

**RESOLUTION NO. 21-01017**

In the matter of approval of prior meeting ) County Commissioners' Office,  
minutes from the regular session held on ) Wood County, Ohio  
August 19, 2021. ) August 24, 2021

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 19<sup>th</sup> day of August 2021 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

*WHEREAS*, the Commissioners’ Agenda for August 19, 2021 was as follows:

*I. 9:18 a.m. -- Reading of minutes from preceding meeting*

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, Clerk Sandy Long and Wood County resident (Commissioner Herringshaw’s husband) Paul Herringshaw were present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing*

There were no out of state travel requests submitted. The personnel actions submitted were from Wood Haven for the resignation of STNA Samantha Tiell and Dietary Aides Malayna Garland and Paul Turner; from Job and Family Services to recommend new hire full-time Income Maintenance Worker Allyn Boback.

Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

*III. -- Staff Reports*

Mr. Kalmar mentioned the Veterans Memorial project is making good progress. Yesterday the flag poles were installed, cement for the city sidewalks will be poured today, and the monuments will arrive on Monday and Wednesday of next week. He stated that work is being finalized on the program for the rededication ceremony and noted that a 2-star general from the Ohio National Guard, who was on active duty during 9/11, will be speaking at the event.

Information Technology Quarterly Update (9:27 a.m.) – IT Director Ben Hendricks stated that the IT department is busy pushing out back-ordered Dell monitors. He also mentioned that new IT Support Technician Tony Simon has started working one day a week at Juvenile Court. Mr. Simon will begin working at Job and Family Services within the next two weeks. Mr. Hendricks mentioned that the software company SolarWinds recently suffered a security breach. Wood County had an older version of the software that was not affected by the breach. As a precaution, IT staff shut down the SolarWinds system. We now use Traverse. Mr. Hendricks stated that the purchase orders for the off-budget software purchases discussed with the Commissioners last month have been

issued. Mr. Kalmar asked about the random phone outages on the 4<sup>th</sup> and 5<sup>th</sup> floors of the county office building. Mr. Hendricks stated the 5<sup>th</sup> floor network connections run to the 4<sup>th</sup> floor. He stated the system detected an error and read it as generic, so it shut down the system. There were three possible reasons for the error and IT staff have been working through them to identify the issue. He is hopeful the issue has been resolved. The Commissioners thanked him for the update. The meeting concluded at 9:38 a.m.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:38 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

*RESOLVED*, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

*RESOLVED*, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS yes Theodore H. Bowlus

CRAIG LAHOTE yes Craig Lahote

DORIS I. HERRINGSHAW, Ed.D. yes Doris Herringshaw

Board of County Commissioners,  
Wood County, Ohio

Attest: Sandy A. Long  
Clerk of said Board

Resolution	Date	Description	PO	Cost
21-01010	8/19/2021	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 8/17/2021		
21-01011	8/19/2021	AUTHORIZE PAYMENT OF VOUCHERS		
21-01012	8/19/2021	AUTHORIZING ANDREW S. KALMAR, WOOD COUNTY ADMINISTRATOR TO SIGN G17 DISCLOSURE FORM FOR WOOD COUNTY HOSPITAL FACILITIES REFUNDING BONDS, SERIES 2021.		
21-01013	8/19/2021	AUTHORIZE TO ADVERTISE FOR BIDS FOR TRASH REMOVAL AT VARIOUS WOOD COUNTY LOCATIONS.		
21-01014	8/19/2021	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
21-01015	8/19/2021	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES.		
21-01016	8/19/2021	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		

