

RESOLUTION NO. 20-01229

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
October 22, 2020.) October 27, 2020

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 22nd day of October 2020 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for October 22, 2020 was as follows:

I. 9:17 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, Clerk Sandy Long and Northwestern Water and Sewer District (NWSD) Board member William Hirzel were present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

The personnel actions submitted were from Wood Haven for the resignation of Housekeeping Aide Halley Sellers, a request to change from intermittent to part-time status for STNA Ciara Simmons, a request for medical leave with and without pay for Housekeeping Aide Mattison Hillard, a request to change from full-time to intermittent status for RN Shift Supervisor Rebecca Sawaya and a request to post a full-time RN Shift Supervisor position.

III. -- Staff Reports

Reappointment of William Hirzel to the NWSD Board (9:28 a.m.) – Mr. Hirzel stated they have a very good board with good interaction among members. He mentioned he would like to be more conservative with spending. He noted the NWSD just completed a rate study which is done every 10 years. Mr. Hirzel complimented the Commissioners on their management throughout the pandemic. The Commissioners thanked Mr. Hirzel for his willingness to continue to serve on the NWSD Board.

Commissioner LaHote moved to approve the resolutions on the attached listing with the exception of resolution 20-01225 (annexation petition #20-3) which will be tabled and noting resolution 20-01219 (reappointment of William Hirzel). Commissioner Bowlus seconded the motion. All voted aye and the motion carried. Photos were taken. The meeting concluded at 9:47 a.m. Mr. Hirzel exited at this time.

Buildings and Grounds Monthly Update (9:48 a.m.) – Facilities Director Steve Blausey shared the attached information which was referenced throughout the discussion. The meeting concluded at 9:57 a.m. Mr. Blausey exited at this time.

Auditor/Real Estate 2021 Appropriation Review (9:58 a.m.) – Wood County Auditor Matt Oestreich and Chief Deputy Auditor Karen young shared the 2021 Auditor/Real Estate

appropriation and strategic budget requests. The meeting concluded at 10:36 a.m. Auditor Oestreich and Mrs. Young exited at this time.

Building Inspection 2021 Appropriation Review (10:37 a.m.) – Chief Building Official Mike Rudey shared the 2021 Building Inspection appropriation and strategic budget requests. The meeting concluded at 10:53 a.m. Mr. Rudey exited at this time.

Mr. Kalmar mentioned the Regional Airport Authority (RAA) proposed project for renovations of the north/south runway. He reminded the Commissioners of their intent to pay a portion of the engineering costs. The engineering cost is \$250,000. The RAA will contribute \$10,000 and the remainder will be split equally between BGSU and the Commissioners. The RAA anticipates a 95% or 100% reimbursement of the cost of engineering from the FAA. Mr. Kalmar stated that he has discussed this with Brad Leigh, BGSU Executive Director of Business Operations. Mr. Leigh suggested that in the event the cost of engineering is reimbursed at less than 100%, the reimbursement will be split between the Commissioners and BGSU. The RAA agreed with this suggestion. Mr. Kalmar stated the Commissioners will need to pass a resolution to formalize this agreement.

Mr. Kalmar requested an executive session. Commissioner Herringshaw moved to enter into executive session to discuss employment of a public employee. Commissioner Bowlus seconded the motion and the motion carried at 10:56 a.m. The Commissioners left executive session at 11:14 a.m. Commissioner LaHote moved to recess until the next scheduled meeting. Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 11:14 a.m.

Commissioner Herringshaw called the meeting back to order at 11:32 a.m. with Commissioners LaHote and Bowlus, Mr. Kalmar, Mrs. Stanley, Ms. Long, Judge David Woessner, Juvenile Court Executive Director Bridget Ansberg and Fiscal Director Jesicca Sautter, along with Probate Court Office Manager Jen Robeson, present.

Probate/Juvenile Courts 2021 Appropriation Review (11:32 a.m.) – Judge Woessner shared the 2021 Juvenile and Probate Courts appropriation and strategic budget requests. The meeting concluded at 11:42 a.m.

