

RESOLUTION NO. 20-01216

In the matter of approval of prior meeting) County Commissioners' Office,
minutes from the regular session held on) Wood County, Ohio
October 20, 2020.) October 22, 2020

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 20th day of October 2020 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for October 20, 2020 was as follows:

I. 9:22 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing
Authorize Payroll*

The personnel actions submitted were from Wood Haven to recommend new hire intermittent STNA Heather Joyner, amend resolution 20-01162 to reflect correct employee number for RN Shift Supervisor J. Whitacre, resignation of Dietary Aide Andrea Cole and Housekeeping Aide Peyton Blandy; from Buildings and Grounds to recommend rate change for Maintenance Worker II Joseph Simon, Kyle Donaldson and Dean Heilman, and recommend change of position for Custodian I Ricky Sexton to Custodian II.

Ms. Long mentioned that resolution 20-01142 (amendment for PY18 CHIP Grant) was tabled on October 1, 2020 and the resolution needs to be voided.

Commissioner LaHote moved to approve the resolutions on the attached listing with the exception of resolution 20-01208 (adjustment to appropriations) and noting previously tabled resolution 20-01142 both of which will be voided. Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Child Support Enforcement Agency (CSEA) Director Frank McLaughlin re: Update (9:30 a.m.) – Commissioner Herringshaw moved to enter into executive session to discuss the employment of a public employee. Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:30 a.m. The Commissioners left executive session at 10:07 a.m. Mr. McLaughlin exited at this time.

Veterans Service Commission (VSC) 2021 Appropriation Review (10:08 a.m.) – VSC members Joe Fawcett and Tom Uhler, along with newly appointed Veterans Service Commission Executive Director Zach Migura, shared the 2021 Veterans Service Commission appropriation requests. Fiscal Manager Dee Stewart and WBGU Radio host Clint Corpe were also present. Mr. Fawcett noted that

the VSC did not independently change the Veterans Assistance Center (VAC) staff wages for 2021. They intend to follow the Commissioners lead on any changes to wages particularly this year due to COVID-19. Mr. Fawcett also proposed scheduling regular updates between the Commissioners and the VSC to help foster a good relationship among all offices. Mr. Uhler stated the VSC has undertaken a salary study which is not yet complete. The outcome of the study will influence salaries throughout the office. The VSC is also looking at transportation options. Mr. Fawcett stated constituents will soon see more advertising from an educational standpoint to show all that the Veterans Assistance Center has to offer. Commissioner LaHote stated the appreciation of the Commissioners for all the VSC board members have done over the last year. Mr. Uhler stated the VSC always knew they had the Commissioners support and they are looking forward to building a stronger relationship. The meeting concluded at 10:19 a.m. Mr. Uhler, Mr. Fawcett and Mr. Migura exited at this time.

Engineer/Highway Garage 2021 Appropriation Review (10:20 a.m.) – Wood County Engineer John Musteric and Financial Manager Dana Schratt shared the 2021 Engineer/Highway Garage appropriation and strategic budget requests. The meeting concluded at 10:51 a.m. Mr. Musteric and Mrs. Schratt exited at this time.

Building and Grounds 2021 Appropriation Review (10:52 a.m.) – Facilities Director Steve Blausey shared the 2021 Buildings and Grounds appropriation and strategic budget requests. (Mr. Corpe exited at 10:57 a.m.) The meeting concluded at 11:09 a.m. Mr. Blausey exited at this time.

Mrs. Stewart stated that the Commissioners distribute funding to domestic violence shelters annually per Ohio Revised Code (ORC) 3113. The percentage of Wood County residents receiving service in 2020 from First Step which is located in the City of Fostoria was approximately 20%, and the percentage of Wood County residents served by the Cocoon Shelter located in the City of Bowling Green was 80%. She recommended an 80/20 split of the allotted funding amount which is the same as the percentage for 2019. The Commissioners agreed with the recommendation. Mrs. Stanley mentioned that a portion of Wood County's CARES Act funding will be provided to each shelter. Mrs. Stewart exited at 11:12 a.m.

