

RESOLUTION NO. 20-00509

In the matter of approval of prior meeting) County Commissioners' Office,
minutes from the regular session held on) Wood County, Ohio
May 5, 2020.) May 12, 2020

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met via teleconference in regular session on the 5th day of May 2020 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for May 5, 2020 was as follows:

I. 9:18 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested the reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing
Authorize Payroll*

The personnel actions submitted were from Wood Haven to request medical leave with pay for Activity Leader Cindy Dow, recommend change of pay rate for Dietary Aide Catherine Becker due to completion of probationary period, recommend administrative leave for LPN Jane Hofacker, recommend probationary termination of LPN Jane Hofacker, amend resolution 20-00403/20-00462 to change ending date of personal leave without pay for LPN Monica O’Connor, and cancel the appointment of part-time STNA Nathan Rife.

Commissioner LaHote moved to approve the resolutions on the attached listing with the exception of resolution 20-00501(consider annexation #20-2) which will be held until later in the day’s session. Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Child Support Enforcement Agency (CSEA) Quarterly Update (9:29 a.m.) – CSEA Director Frank McLaughlin stated he appreciates how the county officials have handled everything during the last two months, keeping up with business and being positive for employees. He mentioned CSEA is completing work on the IV-D contracts which he anticipates will be available for approval next week. The contracts are to pay for services with the Clerk of Courts, Domestic and Juvenile Courts. He stated the funding amounts will be the same as prior years. Mr. McLaughlin stated he has not received the numbers for child support collection in April yet, but anticipates they will have declined considerably mainly due to the high rate of unemployment. He mentioned there have been an increased amount of complaints from consumers lately with one of the biggest issues involving stimulus money. CSEA calculates support arrearage in the fall and this amount has been used by the federal government to adjust the stimulus monies received by obligors. The funds are then directed

to CSEA. He also noted that when a couple files a joint tax return the stimulus amount is adjusted for both parties which results in an injured spouse claim as their funding should not be eligible to be taken. Mr. McLaughlin stated that many children are being emancipated due to graduating high school and all disputed court orders are being held until August 1st. Mr. McLaughlin mentioned his office is at full staff in the building beginning this week, however they are working flexed schedules ranging from 6:00 a.m. to 8:00 p.m. The Commissioners thanked Mr. McLaughlin for the update. The meeting concluded at 9:41 a.m. Mr. McLaughlin exited at this time.

Mr. Kalmar mentioned the National Day of Prayer observance held at the courthouse each year has been cancelled. However, he suggested the Commissioners still create a proclamation to commemorate the day. If ever our nation needs prayer it is now.

Mr. Kalmar stated that he was contacted by Wood County Engineer Road Project Manager Jason Sisco regarding funding the Commissioners had previously pledged for road and bridge work. The Commissioners were to provide the Engineer with \$200,000 each year for five years from sales tax revenue. Due to the current circumstances with the COVID-19 pandemic, Mr. Kalmar asked the Commissioners if this funding should be suspended for a few more months or for the year. He suggested they could suspend the funds this year and add it on the year following the five years previously noted. The Commissioners all agreed to suspend funding this year and to extend the pledge one year.

Mr. Kalmar asked the Commissioners if they would like to resume holding Thursday sessions starting next week. All concurred to resume the Thursday sessions.

Mrs. Stanley mentioned that the public drop-off area at the Landfill opened last Friday. She stated everything is going well and they have been very busy. She also mentioned that Landfill staff have continued work on the capping project.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner LaHote moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:49 a.m.

V. 10:00 a.m. -- Conference Call with Townships and Municipalities re: Update on the Coronavirus from Health Commissioner Ben Batey and Emergency Management Agency (EMA) Director Jeff Klein

Each mayor of all Wood County municipalities as well as trustees of each township were contacted and invited to participate in the conference call for an update on the Coronavirus. The Wood County Commissioners, Mr. Batey, Mr. Klein, State Senator Theresa Gavarone and Information Technology Director Ben Hendricks participated via teleconference. Mr. Kalmar, Mrs. Stanley, Ms. Long, and Sheriff Mark Wasylshyn were present for the update.

