

RESOLUTION NO. 20-00327

In the matter of approval of prior meeting)	County Commissioners' Office,
minutes from the regular session held on)	Wood County, Ohio
March 10, 2020.)	March 12, 2020

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 10th day of March 2020 with the following members present: THEODORE H. BOWLUS and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for March 10, 2020 was as follows:

I. 9:23 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested the reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing
Authorize Payroll*

There were no out of state travel requests submitted. The personnel actions submitted were from Wood Haven for a request to change the rate of pay for Community Relations Director Christina Stearns, recommend new hire part-time Housekeeping Aide Erin Mills and part-time STNA Kamryn Webken, recommend re-hiring intermittent STNA Sonya Hartman with contingency of being smoke free within six months of hire date; from Solid Waste Management District to request change of position and pay rate for Equipment Operator I Shawn Reed to Equipment Operator II, a request for change of pay rate for Equipment Operator II Thomas Roller and Devin Swanson.

Commissioner Bowlus moved to approve the resolutions on the attached listing and Commissioner Herringshaw seconded the motion. All present voted aye and the motion carried.

III. -- Staff Reports

Meet New Information Technology (IT) Employee Robert Swank (9:30 a.m.) – IT Director Ben Hendricks introduced IT Support Technician II Robert Swank. Facilities Director Steve Blausey was also present. Mr. Swank stated that he has a degree in Computer Science and is looking forward to a long career with the county. The Commissioners welcomed him to the team of Wood County employees. Photos were taken. The meeting concluded at 9:37 a.m. Mr. Hendricks and Mr. Swank exited at this time.

Dog Shelter Quarterly Update (9:37 a.m.) – Due to unforeseen circumstances this meeting was cancelled and will be rescheduled.

Emergency Management Agency (EMA) Director Jeff Klein and Deputy Director Erin Konecki entered at 9:38 a.m. to provide an update on the Coronavirus. Mr. Kalmar mentioned that after three confirmed cases in Cuyahoga County, Governor DeWine declared a state of emergency on Monday. This declaration allows for more funding opportunities to help combat the spread of coronavirus. Mr. Klein stated the two most important things to do at this time is wash your hands and keep a social distance from others. Ms. Konecki stated that Ohio only has 300 test kits available. Children are not as susceptible to the virus, but they can be carriers. She also mentioned there is a 15% mortality rate for the elderly if infected. Mr. Kalmar instructed Mr. Blausey to attempt to secure sanitizing wipes and gloves to be distributed to each office. He stated that entry/exit door handles and stairway hand rails need to be disinfected each night by the custodial staff. On a daily basis, each office will need to wipe down counters and surfaces within high traffic areas. Travel should also be restricted. Mr. Kalmar asked Mr. Klein and Ms. Konecki to draft a memo regarding these types of precautionary actions to be sent to all elected officials and department heads. The meeting concluded at 10:04 a.m.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All present voted aye and the motion carried at 10:04 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the motion and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS	<u>yes</u>	<u>Al H Bowlus</u>
CRAIG LAHOTE	<u>Abstain</u>	<u>Craig LaHote</u>
DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris I Herringshaw</u>

Board of County Commissioners,
Wood County, Ohio

Attest: Sandy A. Long
Clerk of said Board

RESOLUTION INDEX

BG - BLDGS & GROUNDS EFF. 6/1/13

- 20-00314 03/10/2020 AUTHORIZE AGREEMENT WITH J L MECHANICAL SERVICES, INC. TO PROVIDE PREVENTATIVE MAINTENANCE SERVICE WORK ON HVAC AND REFRIGERATION EQUIPMENT LOCATED AT THE WOOD COUNTY COURTHOUSE COMPLEX BUILDINGS, HIGHWAY GARAGE, FUEL FACILITY BUILDING, SHERIFF'S OFFICE, JUSTICE CENTER, JUVENILE DETENTION CENTER AND THE DUNBRIDGE ROAD BUILDING FOR 2020.
- 20-00315 03/10/2020 AUTHORIZE AGREEMENT WITH J L MECHANICAL SERVICES, INC. TO PERFORM ANNUAL INSPECTIONS AND PREVENTATIVE MAINTENANCE ON CERTAIN HVAC EQUIPMENT LOCATED AT VARIOUS COUNTY OWNED BUILDINGS.
- 20-00325 03/10/2020 AUTHORIZE ANDREW S. KALMAR, COUNTY ADMINISTRATOR, TO SIGN 2020 DEPARTMENT OF COMMERCE NOTICES RELATED TO THE COUNTY ELEVATORS.

BOND - BONDS-PUBLIC OFFICIALS & EMP

- 20-00308 03/10/2020 APPROVAL OF BOND FOR MICHAEL RUDEY, CHIEF BUILDING INSPECTOR OF WOOD COUNTY FOR THE PERIOD 4/01/20 - 4/1/21.