Mr. Kalmar mentioned the removal of the WWI and WWII monument within the Veterans Memorial garden will occur next week. This monument will be replaced with a new one. Mr. Kalmar asked the Commissioners what they would like to do with the bronze plaque on the current monument which lists the names of soldiers. The Commissioners agreed to keep the plaque and determine what to do with it at a later date.

Mr. Kalmar mentioned that Middleton Township Trustee Penny Getz is retiring at the end of November. A proclamation will be prepared for the Commissioners to sign.

Mr. Kalmar stated that Auditor Oestreich called to ask if the Commissioners intend to pay for the spay/neuter mailing which will need to be sent to registered dog owners soon. The Commissioners have contributed to the mailing for the past four years and agreed to incur the cost for this year as well.

Mr. Kalmar reviewed a comparison of the current appointed counsel fees for Wood County and the Ohio Public Defender maximum fee schedule. He noted that Wood County is currently receiving a 70% reimbursement of fees paid. Mr. Kalmar will contact the Wood County Bar Association for recommendations regarding changes to the county fee schedule.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner LaHote moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 11:40 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS	<u>yes</u>	<u>Theodore H. Bowlus</u>
CRAIG LAHOTE	<u>yes</u>	<u>Craig Lahote</u>
DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris I. Herringshaw</u>

Attest: Sandy Long
Clerk of said Board

Board of County Commissioners,
Wood County, Ohio

RESOLUTION INDEX

BOE - BOARD OF ELECTIONS

20-01205 10/20/2020 PO#272587 - DELL MARKETING LP - AUTHORIZE THE PURCHASE OF (2) REPLACEMENT OPTIPLEX 3070 COMPUTERS FOR THE WOOD COUNTY BOARD OF ELECTIONS OFFICE. \$1,494.46

BUD - BUDGET/APPROPRIATIONS -ALL

20-01206 10/20/2020 ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS

20-01207 10/20/2020 REQUEST NEW FUNDS FOR PY19 CDBG (CRITICAL INFRASTRUCTURE), PY20 CDBG, PY20 CHIP (CDBG) AND PY20 CHIP (HOME).

20-01208 10/20/2020 ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS

20-01211 10/20/2020 REIMBURSEMENT OF FUNDS - JOB & FAMILY SERVICES

20-01212 10/20/2020 TRANSFER OF FUNDS - COUNTY MANDATED SHARE FROM THE GENERAL FUND TO THE PUBLIC ASSISTANCE FUND FOR SECOND QUARTER SFY 2021 (OCTOBER - DECEMBER, 2020)

20-01213 10/20/2020 PAYMENT FOR SERVICES - FUEL FACILITY FOR SEPTEMBER, 2020.

20-01214 10/20/2020 ADVANCE OF FUNDS - CDBG FUNDS

20-01215 10/20/2020 PAYMENT FOR SERVICES - 4TH QUARTER JFS BUILDING REPAIRS AND IMPROVEMENTS.

COMM - COMMISSIONERS

20-01202 10/20/2020 APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 10/15/2020

20-01203 10/20/2020 AUTHORIZE PAYMENT OF VOUCHERS

20-01204 10/20/2020 AUTHORIZE VARIOUS PERSONNEL ACTIONS

JFS - JOB & FAMILY SERVICES (Eff. 7/1/2000)

20-01209 10/20/2020 AUTHORIZE AMENDMENT 2 TO AGREEMENT BETWEEN WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND WOOD COUNTY CHILDREN'S SERVICES ASSOCIATION DBA CHILDREN'S RESOURCE CENTER FOR THE PURCHASE OF IN-HOME MENTAL HEALTH SERVICES FOR ABUSED AND NEGLECTED YOUTH.

PC - PLANNING COMMISSION

20-01210 10/20/2020 AUTHORIZE TO ADVERTISE FOR BIDS FOR PY18 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PERRYSBURG HEIGHTS COMMUNITY ASSOCIATION NEIGHBORHOOD REVITALIZATION GRANT (NRG) PAVILION CONSTRUCTION PROJECT.

