

RESOLUTION NO. 21-00414

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
April 1, 2021.) April 6, 2021

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 1st day of April 2021 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE, and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for April 1, 2021 was as follows:

I. 9:17 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, and Clerk Sandy Long were present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

The personnel actions submitted were from Wood Haven to recommend change in position and rate of pay for Dietary Aide Morgan Patton to include working weekends as a STNA; from Job and Family Services to request medical leave without pay for Income Maintenance Worker Chrissa Hobbs. Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Mr. Kalmar stated that he received an e-mail from Tim Schneider at the Toledo Area Chamber of Commerce regarding continuing difficulties with US Postal Service mail sorting at their facility in Detroit. He asked if the Commissioners would provide a letter in support of returning mail sorting to a facility in the Toledo area. The Commissioners agreed to provide a letter.

Mr. Kalmar stated that he met with Facilities Director Steve Blausey on Wednesday. Mr. Blausey stated the Board of Elections has grant money which they have suggested be used to increase handicap accessibility to the courthouse. Suggestions were made regarding accessibility including adding a ramp at the steps from the main parking lot to the main entrance. The Commissioners agreed adding the accessibility would be beneficial. Additional information will be provided.

Wood Haven Monthly Update (9:27 a.m.) – Wood Haven Administrator Jeff Orłowski was joined by Admissions Coordinator Amanda Wagner and Administrator-in-Training Kaylee Fleischmann. Mr. Orłowski stated there have been a lot of staffing issues in the last year. The Human Resources Manager position is currently vacant and since the last HR Manager left they have found applications on Indeed awaiting review. Mr. Orłowski stated they have hired 2 STNA’s from the applicants who are working out very well. Interviews for the HR Manager position were held on Tuesday and Mr. Orłowski stated there were several very good candidates. Mr. Orłowski noted that staffing is a nationwide issue. They have been advertising more within the last three weeks,

Resolution	Date	Description	PO	Cost
21-00401	4/1/2021	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 3/30/2021		
21-00402	4/1/2021	AUTHORIZE PAYMENT OF VOUCHERS		
21-00403	4/1/2021	PAYMENT FOR SERVICES - 2/3 COST OF OPERATION FOR ENGINEER FOR 2020.		
21-00404	4/1/2021	ACCEPTANCE OF RE-PLAT OF LOTS 11, 12 AND 13 OF HOLIDAY PARK LOCATED WITHIN PERRYSBURG TOWNSHIP, WOOD COUNTY, OHIO		
21-00405	4/1/2021	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
21-00406	4/1/2021	AUTHORIZE AGREEMENT WITH J L MECHANICAL SERVICES, INC. TO PERFORM ANNUAL INSPECTIONS AND PREVENTATIVE MAINTENANCE ON CERTAIN HVAC EQUIPMENT LOCATED AT VARIOUS COUNTY OWNED BUILDINGS.		
21-00407	4/1/2021	AUTHORIZE AGREEMENT WITH J L MECHANICAL SERVICES, INC. TO PROVIDE PREVENTATIVE MAINTENANCE SERVICE WORK ON HVAC AND REFRIGERATION EQUIPMENT LOCATED AT THE WOOD COUNTY COURTHOUSE COMPLEX BUILDINGS, HIGHWAY GARAGE, FUEL FACILITY BUILDING, SHERIFF'S OFFICE, JUSTICE CENTER, JUVENILE DETENTION CENTER AND THE DUNBRIDGE ROAD BUILDING FOR 2021.		
21-00408	4/1/2021	INTERSTATE COMMERCIAL GLASS & DOOR - AUTHORIZING AN AMENDMENT TO PURCHASE ORDER #134752 FOR THE PURCHASE OF (2) ADDITIONAL PIECES OF BULLET RESISTANT GLASS FOR DOORS AT THE WOOD COUNTY JAIL.	134752A	\$5,095.00
21-00409	4/1/2021	JOHN THOMAS COMPANY - AUTHORIZING THE PURCHASE OF A SOLAR POWERED PORTABLE TRAFFIC SIGNAL FOR HIGHWAY GARAGE, PURSUANT TO ODOT CONTRACT #090-21	314059	\$46,650.00
21-00410	4/1/2021	AUTHORIZE AGREEMENT BETWEEN WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND VIAQUEST RESIDENTIAL SERVICES INC. FOR THE REIMBURSEMENT OF INCIDENTAL COSTS.		
21-00411	4/1/2021	AUTHORIZE TO ADVERTISE FOR LETTERS OF INTEREST FOR CONSTRUCTION ENGINEERING AND INSPECTION SERVICES FOR THE OREGON ROAD RESURFACING AND SIGNAL UPGRADES PID 104428.		
21-00412	4/1/2021	DELL MARKETING - AUTHORIZING THE PURCHASE OF (6) DELL OPTIPLEX 5080 MICRO COMPUTERS, (1) PRECISION 5820 TOWER COMPUTER, AND (1) DELL LATITUDE 3510 COMPUTER FOR THE WOOD COUNTY ENGINEER.	032129	\$7,469.01
21-00413	4/1/2021	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		

ATTENDANCE ROSTER

The following persons were in attendance at a public meeting/hearing of the Board of County

Commissioners on the 15th day of April, 2021.

PLEASE PRINT

NAME

DEPARTMENT/ADDRESS

JEFF ORLOWSKI

Wood Haven

Amanda Wagner

Wood Haven

Kaylee Fleischmann

Wood Haven
