

**RESOLUTION NO. 20-01049**

In the matter of approval of prior meeting ) County Commissioners' Office,  
minutes from the regular session held on ) Wood County, Ohio  
September 10, 2020. ) September 15, 2020

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 10<sup>th</sup> day of September 2020 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE, and DORIS I. HERRINGSHAW; and

*WHEREAS*, the Commissioners’ Agenda for September 10, 2020 was as follows:

*I. 9:17 a.m. -- Reading of minutes from preceding meeting*

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing*

The personnel actions submitted were from Wood Haven for a request to post a part-time Social Worker position, request change of pay rate due to completion of probation for STNA Bronson Mulder, request status change from part-time to intermittent for STNA Desiree Kimble, resignation of STNA Rilee Milligan and Dietary Aide Catherine Becker, amend resolution 20-01020 to reflect correct effective date for STNA’s Octavia Gamble and Hannah Binion, request for medical leave without pay for RN Shift Supervisor Sarah Rodriguez.

Commissioner LaHote moved to approve the resolutions on the attached listing with the exception of resolutions 20-01041, 20-01042 and 20-01043 (single county ditch views for #2487, #2488 and #2489) which will be held until later in the day. Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

*III. -- Staff Reports*

Mrs. Stanley mentioned that she is preparing sub-grant agreements for the Small Business Relief Program. Mr. Kalmar mentioned that the county will soon be receiving more federal CARES Act funding. Due to the additional funds, the Commissioners may be able to move forward with the request from the Wood County Alcohol, Drug Addiction and Mental Health Services Board of approximately \$362,000 of funding. Commissioner Bowlus suggested reaching out to the county’s Addiction Response Collaborative to ask if they need any financial assistance utilizing CARES Act funding.

Wood County Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Board Quarterly Update (9:30 a.m.) – ADAMHS Executive Director Deanna Stanton joined via teleconference. (Board of Developmental Disabilities Superintendent Brent Baer was also present) Ms. Stanton stated that the big focus for Ohio is deaths of despair (suicide and accidental overdose deaths). She stated that fortunately numbers for this are low in Wood County, but it can take months to receive the proper cause of death. Ms. Stanton stated these are heavy things to worry about and ADAMHS is ramping up their approach to suicide and how to avoid the trends in the country. She stated that Wood County has higher suicide numbers than overdoses. It is very concerning that the leading cause of death in 10 year olds in the country is suicide. Ms. Stanton stated that most prevention programs begin between the ages of 12 and 14. ADAMHS has been working with the Children's Resource Center to provide programs for younger children. Commissioner Bowlus mentioned that the Educational Service Center has developed a survey for young children. He asked if they would be able to provide the results of the survey with the Commissioners. Ms. Stanton will ask Kyle Clark, Prevention Education Director, to provide this information. The Commissioners thanked Ms. Stanton for the update. The meeting concluded at 9:40 a.m.

Wood County Board of Developmental Disabilities (Board of DD) Quarterly Update (9:41 a.m.) – Mr. Baer stated that Wood Lane school opened on August 19<sup>th</sup> with a hybrid schedule. One half of the students attend in-person on Monday and Tuesday and the other half attend on Thursday and Friday. Virtual learning occurs on the days not in school. Staff are in the building all five days. Mr. Baer stated this schedule gives staff the opportunity to thoroughly clean and sanitize on Wednesday and Saturday. This schedule will continue through the end of the calendar year. He mentioned the Board of DD has remained COVID-19 free, and as required by the state, case reporting will be posted beginning tomorrow.

Mr. Baer mentioned this is the 3<sup>rd</sup> year of their strategic plan. He noted that he is pleased that everything within the plan has been initiated or accomplished. The Board of DD had hired a consultant who was to start in April to assist with the next strategic plan, but that changed due to the pandemic. The Board decided to create a one year plan for 2021 and will work on the three year strategic plan for 2022-2024 during that time.

Mr. Baer mentioned they are continuing with their expansion of the respite program. A new home for children only will be built in Rossford in 2021. Mr. Baer also mentioned that next week is National Direct Support Week. The Board of DD will be delivering small tokens of appreciation to the staff at the homes. Mr. Baer stated that the most difficult transitions are at the preschool and graduation levels. In 2018 a service coordination model was launched which allowed the service coordinator to stay with the family through age six. There are currently 150 children birth to three years receiving services with 118 enrolled in the new service. The Commissioners thanked Mr. Baer for the update. The meeting concluded at 10:07 a.m.

Mr. Kalmar mentioned that he received an e-mail from the Common Pleas Court regarding appointment of the new Chief Probation Officer. An additional employee had been approved in the 2020 budget, however they have no available office for them. Buildings and Grounds staff has assessed the situation and have determined they can utilize some adjoining space on the first floor of the office building.

Mr. Kalmar also mentioned that he sent information regarding appointed counsel fees to Judge Woessner and Judge Mayberry for review. When complete the document will show the current rates paid by Wood County and the maximum allowable rates from the Ohio Public Defender.

*IV. -- Open Forum Citizens Comments/Concerns*

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:24 a.m.

