

RESOLUTION NO. 20-00483

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
April 28, 2020.) May 5, 2020

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met via teleconference in regular session on the 28th day of April 2020 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for April 28, 2020 was as follows:

I. 9:16 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested the reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, Clerk Sandy Long and Information Technology Director Ben Hendricks were present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

The personnel actions submitted were from Wood Haven for the resignation of RN Brittney Baney, request to change from part-time to intermittent status for STNA Jake Sponsler, request medical leave without pay and recommend extension of probation for LPN Nichole Watkins, amend resolution 20-00403 to extend personal leave without pay for LPN Monica O’Connor, recommend new hire part-time Dietary Aide Jessica Buckingham and part-time STNA Nathan Rife.

Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Buildings and Grounds Monthly Update (9:27 a.m.) – Facilities Director Steve Blausey shared the attached information which was referenced throughout the discussion. Mr. Kalmar applauded the efforts of Mr. Blausey and his staff during the last month as new demands were made on his department due to the Coronavirus pandemic. They have secured needed supplies and have been creative in helping comply with new safety protocol. The Commissioners thanked Mr. Blausey for all he and his staff have done. The meeting concluded at 9:45 a.m. Mr. Blausey exited at this time.

Mrs. Stanley mentioned that the public drop-off area at the Landfill will open on May 1st. They will be abiding by the safety measures set forth by the Governor and require that a mask, scarf or other face covering be worn while at the payment window.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner LaHote moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:49 a.m.

V. 10:00 a.m. -- *Conference Call with Townships and Municipalities re: Update on the Coronavirus from Health Commissioner Ben Batey and Emergency Management Agency (EMA) Director Jeff Klein*

Each mayor of all Wood County municipalities as well as trustees of each township were contacted and invited to participate in the conference call for an update on the Coronavirus. The Wood County Commissioners, Mr. Batey, Mr. Klein, State Senator Theresa Gavarone and Representative Haraz Ghanbari participated via teleconference. Mr. Kalmar, Mrs. Stanley, Ms. Long, Mr. Hendricks, Sheriff Mark Wasylyshyn and WBGU Radio Host Clint Corpe were present for the update.

Mr. Batey stated it should be protocol for everyone to wear a mask while in public. He suggested daily health assessments of all employees. Everyone should maintain hygiene, social distancing and regularly sanitize surfaces. Mr. Batey stated that businesses should limit the capacity of people at one time and make sure they have 6' of distance available. He noted the maximum capacity should be 50% of the fire code capacity and stated it would be best to require appointments rather than allowing walk-in availability. Mr. Batey stated all precautions are to slow the spread of the virus and keep it from rising quickly to help protect the health care system. Mr. Batey mentioned that Governor DeWine ordered schools, dine-in restaurants, bars, beauty businesses, adult day care and recreation businesses to remain closed until he sees how it goes with the other businesses that will be resuming operations soon.

Mr. Klein stated the county is doing well with Personal Protective Equipment. Everyone seems to be conserving their resources and he reminded everyone that this is not over. He mentioned that there will likely be a resurgence in the fall. Mr. Klein stated that his office receives a lot of inquiries about whether to proceed with summer events. He suggested looking at the event in question and ask if it makes sense to continue with it at this time. He referenced a community pool and suggested if it was opened could you remove chairs or limit the amount of them available. He stated people cannot be bunched in together and if you do hold an event how can you change it to abide by social distancing.

Representative Ghanbari mentioned the House of Representatives will reconvene next week.

Senator Gavarone reminded everyone about the primary election and noted that absentee ballots will still be received today. She stated you also have the option to vote in person if you have a disability or requested an absentee ballot. She asked about locations available to obtain masks. Mr. Klein stated that Aramark and the Big Fab Lab have the ability to make masks. He noted that EMA has volunteers that have made fabric masks for county employees. Senator Gavarone stated her concern is with businesses and whether they could offer disposable masks to customers rather than turn them away. Mr. Klein suggested that a business could offer washable masks that can be worn in the business and then left on the way out. The business would be responsible for washing them. He noted the Big Fab Lab can put a business logo on masks. He suggested reaching out to the EMA for more information regarding masks. Mr. Batey noted that everyone uses the term "mask" but it can be any type of face covering i.e. scarf, torn up t-shirt or some kind of cotton fabric. Mr. Kalmar stated the county has ordered a small supply of disposable masks and he will share the contact information with this e-mail contact list.

