

RESOLUTION NO. 21-00300

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
March 9, 2021.) March 11, 2021

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 9th day of March 2021 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE, and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for March 9, 2021 was as follows:

I. 9:17 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Assistant Administrator Carri Stanley and Acting Clerk Janese Diem were present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing
Authorize Payroll*

Personnel actions were submitted from Job and Family Services to request to post the vacant Business Manager position and a probationary extension for Income Maintenance Worker Leah Brooks and Wood Haven Health Care to reinstate the Receptionist position on an intermittent basis, appointment of Howard Roberts as an unclassified, intermittent Receptionist; unpaid FMLA leave for STNA Destiny Blevins, and unpaid personal leave of absences for full time staff including Housekeeper Ashley Gonyer, STNA Danielle Irwin, and STNA Ashley Heuerman.

Commissioner LaHote moved to approve the resolutions on the attached listing with the exception of Resolution 21-00286 (CDBG Public Hearing) which will be held until later in the day’s session and Resolution 21-00298 (adjustment to appropriations) which will be voided. Commissioner Bowlus seconded the motion. Commissioners Bowlus and LaHote voted aye and Commissioner Herringshaw voted aye, noting that she abstained from Resolution 21-00284 (prior meeting minutes), and the motion carried.

III. -- Staff Reports

Dog Shelter Quarterly Update (9:30 a.m.) – Chief Dog Warden Andrew Snyder provided the attached information which was referenced throughout the discussion. Mr. Snyder also noted that he is preparing for the retirement of two staff members in the coming year and may be requesting some additional staff to assist during the transition. The meeting concluded at 9:45 a.m. and Mr. Snyder exited at this time.

First Public Hearing for PY21 Community Development Block Grant (9:45 a.m.) – Commissioner Herringshaw opened the public hearing to review funding opportunities under the PY2021 Small

Cities Community Development Block Grant Program. Planning Director Dave Steiner and Wood County resident Jamie Stanley were also present. Mr. Steiner provided a list of eligible grant opportunities noting that the program is transitioning to a competitive grant process. Commissioner Bowlus moved to approve Resolution 21-00286 (Review of PY2021 CDBG Program) and Commissioner LaHote seconded the motion. All voted aye and the motion carried. The hearing concluded at 9:50 a.m. and Mr. Steiner and Mrs. Jamie Stanley exited at this time.

Commissioner Herringshaw moved to recess until the next scheduled meeting. Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:00 a.m.

Cocoon Shelter Director Kathy Moll re: Grant Application (10:30 a.m.) – Commissioner Herringshaw called the meeting back to order with Commissioners LaHote and Bowlus, Administrator Andrew Kalmar, Mrs. Carri Stanley, Mrs. Diem, Sheriff Mark Wasylshyn, Chief Assistant Prosecuting Attorney Arlen de la Serna, Kathy Moll and Cocoon Shelter employee Jessie Cole present. Ms. Moll noted that the Cocoon Shelter is seeking a \$500,000 grant to provide increased access to services. Part of the grant application process requires a Certification of Eligibility letter from a unit of local government. Ms. Moll requested that the Commissioners’ provide said letter for the grant application and provided handouts regarding the grant and application process. The Commissioners asked Mr. Kalmar to proceed with the requested letter, after it has been approved by the Prosecutor.

IV. -- Open Forum Citizens Comments/Concerns

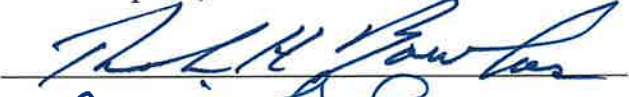


No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:47 a.m.


The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner LaHote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS	<u>yes</u>	<u></u>
CRAIG LAHOTE	<u>yes</u>	<u></u>
DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u></u> Board of County Commissioners, Wood County, Ohio

