

**RESOLUTION NO. 20-01149**

In the matter of approval of prior meeting ) County Commissioners' Office,  
minutes from the regular session held on ) Wood County, Ohio  
October 1, 2020. ) October 6, 2020

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 1<sup>st</sup> day of October 2020 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

*WHEREAS*, the Commissioners’ Agenda for October 1, 2020 was as follows:

*I. 9:17 a.m. -- Reading of minutes from preceding meeting*

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing*

The personnel actions submitted were from Wood Haven for a change of rate due to anniversary increase for STNA Rheanon Stewart and Dietary Aide Rebekah Binion.

Commissioner LaHote moved to approve the resolutions on the attached listing with the exception of resolution 20-01136 (Community Corrections Board appointments) which will be held until later in today’s session and resolution 20-01142 (PY18 CHIP Grant amendment) which will be tabled. Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

*III. -- Staff Reports*

Appointing and Reappointing Members to the Community Corrections Board (9:25 a.m.) – Sheriff Mark Wasylyshyn, Bowling Green Chief of Police Tony Hetrick, Board of Developmental Disabilities Superintendent Brent Baer, Chief Probation Officer Ryan Wolaver, Assistant Chief Probation Officer Ann Garcia and Northwest Community Corrections Center Executive Director Cary Williams were present to be appointed/reappointed to the Board for a three year term. The Commissioners thanked them all for their willingness to serve on this Board. Commissioner LaHote moved to approve resolution 20-01136 and Commissioner Bowlus seconded the motion. All voted aye and the motion carried. The Community Corrections Board members exited at 9:30 a.m.

Wood Haven Monthly Update (9:30 a.m.) – Wood Haven Administrator Jeff Orłowski was joined by Business Manager Dan Scherger and BGSU Graduate student Olivia Beckett. Mr. Orłowski stated that new guidelines for indoor visitation of residents have been received and are to be in place

by October 12<sup>th</sup>. Visitation is required to take place in a room that is not a common area. Wood Haven will be using their conference room. Visitation is not to exceed 30 minutes with no more than two visitors at a time. They will be utilizing the plexi-glass barriers that are currently used for outdoor visitation. Mr. Orlowski stated the guidelines require sufficient ventilation, but does not define what that means. Mr. Orlowski stated they had stopped outdoor visitation a few weeks ago after two contract workers tested positive for COVID-19. Staff members were tested last week with all tests returned as negative. Mr. Orlowski stated that many of the Brick Goals for this year have not been completed due to the pandemic. Some still to be completed are the Veteran recognition wall (to be complete by November 11<sup>th</sup>), the granting of four Dare to Dream wishes, satisfaction surveys complete with a goal of 9.35 or higher, and 0% agency hours used. He also stated that a pre-boarding program will be implemented to keep new hires engaged with the staff and facility between the time of accepting the position and orientation. Wood Haven intends to increase the quality of dining services and would like to purchase a soda fountain machine to be used instead of cans of soda. He noted it would be a cost savings as well.

Discussion was held regarding room rates. Mr. Scherger has researched rates at other facilities and stated the average cost for semi-private rooms are \$245.00. The Wood Haven rate is \$223.00. Skilled private room rate average is \$320.00 with Wood Haven's at \$280.00. The Wood Haven Advisory Board has suggested rate changes for these as well as small-private rooms. Wood Haven did not change room rates last year. A resolution reflecting the rate changes will be forthcoming. The meeting concluded at 9:57 a.m. Mr. Orlowski, Mr. Scherger and Ms. Beckett exited at this time.

Dog Shelter 2021 Appropriation Review (10:00 a.m.) – Wood County Chief Dog Warden Andrew Snyder shared the 2021 Dog Shelter appropriation and strategic budget requests. Fiscal Manager Dee Stewart was also present. The meeting concluded at 10:15 a.m. Mr. Snyder exited at this time.

Economic Development 2021 Appropriation Review (10:16 a.m.) – Economic Development Executive Director Wade Gottschalk shared the 2021 Economic Development appropriation and strategic budget requests. The meeting concluded at 10:18 a.m. Mr. Gottschalk exited at this time.

Child Support Enforcement Agency (CSEA) 2021 Appropriation Review (10:19 a.m.) – CSEA Director Frank McLaughlin and Office Administrator Joy Stacey shared the 2021 CSEA appropriation and strategic budget requests. (Wood County Recorder Julie Baumgardner entered at 10:22 a.m.) The meeting concluded at 10:28 a.m. Mr. McLaughlin and Mrs. Stacey exited at this time.

Recorder 2021 Appropriation Review (10:28 a.m.) – Mrs. Baumgardner shared the 2021 Recorder's Office appropriation and strategic budget requests. The meeting concluded at 10:31 a.m. Mrs. Baumgardner exited at this time.

Soil and Water Conservation District (SWCD) 2021 Appropriation Review (10:32 a.m.) – SWCD Administrator Jim Carter, along with SWCD Board Supervisors Lee Sundermeier and Kris Swartz, shared the 2021 appropriation requests. The meeting concluded at 10:41 a.m. Mr. Carter, Mr. Sundermeier and Mr. Swartz exited at this time.

The Commissioners discussed invitations to upcoming events.

