

RESOLUTION NO. 21-01490

In the matter of approval of prior meeting)	County Commissioners' Office,
minutes from the regular session held on)	Wood County, Ohio
December 14, 2021.)	December 16, 2021

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 14th day of December 2021 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for December 14, 2021 was as follows:

I. 9:23 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and waived the reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, Clerk Sandy Long, Chief Dog Warden Jodi Harding, Director of Courthouse Complex Security Rob Eaton and Wood County resident Irma Wolf were present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing
Authorize Payroll*

There were no out of state travel requests submitted. The personnel actions submitted were from the Dog Shelter to amend resolutions 21-01330 and 21-01445 regarding prior service for Chief Dog Warden Jodi Harding; from Building Inspection for the resignation of Clerical Specialist Michelle Holmes; from Wood Haven to change from intermittent status to part-time for RN Shift Supervisor Deb Klasen, renewal of intermittent status for Account Clerk II Kaylee Fleischmann, STNA Olethia Ketcham, LPN Christy Pacer, Account Clerk I Corbin Bates, and Receptionists James Cress and Parker Chafins, amend resolution 21-01430 to reflect correct ending balances for former employee Teresa Mauko, resignation of Receptionist Howard Roberts and STNA Chene Holt, probationary termination of STNA Cassandra Pitts and Environmental Services Aide Lori Foy, change from part-time to intermittent status for LPN Tromel Gardner, new hire full-time RN Shift Supervisor Kimberly Smith and change from part-time to full-time for STNA Kenzie Sheeks.

III. -- Staff Reports

Reappointment of Members to the Courthouse Complex Buildings and Grounds Committee (9:27 a.m.) – The Commissioners thanked Mr. Eaton and Ms. Wolf for their willingness to be reappointed for another three-year term. Commissioner Herringshaw noted her appreciation to the Committee for their assistance with the Wood County Bicentennial celebrations. Commissioner LaHote moved to approve resolution 21-01479 (reappointment to the Courthouse Complex Buildings and Grounds Committee) and Commissioner Bowlus seconded the motion. All voted aye and the motion carried. Photos were taken. Mr. Eaton and Ms. Wolf exited at 9:31 a.m.

Mr. Kalmar mentioned resolution 21-01489 is authorizing funding to the Historical Society for new collections storage equipment. The Society has provided documentation agreeing to repay the funding over a 10-year period. Mr. Kalmar noted resolution 21-01488 is regarding land acquisition for First Solar as recommended by the Economic Development Commission. He also noted resolutions 21-01478 and 21-01480 are to correct the land deed with the Park District for the property located adjacent to the Historical Museum. The deed states the property will revert back to the Commissioners if no longer used for park purposes.

Commissioner LaHote moved to approve the remaining resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

Dog Shelter Quarterly Update (9:36 a.m.) – Ms. Harding stated that 2022 dog license sales began December 1st and over 2,300 have already been sold. She mentioned that Redline Equipment in Bowling Green held a fundraiser and chose the Wood County Dog Shelter and Humane Society as the recipients of the proceeds. Redline will be presenting the Dog Shelter with a check for \$250.00. Ms. Harding mentioned that she has been getting acquainted with the Humane Society and Shelter Manager Erin Moore. Ms. Harding has scheduled a meeting with the Dog Shelter volunteers for December 20th. She noted there are currently two dogs in the facility. One is to be adopted today and the other is to be transferred to a rescue. Mr. Kalmar mentioned that within Ms. Harding's first two weeks in her position, a Perrysburg Township resident was arrested and their dog was seized. The resident gave the officers a fictitious name and the dog was not licensed. The Shelter conducted all the required holds on the dog and then it was adopted out when they could not verify or locate the owner. The Commissioners thanked Ms. Harding for the update. The meeting concluded at 9:43 a.m. Wood County resident Cathleen Nelson entered at this time.

Ms. Nelson was reappointed to the Courthouse Complex Buildings and Grounds Committee by resolution 21-01479 earlier in the day's session. The Commissioners thanked her for her willingness to be reappointed for another three-year term. Photos were taken and Ms. Nelson exited at 9:47 a.m.

