICAN INTERIORS - AUTHORIZING THE PURCHASE OF REPLACEMENT FURNITURE AND WORKSTATIONS FOR CLERK OF COURTS. SAID PURCHASE WILL BE MADE THROUGH NATIONAL COOPERATIVE PURCHASING CONTRACT #P15-150-DT. \$111,502.24

**COMM - COMMISSIONERS**

20-00630 06/09/2020 APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 6/4/2020

20-00631 06/09/2020 AUTHORIZE PAYMENT OF VOUCHERS

20-00632 06/09/2020 RESOLUTION OF NECESSITY FOR LEVYING A 0.8 MILL RENEWAL TAX EXCEEDING THE TEN-MILL LIMITATION TO PROVIDE AN ADEQUATE AMOUNT FOR THE NECESSARY REQUIREMENTS OF CURRENT EXPENSES FOR THE WOOD COUNTY DISTRICT PUBLIC LIBRARY

20-00633 06/09/2020 VOIDED - AUTHORIZE VARIOUS PERSONNEL ACTIONS

20-00634 06/09/2020 SINGLE COUNTY DITCH NO. 2484, PETITIONED BY GREG ECKEL, ET AL., LOCATED WITHIN PERRYSBURG TOWNSHIP, WOOD COUNTY, OHIO. (VIEW)

20-00635 06/09/2020 SINGLE COUNTY DITCH NO. 2485, PETITIONED BY THE VILLAGE OF LUCKEY LOCATED WITHIN TROY TOWNSHIP, WOOD COUNTY, OHIO. (VIEW)

**JFS - JOB & FAMILY SERVICES (Eff. 7/1/2000)**

20-00639 06/09/2020 PO#42773 - CDW-G - AUTHORIZING THE PURCHASE OF (2) SURFACE PRO LAPTOPS FOR JFS. \$2,590.00

**JRC - JUVENILE RESIDENTIAL CTR-NW OH**

**RESOLUTION INDEX**

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20-00642	06/09/2020	PO#933324 - MCKESSON MEDICAL - SURGICAL - AUTHORIZING THE PURCHASE OF (1) REPLACEMENT AED WITH WALL MOUNT FOR JRC. \$1,999.57
20-00643	06/09/2020	PO#933325 - LAHEY APPLIANCE & TV - AUTHORIZING THE PURCHASE OF (1) REPLACEMENT LG 4K 65" SMART TELEVISION WITH WALL MOUNT FOR VIDEO CONFERENCING FOR JRC. \$888.00
20-00644	06/09/2020	PO#933327 - INTECH IT SOLUTIONS - AUTHORIZING THE PURCHASE OF (5) LENOVO BUSINESS CLASS LAPTOPS FOR RESIDENTS TO HAVE ONLINE VIDEO VISITATION FOR JRC. \$3,890.00
20-00645	06/09/2020	PO#933328 - INTECH IT SOLUTIONS - AUTHORIZING THE PURCHASE OF A REPLACEMENT PHONE SYSTEM FOR JRC. \$7,159.00

# Wood County Dog Shelter

**Andrew Snyder, Chief Dog Warden**

A department under the Board of County Commissioners

Doris I. Herringshaw, Ed.D.      Craig LaHote      Dr. Theodore H. Bowlus



## Q2 Report – June 9, 2020

### Finances & Budget - Dog Shelter

As of June 9, 2020

Cash Balance	\$410,503	Previous Cash Balance	\$350,890	Carryover	\$59,613
YTD Revenue	\$337,028 92%	Estimated Revenue	\$368,000	Uncollected	\$30,972
YTD Expenses	\$163,154 38%	Revised Appropriations	\$423,919	Unexpended	\$260,765

### Finances & Budget - Dog Park

As of June 9, 2020

YTD Revenue	\$2,680 67%	Estimated Revenue	\$4,000	Uncollected	\$1,320
YTD Expense	\$0 0%	Revised Appropriations	\$2,000	Unexpended	\$2,000
Cumulative Revenue	\$37,160	Cumulative Expense	\$28,175	Balance	\$8,985

\$27,612.50 owed to General Fund, not included in cumulative expense and Balance above

Cumulative revenue reflects all revenue from 2009 - Present

### YTD Dog License Sales Summary - Annual Comparison

As of June 8, 2020

### YTD Comparison

2020	Sales	+/- 2019	Licensed	+/- 2019	YTD Sales	+/- 2019	YTD Licensed	+/- 2019
One Year	17,223	-1,516	17,223	-1,516	1 Year	-732	1 Year	-732
Three Year	980	-248	2,786	300	3 Year	-62	3 Year	486
Permanent	145	-50	744	145	Permanent	-15	Permanent	180
<b>Total</b>	<b>18,348</b>	<b>-1,814</b>	<b>20,753</b>	<b>-1,071</b>	<b>Totals</b>	<b>-809</b>	<b>Totals</b>	<b>-66</b>

### Shelter Statistics

Accurate as of 6/8/2020

### License Enforcement Statistics

Accurate as of 6/8/2020

# Wood County Dog Shelter

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Impound Statistics Date Filter: 1/1/2020 - 12/31/2020