Ms. Long mentioned that resolution 20-01201 (declaring necessity to transfer funds) which was tabled on October 15, 2020 will be voided. The Commissioners acknowledged the change.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 11:42 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner LaHote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes

Theodore H. Bowlus

CRAIG LAHOTE

yes

Craig LaHote

DORIS I. HERRINGSHAW, Ed.D.

yes

Doris I. Herringshaw

*Board of County Commissioners,
Wood County, Ohio*

Attest:

Sandy A. Long
Clerk of said Board

RESOLUTION INDEX

BUD - BUDGET/APPROPRIATIONS -ALL

20-01221 10/22/2020 REQUEST NEW FUND FOR NORTHWEST COMMUNITY CORRECTIONS CENTER CARES ACT.

20-01222 10/22/2020 ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS

20-01224 10/22/2020 SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS

20-01227 10/22/2020 PAYMENT FOR SERVICES - THIRD QUARTER NET PLUS TRANSPORTATION

COMM - COMMISSIONERS

20-01216 10/22/2020 APPROVAL OF THE PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 10/20/2020

20-01217 10/22/2020 AUTHORIZE PAYMENT OF VOUCHERS

20-01218 10/22/2020 APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES

20-01219 10/22/2020 REAPPOINTING WILLIAM HIRZEL TO SERVE ON THE NORTHWESTERN WATER & SEWER DISTRICT BOARD OF TRUSTEES (TERM EXP. 12/31/2023)

20-01220 10/22/2020 AUTHORIZING THE DISTRIBUTION OF FUNDS FOR 2021 TO SHELTERS FOR VICTIMS OF DOMESTIC VIOLENCE, PURSUANT TO ORC SECTIONS 3113.33 TO 3113.39

20-01225 10/22/2020 ACKNOWLEDGING RECEIPT OF THE EXPEDITED TYPE 1 ANNEXATION PETITION FOR TERRITORY LOCATED IN CENTER TOWNSHIP TO THE CITY OF BOWLING GREEN, AND GRANTING THE ANNEXATION. (PETITION #20-3)

20-01226 10/22/2020 AUTHORIZE VARIOUS PERSONNEL ACTIONS

20-01228 10/22/2020 AUTHORIZE TO ADVERTISE FOR PROPOSALS FOR LIFE INSURANCE FOR COUNTY EMPLOYEES.

PC - PLANNING COMMISSION

20-01223 10/22/2020 AUTHORIZE AGREEMENT WITH THE CITY OF NORTHWOOD FOR ENVIRONMENTAL REVIEW RECORD (ERR) FOR THE PY2020 WOOD COUNTY/NORTHWOOD & ROSSFORD PARTNERSHIP COMMUNITY HOUSING IMPACT & PRESERVATION (CHIP) PROGRAM.

Buildings & Grounds Monthly Update

October 22, 2020

Completed Projects

A new drop-off box was recently painted and installed for the Board of Elections near the front doors of the Atrium.

Window repair work in the recreational areas was finished last week out at the jail.

A new intercom was installed for Domestic Relations court.

The overhead doors on the Fuel Building were sanded down and repainted by our maintenance crews.

Current Projects

Tremco is still working on the roof projects for JDC and the Sheriff's Office. Weather has not cooperated lately.

Work has begun on the generator replacement project for JRC/JDC.

During the power outage Sunday, a problem was discovered with a control box that supplies fuel for the day tank for the generator at the jail. A new control box was ordered and will be installed soon.

The Clerk of Courts project is nearing completion. Furniture is pretty much in place and there will be a few odds and ends that our crews will need to finish up.

Still in the design mode for the new offices for Adult Probation.

The "walk throughs" for the parking lot are being replaced with concrete. This was requested by our Risk Coordinator.

Upcoming Projects

Agreement for boiler replacement at JDC is being processed.

Agreement for the replacement of a RTU along with an AHU at Wood Haven is also being processed.

The Board of Elections is moving forward with the window filming project. Hope to be completed by end of November.

Maintenance crews will be removing a few bushes in the southwest corner of the Courthouse grounds to facilitate the removal of the existing monuments by Design Memorial next Tuesday.

Misc.

Still building "sneeze guards".

Still having meetings with K2M at NWCCC.

Maintenance crews will start collecting leaves and composting them in the garden at the jail.

Getting equipment ready for winter.

