

RESOLUTION NO. 20-00298

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
March 5, 2020.) March 10, 2020

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 5th day of March 2020 with the following members present: THEODORE H. BOWLUS and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for March 5, 2020 was as follows:

I. 9:20 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested the reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were present.

II. -- Consider Approval of Resolutions immediately following item I See Resolution Listing

There were no out of state travel requests submitted. The personnel actions submitted were from Job and Family Services for a request to post a full-time Business Manager position; (Assistant Human Resources Manager Janese Diem entered at 9:25 a.m.) from Wood Haven recommend part-time new hire STNA’s Victoria James and Sara Stephenson, request to add 1 new full-time and 1 new part-time LPN position and post these positions, request to add 4 new full-time and 4 new part-time STNA positions and post these positions.

Commissioner Herringshaw moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All present voted aye and the motion carried.

III. -- Staff Reports

Wood Haven Update (9:34 a.m.) – Wood Haven Administrator Jeff Orłowski was joined by Community Relations Director Chris Stearns. Mrs. Stearns stated the marketing plan for Wood Haven focuses on community events. She stated that anyone who attends the monthly Elite Senior Club meetings can become a member. They receive a card to carry with them that designates Wood Haven as their care center of choice. Mrs. Stearns stated that physical therapy hosts an exercise class with the community twice a year called Club Fit. Mrs. Stearns taught the class once utilizing Delay the Disease exercises which are geared toward Parkinson’s patients. She holds a Delay the Disease class every Thursday at 2:00 p.m. Mrs. Stearns holds a blood pressure clinic once a month at McDonalds on Wooster Street in Bowling Green for anyone who would like to have their blood pressure checked. She also helps at the Committee on Aging during their nail clinic. (WBGU Radio host Clint Corpe entered at 9:42 a.m.) Mrs. Stearns mentioned that Wood Haven’s Facebook

presence continues to grow and they are still taking lunches to doctor's offices in an effort to get to know the staff and doctors better. Mr. Orłowski and Mrs. Stearns also continue to provide lunches to the day, night and Emergency Room nursing staff at Wood County Hospital. Mrs. Stearns stated they are looking to implement a meet and greet with new residents in which Wood Haven staff stop in to introduce themselves to the resident. Mr. Orłowski stated there are many more programs to engage the community such as themed dinners, entertainment and teaming up with the media. Mr. Orłowski mentioned the current census is at 84 residents. The Commissioners thanked them both for the update. The meeting concluded at 10:00 a.m. Mr. Orłowski, Mrs. Stearns and Mrs. Diem exited at this time.

Economic Development Quarterly Update (10:00 a.m.) – Due to unforeseen circumstances this meeting was cancelled.

Mr. Kalmar stated the Solid Waste Management District (SWMD) van was involved in an accident and needs to be replaced. He suggested the Commissioners' van can be transferred to the SWMD and the Commissioners' can purchase a new one. The Commissioners agreed and stated they prefer the Dodge Caravan over the Pacifica. The fiscal department will look into vehicle options.

Mr. Kalmar mentioned that two sides of the courthouse clock are now working. Alex Wynn of Haskins fabricated new gears for the clock. The representative from Tower Clock Company inspected the clock on Wednesday and stated the mechanism on the other two sides of the clock needs to be cleaned before becoming operational.

Mr. Kalmar stated that he met with City of Bowling Green Mayor Aspacher and Assistant Municipal Administrator Fawcett, as well as Brad Leigh from BGSU on Wednesday to discuss funding for the Wood County Regional Airport Authority (RAA). He reminded the Commissioners that in 2019 they committed \$41,000 to help pay for engineering of new bump-outs. The city and university committed the same funding and the airport contributed \$40,000. Recently the RAA requested additional funds to pay for the construction of these projects. The RAA intends to submit an application for a grant and matching local funds need to be secured prior to submittal. During the meeting it was determined that each of the four entities would need to contribute \$11,500 toward the construction of the project. The Commissioners agreed to the additional funding.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All present voted aye and the motion carried at 10:16 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Bowlus moved and Commissioner Herringshaw seconded the motion and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS yes 

CRAIG LAHOTE _____ ABSENT

DORIS I. HERRINGSHAW, Ed.D. yes 
Board of County Commissioners,
Wood County, Ohio

Attest: 
Clerk of said Board

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BG - BLDGS & GROUNDS EFF. 6/1/13

20-00287 03/05/2020 AUTHORIZE AGREEMENT WITH POGGEMEYER DESIGN GROUP TO PROVIDE PROFESSIONAL ENGINEERING DESIGN SERVICES TO ASSIST WITH THE WOOD COUNTY DUNBRIDGE ROAD FACILITY SITE LIGHTING REPLACEMENT PROJECT.