Mr. Batey stated Wood County is moving into a new phase, opening businesses and offices, all while trying to keep the number of coronavirus cases from spiking. He stated the biggest concern is that people will be complacent because they will see things trying to go back to normal and will think everything is fine. He cautioned everyone to not get lax on preventative measures. He noted the length of time to become symptomatic (14 days) is problematic. By the time symptoms affect you and then are able to visit a doctor, it could be 3 weeks. He emphasized the need to continue the 6' of social distance, wearing a mask in public and sanitizing surfaces. He stated that people are seeing the nicer weather and are ready to get out and go places. He stated everyone needs to be diligent with protecting themselves and others. Mr. Batey mentioned the Bowling Green Police Department had to break up numerous parties over the weekend and this will continue as the weather gets nicer. Mr. Batey stated that more widespread testing will happen soon at nursing homes and you will see a significant rise in the number of cases this week as these numbers are only

updated every Wednesday. He stated they do not want to see cases crop up inside a business as employees would need to be quarantined for weeks. This could potentially shut down a business due to lack of employees available to continue operations.

Mr. Klein stated that Marion and Pickaway state prisons have some of the largest numbers of confirmed cases of COVID-19 in the country. He encouraged everyone to consider/modify/cancel upcoming events. Mr. Klein stated that his office field calls every day from constituents complaining about how others are handling events. He noted now is the time to consider how to handle fireworks displays. There has been an increased need for Personal Protective Equipment (PPE), mainly due to the reopening of physician and dental offices. Wood County is still doing well with PPE inventory. Mr. Klein stated he has seen a lot of stressors on staff and the public and is concerned with mental well-being. He indicated mental health concerns will be ever increasing.

Senator Gavarone stated she has seen a noticeable shift in the way people are thinking as the crisis started with a stay in place order and has now shifted to reopening the economy. She noted that people...families...are struggling. She reminded everyone to be cautious so we do not incur a second wave of cases.

Sheriff Wasylyshyn stated that calls are starting to increase and there have been more auto crashes. He stated the number of domestic calls have risen slightly. Sheriff Wasylyshyn mentioned the inmate population had been in the 70's within the last week, but is at 81 today. He stated the slight uptick is likely due to people getting out more and the number of incidents will continue upward as things start opening up. He noted there are currently no known cases of COVID-19 in the jail; inmate or employee. He thanked Mr. Batey for all his recommendations which have been implemented as soon as they have been given.

Village of Luckey Mayor Cory Panning stated he will be promoting 211 United Way as a resource for anyone needing help coping with this crisis. He also reminded everyone that any employer who offers an Employee Assistance Program, the program is not just for the employee, but also their family members. Mayor Panning asked if there were other mental health resources available. Mr. Batey suggested reaching out to the Wood County Alcohol, Drug Addiction and Mental Health Services Board for assistance. They have information for all local providers. He also mentioned that the National Alliance on Mental Illness and the Ohio Department of Health websites are helpful.

Mayor Panning brought up the smaller rural community businesses which only have maybe ten people a day visit. He noted the hardship on some not allowed to open back up such as the local barbershop. He stated the barbershop in Luckey only has two chairs and asked why they could not open allowing only one client inside at a time. Senator Gavarone stated she has not heard a timeline for such businesses, but noted there is a huge difference between a barbershop in downtown Cleveland and one in the Village of Luckey. Mr. Batey stated that groups have been formed in Columbus to discuss different businesses such as beauty salons and restaurants. He anticipates the Governor will be addressing dates to reopen these businesses yet this week. Sheriff Wasylyshyn stated that he participated in a conference call in which opening salons was discussed. He stated there is concern that if you allow rural salons to open, but not ones in larger cities then those people may travel to the smaller communities to do business there.

Mayor Panning mentioned the economic impact on Wood County and asked what the villages should do. He noted that some are not financially well. Senator Gavarone stated there is CARES money coming and will be distributed soon. She stated she is working with other senators and the Treasury to see if some funding can be held until some of the restrictions can be loosened for the funding to be better utilized in smaller communities.

City of Bowling Green Mayor Mike Aspacher thanked Senator Gavarone for her efforts in regards to the CARES funding.

Middleton Township Fiscal Officer Laurie Limes asked if the No Wrong Door policy is still an option in the county. Commissioner Herringshaw stated it is and all organizations have been trained in this.

