

RESOLUTION NO. 20-00388

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
March 24, 2020.) March 31, 2020

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 24th day of March 2020 with the following members present: THEODORE H. BOWLUS and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for March 24, 2020 was as follows:

I. 9:19 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and waived the reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were also present. Commissioner LaHote listened in via teleconference.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing
Authorize Payroll*

There were no travel requests submitted. The personnel actions submitted were from Wood Haven to amend resolution 20-00340 to extend the administrative leave with pay for STNA Vincent Reynold, amend resolution 20-00272 to extend temporary rate change as acting Director of Nursing for RN Shift Supervisor Angela Parker-Zulch, to recommend change of pay rate for Finance Manager Daniel Scherger due to completion of new hire agreement, resignation of STNA Sylvia Venn, recommend change of status from part-time to intermittent for STNA Jhai-Yon Jones, recommend change of PTO rate for STNA’s Jennifer Parkman, Ashley Tyree, Sara Stephenson, and Victoria James, recommend new hire intermittent STNA Sarah Steibel, request extension of temporary appointment for Receptionist Joyce Sarver; from Child Support Enforcement Agency to request personal leave without pay for Case Manager Supervisor Jessica Clements; from the Commissioners’ Office to designate additional staff to serve as temporary Acting Clerk of the Board if deemed necessary and instructed by the County Administrator.

III. -- Staff Reports

Conference Call with Kristin Nagel re: Appointment to the Northwest Ohio Children’s Trust Fund Regional Prevention Council (9:25 a.m.) – Ms. Nagel stated that she worked as a Prevention Specialist at the Children’s Resource Center for 15 years. She has worked for the Wood County Board of Developmental Disabilities for the last 5 years, currently as an Early Intervention Coordinator. She also mentioned that she lives in the Village of Jerry City. The Commissioners thanked her for her willingness to serve on the Northwest Ohio Children’s Trust Fund Regional Prevention Council.

Commissioner Herringshaw moved to approve the resolutions on the attached listing including resolution 20-00375 (appointment of Kristin Nagel) and with the exception of resolution 20-00373 (requests for travel) which will be voided. Commissioner Bowlus seconded the motion. All present voted aye and the motion carried. The meeting concluded at 9:32 a.m.

Mr. Kalmar mentioned that staff is working on signage to be placed at the front entrance of the courthouse, advising visitors of availability of offices within the complex. Some offices have adjusted their hours of operation, have limited staff, or are requesting to meet by appointment only. These steps have been taken to reduce the spread of the Coronavirus COVID-19.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:36 a.m.

V. 10:00 a.m. -- Conference Call with Villages and Townships re: Update on the Coronavirus from Health Commissioner Ben Batey and Emergency Management Agency (EMA) Director Jeff Klein

Each mayor of all Wood County municipalities as well as a trustee of each township were contacted and invited to participate in the conference call for an update on the Coronavirus. State Representative Haraz Ghanbari, Sheriff Mark Wasylshyn, Prosecutor Paul Dobson, EMA Deputy Director Erin Konecki and Sentinel-Tribune Editor Debbie Rogers were also present for the update. All participants were asked to e-mail the Commissioners' Office in order to receive new call-in instructions for next Tuesday.

Mr. Batey stated there are two confirmed cases of the Coronavirus in Wood County. The individuals have been quarantined since arriving home from a trip to Spain. They have had no personal contact with anyone other than to be tested at a drive-thru testing site. Mr. Batey stated there are likely many cases within the county, but they do not have the capability to test individuals. Because there are very few tests available they will be used for those in the hospital and health care workers. Mr. Batey stated the best course of action is to avoid contact with others. Mr. Batey mentioned the Health Department received a pallet this morning containing personal protection equipment and emphasized that one pallet is not a lot for a population of 130,000.

