

RESOLUTION NO. 20-00371

In the matter of approval of prior meeting) County Commissioners' Office,
minutes from the regular session held on) Wood County, Ohio
March 19, 2020.) March 24, 2020

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 19th day of March 2020 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for March 19, 2020 was as follows:

I. 9:18 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested the reading of the prior meeting minutes. Clerk Sandy Long was also present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

There were no travel requests submitted. There was one personnel action submitted from Wood Haven to amend resolution 20-00340 to extend the administrative leave with pay for STNA Vincent Reynold.

Commissioner LaHote moved to approve the resolutions on the attached listing with the exception of resolution 20-00363 (requests for travel) which will be voided. Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Commissioner LaHote stated that based on the current situation with the Coronavirus COVID-19, consideration should be given to close the courthouse complex to the public except by appointment. He stated that although the Commissioners own the building, the decision should be made by the elected officials as a whole. Commissioners Herringshaw and Bowlus concurred with this suggestion.

Administrator Andrew Kalmar and Assistant Administrator Carri Stanley entered at 9:24 a.m.

Commissioner LaHote stated that office operations should be reviewed and consideration should also be given to allowing staff to work from home where possible. Commissioners Herringshaw and Bowlus concurred with this suggestion.

Conference Call with Chief Dog Warden Andrew Snyder re: Quarterly Update (9:28 a.m.) – Mr. Snyder joined the Commissioners via teleconference. He reviewed the attached information which was referenced throughout the discussion. The meeting concluded at 9:45 a.m.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner LaHote seconded the motion. All voted aye and the motion carried at 9:47 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Herringshaw moved and Commissioner Bowlus seconded the motion and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes

Theodore H. Bowlus

CRAIG LAHOTE

ABSENT

DORIS I. HERRINGSHAW, Ed.D.

yes

Doris Herringshaw

*Board of County Commissioners,
Wood County, Ohio*

Attest:

Sandy A. Long
Clerk of said Board

RESOLUTION INDEX

BUD - BUDGET/APPROPRIATIONS -ALL

20-00366 03/19/2020 ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS
20-00367 03/19/2020 SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS
20-00368 03/19/2020 PAYMENT FOR SERVICES - 2/20 CENTRAL SERVICES
20-00370 03/19/2020 REIMBURSEMENT OF FUNDS - JOB & FAMILY SERVICES

COMM - COMMISSIONERS

20-00361 03/19/2020 APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR
SESSION HELD ON 3/17/2020
20-00362 03/19/2020 AUTHORIZE PAYMENT OF VOUCHERS
20-00363 03/19/2020 APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR
WOOD COUNTY EMPLOYEES
20-00364 03/19/2020 AUTHORIZE VARIOUS PERSONNEL ACTIONS

ENGR - ENGINEER AND HIGHWAY GARAGE

20-00369 03/19/2020 CERTIFYING CORRECT COUNTY ROAD MILEAGE FOR 2019

JFS - JOB & FAMILY SERVICES (Eff. 7/1/2000)

20-00365 03/19/2020 AUTHORIZE AMENDMENT 1 TO TITLE XX AND NON-EMERGENCY
MEDICAID TRANSPORTATION AGREEMENT BETWEEN THE WOOD
COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND
BLACK AND WHITE TRANSPORTATION.

Wood County Dog Shelter

Andrew Snyder, Chief Dog Warden

A department under the Board of County Commissioners

Doris I. Herringshaw, Ed.D. Craig LaHote Dr. Theodore H. Bowlus



Q1 Report – March 19, 2020

Finances & Budget - Dog Shelter

As of March 18, 2020

Cash Balance	\$410,503	Previous Cash Balance	\$350,890	Carryover	\$59,613
YTD Revenue	\$304,419 83%	Estimated Revenue	\$368,000	Uncollected	\$63,581
YTD Expenses	\$85,917 20%	Revised Appropriations	\$423,919	Unexpended	\$338,002

Finances & Budget - Dog Park

As of March 18, 2020

YTD Revenue	\$2,160 54%	Estimated Revenue	\$4,000	Uncollected	\$1,840
YTD Expense	\$0 0%	Revised Appropriations	\$2,000	Unexpended	\$2,000
Total Revenue	\$36,640	Total Expense	\$28,175	Balance	\$8,465

\$27,612.50 owed to General Fund, not included in Balance above

YTD Dog License Sales Summary - Annual Comparison

As of March 18, 2020

YTD Comparison

2020	Sales	+/- 2019	Licensed	+/- 2019	YTD Sales	+/- 2019	YTD Licensed	+/- 2019
One Year	16,497	-2,242	16,497	-2,242	1 Year	-499	1 Year	-499
Three Year	869	-359	2,675	189	3 Year	-125	3 Year	189
Permanent	101	-94	700	101	Permanent	-29	Permanent	101
Total	17,467	-2,695	19,872	-1,952	Totals	-653	Totals	-209

