

RESOLUTION NO. 20-01039

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
September 8, 2020.) September 10, 2020

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 8th day of September 2020 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE, and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for September 8, 2020 was as follows:

I. 9:16 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, Clerk Sandy Long and Chief Dog Warden Andrew Snyder were present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing
Authorize Payroll*

The personnel actions submitted were from Job and Family Services to recommend new hire full-time Income Maintenance Worker Leah Brooks; from Wood Haven to recommend new hire full-time STNA’s Heather Wright and Octavia Gamble, recommend re-hire of intermittent STNA Hannah Binion and part-time STNA Sara Stephenson, and resignation of Housekeeping Aide Dominic Zarba.

Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Dog Shelter Quarterly Update (9:23 a.m.) – Mr. Snyder shared the attached information which was referenced throughout the discussion. The meeting concluded at 9:38 a.m. Mr. Snyder exited at this time.

Commissioner LaHote mentioned that Wood County should soon receive another \$9.2 million of federal CARES Act funding, and of that amount, county government should receive approximately \$4 million. He also shared photos of the cardboard recycling area at the Bowling Green Recycling Center.

IV. -- Open Forum Citizens Comments/Concerns




No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:42 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it


RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS	<u>yes</u>	<u></u>
CRAIG LAHOTE	<u>yes</u>	<u></u>
DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u></u>

Board of County Commissioners,
Wood County, Ohio

Attest: 
Clerk of said Board

RESOLUTION INDEX

BGC - BLDGS & GROUNDS/MAINT-CTHSE COMPLEX

20-01038 09/08/2020 PO#134667 - AMAZON - AUTHORIZE THE PURCHASE OF A ROUTER TABLE SYSTEM FOR BUILDINGS AND GROUNDS TO CUT PLEXI GLASS TO CREATE PARTITIONS FOR VARIOUS WOOD COUNTY DEPARTMENTS. \$1,065.00

BID - ADVERTISE (RE), RECEIVE, AWARD

20-01033 09/08/2020 AUTHORIZE PLANS AND TO ADVERTISE FOR BIDS FOR THE PLACEMENT OF PAVEMENT MARKINGS ON WOOD COUNTY ROADS.

BUD - BUDGET/APPROPRIATIONS -ALL

20-01031 09/08/2020 SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS

COMM - COMMISSIONERS

20-01018 09/08/2020 APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 9/3/2020

20-01019 09/08/2020 AUTHORIZE PAYMENT OF VOUCHERS

20-01020 09/08/2020 AUTHORIZE VARIOUS PERSONNEL ACTIONS

20-01026 09/08/2020 AUTHORIZING HEALTH INSURANCE COVERAGE FOR SEPTEMBER 2020 WITH MERITAIN HEALTH FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND

20-01027 09/08/2020 AUTHORIZING PRESCRIPTION INSURANCE COVERAGE FOR SEPTEMBER 2020 WITH PHARMACY BENEFIT DIRECT FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND

20-01028 09/08/2020 AUTHORIZE VISION INSURANCE COVERAGE FOR SEPTEMBER 2020 FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND

20-01029 09/08/2020 AUTHORIZE DENTAL INSURANCE COVERAGE FOR SEPTEMBER 2020 WITH DELTA DENTAL OF OHIO FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND

20-01030 09/08/2020 AUTHORIZE LIFE INSURANCE COVERAGE FOR SEPTEMBER 2020 WITH METROPOLITAN LIFE FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND

DS - DOG SHELTER

20-01034 09/08/2020 AUTHORIZE AGREEMENT WITH ART & SOL LANDSCAPING, LLC TO PROVIDE LANDSCAPING SERVICES TO INCLUDE DESIGN, MATERIALS AND LABOR FOR THE WOOD COUNTY DOG SHELTER.

