

RESOLUTION NO. 20-00541

In the matter of approval of prior meeting) County Commissioners' Office,
minutes from the regular session held on) Wood County, Ohio
May 14, 2020.) May 19, 2020

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met via teleconference in regular session on the 14th day of May 2020 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for May 14, 2020 was as follows:

I. 9:16 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested the reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

There was one personnel action submitted from Job and Family Services to request medical leave without pay for Income Maintenance Worker Cholena Marinelli.

Commissioner LaHote moved to approve the resolutions on the attached listing with the exception of resolution 20-00539 (reimbursement of funds) which will be voided and resolution 20-00532 (consider annexation) which will be held until later in today’s session. Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Mr. Kalmar stated that he spoke with Chief Public Defender Kathy Hamm regarding county court costs reimbursed by the state for indigent defense. The State of Ohio is currently reimbursing at 85% and Ms. Hamm was informed by the State of Ohio Public Defender this will continue through the fiscal year which ends June 30th. The state public defender expects a 20% statewide reduction in their budget and estimates Wood County will be reduced to 75% reimbursement beginning July 1st. The Wood County Public Defender has two projects approved in the 2020 budget, replacement of carpet and the purchase of new computers, which Ms. Hamm intends to have completed by the end of June, thus taking advantage of the 85% reimbursement.

Conference Call with Ohio State University (OSU) Extension re: Quarterly Update (9:31 a.m.) – OSU Extension Educator Jayne Roth and Program Assistant Jenny Morlock provided an update regarding the 4-H program. Ms. Roth stated that as staff work from home, they are pulling together new and exciting events for children to do virtually. Ms. Morelock stated that volunteers and members wanted to thank essential workers. Ms. Morelock came up with a plan for members to record videos thanking essential workers, proving that you can reach out and help even when there are obstacles. The videos have made it all the way to Governor DeWine’s Office who gave Wood

County a shout out during a press conference. Ms. Morelock stated the videos are very popular and they are still receiving them. OSU Extension posts a couple each week. Ms. Roth stated that unfortunately the camping program had to be halted, but they are looking into holding a virtual camp for the kids in June. OSU is hopeful that members can attend Camp Palmer over Labor Day weekend. Ms. Roth stated the 4-H kids are still doing projects. Virtual project judging will be held in June and July. They are working through an app to do Quality Assurance which is mandated by the state for all market animals. OSU is awaiting a decision by the governor regarding county fairs. The Commissioners thanked them both for the update. The meeting concluded at 9:43 a.m.

Commissioner LaHote moved to recess until the next scheduled meeting. Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:44 a.m.

Job and Family Services (JFS) Director Dave Wigent re: Quarterly Update (10:00 a.m.) –

Commissioner Herringshaw called the meeting back to order with Commissioners LaHote and Bowlus, Mr. Kalmar, Mrs. Stanley, Ms. Long and Mr. Wigent in attendance. Mr. Wigent provided the attached information. Mr. Wigent provided statistics in regard to the COVID-19 pandemic impact. He stated the Supplemental Nutrition Assistance Program (SNAP) received approximately 94 applications per week at a value of \$700,000 prior to the pandemic and now receive 400 applications per week with the value for April at \$1.9 million. Mr. Wigent stated that unemployment is driving these numbers through the roof. In regards to Medicaid, the numbers are continuing to rise from 285 applications in February, to 394 in March, 424 in April and he anticipates May to be double that of February. Mr. Wigent noted that child abuse reporting has declined with only 49 cases investigated in April in comparison to 80 in April 2019. He stated that a lot of reporting came from schools. Mr. Wigent has encouraged his staff not to schedule vacation in the fall as he anticipates there will be an influx of reports of child abuse when school resumes.

Mr. Wigent noted that staff are caught up on work as the state has waived a lot of procedures. Mr. Wigent is concerned with funding for income maintenance programs due to the cuts from state funding by 20%. Mr. Wigent mentioned the workload will increase in the fall, but he will avoid the use of mandatory overtime because it is viewed negatively.