Mr. Klein stated that Penta Career Center and Perrysburg Local Schools have provided gloves and disinfecting cleaner. He mentioned they are looking into the use of UV light to decontaminate masks. He suggested that government entities keep all receipts and track overtime hours worked associated with COVID-19.

Representative Ghanbari suggested using a marquee sign if available to direct citizens to the state website to obtain the correct information; coronavirus.ohio.gov 833-427-5634.

Another update will be provided next Tuesday at 10:00 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the motion and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes

Theodore H. Bowlus

CRAIG LAHOTE

yes

Craig Lahote

DORIS I. HERRINGSHAW, Ed.D.

yes

Doris I. Herringshaw

*Board of County Commissioners,
Wood County, Ohio*

Attest:

Sandy A. Long
Clerk of said Board

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BUD - BUDGET/APPROPRIATIONS -ALL

20-00380 03/24/2020 PAYMENT FOR SERVICES - FEBRUARY 2020 TRASH DISPOSAL
20-00381 03/24/2020 PAYMENT FOR SERVICES - MARCH 2020 WOOD HAVEN BUS
20-00386 03/24/2020 ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS
20-00387 03/24/2020 SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS

COMM - COMMISSIONERS

20-00371 03/24/2020 APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 3/19/2020
20-00372 03/24/2020 AUTHORIZE PAYMENT OF VOUCHERS
20-00373 03/24/2020 APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES
20-00374 03/24/2020 AUTHORIZE VARIOUS PERSONNEL ACTIONS
20-00375 03/24/2020 APPOINTING KRISTIN NAGEL TO THE OHIO CHILDREN'S TRUST FUND REGIONAL PREVENTION COUNCIL
20-00384 03/24/2020 DESIGNATING THE WOOD COUNTY COMMITTEE ON AGING AN ESSENTIAL ORGANIZATION/SERVICE FOR WOOD COUNTY, OHIO

ENGR - ENGINEER AND HIGHWAY GARAGE

20-00378 03/24/2020 RECEIVE AND AWARD BIDS FOR STONE FOR USE ON 2020 WOOD COUNTY ROAD AND BRIDGE PROJECTS FOR THE WOOD COUNTY ENGINEER.
20-00379 03/24/2020 RECEIVE AND AWARD BID FOR LIQUID BITUMINOUS FOR USE BY THE WOOD COUNTY HIGHWAY GARAGE DEPARTMENT FOR 2020 PROJECTS.

IT - INFORMATION TECHNOLOGY

20-00376 03/24/2020 AUTHORIZE AGREEMENT WITH SHI INTERNATIONAL CORP. FOR THE PURCHASE OF SENTINEL ONE AN ENDPOINT PROTECTION PLATFORM SUBSCRIPTION WITH CONTROL CAPABILITIES, PROFESSIONAL SUPPORT PLAN, PLATFORM UPDATES AND UPGRADES FOR ALL COUNTY TECHNOLOGY.

LAND - LANDFILL

20-00377 03/24/2020 PO#615280 - ADR FUEL LLC - AUTHORIZING THE PURCHASE OF A 1,000 GALLON PROPANE TANK FOR USE AT THE LANDFILL. \$2,200.00

PC - PLANNING COMMISSION

20-00382 03/24/2020 AUTHORIZE AGREEMENT WITH RMH CONCRETE & FOUNDATIONS, INC. FOR PY18 VILLAGE OF RISINGSUN SIDEWALK IMPROVEMENT PROJECT.

SHER - SHERIFF

20-00383 03/24/2020 RECEIVE BIDS AND AWARD PURCHASE OF SEVEN WOOD COUNTY SHERIFF 2020 PURSUIT RATED POLICE SUV ALL WHEEL DRIVE (AWD) VEHICLES.

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20-00385 03/24/2020 PO#134629 - CHARLIE'S DODGE CHRYSLER RAM - AUTHORIZE
THE PURCHASE OF SEVEN PURSUIT RATED POLICE SUV AWD
VEHICLES. \$190,218.00