Another update will be provided next Tuesday at 10:00 a.m.

VI. 10:42 a.m. -- Annexation Hearing re: Territory located within Washington Township to the Village of Tontogany

Commissioners Herringshaw and Bowlus joined via teleconference. Mr. Kalmar, Ms. Long, agent for the petitioner, Diane Huffman, Wood County Engineer John Musteric and Wood County Assistant Prosecutor Linda Holmes were present. Engineer Musteric stated the map submitted for review was incorrect. Ms. Huffman will submit a corrected map for the Engineer to review. Ms. Holmes advised that these proceedings should be continued to another date to give Engineer Musteric adequate time to review the new document. Commissioner Bowlus moved to approve resolution 20-00501 (which states the hearing to consider the petition will be continued to May 14, 2020 at 10:30 a.m.) and Commissioner Herringshaw seconded the motion. All present voted aye and the motion carried. The hearing concluded at 10:57 a.m.

VII. 11:30 a.m. -- Quarterly Financial Review Committee Meeting





Minutes for this meeting are maintained separately by this office. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, Fiscal Manager Dee Stewart, and Audit Financial Reporting Accountant Rick Rosendale were present. Commissioners Herringshaw, LaHote and Bowlus, Wood County Treasurer Jane Spoerl, Wood County Auditor Matt Oestreich, Andy Brosart, Bradley Payne Advisors, LLC, and Abbott Thayer, bond counsel from Dinsmore joined the conversation via teleconference.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner LaHote moved and Commissioner Bowlus seconded the motion and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS	<u>yes</u>	<u></u>
CRAIG LAHOTE	<u>yes</u>	<u></u>
DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u></u>
		Board of County Commissioners, Wood County, Ohio
Attest: <u></u>		
	Clerk of said Board	

RESOLUTION INDEX

BG - BLDGS & GROUNDS EFF. 6/1/13

- 20-00499 05/05/2020 AUTHORIZE AGREEMENT WITH THE OSCAR W. LARSON COMPANY TO REPLACE AND INSTALL NEW SPILL CONTAINER AND OVERFILL VALVE ON THE EMERGENCY GENERATOR DIESEL TANK AT THE WOOD COUNTY JUSTICE CENTER.
- 20-00505 05/05/2020 AUTHORIZE AGREEMENT WITH GARDINER FOR PREVENTATIVE MAINTENANCE/CONSULTING-SUPPORT FOR CHILLERS LOCATED IN THE WOOD COUNTY OFFICE BUILDING, COURTHOUSE, ATRIUM, WOOD COUNTY JUSTICE CENTER AND WOOD HAVEN HEALTH CARE TO INCLUDE EMERGENCY CHILLER REPAIRS AT WOOD HAVEN HEALTH CARE.

BUD - BUDGET/APPROPRIATIONS -ALL

- 20-00486 05/05/2020 TRANSFER OF FUNDS - VARIOUS FUNDS
- 20-00487 05/05/2020 ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS
- 20-00488 05/05/2020 SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS

CBCF/NWCCC - COMMUNITY BASED CORRECTIONAL FACILITY/NW COMMUNITY CORRECTIONS CENTER

- 20-00508 05/05/2020 RECEIVE AND AWARD STATEMENT OF QUALIFICATIONS FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR THE NORTHWEST COMMUNITY CORRECTIONS CENTER EXPANSION PROJECT.

CLK - CLERK OF COURTS

- 20-00503 05/05/2020 AUTHORIZE AGREEMENT WITH THE CITY OF BOWLING GREEN OH POLICE DIVISION TO CONTROL FOOT-TRAFFIC WHEN REOPENING WOOD COUNTY AUTO TITLE.

