

**RESOLUTION NO. 21-01459**

In the matter of approval of prior meeting ) County Commissioners’ Office,  
minutes from the regular session held on ) Wood County, Ohio  
December 7, 2021. ) December 14, 2021

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 7<sup>th</sup> day of December 2021 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

*WHEREAS*, the Commissioners’ Agenda for December 7, 2021 was as follows:

*I. 9:23 a.m. -- Reading of minutes from preceding meeting*

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, Clerk Sandy Long, Wood County Regional Airport Authority Board members Don Deters and Bill Davis, along Wood County residents Nancy VanderLugt and Marissa Muniz were present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing*

There were no out of state travel requests submitted. The personnel actions submitted were from the Dog Shelter to acknowledge prior service for Chief Dog Warden Jodi Harding; from Wood Haven for the resignation of STNA Abigail Tahy, amend resolution 21-01403 to reflect correct ending balances for former employee Marlene Kramp, amend resolution 21-01182 to reflect correct ending balances for former employee Pamela Kominek, new hire full-time Environmental Services Aide Lori Foy; from Job and Family Services to cancel the appointment of Employment Services Representative Rachel Froman, new hire full-time Employment Services Representative Kristen Ferrell and new hire full-time Protective Services Worker 3 Jessica Donovan.

*III. -- Staff Reports*

Reappointment of Members to the Wood County Regional Airport Authority Board (9:29 a.m.) – Ms. VanderLugt stated that she retired in 2016 from an administrative position in the Aviation Program at BGSU. She worked part-time at the Flight Center located at the Wood County Regional Airport from 2016 to 2020. Ms. VanderLugt, her husband and her son are all pilots. After retirement she decided she would like to continue to be involved with the Airport and thanked the Commissioners for the opportunity to serve on the Board. Ms. Muniz stated that she works at the Wood County Museum as the Marketing and Events Coordinator. She stated that her dad is retired from the Air Force and she became interested in aviation at a very young age. Ms. Muniz travels around the country to attend air shows. She thanked the Commissioners for the opportunity to serve on the Board and believes her marketing expertise will be useful. Mr. Davis stated that he served on the Regional Airport Authority Board years ago and returned to serve again beginning in 2018. Mr. Davis is a flight instructor, owns a plane, and is on the faculty at the University of Toledo. Mr.

Deters retired from BGSU as a Professor of Biological Sciences in 2014. He has his pilots license and is involved with the Eagle Air Flying Club. The Commissioners thanked Ms. VanderLugt and Ms. Muniz for their willingness to serve on the Wood County Regional Airport Authority Board and thanked Mr. Davis and Mr. Deters for their continued service on the Board.

Commissioner LaHote moved to approve the resolutions on the attached listing which included resolution 21-01448 (appointment and reappointment to the Wood County Regional Airport Authority Board). Commissioner LaHote also mentioned resolution 21-01449 is to reappoint Jeff Schaller and Steve Arnold to the Wood County Planning Commission. Commissioner Bowlus seconded the motion. All voted aye and the motion carried. Photos were taken. The meeting concluded at 9:41 a.m. Ms. VanderLugt, Ms. Muniz, Mr. Davis and Mr. Deters exited at this time.

Commissioner Herringshaw moved to enter into executive session to discuss collective bargaining. Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:42 a.m. The Commissioners left executive session at 9:54 a.m.

Mr. Kalmar stated the Office Building chiller stopped functioning at the end of September. The chiller is 26 years old and the estimated cost to replace it is over \$100,000. (WBGU Radio host Clint Corpe entered at 9:58 a.m.) Facilities Director Steve Blausey has suggested using the emergency clause in the Ohio Revised Code to complete this work because the lead time on ordering the equipment is 18-20 weeks. Mr. Kalmar stated the emergency clause is only allowable if the project is between \$50,000 and \$100,000. Three quotes are also needed. Mr. Blausey is obtaining quotes. Mr. Kalmar mentioned that several years ago when the chiller was being replaced in the courthouse a truck base temporary cooling unit was used to cool the building.

Mr. Kalmar mentioned the letter to the Wood County Historical Society from the Commissioners regarding the storage units for the Museum collections. The letter informs the Society that the Commissioners have agreed to provide the funding to the Historical Society of \$292,581.33. The letter requests the Society to provide written confirmation of their pledge to pay back this amount over the next ten years using the annual income from the Society's endowment fund.

Mr. Kalmar stated that he received a phone call from a church in Rossford who would like to offer something they call Courtside Ministry. They would be on site once a week outside the main entrance to the courthouse in order to offer a blessing or guidance to anyone who wants it. Mr. Kalmar stated that the courthouse is public property and they may do this as long as they do not impede people as they enter or exit, or disrupt business in the complex.

Mr. Kalmar mentioned that repairs to the tiles on the courthouse roof have been scheduled.

Review 2022 Budget (10:07 a.m.) – Mrs. Stanley stated there is no review needed at this time. More discussion will be held next week with approval of the 2022 budget tentatively scheduled for Thursday, December 16, 2021.