Mr. Kalmar stated that he sees people wearing masks but then stand 2' apart. Mr. Batey stated that even with a mask you should keep the 6' distance.

Sheriff Wasylyshyn stated there are currently no known cases of COVID-19 in the jail; inmate or employee. He noted the current population is 82.

Commissioner Bowlus offered recommendations to consider if you plan to open a community pool: 1) limit attendance 2) restrict distance 3) close the drinking fountain 4) require bringing you own water and label it 5) don't sell food or drink 6) screen attendees prior to admittance, check for fever

7) frequent daily monitoring of chlorine (an increased watch) as chlorine is antibacterial, antifungal and antiviral.

Mr. Batey stated he could potentially see pools being allowed to open, but municipalities may need to look at whether it is feasible financially. He also noted that any pool that has been grandfathered will not be penalized if they do not open in 2020.

Washington Township Trustee Steve Powell stated there is a lot of inaccurate information offered everywhere, but this weekly conference call is easily the best practical information available. He asked if there was a way to offer a website to give summary information which pertains only to Wood County. Senator Gavarone stated that JobsOhio has a great informational site as well as coronavirus.ohio.gov. Mr. Kalmar noted that EMA sends out a daily briefing following the update by Governor DeWine. He stated that if you do not receive these briefings to contact EMA to be placed on their e-mail list.

Village of Pemberville Mayor Carol Bailey stated the village intends to wait until sometime in May to decide whether to open the pool. They are tentatively looking at opening on July 4th.

Another update will be provided next Tuesday at 10:00 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the motion and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS	<u>yes</u>	<u>Theodore H. Bowlus</u>
CRAIG LAHOTE	<u>yes</u>	<u>Craig Lahote</u>
DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris I. Herringshaw</u>

*Board of County Commissioners,
Wood County, Ohio*

Attest: Sandy A. Long
Clerk of said Board

RESOLUTION INDEX

BG - BLDGS & GROUNDS EFF. 6/1/13

20-00480 04/28/2020 AUTHORIZE AGREEMENT WITH HEAPY ENGINEERING TO PROVIDE PROFESSIONAL ENGINEERING DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES TO ASSIST WITH THE REPLACEMENT OF THE ATRIUM CHILLER.

BUD - BUDGET/APPROPRIATIONS -ALL

20-00459 04/28/2020 PAYMENT FOR SERVICES - JUVENILE RESIDENTIAL CENTER NATURAL GAS FOR THE PERIOD OF 3/16/20 - 4/14/20 AND MAINTENANCE STAFF FOR APRIL, 2020.

20-00460 04/28/2020 PAYMENT FOR SERVICES - MARCH 2020 TRASH DISPOSAL

20-00461 04/28/2020 PAYMENT FOR SERVICES - APRIL 2020 WOOD HAVEN BUS

20-00464 04/28/2020 PAYMENT FOR SERVICES - VARIOUS FUNDS TO GENERAL FUND FOR 2ND QUARTER INDIRECT COSTS.

20-00466 04/28/2020 SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS

20-00467 04/28/2020 ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS

20-00477 04/28/2020 PAYMENT FOR SERVICES - 3/20 CENTRAL SERVICES

COMM - COMMISSIONERS

20-00457 04/28/2020 APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 4/21/2020

20-00458 04/28/2020 AUTHORIZE PAYMENT OF VOUCHERS

20-00462 04/28/2020 AUTHORIZE VARIOUS PERSONNEL ACTIONS

20-00465 04/28/2020 ACCEPTANCE OF THE WOOD COUNTY ANNUAL REPORT FOR YEAR ENDING DECEMBER 31, 2019

20-00468 04/28/2020 AUTHORIZE PAYMENT TO HUNTINGTON BANK FOR QUARTERLY TRUST AND TRANSACTION FEES FOR PERIOD 1/1/20 TO 3/31/20, FROM THE WOOD COUNTY EMPLOYEE HEALTH BENEFITS TRUST FUND.