Attest: 
Clerk of said Board

Resolution	Date	Description	PO	Cost
21-00284	3/9/2021	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 3/4/2021		
21-00285	3/9/2021	AUTHORIZE PAYMENT OF VOUCHERS		
21-00286	3/9/2021	FIRST PUBLIC HEARING TO REVIEW WOOD COUNTY'S PY 2021 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM		
21-00287	3/9/2021	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES.		
21-00288	3/9/2021	AUTHORIZE TO ADVERTISE BIDS FOR 2021 DITCH SPRAYING PROJECTS.		
21-00289	3/9/2021	AUTHORIZING TEMPORARY EMERGENCY STAFFING PAY FOR WOOD HAVEN EMPLOYEES		
21-00290	3/9/2021	AUTHORIZING HEALTH INSURANCE FOR MARCH 2021, FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND.		
21-00291	3/9/2021	AUTHORIZING PRESCRIPTION INSURANCE FOR THE MONTH OF MARCH 2021, FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND.		
21-00292	3/9/2021	AUTHORIZING VISION COVERAGE FOR THE MONTH OF MARCH 2021, FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND.		
21-00293	3/9/2021	AUTHORIZING DENTAL INSURANCE FOR MARCH 2021, FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND.		
21-00294	3/9/2021	AUTHORIZING LIFE INSURANCE FOR THE MONTH OF MARCH 2021, FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND.		
21-00295	3/9/2021	DELL MARKETING - AUTHORIZING THE PURCHASE OF (3) REPLACEMENT DELL LATITUDE 3510 LAPTOP COMPUTERS FOR WOOD HAVEN.	554327	\$3,276.00
21-00296	3/9/2021	AUTHORIZE LPA FEDERAL LOCAL-LET PROJECT AGREEMENT WITH STATE OF OHIO DEPARTMENT OF TRANSPORTATION FOR PEMBERVILLE ROAD GUARDRAIL REPLACEMENT - WOOD GR FY2022 COUNTY GRAIL REPL PID		
21-00297	3/9/2021	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
21-00298	3/9/2021	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
21-00299	3/9/2021	REDUCE APPROPRIATIONS - VARIOUS FUNDS		

Wood County Dog Shelter

Andrew Snyder, Chief Dog Warden

A department under the Board of County Commissioners

Doris I. Herringshaw, Ed.D. Craig LaHote Dr. Theodore H. Bowlus



Q1 Report – March 9, 2021

Finances & Budget - Dog Shelter

As of March 5, 2021

Cash Balance	\$399,345	Previous Cash Balance	\$410,503	Carryover	-\$11,158
YTD Revenue	\$282,603	75%	Estimated Revenue	\$375,500	Uncollected \$92,897
YTD Expenses	\$65,596	16%	Revised Appropriations	\$401,744	Unexpended \$336,149

Expenses exceeded revenue for first time since 2008. \$390,377.85 expenses \$379,220.12 revenue

	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	Uncollected Balance
DOG&KENNEL-FEE-REGULAR	\$ 311,000.00	\$ 7.00	\$ 324,612.00	\$<13,612.00>
DOG&KENNEL-FEE-KENNEL	6,200.00	0.00	5,629.00	571.00
DOG&KENNEL-IMPOUND COSTS	18,000.00	735.00	15,425.00	2,575.00
DOG&KENNEL-DANGEROUS DOG LIC	2,500.00	0.00	3,450.00	<950.00>
DOG&KENNEL-PENALTY-REGULAR	22,000.00	0.00	18,494.00	3,506.00
DOG&KENNEL-PENALTY-KENNEL	400.00	0.00	210.00	190.00
DOG&KENNEL-DONATION VET CARE	700.00	1.00	427.00	273.00
DOG PARK-FEES	4,000.00	330.00	4,520.00	<520.00>
DOG&KENNEL-OTH RECEIPTS	200.00	320.00	992.36	<792.36>
DOG&KENNEL-FINES	1,500.00	121.00	2,960.76	<1,460.76>
DOG&KENNEL-TRANSFER	0.00	0.00	0.00	0.00
DOG&KENNEL-GRANT	1,500.00	0.00	2,500.00	<1,000.00>
EL	\$ 368,000.00	\$ 1,514.00	\$ 379,220.12	\$<11,220.12>

Finances & Budget - Dog Park

As of March 5, 2021

YTD Revenue	\$2,370	43%	Estimated Revenue	\$5,500	Uncollected	\$3,130
YTD Expense	\$0	0%	Revised Appropriations	\$5,000	Unexpended	\$5,000
Cumulative Revenue	\$41,080		Cumulative Expense	\$28,211	Balance	\$12,869
\$27,612.50	<i>owed to General Fund, not included in cumulative expense and Balance above</i>					
\$14,743.36	<i>deficit if including money owed to General Fund</i>					