Mr. Wigent stated that many people think that his department is in charge of unemployment which has become a problem as staff try to field numerous calls explaining that unemployment is handled by the state. He mentioned there were 1,160,000 unemployment claims filed with the state within the last two months.

Mr. Wigent stated he has put together a plan for staff as they come back into the building. There are new security features for guests, lobby furniture has been removed, only 3 people are allowed in the lobby at one time, and they are required to wear a mask. There will be limited foot traffic past the lobby area for job assistance and supervised child visitation. Mr. Wigent applauded the janitorial staff for all their efforts in sanitizing the building. Mr. Wigent stated that 25% of the staff were brought back into the building in May and they will have 50% of the staff back in the building June 1st. The Commissioners thanked Mr. Wigent for the update. The meeting concluded at 10:19 a.m. Mr. Wigent exited at this time.

Commissioner LaHote moved to recess until the next scheduled meeting. Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:20 a.m.

Continued Annexation Hearing re: Territory located within Washington Township to the Village of Tontogany (10:30 a.m.) – Commissioner Herringshaw called the meeting back to order with Commissioners LaHote and Bowlus, Mr. Kalmar, Mrs. Stanley, Ms. Long, agent for the petitioner, Diane Huffman, Wood County Engineer John Musteric and Wood County Assistant Prosecutor Linda Holmes in attendance. Ms. Long stated this is a continued first hearing from May 5, 2020. During the hearing held May 5, 2020, Engineer Musteric stated the map submitted for review was

incorrect. Ms. Huffman was directed to submit a corrected map for the Engineer to review. Ms. Long stated the corrected map was submitted and the Engineer has reviewed it. Engineer Musteric stated he reviewed the map and found it to be correct. Commissioner LaHote moved to approve resolution 20-00532 (approving annexation petition) and Commissioner Bowlus seconded the motion. All voted aye and the motion carried. The hearing concluded at 10:33 a.m.

IV. -- Open Forum Citizens Comments/Concerns




No one from the public was present. Commissioner LaHote moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:33 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner LaHote moved and Commissioner Bowlus seconded the motion and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS	<u>yes</u>	<u></u>
CRAIG LAHOTE	<u>yes</u>	<u></u>
DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u></u>

Board of County Commissioners,
Wood County, Ohio

Attest: 
Clerk of said Board

RESOLUTION INDEX

BUD - BUDGET/APPROPRIATIONS -ALL

- 20-00533 05/14/2020 TRANSFER OF FUNDS - VARIOUS FUNDS
- 20-00535 05/14/2020 PAYMENT FOR SERVICES - FUEL FACILITY FOR APRIL, 2020.
- 20-00536 05/14/2020 ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS
- 20-00537 05/14/2020 SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS
- 20-00539 05/14/2020 REIMBURSEMENT OF FUNDS

COMM - COMMISSIONERS

- 20-00530 05/14/2020 APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 5/12/2020
- 20-00531 05/14/2020 AUTHORIZE PAYMENT OF VOUCHERS
- 20-00532 05/14/2020 CONSIDERING ANNEXATION OF TERRITORY LOCATED IN WASHINGTON TOWNSHIP TO THE VILLAGE OF TONTOGANY (PETITION #20-2 CONTINUED HEARING)
- 20-00540 05/14/2020 AUTHORIZE VARIOUS PERSONNEL ACTIONS

ENGR - ENGINEER AND HIGHWAY GARAGE

- 20-00534 05/14/2020 AUTHORIZE VARIOUS ROAD WORK WITHIN THE VILLAGE OF JERRY CITY WITH COUNTY FORCES (FORCE ACCOUNT).

JFS - JOB & FAMILY SERVICES (Eff. 7/1/2000)

- 20-00538 05/14/2020 AUTHORIZE AGREEMENT BETWEEN WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND INFOSTREAM SOLUTIONS FOR THE PURCHASE OF DIGITAL MARKETING AND WEBSITE SUPPORT SERVICES.