20-00475 04/28/2020 APPROVING PERMITS AS ISSUED BY THE WOOD COUNTY ENGINEER TO UTILITY COMPANIES TO PLACE UTILITIES IN OR ACROSS ROAD RIGHT-OF-WAYS IN WOOD COUNTY, OHIO FOR THE MONTH OF MARCH, 2020.

20-00476 04/28/2020 AUTHORIZING PAYMENT TO PHARMACEUTICAL HORIZONS FOR QUARTERLY PRICE UPDATES FOR THE RX SAVINGS PROGRAM AND PATIENT DRUG AUTHORIZATION REVIEWS FROM THE WOOD COUNTY HEALTH BENEFITS PROGRAM TRUST FUND.

20-00478 04/28/2020 AUTHORIZE 2020 PARTICIPATION AGREEMENT WITH THE COUNTY RISK SHARING AUTHORITY, INC. (CORSA) TO PROVIDE A JOINT SELF-INSURANCE POOL AND TO ASSIST IN PREVENTION AND REDUCTION OF LOSSES AND INJURIES.

ENGR - ENGINEER AND HIGHWAY GARAGE

RESOLUTION INDEX

20-00471 04/28/2020 AUTHORIZE TO ADVERTISE FOR BIDS FOR ANDERSON ROAD BRIDGE NO. 4-93B REPLACEMENT OVER PACKER (TWO ROOT) CREEK, WEBSTER TOWNSHIP, WOOD COUNTY, OHIO.

20-00482 04/28/2020 AUTHORIZE AGREEMENT WITH POGGEMEYER DESIGN GROUP, INC. ON BEHALF OF THE WOOD COUNTY ENGINEER FOR PROFESSIONAL ENGINEERING SERVICES FOR THE REPLACEMENT OF THE STONY RIDGE ROAD BRIDGE NO. 1B-10B DESIGN OVER TOUSSAINT CREEK, WEBSTER TOWNSHIP.

JFS - JOB & FAMILY SERVICES (Eff. 7/1/2000)

20-00463 04/28/2020 AUTHORIZE ON-THE-JOB TRAINING AGREEMENT BETWEEN OHIOMEANSJOBS WOOD COUNTY AND FORMLABS OHIO.

20-00470 04/28/2020 AUTHORIZE AMENDMENT TO AGREEMENT BETWEEN WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND THE WOOD COUNTY PROSECUTING ATTORNEY FOR LEGAL SERVICES OF AN ASSISTANT PROSECUTING ATTORNEY ASSIGNED TO CHILD PROTECTIVE SERVICES AND PLACEMENT MATTERS GOVERNED BY THE OHIO REVISED CODE.

LAND - LANDFILL

20-00469 04/28/2020 PO#615280 AMENDED - AUTHORIZING AN AMENDMENT TO THE ORIGINAL PURCHASE ORDER TO INCLUDE ADDITIONAL FUNDS FOR THE PURCHASE OF A 1,000 GALLON PROPANE TANK FOR THE LANDFILL. \$650.00

20-00479 04/28/2020 AUTHORIZE AGREEMENT WITH ATLANTIC LINING CO., INC. FOR THE 2020 FINAL COVER CONSTRUCTION PROJECT AT THE WOOD COUNTY LANDFILL.

PJC - PROBATE/JUVENILE COURTS - ALL

20-00481 04/28/2020 AUTHORIZE AGREEMENT WITH RELIAS, LLC TO PURCHASE PROFESSIONAL SERVICES, ANNUAL SUBSCRIPTION, AND SUPPORT FOR CORRECTIONS EMPLOYEE TRAINING AT WOOD COUNTY JUVENILE COURT.

