

RESOLUTION NO. 20-00530

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
May 12, 2020.) May 14, 2020

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met via teleconference in regular session on the 12th day of May 2020 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for May 12, 2020 was as follows:

I. 9:18 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested the reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were present.

II. -- Consider Approval of Resolutions immediately following item I See Resolution Listing

The personnel actions submitted were from Job and Family Services to recommend temporary change to rate of pay for Protective Services Worker 3 Alysa Pipkin due to overtime for the Memorial Day holiday; from Wood Haven for the resignation of STNA Jhai-Yon Jones, amend resolution 20-00462 to extend probationary period for LPN Nichole Watkins, request change of status from full-time to intermittent for STNA Stephanie Ward, request change of pay rate due to five year anniversary for STNA Elizabeth Kramp, termination of LPN Amanda Vanbuskirk.

Commissioner LaHote moved to approve the resolutions on the attached listing with the exception of resolution 20-00515 (supplemental appropriations) which will be voided. Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Conference Call with Emergency Management Agency (EMA) Director Jeff Klein re: Quarterly Update (9:29 a.m.) – Mr. Klein provided the attached information which was referenced throughout the discussion. The meeting concluded at 9:43 a.m.

Mr. Kalmar stated that the pandemic has raised significant questions regarding supply chain diversification affecting our ability to acquire needed goods and services from vendors in many countries. He asked the Commissioners to consider a resolution which outlines actions to reduce dependence on a single country supplies necessary to Wood County government, and all of the United States. He stated a resolution is a good start to address this topic and suggested sharing a copy with local businesses, as well as officials from local, state and federal governments. The Commissioners concurred this would be a good idea. Mr. Kalmar will draft a resolution for the Commissioners to review.

Mr. Kalmar stated the Commissioners' Office continues to cycle staff in and out, with both the fiscal and human resources staff working in the office one day per week. They all have the capability to work from home and do so on the days they are not in the office. Mr. Kalmar, Mrs. Stanley, Ms. Long and Clerk Typist I Marcy Collins are in the office every day. Mr. Kalmar mentioned that he spoke with each department head last week and all report their offices are doing well. Commissioner Herringshaw inquired about Building Inspection. Mr. Kalmar stated they are generating approximately \$5,000 to \$8,000 of income per day. They continue to have plans submitted for review. The number of inspections performed are currently low, but these should be increasing soon. Commissioner Bowlus asked about the Engineer's Office. Mr. Kalmar stated Engineer Musteric has reported that most of his staff are working from home and the Highway Garage staff are rotating an A and B team every week. Mrs. Stanley noted the Engineer evaluates the situation every two weeks. Mr. Kalmar mentioned the Historical Museum staff created an outdoor exhibit that can be visited on the east porch of the museum. Social distancing is required.

Mr. Kalmar stated that he and Mrs. Stanley have discussed the future of the recycling services with Republic Services. He stated the cost will likely go up during the next contract negotiation. Mr. Kalmar stated the volume collected is still huge, but discussions will need to be held regarding what is affordable for the county.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner LaHote moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:52 a.m.

V. 10:00 a.m. -- Conference Call with Townships and Municipalities re: Update on the Coronavirus from Health Commissioner Ben Batey and Emergency Management Agency (EMA) Director Jeff Klein

Each mayor of all Wood County municipalities as well as trustees of each township were contacted and invited to participate in the conference call for an update on the Coronavirus. The Wood County Commissioners, Mr. Batey, Mr. Klein, State Senator Theresa Gavarone and Information Technology Director Ben Hendricks participated via teleconference. Mr. Kalmar, Mrs. Stanley, and Ms. Long were present for the update.

Mr. Batey stated that as of Monday, Wood County has 223 cases (confirmed and probable) of COVID-19 and 31 deaths as a result. He stated there is approximately one death every other day. He noted there have been approximately 80,000 deaths in the United States. Mr. Batey reminded everyone that as we start to re-open the state, it is crucial to be mindful of the need to continue safe practices and not get a false sense that the virus has gone away. Mr. Batey mentioned that retail stores are opening today and restaurants and bars can open to outside dining on Friday. The Health Department staff has been in contact with business owners regarding protecting employees and consumers to the best of their ability. Mr. Batey stated currently the spread of the virus is at a one to one ratio in Ohio; meaning if one person is infected they would likely pass it along to only one other person. He stated we do not want to see that ratio go up as we re-open. Mr. Batey anticipates Governor DeWine will address the opening of Daycares this week.

Senator Gavarone stated the Senate has approved a Bill that allows CARES Act funding to be shared with local government. She stated the Senate is still working with the Treasury regarding flexibility of some of the funding restrictions. The House of Representatives has to approve the CARES funding prior to being placed before the Governor for consideration.