72 Members so far in 2021

112 Members in 2020

Dog Park Advertising & Media Articles

Wood County Dog Shelter

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YTD Dog License Sales Summary - Annual Comparison

As of March 8, 2021

2021	Sales	+/- 2020	Licensed	+/- 2020
One Year	15,113	-2,865	15,113	-2,865
Three Year	992	-125	3,337	414
Permanent	152	-40	943	152
Total	16,257	-3,030	19,393	-2,299

YTD Comparison

YTD Sales	+/- 2020	YTD Licensed	+/- 2020
1 Year	-1,287	1 Year	-1,287
3 Year	130	3 Year	669
Permanent	54	Permanent	246
Totals	-1,103	Totals	-372

2020	Sales	+/- 2019	Licensed	+/- 2019
One Year	17,978	-761	17,978	-761
Three Year	1,117	-111	2,923	437
Permanent	192	-3	791	192
Total	19,287	-875	21,692	-132

2019	Sales	+/- 2018	Licensed	+/- 2018
One Year	18,739	-814	18,739	-814
Three Year	1,228	650	2,486	753
Permanent	195	78	599	195
Total	20,162	-86	21,824	134

Shelter Statistics

Accurate as of 3/8/2020

License Enforcement Statistics

Accurate as of 3/8/2020

Staffing Limitations

August 2021 Possible Retirement

February 2022 Possible Retirement

Wood County Dog Shelter

Andrew Snyder, Chief Dog Warden

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Impound Statistics Date Filter: 1/1/2021 - 12/31/2021

	Adopted		Transferred		Reclaimed		Unknown		Euthanized		Owner Requested Euthanasia		Deceased Before Impound		Deceased After Impound		Animals Impounded	Live Release No exclusions
January	5	25.0%	5	25.0%	8	40.0%	0	0.0%	1	5.0%	1	5.0%	0	0.0%	0	0.0%	20	90.0%
February	4	22.2%	2	11.1%	9	50.0%	0	0.0%	1	5.6%	2	11.1%	0	0.0%	0	0.0%	18	83.3%
March	0	0.0%	0	0.0%	3	100.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	6	100.0%
	9	22.0%	7	17.1%	20	48.8%	0	0.0%	2	4.9%	3	7.3%	0	0.0%	0	0.0%	44	

Live Release

- 87.8% No exclusions
- 94.7% Excludes deceased before impound, and owner requested euthanasia
- 94.7% Excludes deceased before impound, rescue only, and owner requested euthanasia
- 94.7% Excludes deceased before impound, ineligible for adoption, and owner requested euthanasia
- 94.7% Excludes deceased before impound, ineligible for adoption, rescue only, and owner requested euthanasia

0 Rescue only:

- 0 Caused Exposures/Bites
- 0 People Aggressive
- 0 Injured or Unhealthy
- 0 Dog Aggressive

0 Ineligible for adoption:

- 0 Caused Exposures/Bites
- 0 People Aggressive
- 0 Injured or Unhealthy
- 0 Dog Aggressive

Live release does not include animals currently impounded, therefore statistics will change until all animals impounded during the year are no longer at the shelter

Animals classified as ineligible for adoption or rescue only often meet multiple criteria for the classification, therefore the sum of each criteria may not equal the total for the classification

Wood County Dog Shelter

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License Enforcement Report Date Filter: 1/1/2021 - 12/31/2021

Month	Total Checks	Person	Office	Phone	Licensed (Before/After)	Recheck	Citation	Dism	Sold/Gifted	Moved	Deceased	No Dogs	After Hour	HS Adoption
January 2021														
A. SNYDER, CHIEF (116)	2	1	1	0	1	1	0	0	0	0	0	0	0	0
J. GALLAGHER, DEPUTY (113)	11	2	3	1	2	0	4	0	0	0	0	0	0	0
N. DAVIS, DEPUTY (112)	9	2	6	0	4	3	0	0	0	0	0	0	0	0
R. COOK, DEPUTY (115)	17	0	17	0	9	0	0	0	0	0	0	0	0	0
	39	5	27	1	16	4	4	0	0	0	0	0	0	0
February 2021														
J. GALLAGHER, DEPUTY (113)	6	1	5	0	2	3	1	0	0	0	0	0	0	0
N. DAVIS, DEPUTY (112)	7	2	5	0	1	1	2	0	0	0	0	0	0	0
R. COOK, DEPUTY (115)	7	0	7	0	3	0	0	0	0	0	0	0	0	0
	20	3	17	0	6	4	3	0	0	0	0	0	0	0
March 2021														
A. SNYDER, CHIEF (116)	1	0	1	0	1	0	0	0	0	0	0	0	0	0
J. GALLAGHER, DEPUTY (113)	4	0	4	0	3	0	0	0	0	0	0	0	0	0
N. DAVIS, DEPUTY (112)	1	1	0	0	0	0	0	0	0	0	0	1	0	0
R. COOK, DEPUTY (115)	2	0	0	0	0	0	0	0	0	0	0	0	0	0
	8	1	5	0	4	0	0	0	0	0	0	1	0	0
	67	9	49	1	26	8	7	0	0	0	0	1	0	0

