

**RESOLUTION NO. 21-00786**

In the matter of approval of prior meeting ) County Commissioners' Office,  
minutes from the regular session held on ) Wood County, Ohio  
June 24, 2021. ) June 29, 2021

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 24<sup>th</sup> day of June 2021 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

*WHEREAS*, the Commissioners’ Agenda for June 24, 2021 was as follows:

*I. 9:17 a.m. -- Reading of minutes from preceding meeting*

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley and Clerk Sandy Long were present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing*

No out of state travel requests were submitted. The personnel actions submitted were from Job and Family Services to amend resolution 21-00737 to reflect correct ending date of medical leave without pay for Protective Services Worker 3 Shawna Hartman; from Wood Haven to recommend new hire intermittent LPN Christy Pacer and Receptionist Kyndall Heyman, to amend resolution 21-00753 to include removing name of former employee Emily Schmitz from list of employees receiving COVID vaccine bonus, amend resolution 20-01418 to renew intermittent status for RN Shift Supervisor Taylor Hammond, and change the end date of intermittent status to June 30, 2021 for LPNs Angela Betancourt and Kayla Williams, amend resolution 21-00135 to change end date of intermittent status to June 30, 2021 for LPN Bethany Patt-Jarvi, amend resolution 20-01436 to change end date of intermittent status to June 30, 2021 for STNA Jake Sponsler, resignation of RN Shift Supervisor Elijah Manani.

Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

*III. -- Staff Reports*

Buildings and Grounds Monthly Update (9:26 a.m.) – Facilities Director Steve Blausey shared the attached information which was referenced throughout the discussion. The meeting concluded at 9:44 a.m.

Commissioner Herringshaw moved to recess until the next scheduled meeting and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:45 a.m.

Introduction of New Job and Family Services (JFS) Employees (9:26 a.m.) – Commissioner Herringshaw called the session back to order with Commissioners LaHote and Bowlus, Mr. Kalmar, Ms. Stanley, Ms. Long, JFS Employment and Support Service Administrator Mary DeWitt,

Operations Administrator Kelly Hickle-Lentz, Workforce Specialist Heather Wonnel and Business Manager Melissa LaFountain present. Ms. DeWitt stated that JFS was given a new program from the state which included the funding to hire Ms. Wonnel. Ms. Wonnel stated that she is a UT graduate. She previously worked for the Wood County Committee on Aging as a caregiver and in a long-term care facility as an Activity Leader. Ms. LaFountain stated that she worked at Fulton County JFS for 16 years prior to coming to work at Wood County JFS. JFS Investigator Alyssa Spangenberg entered at 10:03 a.m. Ms. Spangenberg stated that she is a life-long resident of Wood County and graduated from BGSU. The Commissioners welcomed them all to the team of Wood County employees. Photos were taken. The meeting concluded at 10:07 a.m.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:08 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner LaHote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS yes

Theodore H. Bowlus

CRAIG LAHOTE yes

Craig LaHote

DORIS I. HERRINGSHAW, Ed.D. yes

Doris I. Herringshaw

Board of County Commissioners,  
Wood County, Ohio

Attest: Sandy A. Long  
Clerk of said Board

Resolution	Date	Description	PO	Cost
21-00773	6/24/2021	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 6/22/2021		
21-00774	6/24/2021	AUTHORIZE PAYMENT OF VOUCHERS		
21-00775	6/24/2021	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
21-00776	6/24/2021	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
21-00777	6/24/2021	SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS		
21-00778	6/24/2021	KIMBALL MIDWEST - AUTHORIZING THE PURCHASE AND INSTALLATION OF KIMBALL MIDWEST MATERIAL MANAGEMENT SYSTEM (MMS) FOR THE WOOD COUNTY HIGHWAY GARAGE.	314063	\$2,070.36
21-00779	6/24/2021	AUTHORIZE MEMORANDUM OF UNDERSTANDING (MOU) FOR WOOD COUNTY NET-PLUS TRANSPORTATION SERVICES BETWEEN WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, CHILDREN'S RESOURCE CENTER OF WOOD COUNTY, WOOD COUNTY ALCOHOL DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD, WOOD COUNTY HEALTH DISTRICT AND THE BOARD OF WOOD COUNTY COMMISSIONERS.		
21-00780	6/24/2021	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES.		
21-00781	6/24/2021	PAYMENT FOR SERVICES - JUNE 2021 WOOD HAVEN BUS		
21-00782	6/24/2021	AUTHORIZE AMENDMENT TO UNION AGREEMENT TO RECOGNIZE JUNETEENTH AS A HOLIDAY AND ESTABLISHING AN ALTERNATIVE SCHEDULE FOR 2021 FOR BARGAINING UNIT EMPLOYEES AT WOOD HAVEN HEALTH CARE.		
21-00783	6/24/2021	AUTHORIZE AMENDMENT TO UNION AGREEMENT TO RECOGNIZE JUNETEENTH AS A HOLIDAY AND ESTABLISHING AN ALTERNATIVE SCHEDULE FOR 2021 FOR BARGAINING UNIT EMPLOYEES AT THE WOOD COUNTY LANDFILL		
21-00784	6/24/2021	RECOGNIZING JUNETEENTH AS A HOLIDAY AND ESTABLISHING AN ALTERNATIVE HOLIDAY SCHEDULE FOR 2021		
21-00785	6/24/2021	AUTHORIZE THIRD AMENDMENT TO RETAIL MASTER SERVICES AGREEMENT AND SERVICE AGREEMENT ADDENDUM WITH BUCKEYE TELESYSTEM, INC. TO PROVIDE NEW POINT-TO-POINT CONNECTION BETWEEN 300 WALNUT STREET, PERRYSBURG OHIO AND ONE COURTHOUSE SQUARE FOR THE WOOD COUNTY PUBLIC DEFENDER'S OFFICE.		

## Buildings & Grounds Monthly Update

June 24, 2021

### Completed Projects

All fire inspections are finished at EGLC. This was performed by Comunale.

The window washing for the Courthouse complex is done.

### Current Projects

The Court 1 remodel project is still moving along. Painting is complete, new grills have been installed in diffusers, the new kitchenette is almost finished, and the carpet installation began yesterday.

Gardiner has been doing preventative maintenance on chillers. Oil samples have come back normal.

Earl Mechanical is waiting for the new compressor to arrive so it can be installed on the unit in the Records Center.

Bryson/Tucker is just waiting for the new light posts to arrive for the project at the Dunbridge Road building.

A schedule is being worked out by the custodians to begin cleaning at the Highway Garage.

### Upcoming Projects

The Boiler Replacement project at JDC is scheduled to start on July 6<sup>th</sup>.

The concrete work at JFS is going to be done by RBR Concrete L.L.C.

One of the entrance doors on the East side of JDC has deteriorated to a point that it is no longer working well. This is going to be replaced with a new door by Comte Construction.

We have an emergency catch basin replacement project needing done in the Courthouse parking lot. We have contacted Palmer Excavating to get a quote for this work.

We are moving forward with installation of new ADA ramps near the main entrance. Delventhal was the only contractor that gave us a quote so they have been selected for this project.

### Misc.

Getting a quote for a new handrail on the ramp at JFS.

New landscape edging has been installed along the fountain area at the main entrance.

### Veterans Memorial Update

Footers have been poured, re-bar is in place, wall forming is happening as we speak, and electrical work has started in the basement. Maumee Valley Memorials will be out tomorrow to remove the plaque in the Atrium. Expect the flag company to be out soon for a site visit. The retaining wall should be poured next week.