SHER - SHERIFF

20-00472 04/28/2020 PO#134618 AMENDED - SOUND COMMUNICATIONS, INC. - AUTHORIZE AN AMENDMENT TO THE ORIGINAL PURCHASE ORDER DATED 2/25/20 TO INCLUDE A DUAL PORT INSTEAD OF A SINGLE PORT TO SUCCESSFULLY COMPLETE THE UPGRADE TO WOOD COUNTY'S 9-1-1 SYSTEM. \$3,446.70

20-00473 04/28/2020 AUTHORIZE MEMORANDUM OF UNDERSTANDING WITH THE STATE OF OHIO DEPARTMENT OF PUBLIC SAFETY ON BEHALF OF THE WOOD COUNTY SHERIFF FOR THE USE OF OHIO LAW ENFORCEMENT INFORMATION SYSTEM (OLEIS) CRASH MODULE AND ECITATION SOFTWARE.

20-00474 04/28/2020 AUTHORIZING MEMORANDUM OF UNDERSTANDING WITH THE OHIO DEPARTMENT OF PUBLIC SAFETY ON BEHALF OF THE WOOD COUNTY SHERIFF CONCERNING THE ACCEPTANCE OF EQUIPMENT.

Buildings & Grounds Monthly Update

April 28, 2020

Completed Projects

New parts have been installed in the clock motor, gearing taken apart, cleaned and lubricated, and our tower clock appears to be running fine now. I have told maintenance that this needs to happen twice a year to keep this running smoothly.

About 3 weeks ago, we took delivery on our new Bobcat 5600. Maintenance is getting used to this new machine and have already put it to work. We also made a rear window protector for it.

Due to our recycle service no longer accepting recyclables, it was decided to purchase different containers that maintenance can handle. Six 4x4 crates were purchased to facilitate this operation and we will take care of this until a new service has been secured.

New picnic tables were purchased last winter to replace the tables that were in disrepair at the south end of the parking lot, next to the church. We finished installing them last week.

At Wood Haven, new sprinkler heads and a new backflow device were installed by Comunale.

Due to excessive debris being collected at some recycling locations, it was decided that we needed to make some moveable sign carts to inform the general public about not using containers when full and to come back after servicing was done. A design for the carts was drawn up by Mr. Kalmar and maintenance proceeded to build 4 of them. Actual signs were made up by the Engineer's Sign Shop and these units were placed at various centers.

Control Systems of Ohio has completed the new control work for the Dunbridge Road building.

Current Projects

The Public Defender restroom remodel project is pretty well complete. This work was performed by Comte Construction. The only item left to do is installing a new light over the sink area which will be done by our maintenance crew.

Maintenance crews have also been asked to build sneeze guards for various offices. This will take some time but we will certainly try to get them built for anyone requesting them.

Islands at the Health Dept. were excavated, stoned, and compacted in anticipation of paving when weather is favorable.

New signage for the Sheriff's Dept. has been made up and is currently being lettered at Image 360. This is to replace the sign at the corner of Gypsy Lane and County Home roads. This project has been requested by the Sheriff.

Last Thursday and Friday, EGLC maintenance crews performed brush removal along county owned farm field edges to prevent damage to farm equipment. A flail mower was rented to help perform this work and we also proceeded to mow the south side of the ditch along Gypsy Lane road. We are currently loading up the debris from this work and should be done this week.

Upcoming Projects

Comte Construction will be doing a small floor repair project in the kitchen at the Jail.

Painting will be performed by maintenance crews in the Recorder's Office.

Regular spring landscaping work will start up.

Misc.

Due to the recent pandemic, we have been operating on an A and B team structure, just getting the necessities done, keeping up with work orders, and mowing. As of yesterday, I have increased staff to about 2/3 of regular staffing. May 4th I will be back to 100 % again.