

**RESOLUTION NO. 20-00704**

In the matter of approval of prior meeting ) County Commissioners' Office,  
minutes from the regular session held on ) Wood County, Ohio  
June 25, 2020. ) June 30, 2020

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 25<sup>th</sup> day of June 2020 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

*WHEREAS*, the Commissioners’ Agenda for June 25, 2020 was as follows:

*I. 9:17 a.m. -- Reading of minutes from preceding meeting*

Commissioner Herringshaw called the meeting to order and waived the reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing*

There were no out of state travel requests submitted. The personnel actions submitted were from Wood Haven to recommend a one year anniversary pay increase according to the Union contract for STNA Ashley Heuerman and recommend new hire temporary part-time Non-STNA Gabriela Wilson-Ybanez.

Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

*III. -- Staff Reports*

Mr. Kalmar stated that he and Mrs. Stanley attended a webinar on Wednesday about CARES Act funding. Mr. Kalmar stated the rules for using the funds keep changing. He intends to use a conservative approach for spending the funds. Mrs. Stanley stated using funds for personnel costs is still up in the air. They will keep track of funding usage for the more tangible items. Commissioner Bowlus asked if the funds can be used for lost wages. Mrs. Stanley said they could not. Mr. Kalmar stated they may be able to be used to pay unemployment claims that are not attributed to the county. More information regarding the funding will be shared as received.

Buildings and Grounds Monthly Update (9:27 a.m.) – Facilities Director Steve Blausey shared the attached information which was referenced throughout the discussion. The meeting concluded at 9:41 a.m. Mr. Blausey exited at this time.

Mr. Kalmar stated that he met with Historical Museum Director Kelli Kling on Tuesday who informed him that the Museum will be receiving \$10,000 of CARES Act funding through Ohio

Humanities Historical Society to be used for operating losses. The Museum will re-open on July 6<sup>th</sup>. Ms. Kling stated that last year some work was done in regards to the moisture issue in the asylum building. At that time one wall was cleaned, re-plastered, and then monitored and has not deteriorated. Ms. Kling stated the plan is to repair the remaining walls of the asylum.

Mr. Kalmar stated that he was contacted by a local attorney in regards to the adjusted rates for appointed counsel fees. Mr. Kalmar informed him that a proposal was received from the Toledo Bar Association just before the COVID-19 pandemic started shutting everything down. The Commissioners will revisit this issue.

*IV. -- Open Forum Citizens Comments/Concerns*

There were no comments from the public. Commissioner LaHote moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:46 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

*RESOLVED*, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

*RESOLVED*, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Bowlus moved and Commissioner Herringshaw seconded the motion and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes

*Theodore H. Bowlus*

CRAIG LAHOTE

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ABSENT

DORIS I. HERRINGSHAW, Ed.D.

yes

*Doris I. Herringshaw*  
Board of County Commissioners,  
Wood County, Ohio

Attest:

*Sandy A. Long*  
Clerk of said Board

## RESOLUTION INDEX

### **BUD - BUDGET/APPROPRIATIONS -ALL**

20-00691 06/25/2020 PAYMENT FOR SERVICES - FUEL FACILITY FOR MAY, 2020.

20-00692 06/25/2020 SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS

20-00695 06/25/2020 PAYMENT FOR SERVICES - MAY 2020 TRASH DISPOSAL

20-00696 06/25/2020 PAYMENT FOR SERVICES - JUVENILE RESIDENTIAL CENTER  
NATURAL GAS FOR THE PERIOD OF 5/13/20-6/12/20 AND  
MAINTENANCE STAFF FOR JUNE, 2020.

20-00697 06/25/2020 PAYMENT FOR SERVICES - JUNE 2020 WOOD HAVEN BUS

20-00700 06/25/2020 PAYMENT FOR SERVICES - FIRST QUARTER NET PLUS  
TRANSPORTATION

20-00702 06/25/2020 ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS

### **COMM - COMMISSIONERS**

20-00687 06/25/2020 APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR  
SESSION HELD ON 6/23/2020