Information Technology Quarterly Update (9:48 a.m.) – IT Director Ben Hendricks stated that his office is working through auction items and last minute purchases. He stated they are moving forward with the Varonis security software. Since installing the software they have received alerts of log-ins originating from other countries. Fortunately, they have all been legitimate by employees checking e-mails during their vacations. Mr. Hendricks stated that some e-mail accounts have been flagged for lack of use and his staff is working through deleting old accounts. He stated that ransomware was tested last week and it turned out well. Commissioner LaHote inquired about Multi-factor Authentication for contractors. Mr. Hendricks will forward information regarding this to Mr. Kalmar. The meeting concluded at 10:05 a.m. Mr. Hendricks exited at this time.

Review 2022 Budget (10:06 a.m.) – Ms. Stanley provided the Commissioners with copies of the proposed budget to review. She noted the general fund strategic budget is currently 3% higher than for 2021. Approval of the 2022 budget is scheduled for Tuesday, December 21, 2021.

Commissioner Herringshaw moved to enter into executive session to discuss collective bargaining. Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:14 a.m. The Commissioners left executive session at 10:47 a.m.

IV. -- Open Forum Citizens Comments/Concerns




No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:48 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it


RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS	<u>yes</u>	<u></u>
CRAIG LAHOTE	<u>yes</u>	<u></u>
DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u></u>

Board of County Commissioners,
Wood County, Ohio

Attest: 
Clerk of said Board

Resolution	Date	Description	PO	Cost
21-01459	12/14/2021	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 12/7/2021		
21-01460	12/14/2021	AUTHORIZE PAYMENT OF VOUCHERS		
21-01461	12/14/2021	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
21-01462	12/14/2021	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
21-01463	12/14/2021	AUTHORIZE CONTRACT WITH COMTE CONSTRUCTION CO. FOR THE WOOD COUNTY JAIL KITCHEN FLOORING PROJECT.		
21-01464	12/14/2021	SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS		
21-01465	12/14/2021	AUTHORIZE THIRD AMENDMENT AND RENEWAL TO AGREEMENT WITH RIGHT STUFF SOFTWARE CORPORATION.		
21-01466	12/14/2021	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES.		
21-01467	12/14/2021	AUTHORIZE SETTLEMENT AND RELEASE AGREEMENT.		
21-01468	12/14/2021	AUTHORIZE WACHTEL & MCANALLY ARCHITECTS/PLANNERS, INC. TO PROVIDE ARCHITECTURAL AND ENGINEERING SERVICES FOR THE WOOD COUNTY JAIL EXPANSION/RENOVATION PROJECT.	134826	\$1,630,023.13
21-01469	12/14/2021	AUTHORIZE GRANGER CONSTRUCTION COMPANY TO PROVIDE CONSTRUCTION MANAGER AT RISK SERVICES FOR THE WOOD COUNTY JAIL EXPANSION/RENOVATION PROJECT.	134827	\$937,286.28
21-01470	12/14/2021	CONFERRING THE COUNTY ADMINISTRATOR WITH THE POWERS AND DUTIES PURSUANT TO THE OHIO REVISED CODE SECTION 305.30 THROUGH DECEMBER 31, 2022.		
21-01471	12/14/2021	NEW ERA TECHNOLOGY - AUTHORIZING THE PURCHASE OF (2) CISCO BAREBONE SYSTEM BLADE PROCESSORS, (4) CISCO INTEL XEON GOLD PROCESSOR UPGRADES, (16) MEMORY MODULES, (4) CISCO 128 GB SDHC MEMORY, (2) CISCO UCS VIC 1340 ADAPTERS AND ADD THE (2) CISCO BAREBONE PROCESSORS TO THE CISCO SMART NET TOTAL CARE SUPPORT FOR WOOD COUNTY'S COMPUTER NETWORK.	134828	\$22,103.52
21-01472	12/14/2021	AUTHORIZE CONTRACT WITH SUMMIT FIRE PROTECTION CO., A.K.A. SUMMIT COMPANIES TO PROVIDE SEMI-ANNUAL INSPECTION SERVICES IN 2022 ON THE FM200 FIRE SUPPRESSION SYSTEM LOCATED IN THE 3RD FLOOR COMPUTER ROOM OF THE WOOD COUNTY OFFICE BUILDING.		
21-01473	12/14/2021	PAYMENT FOR SERVICES - ECONOMIC DEVELOPMENT DECEMBER 2021 LEASE PAYMENT.		
21-01474	12/14/2021	PAYMENT FOR SERVICES - NORTHWEST COMMUNITY CORRECTIONS CENTER MAINTENANCE STAFF FOR DECEMBER 2021.		
21-01475	12/14/2021	AUTHORIZE TO ADVERTISE FOR BIDS FOR THE PLACEMENT OF PAVEMENT MARKINGS FY 2022 PID 110335 ON VARIOUS WOOD COUNTY ROADS		
21-01476	12/14/2021	AUTHORIZE INCUMBENT WORKER TRAINING AGREEMENT BETWEEN OHIOMEANSJOBS WOOD COUNTY AND MARELLI NORTH AMERICA, INC.		
21-01477	12/14/2021	AUTHORIZE COMTE CONSTRUCTION CO. TO PROVIDE LABOR AND MATERIALS FOR THE WOOD COUNTY JAIL KITCHEN FLOORING PROJECT, PURSUANT TO BIDS RECEIVED NOVEMBER 23, 2021 AND AWARDED NOVEMBER 30, 2021.	134824	\$84,300.00
21-01478	12/14/2021	AUTHORIZE QUIT-CLAIM DEED BETWEEN THE WOOD COUNTY PARK DISTRICT AND THE COUNTY OF WOOD, OHIO.		
21-01479	12/14/2021	REAPPOINTING MEMBERS TO SERVE ON THE COURTHOUSE COMPLEX BUILDINGS & GROUNDS COMMITTEE (TERM EXP 12/31/2024)		
21-01480	12/14/2021	AUTHORIZE QUIT-CLAIM DEED BETWEEN THE COUNTY OF WOOD, OHIO AND THE WOOD COUNTY PARK DISTRICT.		
21-01481	12/14/2021	REIMBURSEMENT OF FUNDS - VARIOUS		
21-01482	12/14/2021	REIMBURSEMENT OF FUNDS - JOB AND FAMILY SERVICES		
21-01483	12/14/2021	TRANSFER OF FUNDS - VARIOUS FUNDS		