ENGR - ENGINEER AND HIGHWAY GARAGE

20-01037 09/08/2020 AUTHORIZE APPLICATION FOR STATE ISSUE I FINANCING FOR LEMOYNE ROAD BRIDGE NO. 4-111E REPLACEMENT AND CYGNET ROAD RECONSTRUCTION PROJECT.

IT - INFORMATION TECHNOLOGY

20-01035 09/08/2020 AUTHORIZE AGREEMENT ADDENDUM WITH KNOWBE4, INC. FOR SUBSCRIPTION AND LICENSE AGREEMENT FOR ALL COUNTY TECHNOLOGY.

JFS - JOB & FAMILY SERVICES (Eff. 7/1/2000)

RESOLUTION INDEX

20-01025 09/08/2020 AUTHORIZE ON-THE-JOB TRAINING AGREEMENT BETWEEN OHIOMEANSJOBS WOOD COUNTY AND SILVER KID'S LEARNING CENTER, LLC.

PC - PLANNING COMMISSION

20-01017 09/08/2020 AUTHORIZE CHANGE ORDER NO. 1 - FINAL WITH RMH CONCRETE & FOUNDATIONS INC. FOR THE PY18 VILLAGE OF RISINGSUN MAIN STREET WALK REPLACEMENT PROJECT.
(TABLED FROM 9/3/2020)

20-01023 09/08/2020 RECEIVE BIDS AND AWARD CONTRACT FOR PY18 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PERRYSBURG HEIGHTS NEIGHBORHOOD REVITALIZATION GRANT (NRG) PARKING LOT AND BROAD STREET SIDEWALK IMPROVEMENTS.

PJC - PROBATE/JUVENILE COURTS - ALL

20-01021 09/08/2020 AUTHORIZE AGREEMENT WITH HABITEC SECURITY, INC. TO UPGRADE THE EXISTING DMP CONTROL PANEL AT WOOD COUNTY JUVENILE COURT WITH A DMP 550 NET CONTROL PANEL FOR SECURITY.

SEC - SECURITY

20-01022 09/08/2020 AUTHORIZE AGREEMENT WITH HABITEC SECURITY TO PURCHASE AND INSTALL AVIGILON COLOR I.P. CAMERAS AND A MICROPHONE AT VARIOUS LOCATIONS AT THE COURTHOUSE COMPLEX FOR ADDITIONAL SECURITY.

20-01024 09/08/2020 PO#134665 - HABITEC SECURITY - AUTHORIZE THE PURCHASE AND INSTALLATION OF (17) AVIGILON COLOR I.P. CAMERAS AND LICENSING FOR VARIOUS LOCATIONS AT THE COURTHOUSE COMPLEX AND THE PURCHASE OF (1) MICROPHONE FOR THE ADULT PROBATION OFFICE FOR ADDITIONAL SECURITY, PURSUANT TO BCC APPROVED AGREEMENT NO. 20-1022 DATED SEPTEMBER 8, 2020. \$21,840.00

SHER - SHERIFF

20-01032 09/08/2020 PO#134666 - HAMCO X-RAY, INC. - AUTHORIZE THE PURCHASE OF A REPLACEMENT MAGNETOMETER FOR THE WOOD COUNTY JAIL. \$5,350.00

20-01036 09/08/2020 AUTHORIZE MEMORANDUM OF UNDERSTANDING WITH THE U.S. IMMIGRATION AND CUSTOMS ENFORCEMENT HOMELAND SECURITY INVESTIGATIONS ON BEHALF OF THE WOOD COUNTY SHERIFF.