NOTICE OF PUBLIC HEARING #1
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
WOOD COUNTY, OHIO

The Wood County Board of Commissioners, along with the Cities of Northwood, Perrysburg and Rossford possibly intend to make application to the Ohio Development Services Agency (ODSA), Office of Community Development to access approximately \$40 million of available funding under the PY 2021 Community Development Block Grant (CDBG) Small Cities Program; a federally funded program administered by the State of Ohio. The County, including the above named communities, are eligible for approximately \$500,000 each for two competitive grant set-aside programs - Downtown Revitalization, and Neighborhood Revitalization, and approximately \$300,000 for Critical Infrastructure Investment grants and up to \$400,000 of CHIP Funding. The County and the communities referenced above may apply for funding under the following programs:

1. Economic Development and Public Infrastructure Program: \$500,000
2. CDBG Discretionary Fund: \$200,000
3. Emergency Shelter Grant Program
4. Imminent Threat Set Aside Program
5. New Horizons Fair Housing Assistance Program: \$15,000
6. Section 109 Loan Guarantee Program
7. HOME Programs
8. Neighborhood revitalization program: \$500,000
9. Downtown revitalization program: \$500,000
10. Community Distress Program
11. Community Infrastructure Investment grant: \$300,000
12. Residential Public Infrastructure Grant (formerly the Water and Sewer Competitive Grant Program) \$500,000
13. Other ED, Infrastructure or Job Creation programs and any other new programs announced under CDBG by ODSA.

The first required public hearing for these programs will be held on Tuesday, Tuesday, February 16th, 2019 at 9:30 A.M, in the County Commissioners' Office, Wood County Office Building, 5th Floor, Bowling Green, Ohio to provide citizens with pertinent information about the CDBG Program, including an explanation of eligible activities and program requirements. The CDBG Program can fund a broad range of activities including: economic development projects, street, water supply, drainage and sanitary sewer improvements, park acquisition and improvements, demolition of unsafe structures, rehabilitation of housing and neighborhood facilities. The activities must be designed to primarily benefit low and moderate income persons, aid in the prevention or elimination of slums and blight or meet an urgent need of the County.

Citizens are highly encouraged to attend the first public hearing on Tuesday, February 16th, 2021 at 9:30 A.M., to provide their input on the County's CDBG Program. Should any participant require auxiliary aids due to disability, please contact this office to ensure needs will be accommodated.

Please be advised that appropriate facial masks must be worn when in the Courthouse Complex. Individuals not wearing masks will be denied entry.

K2275-3

BOARD OF COUNTY COMMISSIONERS, WOOD COUNTY, OHIO

**Doris I. Herringshaw
Craig LaHote
Dr. Theodore H. Bowlus**

TO NEWSPAPER: Publish Friday February 5th, 2021 in NON-LEGAL section (Block Ad) Furnish one (1) affidavit

OFFICE ON VIOLENCE AGAINST WOMEN

IMPROVING CRIMINAL JUSTICE RESPONSES TO DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT AND STALKING GRANT OVERVIEW

OVERVIEW

The grant encourages state, local, and tribal governments and courts to treat domestic violence, dating violence, sexual assault, and stalking as serious violations of criminal law requiring the coordinated involvement of the entire criminal justice system.