COMM - COMMISSIONERS

20-00283 03/05/2020 APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 3/3/2020

20-00284 03/05/2020 AUTHORIZE PAYMENT OF VOUCHERS

20-00285 03/05/2020 APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES

20-00286 03/05/2020 AUTHORIZE VARIOUS PERSONNEL ACTIONS

20-00288 03/05/2020 APPROVING THE ACCEPTANCE OF THE ONE OHIO MEMORANDUM OF UNDERSTANDING REGARDING LITIGATION AGAINST THE OPIOID PHARMACEUTICAL SUPPLY CHAIN.

20-00289 03/05/2020 ACKNOWLEDGING RECEIPT OF THE REGULAR ANNEXATION PETITION FOR TERRITORY LOCATED IN WASHINGTON TOWNSHIP TO THE VILLAGE OF TONTOGANY, AND FIXING DATE OF HEARING PURSUANT TO OHIO REVISED CODE §709.02, (PETITION #20-2)

DS - DOG SHELTER

20-00297 03/05/2020 PO#142839 - VARIOUS VENDORS - AUTHORIZE THE PURCHASE OF (2) DELL OPTIPLEX 3070 DESKTOP COMPUTERS AND (4) ACER B246HL LED MONITORS FOR THE WOOD COUNTY DOG SHELTER. \$2,039.90

ENGR - ENGINEER AND HIGHWAY GARAGE

20-00293 03/05/2020 PO#314033 - HOME DEPOT CREDIT SERVICES - AUTHORIZE THE PURCHASE OF A .5 CUBIC YARD HEAVY DUTY SELF DUMP HOPPER FOR THE WOOD COUNTY ENGINEER. \$860.23

20-00295 03/05/2020 ADVERTISE BIDS FOR 2020 DITCH SPRAYING PROJECTS.

20-00296 03/05/2020 AUTHORIZING AGREEMENT WITH R.G. ZACHRICH FOR THE REPLACEMENT OF LONG JUDSON ROAD BRIDGE NO. 6-79A OVER BEAVER CREEK, GRAND RAPIDS TOWNSHIP, WOOD COUNTY, OHIO.

JFS - JOB & FAMILY SERVICES (EFF. 7/1/2000)

20-00290 03/05/2020 AUTHORIZE MEMORANDUM OF UNDERSTANDING FOR CHILD PLACEMENT AND SUPPORT SERVICES BETWEEN WOOD COUNTY BOARD OF DEVELOPMENTAL DISABILITIES AND WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES.

REC - RECORDER

20-00292 03/05/2020 PO#911056 AMENDED - DMC TECHNOLOGY GROUP, INC. - AUTHORIZE AN AMENDMENT TO THE ORIGINAL PURCHASE ORDER DATED 2/20/20 TO INCLUDE SHIPPING COSTS FOR THE PURCHASE OF A NEW LASER PRINTER FOR PUBLIC USE IN THE RECORDERS OFFICE. \$35.00

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SWMD - SOLID WASTE MANAGEMENT DISTRICT

20-00291 03/05/2020 PO#615277 - WINSUPPLY - AUTHORIZE THE PURCHASE OF A REPLACEMENT 2" DITCH WITCH SUBMERSIBLE WATER PUMP FOR THE WOOD COUNTY LANDFILL. \$635.44

20-00294 03/05/2020 PO#615278 - OHIO CAT - AUTHORIZE THE PURCHASE OF A NEW 966M WHEEL LOADER TO REPLACE THE 2009 WHEEL LOADER CURRENTLY USED BY THE WOOD COUNTY LANDFILL. SAID PURCHASE WILL BE MADE THROUGH SOURCEWELL/NJPA CONTRACT #032119-CAT. \$399,303.00

ATTENDANCE ROSTER

The following persons were in attendance at a public meeting/hearing of the Board of County

Commissioners on the 5th day of March, 2020.

PLEASE PRINT

NAME

DEPARTMENT/ADDRESS

Jeff Orłowski

Wood Haven

Chris Stearns

Wood Haven

Cliff Gipe

WBGJ FM