Mr. Klein stated that recently he has seen and heard negative comments from people who have searched the internet regarding safe practices for dealing with COVID-19. He is concerned with people not receiving good information from reputable sites regarding the need for these practices. Mr. Klein encouraged everyone to discuss the safety protocols during staff meetings. Good

information to make good decisions is available through The Center for Disease Control website and the State of Ohio.

Village of Tontogany Mayor Matt Shanahan asked if a restaurant does not currently have outdoor seating available would they need a permit to offer this. Mr. Batey stated that would depend on village local ordinances. He suggested reaching out to the City of Bowling Green for guidance as they have been addressing this topic recently. Mayor Shanahan noted his concern with the mentality of people in regards to social distancing. Mr. Batey stated the Health Department will continue to release information regarding the need for the layering of protection i.e. masks and 6' or more of distance. He stated the layering aspect is very important. He believes as we look to the future we will see more plexiglass at businesses to add another layer of protection.





Another update will be provided next Tuesday at 10:00 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the motion and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS	<u>yes</u>	<u></u>
CRAIG LAHOTE	<u>yes</u>	<u></u>
DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u></u>
		Board of County Commissioners, Wood County, Ohio
Attest: <u></u>		
	Clerk of said Board	

RESOLUTION INDEX

AG - AGRICULTURAL SOCIETY

20-00523 05/12/2020 PO#179779 - WOOD COUNTY AGRICULTURAL SOCIETY - AUTHORIZING 2020 PAYMENT FOR THE JUNIOR FAIR COORDINATOR, HANDICAP SIGNS, BUTTONS AND POSTS FOR THE NEW PAVILION BUILDING, AND THE LAST PHASE OF THE GRAY WATER COLLECTION PROJECT. \$42,000.00

AP - ADULT PROBATION

20-00527 05/12/2020 AUTHORIZE AGREEMENT BETWEEN STEPMOBILE, LLC AND WOOD COUNTY BOARD OF COUNTY COMMISSIONERS ON BEHALF OF WOOD COUNTY ADULT PROBATION FOR TRAINING, SERVICES, EQUIPMENT AND SUPPORT TO CONVERT CURRENT DATA TO THE OHIO COMMUNITY SUPERVISION SYSTEM (OCSS) IMPORT FORMAT FOR A SHARED CASE MANAGEMENT SYSTEM.

BG - BLDGS & GROUNDS EFF. 6/1/13

20-00526 05/12/2020 AUTHORIZE AGREEMENT WITH S.A. COMUNALE CO., INC. TO PERFORM INSPECTION AND TESTING SERVICES OF VARIOUS TYPES OF SPRINKLER SYSTEMS, HYDRANTS, BACKFLOW PREVENTION DEVICES, FIRE EXTINGUISHERS, FIRE PUMPS, FIRE ALARM AND DETECTION SYSTEMS AND OTHER RELATED EQUIPMENT AT VARIOUS COUNTY OWNED BUILDINGS FOR 2020.

BUD - BUDGET/APPROPRIATIONS -ALL

20-00513 05/12/2020 PAYMENT FOR SERVICES - APRIL, 2020 MEALS FOR INMATES AT JDC & JRC.

20-00514 05/12/2020 ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS

20-00515 05/12/2020 SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS

COMM - COMMISSIONERS

20-00509 05/12/2020 APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 5/5/2020

20-00510 05/12/2020 AUTHORIZE PAYMENT OF VOUCHERS

20-00511 05/12/2020 AUTHORIZE VARIOUS PERSONNEL ACTIONS

20-00528 05/12/2020 FIX DATE OF THE VIEW AND FIRST HEARING FOR SINGLE COUNTY DITCH NO. 2484, PETITIONED BY GREG ECKEL, ET AL, LOCATED WITHIN PERRYSBURG TOWNSHIP

20-00529 05/12/2020 FIX DATE OF THE VIEW AND FIRST HEARING FOR SINGLE COUNTY DITCH NO. 2485, PETITIONED BY THE VILLAGE OF LUCKEY, LOCATED WITHIN TROY TOWNSHIP

CSEA - CHILD SUPPORT ENFORCEMENT AGCY

20-00516 05/12/2020 AUTHORIZE IV-D CONTRACT BETWEEN CHILD SUPPORT ENFORCEMENT AGENCY AND THE WOOD COUNTY CLERK OF COURTS.

20-00517 05/12/2020 AUTHORIZE IV-D CONTRACT BETWEEN CHILD SUPPORT ENFORCEMENT AGENCY AND DOMESTIC RELATIONS.

RESOLUTION INDEX

20-00518 05/12/2020 AUTHORIZE IV-D CONTRACT BETWEEN CHILD SUPPORT ENFORCEMENT AGENCY AND JUVENILE COURT.