THE NEED

- The Cocoon served 747 survivors of domestic and sexual violence in 2020, including a record number of children housed in shelter.
- Survivors, law enforcement and advocates are reporting increased levels of violence by offender in domestic violence households, including increases instances of strangulation.
- In March 2020, domestic violence related calls in Wood County increased 40%.
- The Cocoon experienced a 15% increase in calls across the board in 2020.
- Municipal court prosecutors are reporting difficulties in securing domestic violence convictions.
- Increased social isolation, economic insecurity and lack of access to supports have increased barriers to survivors exiting dangerous situations.
- Domestic violence remains one of the leading causes of homicide in Wood County.

PURPOSED ACTIVITIES

- Onsite advocates at all courthouses in Wood County.
- Onsite advocates at local police stations.
- Advocates available for onsite response after police calls.
- Cross training opportunities
 - Understanding offender behavior
 - Strangulation
 - Protection Orders as a safety/risk reduction measure
- DV Police Liaisons at local police stations.
- Strengthen role of probation/parole in offender accountability.

- Strengthen process of handling bind over cases.
- Implementation of 2021 DV CCR updates to Wood County Domestic Violence Protocol.

COLLABORATIONS

The following entities have agreed to partner on the grant:

- Wood County Prosecutor's Office
- Wood County Sheriff's Office
- Perrysburg Township Police Department
- Bowling Green Municipal Court

OUTCOMES

- Develop multidisciplinary high-risk teams focusing on reducing domestic violence and dating violence homicides by: a. using evidence-based indicators to assess the risk of homicide and link high-risk victims to immediate crisis intervention services; b. identifying and managing high-risk offenders; and c. providing ongoing victim advocacy and referrals to comprehensive services including legal, housing, health care, and economic assistance.
- Educate federal, state, tribal, territorial, and local judges, courts, and court based and court-related personnel in criminal and civil courts (including juvenile courts) about domestic violence, dating violence, sexual assault, and stalking and to improve judicial handling of such cases.
- Develop and implement training programs for prosecutors and other prosecution-related personnel regarding best practices to ensure offender accountability, victim safety, and victim consultation in cases involving domestic violence, dating violence, sexual assault, and stalking.
- Develop and promote local policies that enhance best practices for responding to the crimes of domestic violence, dating violence, sexual assault, and stalking, including the appropriate treatment of victims.

FINANCIALS

- Award period is 48 months beginning October 1, 2021.
- \$500,000 over 4 years

REQUEST

- Victim Service Provider can be lead applicant.
- Must partner with a unit of local government.
- Unit of local government must demonstrate support of grant application and complete certificate of eligibility (see attached)
- The Cocoon and local partners are requesting the support of the Wood County Commissioners to apply for the grant funds through the Office of Violence Against Women.

FINANCIALS

- Contact Kathy Mull, Executive Director of The Cocoon
 - k.mull@thecocoon.org or 419/373-1730, ext.1007

Improving Criminal Justice Response Program

Certification of Eligibility Letter

Samples and Instructions

Instructions

- The “Certification of Eligibility” letter is required of all applicants.
- There are two sample “Certification of Eligibility” letters based on government entity type:
 - Courts
 - States, Tribes, and Units of Local Government
- The “Certification of Eligibility” letter must be submitted on the letterhead of the governmental agency (state, tribe, unit of local government, or court) appropriate to the service area.
- The Chief Executive Officer of the governmental agency ***must*** sign the letter. “Chief Executive Officer” means the highest official of a state, tribe, local jurisdiction, or court. Examples: Governor for a state applicant; Chief Judge or Court Administrator for a court applicant; Mayor or County Executive for a unit of local government applicant; or Tribal Chairman for a tribal government applicant.
- If the lead applicant is a victim service provider or a coalition, the “Certification of Eligibility” letter must be signed by the chief executive officer of a state, tribe, or unit of local government partner on government agency letterhead. Victim service provider or coalition applicants cannot submit a “Certification of Eligibility” letter from a court.
- Applicants must ensure that all language in the letter accurately reflects what is required in the solicitation, and is consistent with the laws, policies, or practice of the governmental entity.
- Use of the sample template letter is highly encouraged to the extent possible, assuming that it is true for the applicant jurisdiction.