20-00688 06/25/2020 AUTHORIZE PAYMENT OF VOUCHERS

20-00689 06/25/2020 AUTHORIZE AGREEMENT BETWEEN WOOD HAVEN HEALTH CARE  
AND SEIU EFFECTIVE JUNE 1, 2020

20-00690 06/25/2020 AUTHORIZE SALARY INCREASES FOR BARGAINING EMPLOYEES  
AT WOOD HAVEN HEALTH CARE

20-00694 06/25/2020 AUTHORIZE VARIOUS PERSONNEL ACTIONS

20-00699 06/25/2020 APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR  
WOOD COUNTY EMPLOYEES

20-00701 06/25/2020 AUTHORIZING AN RENEWAL TO THE AGREEMENT WITH THE  
WOOD COUNTY HOSPITAL FOR WELLNESS SERVICES,  
EFFECTIVE JANUARY 1, 2021 THORUGH DECEMBER 31, 2021,  
FOR THE WOOD COUNTY EMPLOYEE HEALTH BENEFITS PLAN.

20-00703 06/25/2020 FIX DATE OF VIEW AND FIRST HEARING FOR SINGLE COUNTY  
DITCH NO. 2486, PETITIONED BY ROBERT MOSER, LOCATED  
WITHIN MIDDLETON TOWNSHIP, WOOD COUNTY, OHIO.

### **EMA - EMERGENCY MANAGEMENT AGENCY**

20-00698 06/25/2020 AUTHORIZE AGREEMENT WITH THE VILLAGE OF CUSTAR FOR  
PARTICIPATION IN WOOD COUNTY'S EMERGENCY MANAGEMENT  
PROGRAM.

### **JFS - JOB & FAMILY SERVICES (Eff. 7/1/2000)**

20-00680 06/25/2020 DECLARING NECESSITY TO TRANSFER FUNDS FOR CALENDAR  
YEAR 2020 FROM THE HUMAN OR SOCIAL SERVICES LEVY  
FUND TO THE GENERAL FUND. (TABLED FROM 6/18/20)

### **PC - PLANNING COMMISSION**

**RESOLUTION INDEX**

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20-00602 06/25/2020 RECEIVE BIDS AND AWARD CONTRACT FOR PY18 CDBG  
VILLAGE OF PEMBERVILLE CURB AND RAMP PROJECT.  
(TABLED FROM 6/2/20)

**WH - WOOD HAVEN (eff. 11/9/03 formerly Wood County Nursing Home)**

20-00693 06/25/2020 AUTHORIZE GRADUATE STUDENT INTERNSHIP AGREEMENT  
BETWEEN BOWLING GREEN STATE UNIVERSITY (BGSU) AND  
THE BOARD OF WOOD COUNTY COMMISSIONERS ON BEHALF OF  
WOOD HAVEN HEALTH CARE.

## Buildings & Grounds Monthly Update

June 25, 2020

### Completed Projects

The painting project is now completed at the Public Defender's Office.

The parking lot at Public Defender's Office underwent a major rebuild. This involved grinding out the old, doing some regrading work, and then repaving and striping. Our crews will be doing a little dress up work along the edges this summer.

Approximately 10 sign carts have been built and delivered to various recycle centers throughout the county.

A major repair on the chiller at Wood Haven is now complete and working fine. We also had a minor repair to the chiller at the Jail.

New signage was installed for the Sheriff's Office and Jail on the SW corner of East Gypsy Lane and County Home Road. While doing this, it was decided to improve the lighting on this sign too.

### Current Projects

Earl Mechanical is installing the new chiller for the Atrium. The new unit was set yesterday and they are working on piping and other connections to get this up and running.

The Clerk of Courts project is gearing up to begin soon. There will be a meeting this afternoon with the contractor and others involved to discuss scheduling.

Maintenance crews are still building "sneeze guards" for various offices. We are still getting request for them although it has slowed down a little.

### Upcoming Projects

We have been asked to assist WIC in moving their office from the Dunbridge Rd. building to the Health Dept. building. Some moving will start in August and they expect to be totally relocated by October.

Our Project Coordinator is getting pricing for the replacement of the emergency generator for the buildings of JDC and JRC. She is also working on pricing for HVAC units for Wood Haven.

### Misc.

Just a quick update on the County owned farm fields. After replanting due to heavy rain earlier in the spring, crops appear to be growing well.

The replacement oak tree in front of the Courthouse was stressing a little bit so we have started using soaker hoses to keep it watered and it appears to be responding to this quite well.