

RESOLUTION NO. 20-00337

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
March 12, 2020.) March 17, 2020

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 12th day of March 2020 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for March 12, 2020 was as follows:

I. 9:25 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested the reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were present.

II. -- Consider Approval of Resolutions immediately following item I See Resolution Listing

There were no out of state travel requests submitted. The personnel actions submitted were from Wood Haven for the resignation of STNA Metzie Avery, a change of pay rate due to completion of probation for Housekeeping Aide Mackenzie Dowling, a request to extend the temporary appointment of Receptionist Joyce Sarver, request a change from part-time to intermittent status for STNA Guadalupe Villanueva, Olethia Ketcham and Rilee Milligan; from Job and Family Services to recommend new hire full-time Income Maintenance Worker Meagan Bateson.

Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye with Commissioner LaHote abstaining from resolution 20-00327 (prior meeting minutes) and the motion carried.

III. -- Staff Reports

Wood County Alcohol, Drug Addiction and Mental Health Services Board Quarterly Update (9:30 a.m.) – This meeting will be rescheduled for a later date.

A discussion was held regarding the two town hall meetings scheduled for April and May. It was determined these meetings are not required and the meeting scheduled for April will be cancelled. A determination on the May meeting will be considered at the end of this month.

Mr. Kalmar stated that a meeting was held on Tuesday with Wachtel and McAnally Architects to discuss the jail renovation project. Contract preparations are moving along. Requests for statement of qualifications for a construction manager at risk will be sent out soon.

The Commissioners reviewed invitations to upcoming meetings.

Commissioner Herringshaw moved to recess until the next scheduled meeting. Commissioner LaHote seconded the motion. All voted aye and the motion carried at 9:51 a.m.

Wood County Board of Developmental Disabilities (Board of DD) Quarterly Update (9:59 a.m.) – Commissioner Herringshaw called the meeting back to order with Commissioners LaHote and Bowlus, Mr. Kalmar, Mrs. Stanley, Ms. Long, Board of DD Superintendent Brent Baer and Board member John Hunt present. Mr. Baer stated the Board of DD is in the last year of their 3 year strategic plan. They plan to hire a consultant to help with the 2021-2023 strategic plan preparations. Mr. Baer stated they are redesigning the secure entrances for their buildings to include a small vestibule area. The Board is still working to include an on-site storage facility. Also, the therapy pool and locker room will be renovated. This project received a \$60,000 private donation which will cover approximately half the cost.

Mr. Baer stated they currently have over 500 clients enrolled in the Intermediate Care Facilities (ICF) waiver. He stated that Wood County Board of DD is one of seven in the state to own ICF property. Usually, a private non-profit entity owns and operates the ICF home. Wood County Board of DD has ICF homes in 3 locations for a total of 5 homes, each with 8 licensed beds; Village of Portage, City of Bowling Green and Village of Walbridge. Currently there are only 34 individuals living in the homes. The Board has been looking into a way to transition the properties to another entity; however, the Village of Portage property includes 3 ICF homes, a nursing building and a respite home. The Board intends to split the parcel so they can keep the respite home. Real estate consultants have appraised each property and on Monday the Board will be asked to set the fair market value of the properties. They have met with all the families who have individuals living in the homes to discuss the services provided. Currently Wood Lane Residential Services (WLRS) is the service provider and a letter of intent has been signed for WLRS to purchase the properties for the appraised amount.

In regards to the Coronavirus, Mr. Baer stated the Board of DD is putting together a tiered plan and will be moving as many clients as possible to the telecommuting policy. He stated there are two different services provided which need to be addressed; health and wellness, and safety and survival. He stated some face-to-face visits may be possible using Facetime or Skype. They are shutting down some services for a period of time, including the therapy pool, and will be re-evaluating in two weeks. The Commissioners thanked them both for the update. The meeting concluded at 10:26 a.m.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:27 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Herringshaw moved and Commissioner Bowlus seconded the motion and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS yes

Th H Bowlus

CRAIG LAHOTE yes

Craig LaHote

DORIS I. HERRINGSHAW, Ed.D. yes

Doris I Herringshaw

Board of County Commissioners,
Wood County, Ohio

Attest: Sandy A. Long
Clerk of said Board

RESOLUTION INDEX

BUD - BUDGET/APPROPRIATIONS -ALL

20-00331	03/12/2020	PAYMENT FOR SERVICES - ECONOMIC DEVELOPMENT MARCH 2020 LEASE PAYMENT.
20-00333	03/12/2020	PAYMENT FOR SERVICES - NORTHWEST COMMUNITY CORRECTIONS CENTER MAINTENANCE STAFF FOR MARCH 2020.
20-00334	03/12/2020	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS
20-00335	03/12/2020	SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS

COMM - COMMISSIONERS

20-00327	03/12/2020	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 3/10/2020
20-00328	03/12/2020	AUTHORIZE PAYMENT OF VOUCHERS
20-00329	03/12/2020	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES
20-00332	03/12/2020	AUTHORIZE VARIOUS PERSONNEL ACTIONS

JFS - JOB & FAMILY SERVICES (Eff. 7/1/2000)

20-00330	03/12/2020	AUTHORIZE A REMOTE WORK POLICY FOR JOB AND FAMILY SERVICES EFFECTIVE MARCH 16, 2020.
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PC - PLANNING COMMISSION

20-00336	03/12/2020	AUTHORIZE TO ADVERTISE FOR BIDS FOR PY18 CDBG VILLAGE OF PEMBERVILLE ADA CURB AND RAMP PROJECT.
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Wood County Board of Developmental Disabilities

Commissioners Update (3/12/20)

- Strategic Plan Kick-Off 2021-2023
- Coronavirus Plan
 - Tiered Plan
 - Telecommuting
- Capital Plan
 - Building and Campus Security Project
 - On-Site Storage Facility
 - Nichols Therapy Pool Locker Room Renovation
 - Roof Assessments
 - Propane School Bus Replacement
 - Asphalt Drive and Parking (Respite/Portage)
- 2020 ICF Plan

