

**RESOLUTION NO. 20-01086**

In the matter of approval of prior meeting ) County Commissioners' Office,  
minutes from the regular session held on ) Wood County, Ohio  
September 17, 2020. ) September 22, 2020

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 17<sup>th</sup> day of September 2020 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

*WHEREAS*, the Commissioners’ Agenda for September 17, 2020 was as follows:

*I. 9:20 a.m. -- Reading of minutes from preceding meeting*

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, Clerk Sandy Long and Economic Development Executive Director Wade Gottschalk were present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing*

The personnel actions submitted were from Wood Haven to recommend extension of probation for Account Clerk 1 Lynette Collins, cancel appointment of STNA Hannah Binion, recommend new hire part-time Dietary Aide Briana McGee, amend resolution 20-01016 to amend last name of Anastasia Costilla to Castro, resignation of Housekeeping Aide Irene Simon.

Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye, with Commissioner LaHote abstaining from resolution 20-01064, and the motion carried.

*III. -- Staff Reports*

No staff reports were scheduled.

Mr. Gottschalk stated that from the 15 applications received for the Small Business Relief Program, 10 were recommended to the Commissioners for approval. He mentioned the number of Wood County residents receiving unemployment was at 2,600 last week. Unemployment claims were at 500 prior to the pandemic. Mr. Gottschalk suggested the Commissioners consider using some of the federal CARES Act funding for employers who have re-hired employees laid-off due to the pandemic. He noted that roughly 2,500 residents have already returned to work who were on unemployment during the pandemic. Mr. Kalmar suggested offering a set amount per number of re-hired employees. Mr. Gottschalk stated consideration could be given to employers who hired someone previously on unemployment even if they had not had any lay-offs within their own

business. Mrs. Stanley suggested offering the grant funding to businesses with any new hires, regardless of whether they had been on unemployment. Mr. Kalmar stated it is important to offer more grant funding opportunities to small businesses to help expend the funds Wood County has received. Mrs. Stanley will research the CARES Act regulations to make sure this type of grant program is allowable. Mr. Kalmar asked the Commissioners if they were agreeable to offering grant funding to employers who have recently hired employees. All agreed this was a good idea. Mr. Gottschalk will prepare a plan of how to proceed for the Commissioners review. The Commissioners thanked him for his assistance. Mr. Gottschalk exited at 9:55 a.m.

Mr. Kalmar mentioned that he was contacted by the Regional Airport Authority (RAA) regarding a proposed project for renovations of the north/south runway. The RAA intends on applying for a FAA grant and is requesting assistance in paying for the engineering costs of the project. The engineering cost is \$250,000. The RAA will contribute \$10,000 and asked for the remainder to be split between BGSU and the Commissioners. Mr. Kalmar stated if the grant is approved the engineering costs will be reimbursed. He asked the Commissioners if they were comfortable extending the \$120,000 for engineering costs. All agreed to provide the funds.

Mr. Kalmar mentioned that he, along with Mrs. Stanley and Fiscal Manager Dee Stewart met on Wednesday to review the 2020 strategic budget. He stated that after review they are comfortable telling offices and departments to move forward with the approved equipment purchases for 2020. He noted that many purchases were done at the beginning of the year. Commissioner Bowlus asked about the jail renovation project. Mr. Kalmar recommends keeping this project on hold.

Mrs. Stanley mentioned the June tax revenue was \$2.4 million which is the 2<sup>nd</sup> highest Wood County has received. Mr. Kalmar suggested moving some money into the permanent improvement fund. Mrs. Stanley stated this is standard practice. Money is taken from the general fund to cover the cost of the projects done throughout the year as well as some additional for future projects such as the jail. A resolution will be prepared for the Commissioners consideration next week.

Commissioner LaHote mentioned that he spoke with Information Technology Director Ben Hendricks regarding audio/video equipment in the hearing room. Mr. Hendricks will request maintenance to add more jacks along the north wall. More discussion will be held regarding a Wi-Fi unit.

*IV. -- Open Forum Citizens Comments/Concerns*

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:12 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

*RESOLVED*, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

*RESOLVED*, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner LaHote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS yes Theodore H Bowlus

CRAIG LAHOTE yes Craig LaHote

DORIS I. HERRINGSHAW, Ed.D. yes Doris I. Herringshaw

Board of County Commissioners,  
Wood County, Ohio

Attest: HeAnn Stewart  
Acting Clerk of said Board

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**BG - BLDGS & GROUNDS EFF. 6/1/13**

20-01081 09/17/2020 PO#134670 - OHIO CAT, POWER SYSTEMS DIVISION - AUTHORIZING (1) REPLACEMENT STANDBY DIESEL GAS GENERATOR AND (3) AUTOMATIC TRANSFER SWITCH (ATS) UNITS LOCATED AT THE WOOD COUNTY JUVENILE RESIDENTIAL CENTER WHICH IS SHARED WITH THE WOOD COUNTY JUVENILE DETENTION CENTER, PURSUANT TO BCC APPROVED AGREEMENT NO. 20-1062, DATED 9/15/2020. \$42,777.00

**BUD - BUDGET/APPROPRIATIONS -ALL**

20-01066 09/17/2020 PAYMENT FOR SERVICES - FUEL FACILITY FOR AUGUST, 2020.

