

RESOLUTION NO. 20-00655

In the matter of approval of prior meeting) County Commissioners' Office,
minutes from the regular session held on) Wood County, Ohio
June 11, 2020.) June 16, 2020

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 11th day of June 2020 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for June 11, 2020 was as follows:

I. 9:18 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested the reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, Clerk Sandy Long and WBGU Radio Host Clint Corpe were present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

The personnel actions submitted were from Wood Haven to amend resolution 20-00309 to reflect correct hire rate for intermittent STNA Sonya Hartman and a request to change from full-time to part-time status for STNA Jennifer Parkman; from Job and Family Services to recommend new hire full-time Protective Services Worker 3 Madison Scopelite; from Building Inspection to request two weeks of paid personal leave for use each year until completion of fifteen years for Assistant Chief Building Official Robert Cendol. Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Mr. Kalmar stated that Rex Huffman, legal counsel for the Wood County Port Authority, has been scheduled to meet with the Commissioners in session next Thursday to discuss a cooperative agreement among the Port Authority, County Engineer, City of Rossford and the Commissioners for filing an application for grant funding for the Deimling Road/Lime City Road improvement project.

Mrs. Stanley mentioned that three quotes were received for the Atrium chiller project. The lowest and best estimate was received by Earl Mechanical for \$55,398. The Prosecutor’s Office is reviewing the contracts and she anticipates the contract will be on the resolution listing for consideration next Tuesday. Once the contract is approved it will take approximately 5 to 7 days for the chiller to arrive.

Conference Call with Wood County Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Board Executive Director Deanna Stanton re: Quarterly Update (9:30 a.m.) – Wood County Board of Developmental Disabilities Superintendent Brent Baer was also present. Ms. Stanton stated the ADAMHS Board held an emergency meeting on March 12th in regards to the COVID-19 pandemic. The Board approved extending by 3 months provider contracts which were set to expire June 30th. They also approved flexibility in budget items. She stated the biggest movement was telehealth. The Board meets virtually with providers every other week as staff have been working from home. Ms. Stanton noted that at least one person is in the office each day and they are beginning to ease into the new normal. The Commissioners thanked Ms. Stanton for the update. The meeting concluded at 9:36 a.m.

Wood County Board of Developmental Disabilities (Board of DD) Quarterly Update (9:26 a.m.) – Mr. Baer stated that some of his staff have been doing alternative projects such as landscaping and scanning records as some services have been reduced (i.e. transportation). Mr. Baer stated they were fortunate to have the technology already in place for staff to work from home prior to the COVID-19 pandemic and they just had to put policies and procedures in place.

Mr. Baer stated that the Board of DD served just under 1,200 individuals prior to COVID, and they are still being served, just in a different manner. He noted that adult services has moved more towards homemaker personal care. Adult day care services are opening back up, but only 10 people can be in a facility at a time. Transportation has been a struggle and they have recruited more providers to be able to meet the COVID guidelines. He stated they have been fairly successful with this and he anticipates an increased level of capacity will be allowed by the end of June.

Mr. Baer mentioned the Board has 8 different regulatory agencies which have been providing information through the pandemic with some of the information conflicting with each other. He stated it has been challenging as some guidance has been released only to be rescinded later. Mr. Baer mentioned that provider relations has set up a 24/7 helpline to service delivery plans. (Human Resources/Benefits Manager Pam Boyer and Risk Coordinator Erica Noel entered at 9:50 a.m.) They have delivered over 4,000 meals, hoping to have done their part in slowing the spread of the virus. Mr. Baer mentioned that virtual bingo has been very popular!

Mr. Baer stated it has been a challenge to create virtual classes for students. A decision has not been made yet about opening the school in the fall, but he believes it is in the best interest of the students to have in-person classes. He stated that transportation has already been worked out, but mask wearing may be an issue for some students. Mr. Baer stated the communications team repurposed old Netbooks for students to use at home this spring.

The Board of DD has been following the same protocol as the Commissioners in regards to wearing masks, taking temperatures and contact tracing. Mr. Baer stated the Board of DD continues to collaborate with Wood County Job and Family Services for respite and children services. He also stated they will be moving forward with the two capital projects approved for 2020. The Commissioners thanked Mr. Baer for his update. The meeting concluded at 10:11 a.m. and Mr. Baer exited at this time.

Workers' Compensation/Safety Update (10:11 a.m.) – Mrs. Boyer and Mrs. Noel, along with Kelly Lowry of CompManagement who joined via teleconference, reviewed the attached information with the Commissioners. The meeting concluded at 10:35 a.m.