ENGR - ENGINEER AND HIGHWAY GARAGE

20-00521 05/12/2020 AUTHORIZE AGREEMENT WITH R & I CONSTRUCTION, INC. FOR THE INSLEY ROAD BRIDGE NO. 5-604A REPLACEMENT OVER ROCKY FORD CREEK, HENRY TOWNSHIP, WOOD COUNTY, OHIO.

PC - PLANNING COMMISSION

20-00524 05/12/2020 AUTHORIZE TO ADVERTISE FOR STATEMENT OF QUALIFICATIONS FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR PY2020 VILLAGE OF NORTH BALTIMORE DOWNTOWN BUILDINGS PROGRAM.

20-00525 05/12/2020 AUTHORIZE TO ADVERTISE FOR STATEMENT OF QUALIFICATIONS FOR ADMINISTRATIVE SERVICES FOR PY2020 VILLAGE OF NORTH BALTIMORE DOWNTOWN BUILDINGS PROGRAM.

SHER - SHERIFF

20-00512 05/12/2020 PO#134638 - WILLMAN TECHNOLOGIES - AUTHORIZE THE PURCHASE OF ANTENNA MATERIALS FOR (7) NEW SHERIFF PATROL VEHICLES. \$1,712.55

20-00519 05/12/2020 PO#134639 - OHIO PENAL INDUSTRIES - AUTHORIZE THE PURCHASE OF (20) REPLACEMENT MATTRESSES FOR THE WOOD COUNTY JAIL. \$1,690.00

20-00520 05/12/2020 AUTHORIZING ANDREW S. KALMAR, COUNTY ADMINISTRATOR, TO SIGN THE OHIO ORGANIZED CRIME INVESTIGATIONS COMMISSION (OOCIC) SUBGRANT AWARD AGREEMENT FOR THE SHERIFF.

WH - WOOD HAVEN (eff. 11/9/03 formerly Wood County Nursing Home)

20-00522 05/12/2020 AUTHORIZE AGREEMENT WITH WATER MANAGEMENT ADVISORS, LTD ON BEHALF OF WOOD HAVEN HEALTH CARE FOR ACCESS TO THE LAMPS WATER MANAGEMENT PLATFORM, LEGIONELLA TESTING AND ADVICE FOR WOOD HAVEN HEALTH CARE.

WOOD COUNTY E.M.A.

2020 1st QUARTER EMA/LEPC UPDATE w/BCC

5/12/2020

FINANCE/GRANTS UPDATE

- **Emergency Management Performance Grant (EMPG FY'19)**
EMA has already submitted and received a total of \$50,337.03. This is a 50/50 match grant that is used for operations (salaries & benefits).
- State Homeland Security Program (SHSP) Grant, assisted Perrysburg Township to file for haz mat equipment

COVID

- Bi-weekly Tuesday/Thursday time slot BG Morning Show
- Bi-weekly conference call with Health Department, Wood County Hospital, BGSU Admin, local communities
- Bi-weekly conference call with BGSU Emergency Management Team
- Monday, Wednesday, Friday conference call NC Sector EMA
- Monday, Wednesday, Friday conference call Ohio EMA
- Tuesday conference call with Commissioner's and political jurisdictions
- Daily Governor DeWine Press Conference
- Maintain situational awareness with surrounding county EMA's
- Assist Wood County Health Department in dispersing PPE to first responders, long term care facilities and other needed requests

CodeRED

- Continue with employee updates
- Now have Integrated Public Alert & Warning System (IPAWS) through CodeRED

Storm Ready Site Visit

- Wood County has received Storm Ready Certification
- Formal presentation on hold due to COVID

PLANNING/TRAINING UPDATE

- None
- Ohio EMA Training on currently on hold
- Ohio EMA Training to be held in our Commissioner's Hearing Room
 - Hazardous Weather and Flooding Preparations September 21,22,23, 2020
 - Warning Coordination October 20, 21, 2020
 - Recovery from Disaster and Public Assistance Documentation November 5, 2020

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

- EOC Exercise Canceled, tentatively Spring 2021
- Tentative Table Top Exercise September 2, 2020
- LEPC May 14, 2020 Meeting Cancelled

OTHER EMA/LEPC ACTIVITIES

- Sixth Grade EOC tour/education video made
- Tractor Pulls Meeting
- EOC Antenna Project
- Met with Ohio EMA Radiation Branch and local police for RND Program
- Attended Wood County Elder Forum
- EMAO Legislative Day at Statehouse
- BGSU Active Shooter Table Top with regional partners
- OH Trac Conference Call
- Wood County Emergency Planning Committee in person meeting and conference call