

**RESOLUTION NO. 21-01552**

In the matter of approval of prior meeting	)	County Commissioners' Office,
minutes from the regular session held on	)	Wood County, Ohio
December 23, 2021.	)	December 28, 2021

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 23<sup>rd</sup> day of December 2021 with the following members present: THEODORE H. BOWLUS and DORIS I. HERRINGSHAW; and

*WHEREAS*, the Commissioners’ Agenda for December 23, 2021 was as follows:

*I. 9:22 a.m. -- Reading of minutes from preceding meeting*

Commissioner Herringshaw called the meeting to order and requested the reading of the prior meeting minutes. Administrator Andrew Kalmar and Clerk Sandy Long were present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing*

The personnel actions submitted were from Buildings and Grounds for new hire full-time Custodian I Justin Houtz; from Wood Haven to end the intermittent appointment of LPN Michaela Perdue, change from full-time to intermittent status for LPN Stephanie Martinez.

Commissioner Bowlus moved to approve the resolutions on the attached listing with the exception of resolution 21-01549 (supplemental appropriation) which will be voided. Commissioner Herringshaw seconded the motion. All present voted aye and the motion carried.

*III. -- Staff Reports*

Buildings and Grounds Monthly Update (9:30 a.m.) – Facilities Director Steve Blausey shared the attached information which was referenced throughout the discussion. The meeting concluded at 9:44 a.m. Mr. Blausey exited at this time.

Mr. Kalmar requested a brief executive session to discuss the employment of a public employee. Commissioner Bowlus moved to enter into executive session for the aforementioned purpose. Commissioner Herringshaw seconded the motion. All present voted aye and the motion carried at 9:44 a.m. The Commissioners left executive session at 9:57 a.m.

The Commissioners discussed a request from the Sheriff to reconsider an additional road deputy position. Commissioner LaHote joined the discussion via phone. He stated the Sheriff works hard to cover costs without asking for additional funding and suggested the Commissioners cover the new salary for the first year. The sheriff will be bringing additional revenue to the general fund through increased funding from three school districts. For their school resource officers the districts currently each pay \$6,000 annually. This will increase to \$15,000 each in 2022, and \$33,000 each in 2023, with on-going adjustments for wage increases. Additionally, the sheriff is expecting a refund

in 2022 of approximately \$40,000 from the jail medical contract. The salary cost of a road deputy is approximately \$55,000. Mr. Kalmar will reach out to the Sheriff for more information.

Mr. Kalmar mentioned that he met with Chief Public Defender Kathy Hamm and Public Defender Board President Fred Matthews on Wednesday. Ms. Hamm intends to retire in May with Assistant Chief Public Defender Justin Daler assuming the Chief position.

IV. -- Open Forum Citizens Comments/Concerns

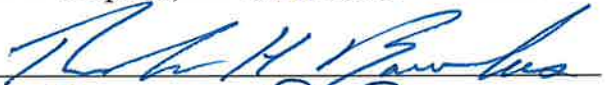

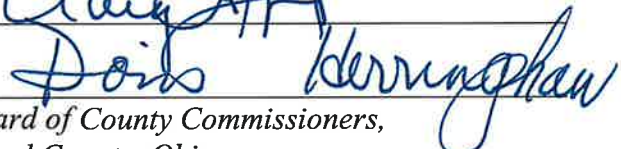
No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All present voted aye and the motion carried at 10:07 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*


RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Bowlus moved and Commissioner Herringshaw seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS	<u>yes</u>	<u></u>
CRAIG LAHOTE	<u>yes</u>	<u></u>
DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u></u>