License Renewal Reminder Postcards

Mailed 3/19

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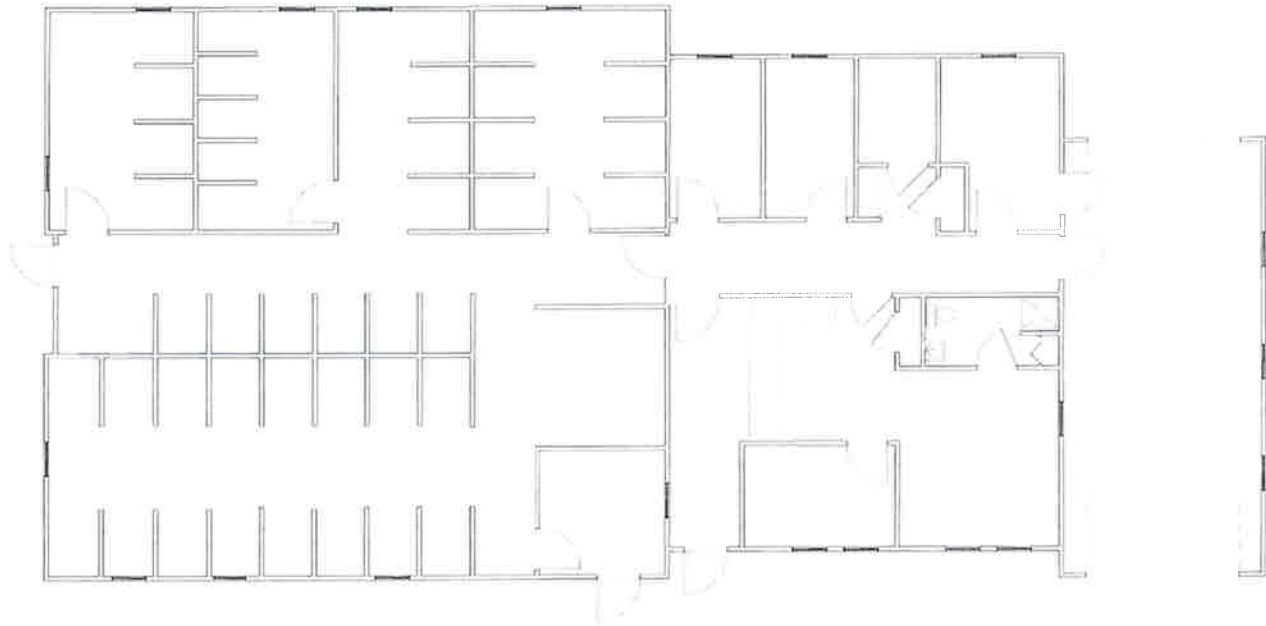
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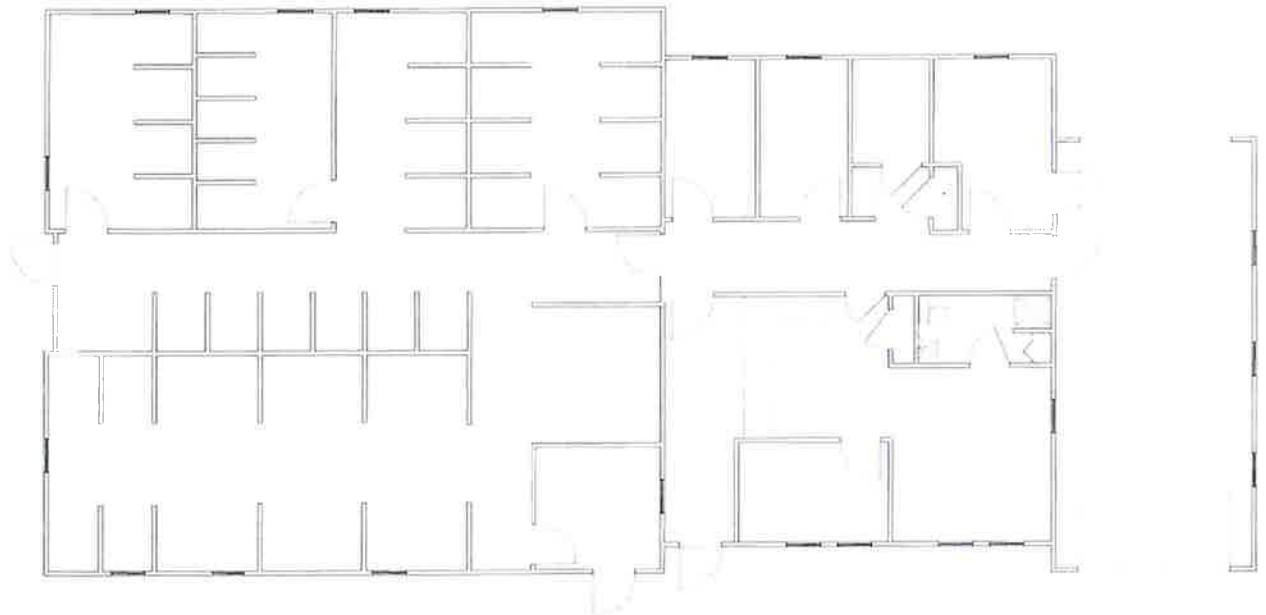