Wood County JFS Dashboard

May 14, 2020

Social Services: Administrator – Mary DeWitt

Economic Impact on the Community- April 2020

WIOA Adult- \$5,690.53

WIOA Dislocated- \$18,452.36

WIOA CCMEP- \$27,837.74

TANF CCMEP- \$93,605.71

NET+- \$0 (CRC)

NET+- \$29,029.51 (BW)

PRC- \$1,935.00

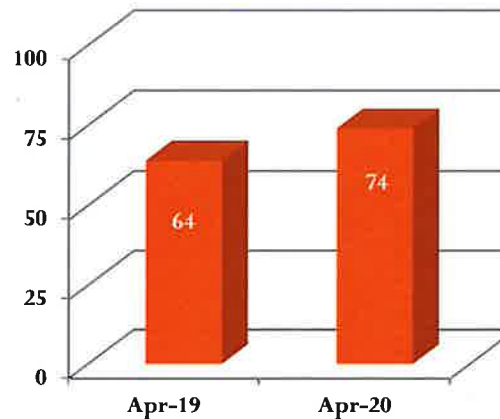
Significant Changes and Upcoming Events:

-The decrease in NET Plus trips was due to cancelations of medical appointments and telehealth for mental health services.

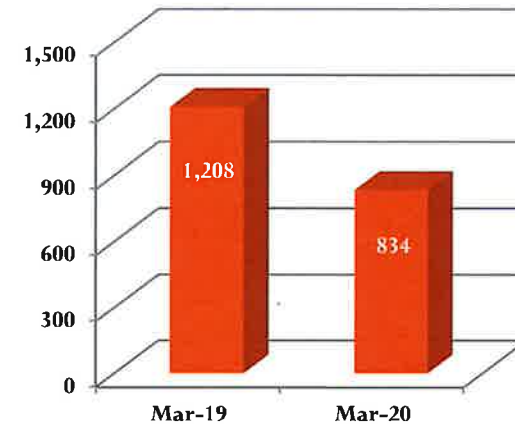
-In April, the unit also assisted an additional 74 households whose employment was affected by COVID-19 (without children; not PRC eligible) with housing and utilities.

-The Jobs unit received \$30,000 from the State to upgrade the Resource Room.