Wood County Dog Shelter

Andrew Snyder, Chief Dog Warden

A department under the Board of County Commissioners

Doris I. Herringshaw, Ed.D. Craig LaHote Dr. Theodore H. Bowlus



Q3 Report – September 8, 2020

Finances & Budget - Dog Shelter

As of September 4, 2020

Cash Balance	\$410,503	Previous Cash Balance	\$350,890	Carryover	\$59,613
YTD Revenue	\$362,680 99%	Estimated Revenue	\$368,000	Uncollected	\$5,320
YTD Expenses	\$242,805 57%	Revised Appropriations	\$423,919	Unexpended	\$181,114

Finances & Budget - Dog Park

As of September 4, 2020

YTD Revenue	\$3,710 93%	Estimated Revenue	\$4,000	Uncollected	\$290
YTD Expense	\$0 0%	Revised Appropriations	\$2,000	Unexpended	\$2,000
Cumulative Revenue	\$38,190	Cumulative Expense	\$28,175	Balance	\$10,015

\$27,612.50 owed to General Fund, not included in cumulative expense and Balance above

YTD Dog License Sales Summary - Annual Comparison

As of September 4, 2020

2020	Sales	+/- 2019	Licensed	+/- 2019
One Year	17,743	-996	17,743	-996
Three Year	1,065	-163	2,871	385
Permanent	177	-18	776	177
Total	18,985	-1,177	21,390	-434

YTD Comparison

YTD Sales	+/- 2019	YTD Licensed	+/- 2019
1 Year	-723	1 Year	-723
3 Year	23	3 Year	571
Permanent	-34	Permanent	161
Totals	-734	Totals	9

Shelter Statistics

Accurate as of 9/4/2020

License Enforcement Statistics

Accurate as of 9/4/2020

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Craig LaHote

Dr. Theodore H. Bowlus



Pressure Washed Building



Painting Building

Replaced Concrete & Garage Door



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Impound Statistics Date Filter: 1/1/2020 - 12/31/2020

	Adopted		Transferred		Reclaimed		Unknown		Euthanized		Owner Requested Euthanasia		Deceased Before Impound		Deceased After Impound		Animals Impounded	Live Release No exclusions
January	16	50.0%	3	9.4%	9	28.1%	0	0.0%	1	3.1%	3	9.4%	0	0.0%	0	0.0%	32	87.5%
February	5	25.0%	3	15.0%	10	50.0%	0	0.0%	1	5.0%	1	5.0%	0	0.0%	0	0.0%	20	90.0%
March	7	24.1%	6	20.7%	14	48.3%	0	0.0%	1	3.4%	0	0.0%	0	0.0%	1	3.4%	29	93.1%
April	1	5.6%	0	0.0%	15	83.3%	0	0.0%	2	11.1%	0	0.0%	0	0.0%	0	0.0%	18	88.9%
May	7	33.3%	0	0.0%	12	57.1%	0	0.0%	0	0.0%	2	9.5%	0	0.0%	0	0.0%	21	90.5%
June	2	5.4%	9	24.3%	21	56.8%	1	2.7%	3	8.1%	1	2.7%	0	0.0%	0	0.0%	37	86.5%
July	8	19.5%	8	19.5%	18	43.9%	0	0.0%	5	12.2%	2	4.9%	0	0.0%	0	0.0%	41	82.9%
August	15	36.6%	3	7.3%	16	39.0%	0	0.0%	1	2.4%	6	14.6%	0	0.0%	0	0.0%	42	82.9%
September	0	0.0%	0	0.0%	2	66.7%	0	0.0%	0	0.0%	1	33.3%	0	0.0%	0	0.0%	8	66.7%
	61	25.2%	32	13.2%	117	48.3%	1	0.0%	14	5.8%	16	6.6%	0	0.0%	1	0.4%	248	

Live Release

- 86.8% No exclusions
- 92.9% Excludes deceased before impound, and owner requested euthanasia
- 92.9% Excludes deceased before impound, rescue only, and owner requested euthanasia
- 99.1% Excludes deceased before impound, ineligible for adoption, and owner requested euthanasia
- 99.1% Excludes deceased before impound, ineligible for adoption, rescue only, and owner requested euthanasia

0 Rescue only:

- 0 Caused Exposures/Bites
- 0 People Aggressive
- 0 Injured or Unhealthy
- 0 Dog Aggressive

