

RESOLUTION NO. 21-00830

In the matter of approval of prior meeting) County Commissioners' Office,
minutes from the regular session held on) Wood County, Ohio
July 6, 2021.) July 8, 2021

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 6th day of July 2021 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for July 6, 2021 was as follows:

I. 9:19 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

There were no out of state travel requests submitted. The personnel actions submitted were from Wood Haven to recommend new hire full-time STNA Brooke Hughes, full-time Housekeeping Aide DeAnna Dawson and part-time Dietary Aide Malayna Garland, change of pay rate due to completion of three years of service for Housekeeping Aide Ashley Gonyer, resignation of LPN Renee Vollmar, request change of position for STNA Mary Bohanon to Housekeeping Aide, and probationary termination of Dietary Aide Megan Scott.

III. -- Staff Reports

Dog Shelter Quarterly Update (9:27 a.m.) – Chief Dog Warden Andrew Snyder shared the attached information which was referenced throughout the discussion. Mr. Snyder also reviewed proposed changes to the Dog Shelter Operations Manual. He noted there are minor wording and formatting changes, a few sections were merged to make it easier to read, and clickable links were added. A resolution will be prepared for the Commissioners to consider the revised operations manual. The meeting concluded at 10:04 a.m. Mr. Snyder exited at this time.

Ms. Stanley reviewed the estimates of revenue for 2022 with the Commissioners.

Commissioner LaHote moved to approve the resolutions on the attached listing which included resolution 21-00805 (adopting the estimates of revenue for FY2022) and Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:17 a.m.

V. 5:30 p.m. -- Planning Commission Meeting – Commissioners' Hearing Room

Commissioners Herringshaw, LaHote and Bowlus attended. No official action was taken.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner LaHote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes

Theodore H. Bowlus

CRAIG LAHOTE

yes

Craig LaHote

DORIS I. HERRINGSHAW, Ed.D.

yes

Doris I. Herringshaw

Board of County Commissioners,
Wood County, Ohio

Attest:

Sandy Long
Clerk of said Board

Resolution	Date	Description	PO	Cost
21-00805	7/6/2021	ADOPTING ESTIMATES OF REVENUE FOR WOOD COUNTY FOR FISCAL YEAR ENDING DECEMBER 31, 2022 (TABLED FROM 6/29/21)		
21-00826	7/6/2021	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 7/1/2021		
21-00827	7/6/2021	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
21-00828	7/6/2021	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES.		
21-00829	7/6/2021	AUTHORIZING PAYMENT OF VISION CLAIMS FROM THE WOOD COUNTY EMPLOYEES' TRUST INSURANCE FUND FOR THE MONTH OF JULY, 2021.		

Wood County Dog Shelter

Andrew Snyder, Chief Dog Warden

A department under the Board of County Commissioners

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Q2 Report – July 6, 2021

Finances & Budget - Dog Shelter

As of July 6, 2021

Cash Balance	\$399,345		Previous Cash Balance	\$410,503	Carryover	-\$11,158
YTD Revenue	\$329,161	88%	Estimated Revenue	\$375,500	Uncollected	\$46,339
YTD Expenses	\$188,459	47%	Revised Appropriations	\$403,864	Unexpended	\$215,405

Finances & Budget - Dog Park

As of July 6, 2021

YTD Revenue	\$4,610	84%	Estimated Revenue	\$5,500	Uncollected	\$890
YTD Expense	\$917	18%	Revised Appropriations	\$5,000	Unexpended	\$4,083
Cumulative Revenue	\$43,320		Cumulative Expense	\$29,128	Balance	\$14,192

\$27,612.50 owed to General Fund, not included in cumulative expense and Balance above

\$13,420.30 balance if including money owed to General Fund

Agreement being drafted to have 8 fence posts replaced as they are heaving up. \$2,120

YTD Dog License Sales Summary - Annual Comparison

As of July 6, 2021

2021	Sales	+/- 2020	Licensed	+/- 2020
One Year	16,314	-1,664	16,314	-1,664
Three Year	1,158	41	3,503	580
Permanent	222	30	1,013	222
Total	17,694	-1,593	20,830	-862

YTD Comparison

YTD Sales	+/- 2020	YTD Licensed	+/- 2020
1 Year	-1,065	1 Year	-1,065
3 Year	155	3 Year	694
Permanent	66	Permanent	258
Totals	-844	Totals	-113

