

**RESOLUTION NO. 21-00457**

In the matter of approval of prior meeting ) County Commissioners' Office,  
minutes from the regular session held on ) Wood County, Ohio  
April 13, 2021. ) April 15, 2021

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 13<sup>th</sup> day of April 2021 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

*WHEREAS*, the Commissioners’ Agenda for April 13, 2021 was as follows:

*I. 9:15 a.m. -- Reading of minutes from preceding meeting*

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, Clerk Sandy Long and Wood County resident Roger Bostdorff were present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing*

The personnel actions submitted were from Job and Family Services for the resignation of Income Maintenance Worker Chelsea Moll; from Wood Haven to abolish the Accounts Receivable/Admissions Support position, recommend creation of Account Clerk II position, recommend new hire full-time temporary emergency Account Clerk II Patricia Slee, recommend new hire full-time HR Coordinator Aimee Chafins, recommend new hire part-time Activity Leader Alayna Bollinger, recommend new hire part-time STNA Summer Cullen, full-time STNA Christina Gonzales and re-hire full-time STNA Kenzie Sheeks, recommend new hire part-time Dietary Aides Stephanie Schmidt and Shannon Dixon, recommend new hire part-time Housekeeping Aide Kendra Morrow, resignation of Housekeeping Aides Anna Flores and Briar Pina Shisler, request to change from full-time to part-time for STNA Ashley Heuermun.

Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

*III. -- Staff Reports*

Roger Bostdorff re: Appointment to the Wood County Transportation Improvement (TID) District (9:24 a.m.) – Wood County Engineer John Musteric was also present. Mr. Bostdorff stated that he retired from IBM after 30 years and currently does consulting work. The Commissioners thanked Mr. Bostdorff for his willingness to serve on the TID Board. Photos were taken. Mr. Bostdorff and Mr. Musteric exited at 9:30 a.m.

Building Inspection Quarterly Update (9:31 a.m.) – Chief Building Official Mike Rudey provided the attached information which was referenced throughout the discussion. The meeting concluded at 9:48 a.m. Mr. Rudey exited at this time.

Mr. Kalmar mentioned that he, along with Mrs. Stanley, met with Judge Woessner to discuss Victim of Crime Act (VOCA) funding. Judge Woessner stated there has already been a cut in the

VOCA funding on the federal level and another cut is coming. Mr. Kalmar and Mrs. Stanley also met with Adult Probation staff regarding cuts in Electronic Monitoring grant funding at the state level. Prosecutor Dobson has previously voiced concerns over the VOCA funding cuts. Mr. Kalmar stated that each of these offices will likely require additional funds to sustain their current programs. He mentioned the electronic monitoring program helps to keep people out of jail saving the county money. He also mentioned the Adult Probation office intends to re-apply for grant funds, but need a commitment that county funds are pledged. The Commissioners stated their support of the grant application. Mr. Kalmar will inform the Adult Probation office of the Commissioners support.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:55 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

*RESOLVED*, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

*RESOLVED*, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Bowlus moved and Commissioner LaHote seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes

*T.H. Bowlus*

CRAIG LAHOTE

yes

*Craig LaHote*

DORIS I. HERRINGSHAW, Ed.D.

yes

*Doris I. Herringshaw*

*Board of County Commissioners,  
Wood County, Ohio*

Attest:

*Sandy A. Long*  
Clerk of said Board

Resolution	Date	Description	PO	Cost
21-00444	4/13/2021	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 4/8/2021		
21-00445	4/13/2021	AUTHORIZE PAYMENT OF VOUCHERS		
21-00446	4/13/2021	REQUEST NEW FUND FOR ARC PRETRIAL DIVERSION FOR THE PROSECUTOR.		
21-00447	4/13/2021	APPOINTMENT OF ROGER BOSTDORFF TO SERVE ON THE WOOD COUNTY TRANSPORTATION IMPROVEMENT DISTRICT (TERM EXP. 4/1/2023)		
21-00448	4/13/2021	AUTHORIZE DORIS I. HERRINGSHAW, PRESIDENT OF THE BOARD OF COUNTY COMMISSIONERS, TO SIGN LANDFILL EXPANSION PERMIT TO INSTALL APPLICATION FROM THE OHIO ENVIRONMENTAL PROTECTION AGENCY.		
21-00449	4/13/2021	AUTHORIZING PAYMENT OF VISION CLAIMS FROM THE WOOD COUNTY EMPLOYEES' TRUST INSURANCE FUND FOR THE MONTH OF APRIL, 2021.		
21-00450	4/13/2021	PAYMENT FOR SERVICES - VARIOUS FUNDS TO GENERAL FUND FOR 2ND QUARTER INDIRECT COSTS.		
21-00451	4/13/2021	AUTHORIZE PAYMENT PROCESSING AGREEMENT WITH CSG FORTE PAYMENTS, INC. FOR THE WOOD COUNTY LANDFILL.		
21-00452	4/13/2021	RECEIVE BIDS AND AWARD CONTRACT FOR 2021 DITCH SPRAYING PROJECTS WITHIN WOOD COUNTY.		
21-00453	4/13/2021	AUTHORIZE PLANS AND TO ADVERTISE FOR BIDS FOR THE REPLACEMENT OF STONY RIDGE ROAD BRIDGE NO. 1B-10B OVER TOUSSAINT CREEK, WEBSTER TOWNSHIP, WOOD COUNTY, OHIO.		
21-00454	4/13/2021	APPOINTING DAVID STEINER AS ENVIRONMENTAL REVIEW OFFICER AND LABOR COMPLIANCE OFFICER FOR THE WOOD COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM		
21-00455	4/13/2021	PAYMENT FOR SERVICES - 2ND QUARTER JFS BUILDING REPAIRS AND IMPROVEMENTS.		
21-00456	4/13/2021	AUTHORIZE VARIOUS PERSONNEL ACTIONS		

**WOOD COUNTY BUILDING INSPECTION**  
**Monthly Activity Report**  
**March 2021**

TYPE OF BUILDINGS	Current Month Mar., 2021		Previous Month Feb., 2021		Same Month Last Year Mar., 2020		Year to Date 2021		Previous Year To Date 2020	
	No	Value	No	Value	No	Value	No	Value	No	Value
<b>HOUSEKEEPING RESIDENTIAL</b>										
New Single Family Dwellings	30	10,416,221	19	5,966,446	35	9,338,137	79	22,643,932	64	17,861,480
Additions to Residential Dwellings	17	833,412	14	978,570	17	407,569	48	2,615,902	53	1,297,279
Private Garages & Carports	7	145,500	0		2	61,000	9	207,200	11	264,250
Manufactured Homes			14	44,000	2	6,000	16	48,000	6	12,000
<b>MULTI-FAMILY RESIDENTIAL</b>										
Two Family Dwellings	21	3,230,000								
Three Family Dwellings									1	600,000
Four Family Dwellings										
Five Family Dwellings										
Six & More Family Dwellings							1	600,000	2	10,600,000
<b>NON-HOUSEKEEPING RESIDENTIAL</b>										
Transient Motels, cabins, etc.										
Other shelter										
<b>COMMERCIAL</b>										
Amusement & Recreational	2	80,000			2	262,500	4	221,000		
Churches & Religious Bldgs									1	1,600,000
Commercial Storage Bldgs	7	1,991,406	3	1,150,000	2	53,000	17	4,622,406	4	652,000
Hospitals & Institutions										
Industrial Buildings	2	900,000	1	60,000	1	650,000	3	960,000	2	5,300,000
Office, Bank & Professional										
Parking Garages										
Public Works & Utilities	1	100,000	2	200,000	1	15,000	3	300,000		
Restaurants									1	700,000
Service Stations & Repair Gar.					1	500,000				
Schools & Educational Bldgs					1	450,000				
Stores & Other Mercantile										
Structures other than Bldgs	6	507,426	2	900	1	2,500	11	526,326	10	449,000
Additions & Alterations	41	7,067,761	12	8,817,831	23	9,662,150	74		53	92,869,884
<b>TOTAL PERMITS &amp; CONSTRUCTION VALUE</b>	<b>134</b>	<b>25,271,726</b>		<b>17,217,747</b>	<b>65</b>	<b>21,407,856</b>	<b>265</b>		<b>152</b>	<b>143,116,043</b>
<b>FEES RECEIVED for Period</b>		<b>\$205,229.95</b>		<b>\$119,044.32</b>		<b>\$116,498.22</b>		<b>\$425,177.89</b>		<b>\$367,251.23</b>

