

**RESOLUTION NO. 21-01026**

In the matter of approval of prior meeting ) County Commissioners' Office,  
minutes from the regular session held on ) Wood County, Ohio  
August 24, 2021. ) August 26, 2021

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 24<sup>th</sup> day of August 2021 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

*WHEREAS*, the Commissioners’ Agenda for August 24, 2021 was as follows:

*I. 9:19 a.m. -- Reading of minutes from preceding meeting*

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, Clerk Sandy Long and Stapleton Insurance representative Craig Kachmarik on behalf of the County Risk Sharing Authority (CORSA) were present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing  
Authorize Payroll*

There were no out of state travel requests submitted. The personnel actions submitted were from the Dog Shelter to recommend change of pay grade for the Deputy Dog Warden position, change of pay grade and rate of pay for Deputy Dog Wardens Justin Gallagher and Rodney Cook; from Job and Family Services to request medical leave without pay for Income Maintenance Worker Chrissa Crouch, request to post Protective Services Worker 3 position; from Wood Haven to request change of status from full-time to intermittent for RN Shift Supervisor Anita Enriquez, resignation of STNA Jenna Grames and Housekeeping Aide Kenzie McKelvey, and to recommend new full-time STNA Brianna James.

Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

*III. -- Staff Reports*

Presentation of CORSA Dividend Check by Craig Kachmarik (9:25 a.m.) – Fiscal Manager Dee Stewart was also present. Mr. Kachmarik stated this is the 5<sup>th</sup> year Wood County has been part of CORSA. He presented a reimbursement check for \$3,945 to the Commissioners and requested it be used to help with cyber liability. He stated there has been an increase in cyber attacks on county governments and the more protection the better. Photos were taken and Mr. Kachmarik and Ms. Stewart exited at 9:27 a.m.

Mr. Kalmar shared copies of the Veterans Memorial ceremony invitation and press release. He stated the placement of the podium and chairs for attendees and the band has been reviewed. He also noted that some monuments were set on Monday and the remainder will be set on Wednesday.

Mr. Kalmar mentioned that he received an e-mail from Wood County Park District Director Neil Munger regarding land at the Historical Museum. The Commissioners gave the Park District 6 acres of land in 2016 to be used for an archery range. Mr. Munger stated this has proved very successful and the Park District would like to have the remaining 6 acres to create a tower to practice archery from an elevated position. Mr. Kalmar stated the land used to be farmed, but has not been farmed in the last 25 years. He noted that a clause was listed in the deed for the previous 6 acres stating if the property ceased to be used for park purposes ownership would revert back to the county. The Commissioners agreed to give the Park District the remaining 6 acres with the same clause regarding ownership.

Mr. Kalmar stated that Theresa Towner, Family and Children First Council President, sent a letter to the Commissioners requesting funding. A letter was sent to all mandated members of the Council seeking monetary donations. The funds are to be used for salary reimbursement of two Board of Developmental Disabilities employees. Mr. Kalmar stated the Commissioners have never contributed funding in the past and for years did not support the hiring of staff by the Council. He noted that three of the Council members mandated by the Ohio Revised Code are county agencies and two members are funded by the general fund. He also noted that Job and Family Services has been the fiscal agent for the Council for many years. Commissioner LaHote asked if the funding will be an annual request. Commissioner Bowlus, who is a current member of the Council, stated it is his understanding this is a one-time request. Mr. Kalmar will contact Ms. Towner to schedule a time for her to come in and discuss this with the Commissioners.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:51 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

**RESOLVED**, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

**RESOLVED**, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS	<u>yes</u>	<u>Theodore H. Bowlus</u>
CRAIG LAHOTE	<u>yes</u>	<u>Craig LaHote</u>
DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris Herringshaw</u>

Board of County Commissioners,  
Wood County, Ohio

Attest: Sandy A. Long  
Clerk of said Board

Resolution	Date	Description	PO	Cost
21-01017	8/24/2021	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 8/19/2021		
21-01018	8/24/2021	AUTHORIZE PAYMENT OF VOUCHERS		
21-01019	8/24/2021	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
21-01020	8/24/2021	AUTHORIZE TEMPORARY EMERGENCY STAFFING PAY FOR WOOD HAVEN NURSING STAFF EMPLOYEES FROM AUGUST 13 TO AUGUST 15, 2021		
21-01021	8/24/2021	AUTHORIZE INCUMBENT WORKER TRAINING AGREEMENT BETWEEN OHIOMEANSJOBS WOOD COUNTY AND JERL MACHINE, INC.		
21-01022	8/24/2021	SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS		
21-01023	8/24/2021	AUTHORIZE AGREEMENT WITH EARL MECHANICAL SERVICES, INC. TO PROVIDE LABOR AND MATERIALS TO REPLACE DEFECTIVE COMPRESSOR AND COMPONENTS IN THE HVAC UNIT #3 IN THE WOOD COUNTY RECORDS CENTER.		
21-01024	8/24/2021	AUTHORIZE AGREEMENT WITH INTERSTATE COMMERCIAL GLASS & DOOR TO REPLACE A CRACKED INSULATED GLASS WINDOW IN THE WOOD COUNTY ENGINEERS OFFICE.		
21-01025	8/24/2021	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES.		