*V. 11:00 a.m. -- View of Proposed Single County Ditch #2489 (Village of Portage) – County Home Road between Kramer Road and Portage Road*

Commissioner Herringshaw called the meeting to order with Commissioners LaHote and Bowlus, Clerk Long, Engineer John Musteric, and Drainage Construction Coordinator Duane Abke present. Please see the attached attendance roster for all others present. The Commissioners viewed the proposed drainage improvement area. Commissioner Herringshaw explained the ditch petition process. Engineer Musteric and Mr. Abke reviewed a map of the proposed project and watershed area and provided a brief description of the scope of the proposed project. Commissioner Herringshaw moved to approve resolution 20-01041 (single county ditch #2489 view) which states the first hearing will be held on November 19<sup>th</sup> at 10:00 a.m. in the Commissioners' Office. The preliminary report from the Engineer will be reviewed at such time. Commissioner LaHote seconded the motion. All present voted aye and the motion carried. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All present voted aye and the motion carried.

*VI. 1:30 p.m. -- View of Proposed Single County Ditch #2487 (John Wonderly) – West Millgrove Road between State Route 23 and the CSX Railroad track within Perry Township*

Commissioner Herringshaw called the meeting to order with Commissioner Bowlus, Clerk Long, Engineer John Musteric, and Drainage Construction Coordinator Duane Abke present. Please see the attached attendance roster for all others present. The Commissioners viewed the proposed drainage improvement area. Commissioner Herringshaw explained the ditch petition process. Engineer Musteric and Mr. Abke reviewed a map of the proposed project and watershed area and provided a brief description of the scope of the proposed project. Commissioner Bowlus moved to approve resolution 20-01042 (single county ditch #2487 view) which states the first hearing will be held on November 17<sup>th</sup> at 9:30 a.m. in the Commissioners' Office. The preliminary report from the Engineer will be reviewed at such time. Commissioner Herringshaw seconded the motion. All present voted aye and the motion carried. Commissioner Bowlus moved to adjourn and Commissioner Herringshaw seconded the motion. All present voted aye and the motion carried.

*VII. 2:15 p.m. -- View of Proposed Single County Ditch #2488 (Hammer Road) – Intersection of Hammer Road and Switzer Road in Perry Township*

Commissioner Herringshaw called the meeting to order with Commissioner Bowlus, Clerk Long, Engineer John Musteric, and Drainage Construction Coordinator Duane Abke present. Please see the attached attendance roster for all others present. The Commissioners viewed the proposed drainage improvement area. Commissioner Herringshaw explained the ditch petition process. Engineer Musteric and Mr. Abke reviewed a map of the proposed project and watershed area and provided a brief description of the scope of the proposed project. Commissioner Bowlus moved to approve resolution 20-01043 (single county ditch #2488 view) which states the first hearing will be held on November 17<sup>th</sup> at 10:00 a.m. in the Commissioners' Office. The preliminary report from the Engineer will be reviewed at such time. Commissioner Herringshaw seconded the motion. All

present voted aye and the motion carried. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All present voted aye and the motion carried.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

*RESOLVED*, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

*RESOLVED*, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Bowlus moved and Commissioner Herringshaw seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes

*Theodore H. Bowlus*

CRAIG LAHOTE

ABSENT

DORIS I. HERRINGSHAW, Ed.D.

yes

*Doris I. Herringshaw*  
Board of County Commissioners,  
Wood County, Ohio

Attest:

*Sandy A. Long*  
Clerk of said Board

**RESOLUTION INDEX**

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**BUD - BUDGET/APPROPRIATIONS -ALL**

20-01047 09/10/2020 SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS

**COMM - COMMISSIONERS**

20-01039 09/10/2020 APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 9/8/2020

20-01040 09/10/2020 AUTHORIZE PAYMENT OF VOUCHERS

20-01041 09/10/2020 SINGLE COUNTY DITCH NO. 2489, PETITIONED BY THE VILLAGE OF PORTAGE, LOCATED WITHIN PORTAGE TOWNSHIP, WOOD COUNTY, OHIO. (VIEW)

20-01042 09/10/2020 SINGLE COUNTY DITCH NO. 2487, PETITIONED BY JOHN WONDERLY, LOCATED WITHIN PERRY TOWNSHIP, WOOD COUNTY, OHIO. (VIEW)

20-01043 09/10/2020 SINGLE COUNTY DITCH NO. 2488 (HAMMER ROAD DITCH), PETITIONED BY JOHN WONDERLY, LOCATED WITHIN PERRY TOWNSHIP, WOOD COUNTY, OHIO. (VIEW)

20-01044 09/10/2020 AUTHORIZE VARIOUS PERSONNEL ACTIONS

20-01046 09/10/2020 AUTHORIZING PAYMENT OF VISION CLAIMS FROM THE WOOD COUNTY EMPLOYEES' TRUST INSURANCE FUND FOR THE MONTH OF SEPTEMBER, 2020.

20-01048 09/10/2020 RECEIVE, REJECT AND READVERTISE THE ACCEPTANCE OF PAYMENTS BY FINANCIAL TRANSACTION DEVICES FOR COUNTY EXPENSES.

**IT - INFORMATION TECHNOLOGY**

20-01045 09/10/2020 PO#134668 - DELL MARKETING - AUTHORIZING THE PURCHASE OF AN ANNUAL SUBSCRIPTION FOR (430) G1 MICROSOFT OFFICE 365 LICENSES AND (280) G3 MICROSOFT OFFICE 365 LICENSES (40) MICROSOFT OFFICE 365 EMAIL ONLY LICENSES WITH AN ANNIVERSARY DATE OF 8/31/21 TO ALLOW ALL WOOD COUNTY EMPLOYEES EASIER ACCESS TO EMAIL, FILES, AND OTHER DATA WHILE TELE-WORKING DURING COVID-19 PANDEMIC FOR ALL COUNTY TECHNOLOGY. SAID PURCHASE WILL BE MADE THROUGH STATE PURCHASING