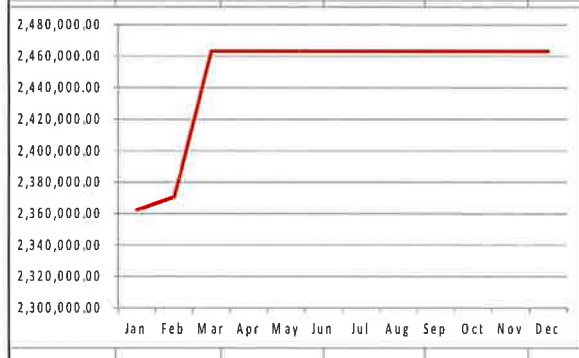
DEPARTMENT FEE BREAKDOWN		NO.	PERMITS	NO.	PERMITS
Permits	\$203,479.95	85	Plumbing	17	Sprinkler
Contractor Registrations	1,750.00	156	Heating	13	Fire Alarm
Other		136	Electric		
<b>Total</b>	<b>\$205,229.95</b>			<b>541</b>	<b>Total for Month</b>

For Month of: MARCH 2021

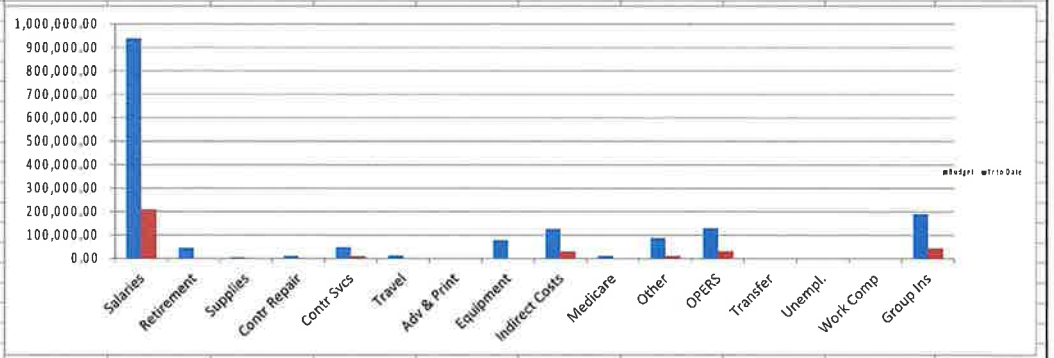
Expense 2021

2020 Balance	2,393,149.23												Budget	Yr to Date	Left
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec			
Salaries	69,572.00	70,840.96	71,172.49										941,507.00	211,585.45	729,921.55
Retirement													47,021.60	0.00	47,021.60
Supplies			215.67										6,000.00	215.67	5,784.33
Contr Repair	171.15	124.64	692.02										14,500.00	987.81	13,512.19
Contr Svcs	604.50	573.14	11,558.20										50,000.00	12,735.84	37,264.16
Travel													15,000.00	0.00	15,000.00
Adv & Print			116.20										500.00	116.20	383.80
Equipment													80,000.00	0.00	80,000.00
Indirect Costs	31,908.75												127,635.00	31,908.75	95,726.25
Medicare	970.19	988.58	993.39										13,651.85	2,952.16	10,699.69
Other	3,166.41	8,273.12	3,072.39										90,000.00	14,511.92	75,488.08
OPERS	9,562.44	14,698.92	9,917.70										131,810.98	34,179.06	97,631.92
Transfer															
Unempl.														0.00	0.00
Work Comp														0.00	0.00
Group Ins	15,205.60	15,205.60	15,205.60										192,487.62	45,616.80	146,870.82
<b>TOTAL</b>	<b>131,161.04</b>	<b>110,704.96</b>	<b>112,943.66</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,710,114.05</b>	<b>354,809.66</b>	<b>1,355,304.39</b>
<b>INCOME</b>	<b>100,903.62</b>	<b>119,044.32</b>	<b>205,229.95</b>											<b>425,177.89</b>	
<b>OREGON</b>														<b>0.00</b>	
<b>WAUMEE</b>														<b>0.00</b>	
<b>NAPOLEON</b>														<b>0.00</b>	
<b>WAUSEON</b>														<b>0.00</b>	
<b>DEFIANCE</b>														<b>0.00</b>	
<b>OTHER</b>														<b>0.00</b>	
