

**RESOLUTION NO. 21-00489**

In the matter of approval of prior meeting ) County Commissioners' Office,  
minutes from the regular session held on ) Wood County, Ohio  
April 22, 2021. ) April 27, 2021

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 22<sup>nd</sup> day of April 2021 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

*WHEREAS*, the Commissioners’ Agenda for April 22, 2021 was as follows:

*I. 9:22 a.m. -- Reading of minutes from preceding meeting*

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing*

The personnel actions submitted were from Wood Haven for the voluntary disability separation of STNA Destiny Blevins, change of pay rate due to completion of probationary period for Dietary Aide Kade Warren, and a request to change from part-time to full-time for STNA Jessica Wright.

Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

*III. -- Staff Reports*

Buildings and Grounds Monthly Update (9:25 a.m.) – Facilities Director Steve Blausey shared the attached information which was referenced throughout the discussion. The meeting concluded at 9:39 a.m. Mr. Blausey exited at this time.

Mr. Kalmar mentioned that a letter has been received from the Wood County Committee on Aging in regards to placing a request for a levy on the upcoming November ballot. A meeting with the Commissioners will be scheduled to discuss this further.

Commissioner Herringshaw moved to recess until the next scheduled meeting. Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:41 a.m.

Commissioner Herringshaw called the session back to order at 9:51 a.m. with Commissioners LaHote and Bowlus, Mr. Kalmar, Mrs. Stanley, Ms. Long and Assistant Prosecuting Attorney Linda Holmes present.

Commissioner Herringshaw moved to enter into executive session to discuss pending litigation. Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:51 a.m. The Commissioners left executive session at 10:34 a.m. Ms. Holmes exited at this time.

Mr. Kalmar mentioned that he and Mrs. Stanley met with Judge Kuhlman, Judge Mack, Judge Reger, Judge Woessner, Court Administrator Brandi Hartman and IT Director Ben Hendricks on

Wednesday regarding courtroom IT needs. Mr. Hendricks and Ms. Hartman are working on a job description for a new position. The proposed position would be an unclassified court employee who would be supervised by Mr. Hendricks. Mr. Kalmar has requested the job description be reviewed by Archer. More information will be forthcoming.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:38 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS	<u>yes</u>	<u><i>Theodore H. Bowlus</i></u>
CRAIG LAHOTE	<u>yes</u> <del>no</del>	<u><i>Craig Lahote</i></u>
DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u><i>Doris I. Herringshaw</i></u>

Board of County Commissioners,  
Wood County, Ohio

Attest: *Sandy A. Long*  
Clerk of said Board

Resolution	Date	Description	PO	Cost
21-00480	4/22/2021	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 4/20/2021		
21-00481	4/22/2021	AUTHORIZE PAYMENT OF VOUCHERS		
21-00482	4/22/2021	SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS		
21-00483	4/22/2021	TRANSFER OF FUNDS - VARIOUS FUNDS		
21-00484	4/22/2021	REIMBURSEMENT OF FUNDS - VARIOUS		
21-00485	4/22/2021	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
21-00486	4/22/2021	RECEIVE BIDS AND AWARD CONTRACT FOR OREGON ROAD RESURFACING ON US 20 TO I-80 OVERPASS, PERRYSBURG TOWNSHIP, WOOD COUNTY, OHIO		
21-00487	4/22/2021	RECEIVE BIDS AND AWARD CONTRACT FOR THE WOOD COUNTY VETERANS MEMORIAL PROJECT.		
21-00488	4/22/2021	AUTHORIZE VARIOUS PERSONNEL ACTIONS		

## Buildings & Grounds Monthly Update

April 22, 2021

### Completed Projects

The Nomad System for Court 2 was installed earlier this week.

### Current Projects

The RTU and AHU project has begun at Wood Haven. The outdoor condensing unit has been removed along with the line set. We will be coordinating crane rental for 2 lifts on the same day to set a cooling tower at JDC in conjunction with the setting of the RTU at Wood Haven.

Contractors have started their spring preventative maintenance on various units throughout our complexes.

Three leaks were found on the Jail chiller during the preventative maintenance service. Gardiner is the contractor servicing this unit and they are providing a quote for repairing.

We are assisting JFS with some projects, getting quotes for concrete work in various locations, and installing a new drop box in front of the CSEA building.

Court 1 work is progressing. The scaffold was up in less than half the time expected, electricians started early and completed their work, painters and carpenter have started and the plasterer is to begin today.

During the repairing of the booster pump in the Office Building pump room, the original gate valves were found to be no longer operating correctly. These need to be replaced to maintain better water pressure in the building. We are getting 2 quotes for this repair. This will involve shutting down the whole building so this needs to happen on a weekend.

The custodians have finally received their shipment of floor wax and I expect the Atrium floors to be completed this weekend.

### Upcoming Projects

The plans for the Adult Probation offices have been presented to Building Inspection. Once approved we will be contacting contractors for quotes.

We will be meeting with Dave Wilson tomorrow to review paperwork for the Jail kitchen flooring project.

Sprinkler head testing should begin soon at Wood Haven.

Comunale will start fire inspections sometime in May.

We have had a request to have the Courthouse complex windows washed. I have received a quote from Diamond Window Cleaning for this. If approved, they need to start soon.

### Misc.

The Board of Elections has received funding to do improvements relating to ADA issues. We are investigating possibly 2 different areas at the main entrance to the Courthouse. Currently waiting to receive quotes back for these improvements.

Veterans Memorial update - Once the contract is awarded, I plan on meeting with the contractor to discuss schedule and other items relating to this project.