2020	Sales	+/- 2019	Licensed	+/- 2019
One Year	17,978	-761	17,978	-761
Three Year	1,117	-111	2,923	437
Permanent	192	-3	791	192
Total	19,287	-875	21,692	-132

2019	Sales	+/- 2018	Licensed	+/- 2018
One Year	18,739	-814	18,739	-814
Three Year	1,228	650	2,486	753
Permanent	195	78	599	195
Total	20,162	-86	21,824	134

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Multiyear Dog License Sales

As of July 6, 2021

	3 Year Sales					Permanent Sales			Allocated Sales Per Year		Sales Totals	
	Reg	Pen	Pro	Pro Pen	Total	Regular	Penalty	Total	Year 1-3	Year 4 - 10	Total	Cumulative
2014	618	33	0	0	651	74	1	75	726	75	2,703	2,703
2015	289	39	20	0	348	41	3	44	392	44	1,484	4,187
2016	424	28	23	0	475	61	3	64	539	64	2,065	6,252
2017	609	48	23	0	680	97	7	104	784	104	3,080	9,332
2018	512	41	25	0	578	109	8	117	695	117	2,904	12,236
2019	1046	131	51	0	1228	157	38	195	1,423	195	5,634	17,870
2020	933	131	53	0	1117	162	30	192	1,309	192	5,271	23,141
2021	1158	0	0	0	1158	222	0	222	1,380	222	5,694	28,835

Highest 3 year and permanent dog license sales since inception of multiyear licenses in 2014.

Replacement Office Flooring

Completed in 2019 and 2021, the other half of the office building remains to be replaced.

Proposed Policy Changes Summary

Shelter Statistics

Accurate as of 7/6/2021

License Enforcement Statistics

Accurate as of 7/6/2021

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Impound Statistics Date Filter: 1/1/2021 - 12/31/2021

	Adopted	Transferred	Reclaimed	Unknown	Euthanized	Owner Requested Euthanasia	Deceased Before Impound	Deceased After Impound	Animals Impounded	Live Release No exclusions
January	5 25.0%	5 25.0%	8 40.0%	0 0.0%	1 5.0%	1 5.0%	0 0.0%	0 0.0%	20	90.0%
February	4 22.2%	2 11.1%	9 50.0%	0 0.0%	1 5.6%	2 11.1%	0 0.0%	0 0.0%	18	83.3%
March	9 26.5%	3 8.8%	21 61.8%	0 0.0%	0 0.0%	1 2.9%	0 0.0%	0 0.0%	34	97.1%
April	7 24.1%	5 17.2%	16 55.2%	0 0.0%	0 0.0%	1 3.4%	0 0.0%	0 0.0%	29	96.6%
May	4 17.4%	2 8.7%	17 73.9%	0 0.0%	0 0.0%	0 0.0%	0 0.0%	0 0.0%	24	100.0%
June	7 28.0%	2 8.0%	15 60.0%	0 0.0%	1 4.0%	0 0.0%	0 0.0%	0 0.0%	28	96.0%
July	0 0.0%	0 0.0%	1 100.0%	0 0.0%	0 0.0%	0 0.0%	0 0.0%	0 0.0%	2	100.0%
	35 24.0%	19 12.7%	87 58.0%	0 0.0%	3 2.0%	5 3.3%	0 0.0%	0 0.0%	155	

Live Release

94.7%	No exclusions	0	Rescue only:	1	Ineligible for adoption:
97.9%	Excludes deceased before impound, and owner requested euthanasia	0	Caused Exposures/Bites	0	Caused Exposures/Bites
97.9%	Excludes deceased before impound, rescue only, and owner requested euthanasia	0	People Aggressive	0	People Aggressive
98.6%	Excludes deceased before impound, ineligible for adoption, and owner requested euthanasia	0	Injured or Unhealthy	0	Injured or Unhealthy
98.6%	Excludes deceased before impound, ineligible for adoption, rescue only, and owner requested euthanasia	0	Dog Aggressive	1	Dog Aggressive

Live release does not include animals currently impounded, therefore statistics will change until all animals impounded during the year are no longer at the shelter
 Animals classified as ineligible for adoption or rescue only often meet multiple criteria for the classification, therefore the sum of each criteria may not equal the total for the classification