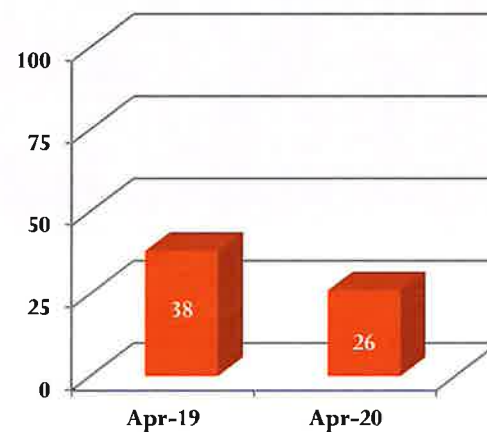
WIOA Caseloads



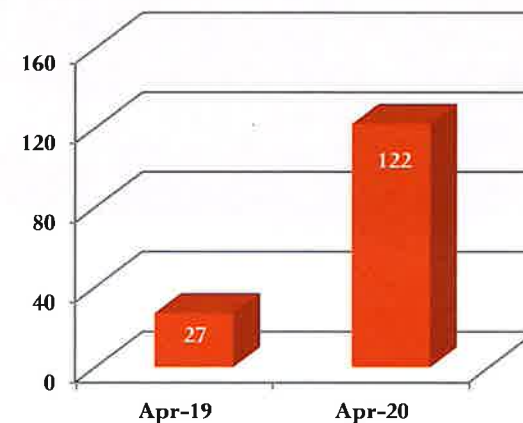
NET+



CCMEP



PRC Applications



Children's Services: Administrator – Sandi Carsey

Economic Impact on the Community- April 2020

Cost of Kids- \$274,829.79

ESA- \$1,683.50

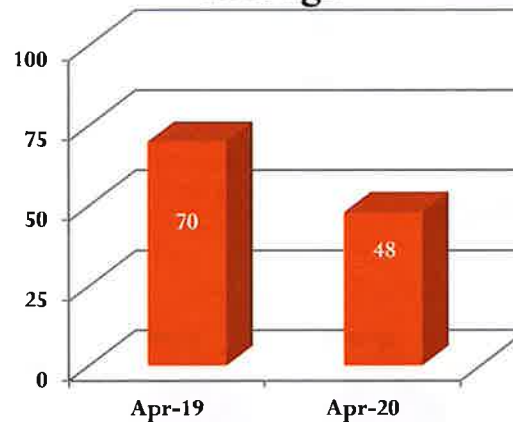
Chaffee- \$0

Significant Changes and Upcoming Events:

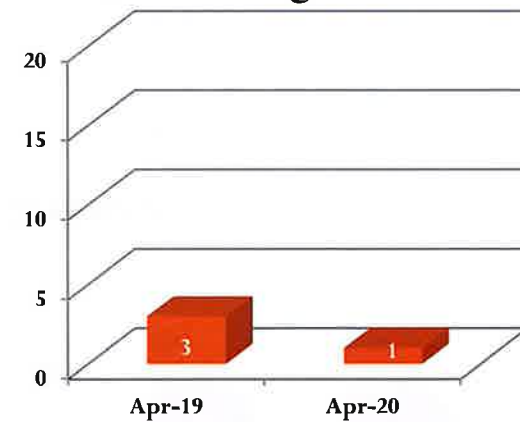
-Intake numbers are currently down by about 50%.

-The Pinwheels event that was scheduled for April has been canceled for this year due to COVID-19.

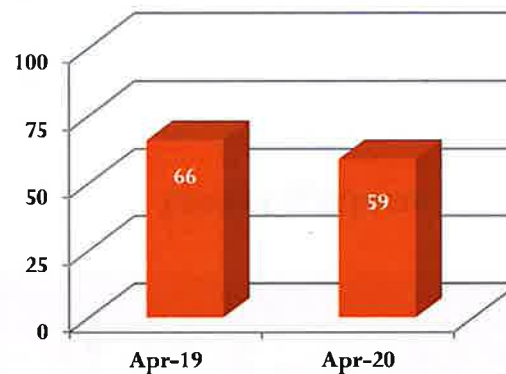
Traditional Response Investigations



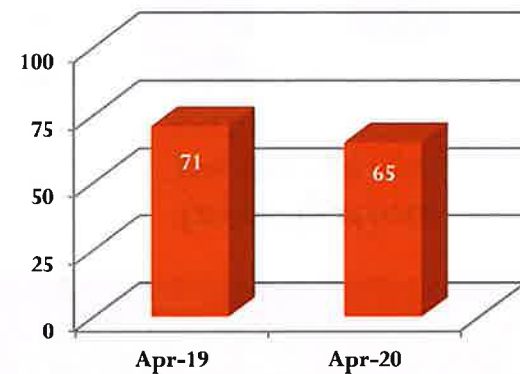
Alternative Response Investigations



Kids in Substitute Care



Protective Supervision



Adult Protective Services: Supervisor – Shelby Smith

Economic Impact on the Community- April 2020

APS Direct Charges- \$757.41

Chore- \$3,287.00

Respite- \$0

Significant Changes and Upcoming Events:

-The remainder of the 2020 quarterly I-Team meetings are scheduled for:

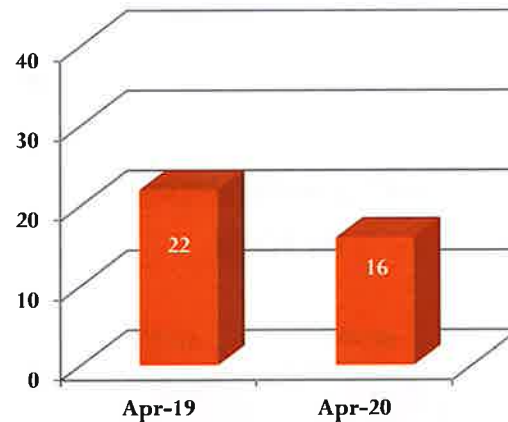
June 16th at 12 pm

September 15th at 2 pm

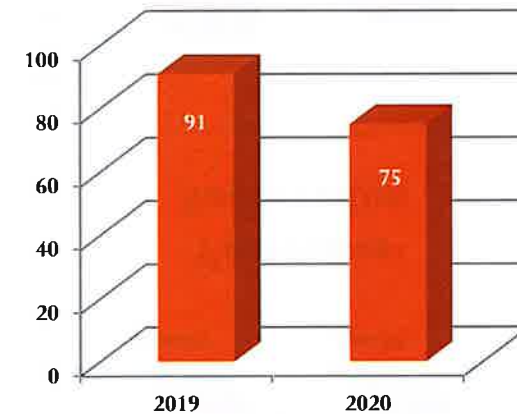
December 15th at 2 pm

-The APS Awareness Information Luncheon scheduled for June 16th has been canceled. It will be rescheduled for a later date.

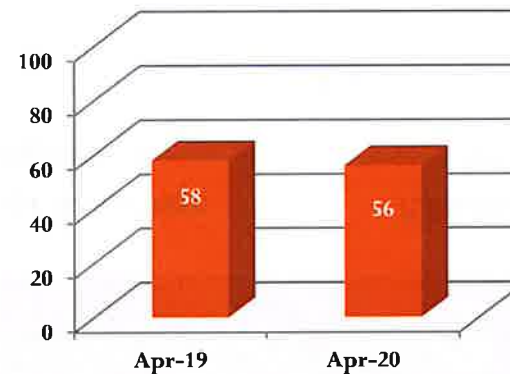
Investigations



Investigations Jan. through April



Chore Services



Income Maintenance Unit : Administrator – Laura Seifert

Economic Impact on the Community- April 2020

Medicaid- \$10,269,100 (March)

Food Assistance- \$1,933,873

OWF- \$77,341

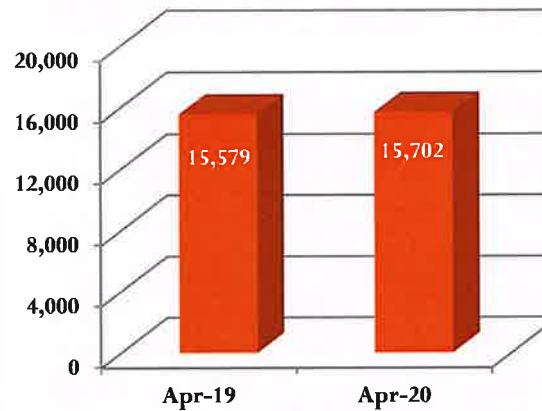
Significant Changes and Upcoming Events:

-Our telecommute plan continues to work well. All clerical support staff have returned to work in the office effective May 4th with the re-opening of the building. All caseworkers continue to work from home.

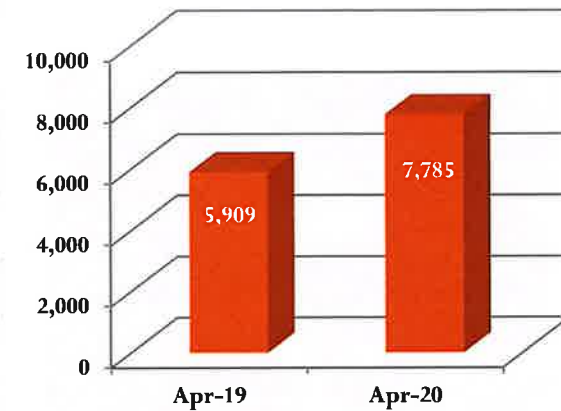
-SNAP Supplements are being issued for the months of March, April, and May to bring all recipients up to the maximum allotment for their household size.