	Adopted		Transferred		Reclaimed		Unknown		Euthanized		Owner Requested Euthanasia		Deceased Before Impound		Deceased After Impound		Animals Impounded	Live Release No exclusions
January	16	50.0%	3	9.4%	9	28.1%	0	0.0%	1	3.1%	3	9.4%	0	0.0%	0	0.0%	32	87.5%
February	5	25.0%	3	15.0%	10	50.0%	0	0.0%	1	5.0%	1	5.0%	0	0.0%	0	0.0%	20	90.0%
March	7	24.1%	6	20.7%	14	48.3%	0	0.0%	1	3.4%	0	0.0%	0	0.0%	1	3.4%	29	93.1%
April	1	5.6%	0	0.0%	15	83.3%	0	0.0%	2	11.1%	0	0.0%	0	0.0%	0	0.0%	18	88.9%
May	7	33.3%	0	0.0%	12	57.1%	0	0.0%	0	0.0%	2	9.5%	0	0.0%	0	0.0%	21	90.5%
June	1	50.0%	1	50.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	8	100.0%
	37	30.3%	13	10.7%	60	49.2%	0	0.0%	5	4.1%	6	4.9%	0	0.0%	1	0.8%	128	

**Live Release**

- 90.2% No exclusions
- 94.8% Excludes deceased before impound, and owner requested euthanasia
- 94.8% Excludes deceased before impound, rescue only, and owner requested euthanasia
- 98.2% Excludes deceased before impound, ineligible for adoption, and owner requested euthanasia
- 98.2% Excludes deceased before impound, ineligible for adoption, rescue only, and owner requested euthanasia

**0 Rescue only:**

- 0 Caused Exposures/Bites
- 0 People Aggressive
- 0 Injured or Unhealthy
- 0 Dog Aggressive

**4 Ineligible for adoption:**

- 1 Caused Exposures/Bites
- 4 People Aggressive
- 0 Injured or Unhealthy
- 0 Dog Aggressive

Live release does not include animals currently impounded, therefore statistics will change until all animals impounded during the year are no longer at the shelter

Animals classified as ineligible for adoption or rescue only often meet multiple criteria for the classification, therefore the sum of each criteria may not equal the total for the classification





# Wood County Dog Shelter

**Andrew Snyder, Chief Dog Warden**

*A department under the Board of County Commissioners*

*Doris I. Herringshaw, Ed.D. Craig LaHote Dr. Theodore H. Bowlus*



**License Enforcement Report**      Date Filter: 1/1/2020 - 12/31/2020

J. GALLAGHER, DEPUTY (113)	8	3	3	1	4	1	0	0	0	0	0	0	0	0	0
N. DAVIS, DEPUTY (112)	4	0	4	0	2	1	0	0	0	0	0	0	0	0	0
R. COOK, DEPUTY (115)	15	1	14	0	13	1	0	0	0	0	0	0	0	0	0
	34	4	28	1	24	3	0	0	0	0	0	0	0	0	0

June 2020	Total Checks	Person	Office	Phone	Licensed (Before/After)	Recheck	Citation	Dism	Sold/Gifted	Moved	Deceased	No Dogs	After Hour	HS Adoption
J. GALLAGHER, DEPUTY (113)	1	1	0	0	0	0	0	0	0	0	0	1	0	0
N. DAVIS, DEPUTY (112)	1	1	0	0	1	0	0	0	0	0	0	0	0	0
	2	2	0	0	1	0	0	0	0	0	0	1	0	0
	1187	86	686	403	184	72	48	0	10	0	89	25	0	59

# Little Cedar Creek Ditch #2484

## VIEW

### ATTENDANCE ROSTER

The following persons were in attendance at a public meeting/hearing of the Board of County

Commissioners on the 9<sup>th</sup> day of June, 2020.

### PLEASE PRINT

<u>NAME</u>	<u>DEPARTMENT/ADDRESS</u>
Duane Abke	W.C. Engineer
JOYCE NUWAK	PROSECUTOR'S OFFICE
Chris Birmingham	
John Voland	12071 Five Point Road
Isaac Bailey	8780 Nelson Rd BC
Deven Seale	24373 Dunbridge Rd.
Vernon (Eugene) Van Meule	12349 Dowling Rd
Robert Perkins	24339 Dunbridge Rd
Al + Bev Eulan	14680 Cross Creek Rd
DAVE Nice	11475 Rd 144, Paulding
Greg Gale	12273 Decoling Rd.
Bob Webb	11440 Devils Nose Rd
Middle Debruy	12018 Middleton Pike
Dreg Eckel	12437 Ritz Rd.
Larry Lehman	10619 5 Rd
Nathan Eckel	11222 Ritz Rd
JOHN MUSTERAC	W.C. ENGINEER

Village of Luckey Ditch # 2485  
VIEW

**ATTENDANCE ROSTER**

The following persons were in attendance at a public meeting/hearing of the Board of County

Commissioners on the 9th day of June, 2020.

**PLEASE PRINT**

<u>NAME</u>	<u>DEPARTMENT/ADDRESS</u>
JOHN MUSTERIC	W.C. ENGINEER
Judy Hansen	
Jim HANSEN	3765 Middleton Pike Luckey
Vesper Williams II	P.O. Box 100 Luckey OH
Ken Venis	4643 W Sylvania Ave Toledo
Rick Heilmann	4362
ISAAC Bailey	1 Quarry Ln.
JOYCE NOWAK	Councilman (Luckey)
Diane Abke	898 Nelson Rd.
Karen Lucas	PROS. OFFICE
Bela Lucits	W.C Engineer
Ginny Hayward	4422 DEVIL HOLE
Barry BERON	315 Main St Luckey
Edmund G Miller	346 WALKER AVE.
Leanne Miller	3567 Middleton Pike Luckey, OH
Randy Macklun	" " " "
Barney Spradling	215 Adams Luckey
	506 Krotzer Ave. Luckey, Ohio