14 Ineligible for adoption:

- 5 Caused Exposures/Bites
- 12 People Aggressive
- 2 Injured or Unhealthy
- 0 Dog Aggressive

Live release does not include animals currently impounded, therefore statistics will change until all animals impounded during the year are no longer at the shelter

Animals classified as ineligible for adoption or rescue only often meet multiple criteria for the classification, therefore the sum of each criteria may not equal the total for the classification

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License Enforcement Report Date Filter: 1/1/2020 - 12/31/2020

J. GALLAGHER, DEPUTY (113)	8	3	3	1	4	1	0	0	0	0	0	0	0	0
N. DAVIS, DEPUTY (112)	4	0	4	0	2	1	0	0	0	0	0	0	0	0
R. COOK, DEPUTY (115)	15	1	14	0	13	1	0	0	0	0	0	0	0	0
	34	4	28	1	24	3	0	0	0	0	0	0	0	0

June 2020	Total Checks	Person	Office	Phone	Licensed (Before/After)	Recheck	Citation Dism	Sold/Gifted	Moved	Deceased	No Dogs	After Hour	HS Adoption
A. SNYDER, CHIEF (116)	6	1	5	0	3	0	1	0	0	0	0	0	0
J. GALLAGHER, DEPUTY (113)	4	2	1	0	2	1	0	0	0	0	1	0	0
N. DAVIS, DEPUTY (112)	8	7	1	0	7	0	0	0	0	0	1	0	0
R. COOK, DEPUTY (115)	11	6	5	0	8	2	0	0	0	0	0	0	0
	29	16	12	0	20	3	1	0	0	0	2	0	0

July 2020	Total Checks	Person	Office	Phone	Licensed (Before/After)	Recheck	Citation Dism	Sold/Gifted	Moved	Deceased	No Dogs	After Hour	HS Adoption
A. SNYDER, CHIEF (116)	12	0	11	0	6	1	0	0	0	0	0	0	0
J. GALLAGHER, DEPUTY (113)	9	3	3	1	2	2	0	0	0	0	0	0	0
N. DAVIS, DEPUTY (112)	28	25	3	0	14	5	0	0	0	1	5	0	0
R. COOK, DEPUTY (115)	16	0	16	0	13	0	0	0	0	0	0	0	0
	65	28	33	1	35	8	0	0	0	1	5	0	0

August 2020	Total Checks	Person	Office	Phone	Licensed (Before/After)	Recheck	Citation Dism	Sold/Gifted	Moved	Deceased	No Dogs	After Hour	HS Adoption
A. SNYDER, CHIEF (116)	9	0	9	0	6	0	0	0	0	0	0	0	0
J. GALLAGHER, DEPUTY (113)	16	5	10	0	11	0	0	0	0	0	2	0	0
N. DAVIS, DEPUTY (112)	6	4	2	0	2	1	0	0	0	0	1	0	0
R. COOK, DEPUTY (115)	8	1	7	0	6	0	0	0	0	0	1	0	0
	39	10	28	0	25	1	0	0	0	0	4	0	0

September 2020	Total Checks	Person	Office	Phone	Licensed (Before/After)	Recheck	Citation Dism	Sold/Gifted	Moved	Deceased	No Dogs	After Hour	HS Adoption
J. GALLAGHER, DEPUTY (113)	3	0	3	0	3	0	0	0	0	0	0	0	0
N. DAVIS, DEPUTY (112)	3	2	1	0	1	0	0	0	0	0	1	0	0
R. COOK, DEPUTY (115)	3	1	2	0	1	2	0	0	0	0	0	0	0
	9	3	6	0	5	2	0	0	0	0	1	0	0

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License Enforcement Report **Date Filter:** 1/1/2020 - 12/31/2020

1327	141	765	404	268	86	49	0	10	0	90	36	0	59
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