Sample Certification of Eligibility Letter for COURTS

[Court Letterhead]

[Date]

Director
Office on Violence Against Women
145 N Street, NE
Suite 10 W.121
Washington, DC 20530

Re: Improving Criminal Justice Responses Program Certification of Eligibility

Dear Director:

As Chief Executive Officer of [enter the court name], I submit this letter to certify to the following:

1. the laws, policies, or practices applicable to the court prohibit issuance of mutual restraining orders of protection except in cases where both parties file a claim and the court makes detailed findings of fact indicating that both parties acted primarily as aggressors and that neither party acted primarily in self-defense;
2. the laws, policies, and practices applicable to the court do not require, in connection with the prosecution of any misdemeanor or felony domestic violence, dating violence, sexual assault, or stalking offense, or in connection with the filing, issuance, registration, modification, enforcement, dismissal, or service of a protection order, or a petition for a protection order, to protect a victim of sexual assault, domestic violence, dating violence, or stalking, that the victim bear the costs associated with the filing of criminal charges against the offender, or the costs associated with the filing, issuance, registration, modification, enforcement, dismissal or service of a warrant, protection order, petition for a protection order, or witness subpoena, whether issued inside or outside the state, tribal, or local jurisdiction;
3. the laws, policies or practices applicable to the court ensure that:
 - a. no law enforcement officer, prosecuting officer or other government official shall ask or require an adult, youth, or child victim of a sex offense as defined under federal, tribal, state, territorial, or local law to submit to a polygraph examination or other truth telling device as a condition for proceeding with the investigation of, trial of, or sentencing for such an offense; and
 - b. the refusal of a victim to submit to an examination described in subparagraph (A) shall not prevent the investigation of, trial of, or sentencing for the offense.

Sincerely,

Name
Title [Chief Executive Officer]

**Sample Certification of Eligibility Letter for
STATES, TRIBES, and UNITS of LOCAL GOVERNMENT**

[Government Letterhead]

[Date]

Director
Office on Violence Against Women
145 N Street, NE
Suite 10 W.121
Washington, DC 20530

Re: Improving Criminal Justice Responses Program Certification of Eligibility

Dear Director:

As Chief Executive Officer of [enter state, tribe, or jurisdiction name], I submit this letter to certify to the following:

1. the laws or official policies of [the jurisdiction] encourage or mandate arrests of domestic violence offenders based on probable cause that an offense has been committed;
2. the laws or official policies of [the jurisdiction] encourage or mandate arrests of domestic violence offenders who violate the terms of a valid and outstanding protection order;
3. the laws, policies, or practices and the training programs of [the jurisdiction] discourage dual arrests of offender and victim;
4. the laws, policies, or practices of [the jurisdiction] prohibit issuance of mutual restraining orders of protection except in cases where both parties file a claim and the court makes detailed findings of fact indicating that both parties acted primarily as aggressors and that neither party acted primarily in self-defense;
5. the laws, policies, and practices of [the jurisdiction] do not require, in connection with the prosecution of any misdemeanor or felony domestic violence, dating violence, sexual assault, or stalking offense, or in connection with the filing, issuance, registration, modification, enforcement, dismissal, or service of a protection order, or a petition for a protection order, to protect a victim of sexual assault, domestic violence, dating violence, or stalking, that the victim bear the costs associated with the filing of criminal charges against the offender, or the costs associated with the filing, issuance, registration, modification, enforcement, dismissal or service of a warrant, protection order, petition for a protection order, or witness subpoena, whether issued inside or outside the state, tribal, or local jurisdiction; and
6. the laws, policies or practices of [the jurisdiction] ensure that:
 - a. no law enforcement officer, prosecuting officer or other government official shall ask or require an adult, youth, or child victim of a sex offense as defined under federal, tribal, state, territorial, or local law to submit to a polygraph examination

- or other truth telling device as a condition for proceeding with the investigation of, trial of, or sentencing for such an offense; and
- b. the refusal of a victim to submit to an examination described in subparagraph (A) shall not prevent the investigation of, trial of, or sentencing for the offense.

Sincerely,

Name

Title [Chief Executive Officer]

ATTENDANCE ROSTER

The following persons were in attendance at a public meeting/hearing of the Board of County

Commissioners on the 9th day of MARCH, 2021.

PLEASE PRINT

NAME

DEPARTMENT/ADDRESS

Andrew Snyder

Dog Shelter

DAVE STEINER

PLANNING

Jamie Stanley

Planning

Kathy Mull

The Culver

Jossi Cole

The Cocoon

Walter de la Rosa

Proctoros r