IV. -- *Open Forum Citizens Comments/Concerns*

There were no comments from the public. Commissioner LaHote moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:35 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner LaHote moved and Commissioner Bowlus seconded the motion and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS yes

Theodore H. Bowlus

CRAIG LAHOTE yes

Craig LaHote

DORIS I. HERRINGSHAW, Ed.D. yes

Doris I. Herringshaw

*Board of County Commissioners,
Wood County, Ohio*

Attest: Sandy A. Long
Clerk of said Board

RESOLUTION INDEX

BG - BLDGS & GROUNDS EFF. 6/1/13

20-00648 06/11/2020 PO#134646 - GRAINGER - AUTHORIZING THE PURCHASE OF
(1) CABINET WALL HEATER FOR THE SHERIFF'S OFFICE
PUBLIC ENTRANCE VESTIBULE. \$1,743.00

BUD - BUDGET/APPROPRIATIONS -ALL

20-00608 06/11/2020 TRANSFER OF FUNDS - VARIOUS FUNDS (TABLED FROM
6/2/20)

20-00649 06/11/2020 ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS

20-00650 06/11/2020 SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS

COMM - COMMISSIONERS

20-00646 06/11/2020 APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR
SESSION HELD ON 6/9/2020

20-00647 06/11/2020 AUTHORIZE PAYMENT OF VOUCHERS

20-00652 06/11/2020 AUTHORIZE VARIOUS PERSONNEL ACTIONS

20-00653 06/11/2020 AUTHORIZING PAYMENT OF VISION CLAIMS FROM THE WOOD
COUNTY EMPLOYEES' TRUST INSURANCE FUND FOR THE MONTH
OF JUNE, 2020.

ENGR - ENGINEER AND HIGHWAY GARAGE

20-00654 06/11/2020 AUTHORIZE AGREEMENT WITH RIGHT OF WAY MANAGEMENT FOR
2020 DITCH SPRAYING WITHIN WOOD COUNTY.

IT - INFORMATION TECHNOLOGY

20-00651 06/11/2020 AUTHORIZE SECOND AMENDMENT TO THE MASTER SERVICE
AGREEMENT AND ADDENDUM TO THE AGREEMENT WITH
INDEPENDENTS FIBER NETWORK, LLC TO PROVIDE AN
INTERNET DATA CIRCUIT AT 1960 EAST GYPSY LANE ROAD,
BOWLING GREEN, OHIO.

**Workers' Compensation & Work Safety Program
Ongoing Update Presented to Board
June 11, 2020**

Funding Updates

Boyer

Group Retro Refund - 2016 3rd and final	\$25,775
Use for toward 2021 premium	\$371,659
2018 Billion Back Credit 100% of premium	\$198,791
Retro Bill Received 2008 -2014	\$48,082
2017 to 2020 Refund	\$1,524

Consideration of 2021 BWC Rating Options

Kelly Lowry

Projected Experience & Premium Handout
BWC Program Summary Handout
Recommendation: Individual Retro Rated @ \$200K & 200%
Individual Retro Applications due by 7/31/20

COVID Updates

Kelly/Boyer

2020 Payroll Adjustment due to FFCRA
BWC Pays for pre-surgery COVID testing on claims
Bills Pending Telework Rate Reduction - \$1.01 to \$.19
 At work presumption

Workers' Comp Fund Balances (as of May 31)

Pamela Boyer

<u>Policy Period</u>	<u>Policy Type</u>	<u>7/12/2020</u>	<u>2019</u>	<u>2018</u>
7/1/2008 Ongoing*	Self Ins (15K Med Only) - 039	\$ 4,061,357	\$ 4,158,533	\$ 4,177,695
2008-2014	Individual Retro Rated II - 046	\$ 1,081,236	\$ 1,079,712	\$ 1,079,239
2015-2016	Group Retro Rated - 048	\$ 371,659	\$ 350,272	\$ 419,079
1/1/2017	Individual Retro Rated III - 040	\$ 1,508,958	\$ 852,274	\$ 613,053
	Total Balance	\$ 7,023,210	\$ 6,440,791	\$ 6,289,066

* Not available with Group Retro Rated Policy in 2015-2016
Charge for Services waived 2010-2014, funded from 039 Fund. Total transfer \$2.297M (\$932K general fund)
Charge for Services waived 2019, funded from 048 Fund. Total transfer \$487,654 (\$216,119 general fund)

Next Meeting:

8/13/2020

Recommended Budget