*IV. -- Open Forum Citizens Comments/Concerns*

No one from the public was present. Commissioner LaHote moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:07 a.m.

*V. 11:15 a.m. -- Photo with Sheriff Wasylyshyn and the New Hybrid Patrol Vehicles – Wood County Highway Garage, 600 West Poe Road, Bowling Green*

The Commissioners met with Sheriff Wasylyshyn to view the 2021 Sheriff's patrol vehicles that were recently delivered. The six new Ford Hybrid Interceptor SUVs are the County's first purchase

of hybrid vehicles. At \$36,232.16 each, they cost a few thousand dollars more than conventional gasoline-only vehicles, but fuel economy will more than make up for the added cost. Staff at the Highway Garage, led by Chris Heinze, are currently working to install lights, radios, and vehicle identification.

VI. 5:30 p.m. -- Planning Commission Meeting – Commissioners’ Hearing Room

Commissioners Herringshaw, LaHote and Bowlus attended. No official action was taken.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

*RESOLVED*, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

*RESOLVED*, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner LaHote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes

*Theodore H. Bowlus*

CRAIG LAHOTE

yes

*Craig LaHote*

DORIS I. HERRINGSHAW, Ed.D.

yes

*Doris I. Herringshaw*

*Board of County Commissioners,  
Wood County, Ohio*

Attest:

*Sandy A. Long*  
Clerk of said Board

Resolution	Date	Description	PO	Cost
21-01442	12/7/2021	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 12/2/2021		
21-01443	12/7/2021	AUTHORIZE PAYMENT OF VOUCHERS		
21-01444	12/7/2021	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
21-01445	12/7/2021	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
21-01446	12/7/2021	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
21-01447	12/7/2021	AUTHORIZE QUIT-CLAIM DEED BETWEEN THE COUNTY OF WOOD, OHIO AND THE WOOD COUNTY PARK DISTRICT		
21-01448	12/7/2021	APPOINTING AND REAPPOINTING MEMBERS TO SERVE ON THE WOOD COUNTY REGIONAL AIRPORT AUTHORITY (TERM EXP. 12/31/24)		
21-01449	12/7/2021	REAPPOINTING MEMBERS TO SERVE ON THE WOOD COUNTY PLANNING COMMISSION (TERM EXP. 12/31/24)		
21-01450	12/7/2021	AUTHORIZE CONTRACT WITH GRANGER CONSTRUCTION COMPANY AS THE CONSTRUCTION MANAGER AT RISK FOR THE WOOD COUNTY JAIL EXPANSION/RENOVATION PROJECT.		
21-01451	12/7/2021	SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS		
21-01452	12/7/2021	RESOLUTION TO ACCEPT THE MATERIAL TERMS OF THE ONE OHIO SUBDIVISION SETTLEMENT PURSUANT TO THE ONE OHIO MEMORANDUM OF UNDERSTANDING AND CONSISTENT WITH THE TERMS OF THE JULY 21, 2021 NATIONAL OPIOID SETTLEMENT AGREEMENT.		
21-01453	12/7/2021	AGREEMENT WITH BASOL MAINTENANCE SERVICE, INC. TO PROVIDE 2022 JANITORIAL SERVICES FOR JUVENILE COURT.		
21-01454	12/7/2021	AGREEMENT WITH BASOL MAINTENANCE SERVICE, INC. TO PROVIDE 2022 JANITORIAL SERVICES FOR THE DUNBRIDGE ROAD FACILITY.		
21-01455	12/7/2021	AUTHORIZE AGREEMENT WITH MEYER HILL LYNCH CORPORATION DBA NEW ERA TECHNOLOGY TO PURCHASE (2) CISCO BAREBONE SYSTEM BLADE PROCESSORS, (4) CISCO INTEL XEON GOLD PROCESSOR UPGRADES, (16) MEMORY MODULES, (4) CISCO 128 GB SDHC MEMORY, (2) CISCO UCS VIC 1340 ADAPTERS AND ADD THE (2) CISCO BAREBONE PROCESSORS TO THE CISCO SMARTNET TOTAL CARE SUPPORT FOR WOOD COUNTY'S COMPUTER NETWORK.		
21-01456	12/7/2021	AUTHORIZE AGREEMENT WITH MEYER HILL LYNCH CORPORATION DBA NEW ERA TECHNOLOGY TO AUDIT MICROSOFT 365 TENANCY CONFIGURATION AND SETUP TO ADHERE TO BEST PRACTICES FOR MICROSOFT 365 FOR EMAIL, SHAREPOINT, AND ONE DRIVE FOR ALL COUNTY IT.		
21-01457	12/7/2021	AUTHORIZING PAYMENT OF VISION CLAIMS FROM THE WOOD COUNTY EMPLOYEES' TRUST INSURANCE FUND FOR THE MONTH OF DECEMBER, 2021.		
21-01458	12/7/2021	DELL MARKETING - AUTHORIZING THE PURCHASE OF A DELL OPTIPLEX 5090 MICRO COMPUTER FOR THE WOOD COUNTY TREASURER.	961884	\$780.00