20-01068 09/17/2020 PAYMENT FOR SERVICES - AUGUST 2020 MEALS FOR INMATES AT JDC & JRC.

20-01085 09/17/2020 ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS

**COMM - COMMISSIONERS**

20-01064 09/17/2020 APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 9/15/2020

20-01065 09/17/2020 AUTHORIZE PAYMENT OF VOUCHERS

20-01069 09/17/2020 AUTHORIZE VARIOUS PERSONNEL ACTIONS

20-01074 09/17/2020 AUTHORIZE WOOD COUNTY SMALL BUSINESS RELIEF PROGRAM GRANT AGREEMENT WITH FOREVERMORE WEDDINGS, LLC.

20-01075 09/17/2020 AUTHORIZE WOOD COUNTY SMALL BUSINESS RELIEF PROGRAM GRANT AGREEMENT WITH SOBEE HONEY, LLC.

20-01076 09/17/2020 AUTHORIZE WOOD COUNTY SMALL BUSINESS RELIEF PROGRAM GRANT AGREEMENT WITH PAINTED CLOVERS, LLC.

20-01077 09/17/2020 AUTHORIZE WOOD COUNTY SMALL BUSINESS RELIEF PROGRAM GRANT AGREEMENT WITH ASHERAH'S GARDEN.

20-01078 09/17/2020 AUTHORIZE WOOD COUNTY SMALL BUSINESS RELIEF PROGRAM GRANT AGREEMENT WITH MAURER, NEWLOVE & BAKIES, LLC.

20-01079 09/17/2020 AUTHORIZE WOOD COUNTY SMALL BUSINESS RELIEF PROGRAM GRANT AGREEMENT WITH IMAGINATIVE BEGINNINGS EARLY LEARNING CENTER.

20-01080 09/17/2020 AUTHORIZE WOOD COUNTY SMALL BUSINESS RELIEF PROGRAM GRANT AGREEMENT WITH EXPONENT EVENTS CORP/E2HD.

20-01082 09/17/2020 AUTHORIZE WOOD COUNTY SMALL BUSINESS RELIEF PROGRAM GRANT AGREEMENT WITH CLINICAL RESEARCH SOURCE INC.

20-01083 09/17/2020 AUTHORIZE WOOD COUNTY SMALL BUSINESS RELIEF PROGRAM GRANT AGREEMENT WITH NATURAL FIBER & YARN COMPANY.

20-01084 09/17/2020 AUTHORIZE WOOD COUNTY SMALL BUSINESS RELIEF PROGRAM GRANT AGREEMENT WITH MARCUS WINERY LIMITED.

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**EMA - EMERGENCY MANAGEMENT AGENCY**

20-01070 09/17/2020 AUTHORIZE AGREEMENT WITH THE VILLAGE OF NORTH BALTIMORE FOR PARTICIPATION IN WOOD COUNTY'S EMERGENCY MANAGEMENT PROGRAM.

**ENGR - ENGINEER AND HIGHWAY GARAGE**

20-01067 09/17/2020 PO#314043 - SOUTHEASTERN EQUIPMENT CO INC - AUTHORIZING THE PURCHASE OF A REPLACEMENT 2019 SUPERIOR POWER BROOM DT74J FOR THE WOOD COUNTY HIGHWAY GARAGE. SAID PURCHASE WILL BE MADE THROUGH ODOT CONTRACT #225-21. \$50,550.00

20-01071 09/17/2020 AUTHORIZE AGREEMENT WITH GERKEN PAVING, INC. FOR THE BOWLING GREEN ROAD EAST RESURFACING PROJECT, CENTER TOWNSHIP, WOOD COUNTY, OHIO.

**IT - INFORMATION TECHNOLOGY**

20-01072 09/17/2020 AUTHORIZE AGREEMENT WITH NEW ERA TO PURCHASE ZOOM USER BUSINESS MEETING LICENSES, ZOOM CRC H.323/SIP LICENSES AND NEW ERA TECHNOLOGY VNOC MANAGED SERVICES FOR WOOD COUNTY COMMON PLEAS AND DOMESTIC RELATIONS COURT DUE TO COVID-19.

**JFS - JOB & FAMILY SERVICES (Eff. 7/1/2000)**

20-01073 09/17/2020 PO#042779 - AMAZON CAPITAL SERVICES - AUTHORIZING THE PURCHASE OF (3) EDISON ELECTRIC STANDING TABLES FOR JOB AND FAMILY SERVICES OHIO MEANS JOBS RESOURCE ROOM. \$2,097.00