Board of County Commissioners,  
Wood County, Ohio

Attest:   
Clerk of said Board

Resolution	Date	Description	PO	Cost
21-01532	12/23/2021	AUTHORIZING AN AGREEMENT WITH KEPRO FOR EAP SERVICES FOR THE WOOD COUNTY EMPLOYEE HEALTH BENEFIT PLAN FOR 1/1/22 TO 12/31/24. (TABLED 12/21/21)		
21-01533	12/23/2021	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 12/21/2021		
21-01534	12/23/2021	AUTHORIZE PAYMENT OF VOUCHERS		
21-01535	12/23/2021	PAYMENT FOR SERVICES - JUVENILE RESIDENTIAL CENTER NATURAL GAS FOR THE PERIOD OF 11/10/21 - 12/13/21 AND MAINTENANCE STAFF FOR DECEMBER, 2021.		
21-01536	12/23/2021	PAYMENT FOR SERVICES - DECEMBER 2021 WOOD HAVEN BUS REIMBURSEMENT		
21-01537	12/23/2021	AUTHORIZE AGREEMENT WITH PAULDING COUNTY FOR THE BOARDING OF JUVENILES AT THE WOOD COUNTY DETENTION CENTER.		
21-01538	12/23/2021	AUTHORIZE CONTRACT WITH OHIO ALCOHOL MONITORING SYSTEMS, LLC FOR ANKLE MOUNTED GLOBAL POSITIONING SYSTEM (GPS), CONTINUOUS ALCOHOL MONITORING (CAM) UNITS AND OTHER HOUSE ARREST EQUIPMENT AND MONITORING SERVICES FOR WOOD COUNTY ADULT PROBATION.		
21-01539	12/23/2021	AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$274,756.45 OF SPECIAL ASSESSMENT BONDS (PLAIN TOWNSHIP DITCH IMPROVEMENT NO. 2483).		
21-01540	12/23/2021	DESIGNATION OF FINANCIAL INSTITUTIONS AS PUBLIC DEPOSITORIES FOR ACTIVE FUNDS OF THE WOOD COUNTY TREASURER FOR THE TERM AUGUST 23, 2021 TO AUGUST 23, 2025		
21-01541	12/23/2021	DESIGNATION OF PUBLIC DEPOSITORIES FOR ACTIVE FUNDS FOR VARIOUS WOOD COUNTY OFFICIALS FOR THE TERM AUGUST 23, 2021 TO AUGUST 23, 2025		
21-01542	12/23/2021	ACCUSHIELD LLC - AUTHORIZING THE PURCHASE OF (4) DESKTOP KIOSK WITH SCANNERS (2) PRINTERS AND (4) INTEGRATED THERMOMETERS AND APPLICATION TO HOST, MANAGE, AND OPERATE THE SYSTEM FOR COMPLIANCE WITH SCREENING EVERYONE THAT ENTERS WOOD HAVEN HEALTH CARE.	554343	\$14,976.00
21-01543	12/23/2021	AUTHORIZING 2022 MILEAGE REIMBURSEMENT RATE		
21-01544	12/23/2021	AGREEMENT WITH XEROX CORPORATION FOR DOCUMENT MANAGEMENT AND ADMINISTRATIVE SERVICES NECESSARY TO EFFICIENTLY AND ECONOMICALLY ADMINISTER AND PROVIDE EQUIPMENT, DIGITAL IMAGING, DOCUMENT MANAGEMENT AND ADMINISTRATIVE SERVICES FOR WOOD COUNTY THROUGH ITS CENTRAL SERVICES DEPARTMENT.		
21-01545	12/23/2021	AUTHORIZING A ONE-YEAR RENEWAL WITH THE FRONTPATH HEALTH COALITION EFFECTIVE 1/1/22 FOR NETWORK SERVICES FOR THE WOOD COUNTY EMPLOYEE HEALTH BENEFITS PLAN.		
21-01546	12/23/2021	AUTHORIZE TO ADVERTISE FOR STATEMENT OF QUALIFICATIONS FROM QUALIFIED SERVICE OFFERORS TO PERFORM SERVICES RELATED TO A BUILDING DEMOLITION AND SITE REVITALIZATION PROGRAM AND BROWNFIELD REMEDIATION PROGRAM.		
21-01547	12/23/2021	AUTHORIZE LOWER GREAT LAKES KENWORTH INC. TO PROVIDE A 2022 KENWORTH QUAD AXLE DUMP TRUCK FOR THE WOOD COUNTY LANDFILL. SAID PURCHASE WILL BE MADE THROUGH SOURCEWELL CONTRACT #060920-KTC.	134830	\$192,824.00
21-01548	12/23/2021	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
21-01549	12/23/2021	SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS		
21-01550	12/23/2021	AUTHORIZE SUBGRANT AGREEMENT BETWEEN WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND NORTHWEST STATE COMMUNITY COLLEGE.		
21-01551	12/23/2021	AUTHORIZE VARIOUS PERSONNEL ACTIONS		

## Buildings & Grounds Monthly Update

### December 23, 2021

#### Completed Projects

Adult Probation office remodel is finished and both new offices are now in use.

The Policeman's Memorial improvement is completed.

A 6" water main break was discovered earlier this month in the grass area between Wood Haven and JDC. Jim Palmer Excavating was contacted and had this repaired the same day.

Repairs were made to the Highway Garage heating system piping by our maintenance crews. System working fine now.

Earlier this month we had some issues with the sump pumps that remove water from the manhole at the Dunbridge Road building. This repair work was done by EGLC maintenance crews and Gearhart Plumbing.

New stainless steel kennels were purchased by the Dog Shelter for the drop-off room. EGLC maintenance crews assembled and installed these units and we are told they are working great.

#### Current Projects

The Toilet/Lav combo project at JDC is still proceeding.

The replacement of the Museum's front porch roof has begun. This work is being performed by Technique Roofing and should be complete today.

We have started more in-depth discussions with the architect for the Court 2 Improvement project. Another meeting has been scheduled for next week.

EGLC crews have been assisting the Health Department in moving items from the Dunbridge Road facility to a climate controlled facility.

#### Upcoming Projects

We have asked Gearhart Plumbing to schedule a weekend soon to do a major sewer cleaning at the Health Dept. We did have them out to scope the problem area first. Hopefully this will be the solution to what has been a source of many plumbing issues there.

Work will begin soon at the Public Defender's building on a remodel of the first floor restroom and kitchen. While here, maintenance crews will be updating some security lighting.

Courthouse maintenance crews will start a major painting project for the EMA offices in January.

Expecting a new motor and other related parts to be installed for a RTU at JFS. This work will be done by Gardiner.

We hope that the Courthouse roof repair project will begin soon. This work will be performed by The Advanced Construction Group.

MISC.

Maintenance crews have done a little more decorating this year.

Crews are ready for snow and ice, hope we don't need it.