COMM - COMMISSIONERS

- 20-00483 05/05/2020 APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 4/28/2020
- 20-00484 05/05/2020 AUTHORIZE PAYMENT OF VOUCHERS
- 20-00491 05/05/2020 AUTHORIZE VARIOUS PERSONNEL ACTIONS
- 20-00494 05/05/2020 AUTHORIZING HEALTH INSURANCE COVERAGE FOR MAY 2020 WITH MERITAIN HEALTH FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND
- 20-00495 05/05/2020 AUTHORIZING PRESCRIPTION INSURANCE COVERAGE FOR MAY 2020 WITH PHARMACY BENEFIT DIRECT FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND
- 20-00496 05/05/2020 AUTHORIZE VISION INSURANCE COVERAGE FOR MAY 2020 FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND
- 20-00497 05/05/2020 AUTHORIZE DENTAL INSURANCE COVERAGE FOR MAY 2020 WITH DELTA DENTAL OF OHIO FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND
- 20-00498 05/05/2020 AUTHORIZE LIFE INSURANCE COVERAGE FOR MAY 2020 WITH METROPOLITAN LIFE FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND

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20-00501 05/05/2020 CONSIDER ANNEXATION OF TERRITORY LOCATED IN WASHINGTON TOWNSHIP TO THE VILLAGE OF TONTOGANY (PETITION #20-2)

20-00504 05/05/2020 AUTHORIZING THE PAYMENT OF VISION CLAIMS FROM THE WOOD COUNTY EMPLOYEES' TRUST INSURANCE FUND FOR THE MONTH OF MAY, 2020.

ENGR - ENGINEER AND HIGHWAY GARAGE

20-00502 05/05/2020 RECEIVE BIDS AND AWARD CONTRACT FOR INSLEY ROAD BRIDGE NO. 5-604A REPLACEMENT OVER ROCKY FORD CREEK, HENRY TOWNSHIP, WOOD COUNTY, OHIO.

JFS - JOB & FAMILY SERVICES (Eff. 7/1/2000)

20-00489 05/05/2020 AUTHORIZE AMENDMENT 1 TO COMPREHENSIVE CASE MANAGEMENT EMPLOYMENT PROGRAM (CCMEP) TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF) YOUTH SERVICES SUBGRANT AGREEMENT WITH EDUCATIONAL SERVICES CENTER ON BEHALF OF DEPARTMENT OF JOB AND FAMILY SERVICES.

PC - PLANNING COMMISSION

20-00485 05/05/2020 AUTHORIZE TO ADVERTISE FOR BIDS FOR PY18 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) VILLAGE OF NORTH BALTIMORE NEIGHBORHOOD REVITALIZATION GRANT (NRG).

20-00490 05/05/2020 AUTHORIZING DORIS I. HERRINGSHAW, PRESIDENT OF THE BOARD OF COUNTY COMMISSIONERS TO SIGN THE PY2020 COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM PARTNERSHIP AGREEMENT WITH THE CITIES OF NORTHWOOD AND ROSSFORD.

SHER - SHERIFF

20-00492 05/05/2020 PO#134636 - D.R. EBEL - AUTHORIZING THE PURCHASE OF (7) LIGHTBARS WITH NEEDED ACCESSORIES FOR NEW SHERIFF PATROL VEHICLES. \$49,999.74

20-00493 05/05/2020 PO#134637 - ANTHONY- LEE SCREEN PRINTING, INC. - AUTHORIZING THE PURCHASE OF (7) VEHICLE KITS FOR THE STRIPING OF THE NEW SHERIFF PATROL VEHICLES. \$1,330.00

20-00500 05/05/2020 AUTHORIZE AGREEMENT WITH GOVERNMENTJOBS.COM, INC. DBA NEOGOV TO POST JOB OPENINGS ON THEIR WEB-SITE FOR THE WOOD COUNTY SHERIFF.

VET - VETERAN'S ASSIST/SOLDIER'S REL

20-00507 05/05/2020 AUTHORIZE FOURTH AMENDMENT TO LEASE AGREEMENT WITH A & M GREEN FAMILY LIMITED PARTNERSHIP, AN OHIO LIMITED PARTNERSHIP BY ITS AUTHORIZED AGENT MECCA MANAGEMENT, INC. TO LEASE SPACE FOR THE VETERANS ASSISTANCE CENTER AT 1616 E. WOOSTER STREET, BOWLING GREEN, OHIO.

WH - WOOD HAVEN (eff. 11/9/03 formerly Wood County Nursing Home)

20-00506 05/05/2020 AUTHORIZE AGREEMENT WITH VIKOR SCIENTIFIC TO PROVIDE MOLECULAR DIAGNOSTIC LABORATORY TESTING KITS AND SERVICES FOR WOOD HAVEN HEALTH CARE.