<b>CASH BAL</b>	<b>2,362,891.81</b>	<b>2,371,231.17</b>	<b>2,463,517.46</b>	<b>2,463,517.46</b>	<b>2,463,517.46</b>	<b>2,463,517.46</b>	<b>2,463,517.46</b>	<b>2,463,517.46</b>	<b>2,463,517.46</b>	<b>2,463,517.46</b>	<b>2,463,517.46</b>	<b>2,463,517.46</b>			

CASH POSITION



CURRENT EXPENSES



	2017	2018	2019	2020	2021
<b>JAN</b>	117,035.27	101,965.37	107,991.64	161,832.57	100,903.62
<b>FEB</b>	103,577.99	100,910.69	110,777.90	88,920.44	119,044.32
<b>YTD TOTAL</b>	220,613.26	202,876.06	218,769.54	250,753.01	219,947.94
<b>MAR</b>	131,346.04	114,249.26	138,131.62	116,498.22	205,229.95
<b>YTD TOTAL</b>	351,959.30	317,125.32	356,901.16	367,251.23	
<b>APR</b>	112,017.13	216,418.99	156,671.71	121,726.17	
<b>YTD TOTAL</b>	463,976.43	533,544.31	513,572.87	488,977.40	
<b>MAY</b>	127,009.41	224,074.64	133,061.75	110,326.02	
<b>YTD TOTAL</b>	590,985.84	757,618.95	646,634.62	599,303.42	
<b>JUN</b>	192,873.58	154,618.14	311,380.54	138,571.51	
<b>YTD TOTAL</b>	783,859.42	912,237.09	958,015.16	737,874.93	
<b>JUL</b>	131,581.74	132,382.01	142,443.82	129,048.11	
<b>YTD TOTAL</b>	915,441.16	1,044,619.10	1,100,458.98	866,923.04	
<b>AUG</b>	147,207.63	140,367.92	122,475.59	98,984.57	
<b>YTD TOTAL</b>	1,062,648.79	1,184,987.02	1,222,934.57	965,907.61	
<b>SEP</b>	147,306.01	129,720.73	200,059.23	144,765.45	
<b>YTD TOTAL</b>	1,209,954.80	1,314,707.75	1,422,993.80	1,110,673.06	
<b>OCT</b>	222,028.79	125,777.95	145,630.07	135,920.90	
<b>YTD TOTAL</b>	1,431,983.59	1,440,485.70	1,568,623.87	1,246,593.96	
<b>NOV</b>	124,328.71	189,828.74	197,508.96	89,363.82	
<b>YTD TOTAL</b>	1,556,312.30	1,630,314.44	1,766,132.83	1,335,957.78	
<b>DEC</b>	91,885.13	114,900.33	105,244.40	99,635.19	
<b>Income</b>	<b>1,648,197.43</b>	<b>1,745,214.77</b>	<b>1,871,377.23</b>	<b>1,435,592.97</b>	<b>425,177.89</b>
<b>Expense</b>	<b>1,223,078.63</b>	<b>1,318,558.08</b>	<b>1,441,703.89</b>	<b>1,504,358.38</b>	<b>241,866.00</b>