BUD - BUDGET/APPROPRIATIONS -ALL

- 20-00311 03/10/2020 PAYMENT FOR SERVICES - FOURTH QUARTER NET PLUS TRANSPORTATION
- 20-00316 03/10/2020 PAYMENT FOR SERVICES - FEBRUARY, 2020 MEALS FOR INMATES AT JDC & JRC.
- 20-00322 03/10/2020 ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS
- 20-00324 03/10/2020 SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS

COMM - COMMISSIONERS

- 20-00298 03/10/2020 APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 3/5/2020
- 20-00299 03/10/2020 AUTHORIZE PAYMENT OF VOUCHERS
- 20-00300 03/10/2020 APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES
- 20-00302 03/10/2020 AUTHORIZING PAYMENT TO THE WOOD COUNTY PORT AUTHORITY FROM THE WOOD COUNTY ECONOMIC DEVELOPMENT CONVEYANCE FEE DOLLARS
- 20-00303 03/10/2020 AUTHORIZING HEALTH INSURANCE COVERAGE FOR MARCH 2020 WITH MERITAIN HEALTH FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND
- 20-00304 03/10/2020 AUTHORIZING PRESCRIPTION INSURANCE COVERAGE FOR MARCH 2020 WITH PHARMACY BENEFIT DIRECT FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND
- 20-00305 03/10/2020 AUTHORIZE VISION INSURANCE COVERAGE FOR MARCH 2020 FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND

RESOLUTION INDEX

20-00306	03/10/2020	AUTHORIZE DENTAL INSURANCE COVERAGE FOR MARCH 2020 WITH DELTA DENTAL OF OHIO FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND
20-00307	03/10/2020	AUTHORIZE LIFE INSURANCE COVERAGE FOR MARCH 2020 WITH METROPOLITAN LIFE FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND
20-00309	03/10/2020	AUTHORIZE VARIOUS PERSONNEL ACTIONS

CSEA - CHILD SUPPORT ENFORCEMENT AGCY

20-00313	03/10/2020	PO#906485 - MAXIMUS CONSULTING SERVICES - AUTHORIZE THE PURCHASE OF THE PREPARATION OF THE IV-D CONTRACTS BETWEEN THE WOOD COUNTY COURTS, CLERK OF COURTS AND THE WOOD COUNTY CHILD SUPPORT ENFORCEMENT AGENCY, PURSUANT TO BOARD OF COUNTY COMMISSIONERS APPROVED AGREEMENT NO. 20-230 DATED FEBRUARY 25, 2020. \$9,000.00
----------	------------	---

ENGR - ENGINEER AND HIGHWAY GARAGE

20-00318	03/10/2020	AUTHORIZE MISCELLANEOUS ROAD WORK WITHIN WASHINGTON TOWNSHIP BY COUNTY FORCES (FORCE ACCOUNT).
20-00319	03/10/2020	AUTHORIZE VARIOUS ROAD WORK WITHIN WEBSTER TOWNSHIP WITH COUNTY FORCES (FORCE ACCOUNT).
20-00320	03/10/2020	AUTHORIZE VARIOUS ROAD WORK WITHIN PLAIN TOWNSHIP WITH COUNTY FORCES (FORCE ACCOUNT).
20-00321	03/10/2020	AUTHORIZE VARIOUS ROAD WORK WITHIN PERRY TOWNSHIP WITH COUNTY FORCES (FORCE ACCOUNT).

JFS - JOB & FAMILY SERVICES (Eff. 7/1/2000)

20-00301	03/10/2020	AUTHORIZE AGREEMENT WITH VIAQUEST RESIDENTIAL SERVICES INC. ON BEHALF OF WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES FOR THE REIMBURSEMENT OF INCIDENTAL COSTS.
20-00317	03/10/2020	AUTHORIZE AGREEMENT WITH ADRIEL, INC. ON BEHALF OF WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES FOR THE PURCHASE OF FAMILY FIRST ACT CONSULTING AND SUPPORT SERVICES.

PC - PLANNING COMMISSION

20-00323	03/10/2020	AUTHORIZING DORIS I. HERRINGSHAW, PRESIDENT OF THE BOARD OF COUNTY COMMISSIONERS, TO SIGN APPLICATION WITH THE OHIO DEVELOPMENT SERVICES AGENCY (ODSA) REQUESTING A WAIVER TO USE COUNTY REVOLVING LOAN FUNDS (RLF) FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) NEIGHBORHOOD REVITALIZATION GRANT (NRG) PROJECT IN THE VILLAGE OF NORTH BALTIMORE.
----------	------------	---

PJC - PROBATE/JUVENILE COURTS - ALL

RESOLUTION INDEX

20-00326 03/10/2020 RESCINDING RESOLUTION NO. 20-117 DUE TO ADDITIONAL CHANGES AND AUTHORIZING NEW AGREEMENT WITH WELLPATH, LLC TO PROVIDE MEDICAL SERVICES FOR THE JUVENILE RESIDENTIAL CENTER OF NORTHWEST OHIO AND WOOD COUNTY JUVENILE DETENTION CENTER.

PROS - PROSECUTING ATTORNEY

20-00310 03/10/2020 PO#134625 - AMERICAN INTERIORS - AUTHORIZING THE PURCHASE OF (11) GENERATION BY KNOLL TASK CHAIRS FOR THE PROSECUTOR'S OFFICE. \$7,086.73

VET - VETERAN'S ASSIST/SOLDIER'S REL

20-00312 03/10/2020 PO#134626 - MONROE SYSTEMS FOR BUSINESS - AUTHORIZING THE PURCHASE OF A IBM WHEELWRITER 3500 TYPEWRITER FOR THE VETERANS ASSISTANCE CENTER. \$749.95