*IV. -- Open Forum Citizens Comments/Concerns*

There were no comments from the public. Commissioner Harringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:46 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS	<u>yes</u>	<u>Al Bowlus</u>
CRAIG LAHOTE	<u>yes</u>	<u>Craig Lahote</u>
DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris I. Herringshaw</u>

Board of County Commissioners,  
Wood County, Ohio

Attest: Sandy A. Long  
Clerk of said Board

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**BG - BLDGS & GROUNDS EFF. 6/1/13**

- 20-01143 10/01/2020 PO#134677 - TRANSTAR ELECTRIC SECURITY AND TECHNOLOGIES - AUTHORIZING LABOR, MATERIALS AND EQUIPMENT TO REPLACE THE DIESEL GENERATOR THAT IS SHARED BY THE WOOD COUNTY JUVENILE DETENTION CENTER AND WOOD COUNTY JUVENILE RESIDENTIAL CENTER, PURSUANT TO BCC APPROVED AGREEMENT NO. 20-1122, DATED SEPTEMBER 29, 2020. \$16,917.00
- 20-01147 10/01/2020 AUTHORIZE AGREEMENT WITH DYNAMIC MEP TO PROVIDE PROFESSIONAL ENGINEERING DESIGN, FIELD OBSERVATION AND CONSTRUCTION ADMINISTRATION SERVICES TO ASSIST WITH THE REPLACEMENT OF AN AIR HANDLING UNIT (AHU) AND ROOF TOP UNIT (RTU) LOCATED AT WOOD HAVEN HEALTH CARE.

**BUD - BUDGET/APPROPRIATIONS -ALL**

- 20-01146 10/01/2020 ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS

**COMM - COMMISSIONERS**

- 20-01134 10/01/2020 APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 9/29/2020
- 20-01135 10/01/2020 AUTHORIZE PAYMENT OF VOUCHERS
- 20-01136 10/01/2020 APPOINTING AND REAPPOINTING MEMBERS TO SERVE ON THE COMMUNITY CORRECTIONS BOARD (TERM EXP. 10/17/2023)
- 20-01137 10/01/2020 PO#179816 - CITY OF BOWLING GREEN - AUTHORIZING PAYMENT TO THE CITY OF BOWLING GREEN FOR ANNUAL PAYMENT FOR FIRE AND EMS PROTECTION FOR THE WOOD COUNTY AGRICULTURAL SOCIETY'S PROPERTY FROM JANUARY 1, 2020 THROUGH DECEMBER 31, 2020 (1/2 OF TOTAL INVOICE). \$4,989.15
- 20-01138 10/01/2020 AUTHORIZE VARIOUS PERSONNEL ACTIONS
- 20-01141 10/01/2020 AUTHORIZING THE PUBLICATION OF NOTICE CONCERNING PY2019 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) COMBINED NOTICE (FONSI AND NOI/RROF)
- 20-01144 10/01/2020 AUTHORIZING PAYMENT OF VISION CLAIMS FROM THE WOOD COUNTY EMPLOYEES' TRUST INSURANCE FUND FOR THE MONTH OF OCTOBER, 2020.

**CPC2 - COMMON PLEAS COURT NO. 2**

- 20-01139 10/01/2020 AUTHORIZE AGREEMENT WITH NOMAD AV SYSTEMS FOR THE PURCHASE AND INSTALLATION OF A NOMAD LT-Q MULTIMEDIA PODIUM AUDIO/VISUAL (AV) SYSTEM FOR COMMON PLEAS COURT #2.
- 20-01145 10/01/2020 PO#134678 - NOMAD TECHNOLOGIES - AUTHORIZING THE PURCHASE AND INSTALLATION OF A NOMAD LT-Q MULTIMEDIA PODIUM AUDIO/VISUAL (AV) SYSTEM FOR COMMON PLEAS COURT #2. \$49,858.00

**ENGR - ENGINEER AND HIGHWAY GARAGE**

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20-01148 10/01/2020 RECEIVE BIDS AND AWARD CONTRACT FOR THE PLACEMENT OF PAVEMENT MARKINGS ON WOOD COUNTY ROADS.

**PC - PLANNING COMMISSION**

20-01140 10/01/2020 AUTHORIZE TO ADVERTISE FOR REQUEST FOR QUALIFICATIONS FROM ARCHITECTURAL AND ENGINEERING FIRMS FOR THE PY20 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

20-01142 10/01/2020 AUTHORIZE AMENDMENT 2 TO AGREEMENT WITH POGGEMEYER DESIGN GROUP, INC. FOR THE ADMINISTRATION OF THE PY18 COMMUNITY HOUSING IMPROVEMENT PROGRAM (CHIP) GRANT.

**ATTENDANCE ROSTER**

The following persons were in attendance at a public meeting/hearing of the Board of County

Commissioners on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**PLEASE PRINT**

<u>NAME</u>	<u>DEPARTMENT/ADDRESS</u>
JEFF ORLOWSKI	Wood Haven
Dgn Schreyer	wood Haven
Olivia Beckus	wood Haven
Mark Wasylchyn	sheriff
Ann Garcia	Adult Probation
CARY WILLIAMS	NWCC
RYAN M. KOLAVER	ADULT PROBATION
Brent Baer	Wood County Board of DD
Andrew Snyder	dog shelter
WADE GOTTSCHALK	Ecow
EMCLAUGHLIN	CSEA
JOY STACEY	CSEA
Solie Baumgardner	Recorder
Kris Swartz	Wood SWCD
Ed. E. Sundermeier	Wood Soil & Water
Jim [Signature]	Wood SWCD