Resolution	Date	Description	PO	Cost
21-01484	12/14/2021	AUTHORIZE AGREEMENT WITH PERRY PRO TECH INC. FOR THE PURCHASE AND MAINTENANCE OF (2) PANASONIC KV-S1027C MKII SCANNERS FOR CLERK OF COURTS.		
21-01485	12/14/2021	PERRY PROTECH - AUTHORIZING THE PURCHASE OF (2) PANASONIC KV-S1027C MKII SCANNERS FOR CLERK OF COURTS.	104405	\$2,100.00
21-01486	12/14/2021	RECEIVE AND REJECT PROPOSAL FOR JANITORIAL SERVICES FOR WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND CHILD SUPPORT ENFORCEMENT AGENCY.		
21-01487	12/14/2021	VARIOUS VENDORS - AUTHORIZING THE PURCHASE OF A REPLACEMENT WIDMER T-3 ELECTRONIC TIME AND DATE RECORDER FOR BOARD OF ELECTIONS.	272635	\$610.30
21-01488	12/14/2021	AUTHORIZE FINANCIAL ASSISTANCE TO FIRST SOLAR FOR LAND ACQUISITION EXPENSES RELATED TO EXPANSION IN LAKE TOWNSHIP, PURSUANT TO OHIO REVISED CODE SECTION 307.07(B)(5).	180010	\$250,000.00
21-01489	12/14/2021	AUTHORIZE FUNDING FOR THE WOOD COUNTY HISTORICAL SOCIETY FOR NEW COLLECTIONS STORAGE EQUIPMENT, PURSUANT TO OHIO REVISED CODE 307.23, THE COMMISSIONERS MAY APPROPRIATE FUNDS FOR THE COLLECTION AND PRESERVATION OF HISTORICAL MATERIALS.	180011	\$292,581.33