-Renewals and Recertifications for all programs have been delayed for 6 months. This will double the number of Renewals and Recertifications that will be due in September, October, November, and December.

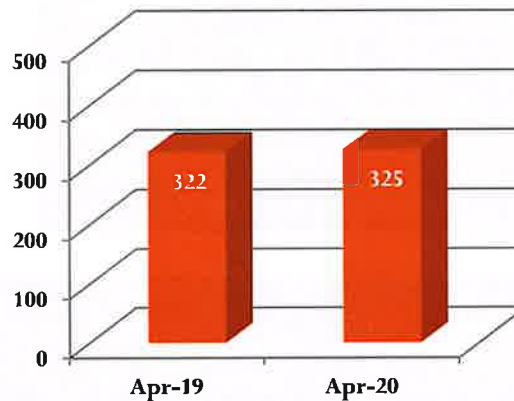
Medicaid



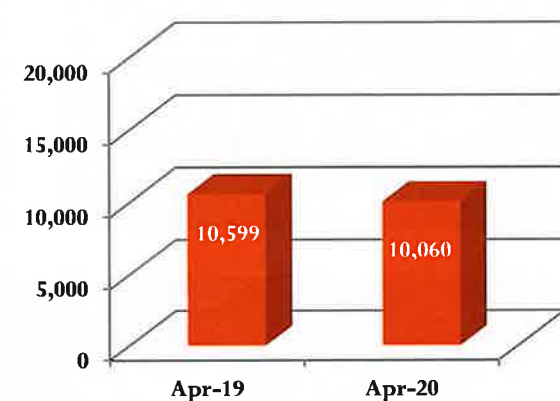
Food Assistance



OWF



C8 Call Center Calls Handled



* Calls taken by all nine C8 counties

Programs:

Social Services

1. Adult/Dislocated ITA
2. Adult/Dislocated OJT
3. WIOA- In School/Out of School Youth
4. Rapid Response
5. OWIP
6. OhioMeansJobs Center
7. PRC Services
8. Job Find
9. WEP
10. NET Transportation
11. Title XX Transportation
12. Child Care
13. CCMEP

Children's Services

1. Child Abuse/Neglect Investigations
2. Traditional Response (TR)
3. Alternative Response (AR)
4. Protective Supervision
5. Voluntary Services
6. Foster Care
7. Foster Care Licensing/Recruitment
8. Adoption
9. Adoptive Parent Licensing/Searching/Recruitment
10. ESA
11. Chaffee
12. Adoption Subsidy
13. Community Education
14. IV-E
15. Levy
16. Independent Living

APS

1. Investigations
2. Ongoing Cases
3. Chore Services- Social Serv.
4. Homemaker Visits (limited)

Income Maintenance

1. OWF- Absent Parent, Incapacitated, Unemployed or Under Employed
2. Supplemental Nutrition Assistance Program (SNAP)
3. Specialized Recovery Services
4. Aged, Blind and Disabled Medicaid
5. Alien Emergency Medical Assistance
6. Breast and Cervical Cancer Medicaid
7. MAGI Covered Families and Children
8. MAGI Expansion
9. MBIWD
10. Presumptive Eligibility
11. Deemed Newborns
12. Medicare Premium Assistance
13. Medical Refugee

Program Totals: 46

Dashboard Acronyms:

APS- Adult Protective Services

AR- Alternative Response

CCMEP- Comprehensive Case Management and
Employment Program

ESA- Economic Services Funding

ITA- Individual Training Account

MAGI- Modified Adjusted Gross Income

MBIWD- Medicaid Buy-In for Workers with Disabilities

NET- Non-Emergency Transportation

OJT- On the Job Training

OWF- Ohio Works First

OWIP- Ohio Works Incentive Program

PRC- Prevention Retention and Contingency

SNAP- Supplemental Nutrition Assistance Program

TANF- Temporary Assistance for Needy Families

TR- Traditional Response

WEP- Work Experience Program

WIOA- Workforce Innovation and Opportunity Act