

RESOLUTION NO. 21-01510

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
December 16, 2021.) December 21, 2021

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 16th day of December 2021 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for December 16, 2021 was as follows:

I. 9:20 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested the reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

No out of state travel requests were submitted. The personnel actions submitted were from Job and Family Services for a change of position for Clerk Typist I Ann Kolopajlo to a Clerk Typist II, request to post Clerk Typist I position, medical leave without pay for Protective Services Worker 2 Chelsea Heinemann and Income Maintenance Worker Danielle Lowry, amend resolution 21-01430 to reflect correct end date of medical leave without pay for Income Maintenance Worker Katy Campbell, new hire full-time Protective Services Worker 3 William Metzler.

Commissioner LaHote moved to approve the resolutions on the attached listing with the exception of resolution 21-01498 (agreement with Frank’s Automotive) which will be tabled. Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Mr. Kalmar stated that he spoke with Wood County Agricultural Society Treasurer Jim Grames for clarification regarding their appropriation request for electrical box replacement. Mr. Grames stated the boxes to be replaced are located between the Goat Barn and The Depot on the fairgrounds. With the electrical box replacement project included, the total 2022 appropriation for the Agricultural Society will be \$84,130.00.

Mr. Kalmar mentioned that he spoke with Veterans Service Commission member Joe Fawcett regarding a wage increase for Veterans Service Office Executive Director Zach Migura. Mr. Kalmar also mentioned the Veterans Service Commission members pay has not been changed since January 2009. He suggested a change in pay rate from \$450 to \$550 per month to be effective January 2022. Commission members in the middle of their term are not eligible for the increase. The increase will be effective for new members or newly reappointed members. The Commissioners agreed with the suggestion.

Mr. Kalmar stated the retirement payouts in 2021 for OSU Extension Office staff were \$97,192.59. OSU anticipates more possible retirements in 2022. Mr. Kalmar stated the 2021 appropriation was

\$400,000. With these retirement payouts the total appropriation for 2022 would be \$515,087.50 Commissioner Herringshaw stated OSU Extension has not been given a budget increase in the last few years and is in favor of the additional funds. Commissioners LaHote and Bowlus agreed.

Mr. Kalmar mentioned that he spoke with Soil and Water Conservation District (SWCD) Administrator Jim Carter regarding the change in their appropriation request. Mr. Carter stated there is a change due to new calculations for Workers' Comp. Also, SWCD has two staff vacancies which they intend to fill in 2022. These salaries were included in their appropriations.

Commissioner Herringshaw moved to recess until the next scheduled meeting. Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:44 a.m.

Introduction of New Wood County Park District Director Chris Smalley (9:53 a.m.) –

Commissioner Herringshaw called the meeting back to order with Commissioners LaHote and Bowlus, Mr. Kalmar, Mrs. Stanley, Ms. Long, and Park District Director Neil Munger present. Mr. Munger, who will be retiring in February, introduced Mr. Smalley to the Commissioners. Mr. Smalley worked for the Wood County Park District from 2000-2010 and in 2010 went to Metroparks Toledo. Mr. Smalley, who earned his bachelor's degree in science, is also a Certified Peace Officer. He stated that Wood County has been a big part of his professional and personal life and is happy to be back. (Fiscal Manager Dee Stewart entered at 10:03 a.m.) Mr. Kalmar stated that he attended the Park District Board meeting on Tuesday. He also mentioned that discussions regarding American Rescue Plan funding for the Park District may be held. The Commissioners congratulated Mr. Munger on his retirement and Mr. Smalley on his new appointment. Photos were taken. The meeting concluded at 10:08 a.m.

Mr. Kalmar mentioned that Leadership BG has been scheduled for January 19th.

IV. -- Open Forum Citizens Comments/Concerns




No one from the public was present. Commissioner Bowlus moved to adjourn and Commissioner LaHote seconded the motion. All voted aye and the motion carried at 10:10 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

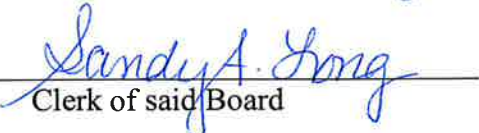
RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner LaHote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS	<u>yes</u>	<u></u>
CRAIG LAHOTE	<u>ye</u>	<u></u>
DORIS I. HERRINGSHAW, Ed.D.	<u>ye</u>	<u></u>