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License Enforcement Report Date Filter: 1/1/2021 - 12/31/2021

	Total Checks	Person	Office	Phone	Licensed (Before/After)	Recheck	Citation Dism	Sold/Gifted	Moved	Deceased	No Dogs	After Hour	HS Adoption
January 2021													
A. SNYDER, CHIEF (116)	2	1	1	0	1	1	0	0	0	0	0	0	0
J. GALLAGHER, DEPUTY (113)	11	2	3	1	2	0	4	0	0	0	0	0	0
N. DAVIS, DEPUTY (112)	9	2	6	0	4	3	0	0	0	0	0	0	0
R. COOK, DEPUTY (115)	17	0	17	0	9	0	0	0	0	0	0	0	0
	39	5	27	1	16	4	4	0	0	0	0	0	0

	Total Checks	Person	Office	Phone	Licensed (Before/After)	Recheck	Citation Dism	Sold/Gifted	Moved	Deceased	No Dogs	After Hour	HS Adoption
February 2021													
J. GALLAGHER, DEPUTY (113)	6	1	5	0	2	3	1	0	0	0	0	0	0
N. DAVIS, DEPUTY (112)	7	2	5	0	1	1	2	0	0	0	0	0	0
R. COOK, DEPUTY (115)	7	0	7	0	3	0	0	0	0	0	0	0	0
	20	3	17	0	6	4	3	0	0	0	0	0	0

	Total Checks	Person	Office	Phone	Licensed (Before/After)	Recheck	Citation Dism	Sold/Gifted	Moved	Deceased	No Dogs	After Hour	HS Adoption
March 2021													
A. SNYDER, CHIEF (116)	1	0	1	0	1	0	0	0	0	0	0	0	0
J. GALLAGHER, DEPUTY (113)	10	1	9	0	9	0	0	0	0	0	0	0	0
N. DAVIS, DEPUTY (112)	25	10	15	0	11	6	1	0	0	0	2	0	0
R. COOK, DEPUTY (115)	17	1	14	0	8	1	0	0	0	0	0	0	0
	53	12	39	0	29	7	1	0	0	0	2	0	0

	Total Checks	Person	Office	Phone	Licensed (Before/After)	Recheck	Citation Dism	Sold/Gifted	Moved	Deceased	No Dogs	After Hour	HS Adoption
April 2021													
A. SNYDER, CHIEF (116)	1	0	1	0	0	0	0	0	0	0	0	0	0
J. GALLAGHER, DEPUTY (113)	10	3	7	0	7	0	1	0	0	0	0	0	0
N. DAVIS, DEPUTY (112)	21	6	15	0	8	6	1	0	0	0	1	0	0
R. COOK, DEPUTY (115)	12	0	11	0	5	3	0	0	0	0	0	0	0
	44	9	34	0	20	9	2	0	0	0	1	0	0

	Total Checks	Person	Office	Phone	Licensed (Before/After)	Recheck	Citation Dism	Sold/Gifted	Moved	Deceased	No Dogs	After Hour	HS Adoption
May 2021													
J. GALLAGHER, DEPUTY (113)	3	2	1	0	2	0	1	0	0	0	0	0	0
N. DAVIS, DEPUTY (112)	7	1	6	0	3	2	1	0	0	0	0	0	0

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License Enforcement Report **Date Filter:** 1/1/2021 - 12/31/2021

	10	0	10	0	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	20	3	17	0	12	2	2	0	0	0	0	0	0	0	0	0	0	0	0
	Total Checks Person			Office	Phone	Licensed (Before/After)	Recheck	Citation Dism	Sold/Gifted	Moved	Deceased	No Dogs	After Hour	HS Adoption					
A. SNYDER, CHIEF (116)	3	0	3	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0
J. GALLAGHER, DEPUTY (113)	4	1	3	0	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0
N. DAVIS, DEPUTY (112)	13	11	2	0	9	1	1	0	0	0	0	0	0	0	0	0	0	0	0
R. COOK, DEPUTY (115)	12	0	12	0	4	2	0	0	0	0	0	0	0	0	0	0	0	0	0
	32	12	20	0	19	4	1	0	0	0	0	0	0	0	0	0	0	0	0
	208	44	154	1	102	30	13	0	0	0	0	0	0	0	3	0	0	0	0