Proposed Kennel Modifications

Current design provides 23 kennels in the main housing area and 44 kennels total, 4 used for storage.



Proposed design provides 17 kennels in the main housing area and 38 kennels total, 4 used for storage. Reduction of 6 kennels, cost is approximately \$480 – \$550.



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License Enforcement Statistics

Accurate as of 3/18/2020

Shelter Statistics

Accurate as of 3/18/2020

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License Enforcement Report Date Filter: 1/1/2020 - 12/31/2020

Month	Checks	Person	Office	Phone	Lic (Before/After)	Recheck	Citation Dism	Sold/Gifted	Moved	Deceased	No Dogs	After Hour	HS Adoption
January 2020													
A. SNYDER, CHIEF (116)	5	0	5	0	4	0	1	0	0	0	0	0	0
J. GALLAGHER, DEPUTY (113)	8	2	6	0	6	0	0	0	0	0	1	0	0
N. DAVIS, DEPUTY (112)	8	7	1	0	5	1	0	0	0	0	2	0	0
R. COOK, DEPUTY (115)	13	3	10	0	5	0	0	0	0	0	0	0	7
	34	12	22	0	20	1	1	0	0	0	3	0	7
February 2020													
A. SNYDER, CHIEF (116)	3	0	2	1	2	0	0	0	0	0	0	0	0
J. GALLAGHER, DEPUTY (113)	63	5	35	23	7	4	0	0	0	5	0	0	0
N. DAVIS, DEPUTY (112)	71	7	63	1	5	0	1	0	0	2	2	0	0
R. COOK, DEPUTY (115)	13	5	8	0	7	2	0	0	0	0	0	0	0
	150	17	108	25	21	6	1	0	0	7	2	0	0
March 2020													
J. GALLAGHER, DEPUTY (113)	61	1	50	9	4	1	0	0	0	4	0	0	21
N. DAVIS, DEPUTY (112)	23	9	9	4	4	9	0	0	0	0	1	0	0
R. COOK, DEPUTY (115)	131	4	126	0	12	1	1	0	0	0	0	0	0
	215	14	185	13	20	11	1	0	0	4	1	0	21
	399	43	315	38	61	18	3	0	0	11	6	0	28

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Impound Statistics Date Filter: 1/1/2020 - 12/31/2020

	Adopted		Transferred		Reclaimed		Unknown		Euthanized		Owner Requested Euthanasia		Deceased Before Impound		Deceased After Impound		Animals Impounded	Live Release No exclusions
January	16	50.0%	3	9.4%	9	28.1%	0	0.0%	1	3.1%	3	9.4%	0	0.0%	0	0.0%	32	87.5%
February	5	25.0%	3	15.0%	10	50.0%	0	0.0%	1	5.0%	1	5.0%	0	0.0%	0	0.0%	20	90.0%
March	5	33.3%	2	13.3%	8	53.3%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	19	100.0%
	26	36.8%	8	11.9%	27	40.3%	0	0.0%	2	3.0%	4	6.0%	0	0.0%	0	0.0%	71	

Live Release

- 91.0% No exclusions
- 96.8% Excludes deceased before impound, and owner requested euthanasia
- 96.8% Excludes deceased before impound, rescue only, and owner requested euthanasia
- 100.0% Excludes deceased before impound, ineligible for adoption, and owner requested euthanasia
- 100.0% Excludes deceased before impound, ineligible for adoption, rescue only, and owner requested euthanasia

0 Rescue only:

- 0 Caused Exposures/Bites
- 0 People Aggressive
- 0 Injured or Unhealthy
- 0 Dog Aggressive

2 Ineligible for adoption:

- 1 Caused Exposures/Bites
- 2 People Aggressive
- 0 Injured or Unhealthy
- 0 Dog Aggressive

Live release does not include animals currently impounded, therefore statistics will change until all animals impounded during the year are no longer at the shelter

Animals classified as ineligible for adoption or rescue only often meet multiple criteria for the classification, therefore the sum of each criteria may not equal the total for the classification