Board of County Commissioners,
Wood County, Ohio

Attest: 
Clerk of said Board

Resolution	Date	Description	PO	Cost
21-01490	12/16/2021	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 12/14/2021		
21-01491	12/16/2021	AUTHORIZE PAYMENT OF VOUCHERS		
21-01492	12/16/2021	PATTERSON POPE INC - AUTHORIZING THE PURCHASE OF A MOBILE STAND FOR BALLOT PRINTER KI RUCKUS HEAVY DUTY WORK TABLE 30" X 54" FOR BOARD OF ELECTIONS TO MAKE ALL ELECTION EQUIPMENT MOBILE AND SOS DISASTER COMPLIANT.	272636	\$1,773.00
21-01493	12/16/2021	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
21-01494	12/16/2021	AUTHORIZE CHANGE ORDER NO. 1 WITH B. HILL'Z EXCAVATING, INC. FOR THE PY19 CDBG CRITICAL INFRASTRUCTURE - VILLAGE OF BRADNER CALDWELL STREET WATERLINE IMPROVEMENTS		
21-01495	12/16/2021	PAYMENT FOR SERVICES - NOVEMBER 2021 MEALS FOR INMATES AT JDC & JRC.		
21-01496	12/16/2021	AUTHORIZE CHANGE ORDER NO. 1 - FINAL FOR OREGON ROAD US 20 TO I-80 OVERPASS RESURFACING PROJECT, PERRYSBURG TOWNSHIP, WOOD COUNTY, OHIO		
21-01497	12/16/2021	AUTHORIZE CHANGE ORDER NO. 1 - FINAL FOR 2021 WOOD COUNTY COLD MIX PAVING PROJECT, JACKSON AND MILTON TOWNSHIPS, WOOD COUNTY, OHIO.		
21-01498	12/16/2021	AUTHORIZE AGREEMENT WITH FRANK'S AUTOMOTIVE LLC FOR TOWING SERVICES FOR OFF-STREET PARKING LOTS UTILIZED BY WOOD COUNTY COMMON PLEAS COURT, OTHER WOOD COUNTY OFFICES LOCATED AT ONE COURTHOUSE SQUARE, BOWLING GREEN, OHIO 43402 AND TRINITY UNITED METHODIST CHURCH.		
21-01499	12/16/2021	AUTHORIZE AGREEMENT WITH GARDINER FOR THE PURCHASE AND INSTALL OF A NEW SUPPLY FAN ON ROOF TOP UNIT-1 AT THE WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, 1928 EAST GYPSY LANE ROAD, BOWLING GREEN, OHIO 43402.		
21-01500	12/16/2021	DESIGNATING THE WOOD COUNTY COMMISSIONERS AS THE LEAD ENTITY FOR THE BUILDING DEMOLITION AND SITE REVITALIZATION PROGRAM AND THE BROWNFIELD REMEDIATION PROGRAM		
21-01501	12/16/2021	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES.		
21-01502	12/16/2021	CHARLIE'S DODGE - AUTHORIZING THE PURCHASE OF A 2022 JEEP COMPASS LATITUDE FOR BUILDING INSPECTION.	8036	\$29,171.00
21-01503	12/16/2021	FRANK SALES - AUTHORIZING THE PURCHASE OF A REPLACEMENT SELF CLEANING COIL TOP ELECTRIC RANGE FOR WOOD HAVEN ACTIVITIES ROOM.	554341	\$599.00
21-01504	12/16/2021	AMAZON CAPITAL SERVICES - AUTHORIZING THE PURCHASE OF REPLACEMENT OFFICE FURNITURE FOR THE DIRECTOR OF NURSING AT WOOD HAVEN.	554342	\$819.74
21-01505	12/16/2021	SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS		
21-01506	12/16/2021	AUTHORIZE CONTRACT BETWEEN WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND ENHANCING ABILITIES FOR THE REIMBURSEMENT OF INCIDENTAL COSTS.		
21-01507	12/16/2021	AUTHORIZING AN AGREEMENT WITH OHIO MACHINERY COMPANY (D/B/A OHIO CAT) TO PROVIDE LABOR AND MATERIALS FOR 2022 PREVENTATIVE MAINTENANCE ON THE EMERGENCY GENERATORS LOCATED AT THE WOOD COUNTY COURTHOUSE, JUSTICE CENTER, SHERIFF'S OFFICE, JUVENILE DETENTION CENTER/JUVENILE RESIDENTIAL CENTER, HIGHWAY GARAGE AND WOOD HAVEN.		
21-01508	12/16/2021	AUTHORIZE AGREEMENT WITH ACCUSHIELD, LLC ON BEHALF OF WOOD HAVEN HEALTH CARE FOR THE PURCHASE OF (4) DESKTOP KIOSK WITH SCANNERS (2) PRINTERS AND (4) INTEGRATED THERMOMETERS AND APPLICATION TO HOST, MANAGE, AND OPERATE THE SYSTEM FOR COMPLIANCE WITH SCREENING ALL THAT ENTER WOOD HAVEN HEALTH CARE.		
21-01509	12/16/2021	ADJUSTMENT TO APPROPRIATIONS - VARIOUS VENDORS		