

RESOLUTION NO. 21-00328

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
March 16, 2021.) March 18, 2021

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 16th day of March 2021 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE, and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for March 16, 2021 was as follows:

I. 9:20 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, Clerk Sandy Long, Jack Jones of Poggemeyer Design Group, John Damico from ERC, Inc., Sentinel-Tribune reporter Roger LaPointe and BG Independent News journalist Jan McLaughlin were present. Wood County Engineer John Musteric and GIS Project Manager Kevin Laughlin entered at 9:23 a.m.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing*

There were no out of state travel requests submitted. The personnel actions submitted were from Buildings and Grounds for a request to post a full-time Maintenance Worker II position; from Job and Family Services to request an extension of medical leave without pay for Income Maintenance Worker Lauren Hartsel; from Wood Haven to recommend new hire part-time Housekeeping Aide Emily Potridge, full-time STNA Teresa Mauko and full-time LPN Dana Green and for the resignations of RN Shift Supervisor J. Whitacre and Activity Leader Amy Bushman; from Solid Waste Management District to request to post the full-time Landfill Superintendent position.

Commissioner LaHote moved to approve the resolutions on the attached listing with the exception of Resolution 21-00312 (lease agreement with Power of Yesteryear) which will be voided. Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Wood County Engineer John Musteric re: Storm Water District (9:30 a.m.) – Drainage Construction Coordinator Duane Abke and Drainage Maintenance Technician Nick Stahl were also present. Engineer Musteric stated that after the September 2019 presentation of the Feasibility Study for a proposed Storm Water District more consideration was to be given to the formation of one, but the pandemic prevented that. Mr. Kalmar stated that meetings with the public would be necessary, but more information would be needed first. Engineer Musteric stated that another study regarding cost would be needed before the Commissioners would be able to make a decision. Mr. Laughlin stated

that Phase 1 of considering a Storm Water District was conducting a feasibility study to determine where we have been in regards to drainage. Phase 2 would be a study to provide information on where we need to go next and whether the program is feasible or an economically viable idea. A two year business plan would be needed and it would be necessary to establish what the Equivalent Residential Unit (ERU) would be and how it could or could not work with the ditch petition process provided under Ohio Revised Code (ORC) 6131. Mr. Kalmar stated that Wood County currently abides by the MS4 regulations pursuant to ORC 307 which includes Lake, Middleton, Perrysburg and Troy Townships. Mr. Laughlin administers this program and the Commissioners contribute up to \$25,000 to the program annually which is matched by participating townships and municipalities. The Engineer's Office also collects \$50,000 +/- of plan review fees annually.

Commissioner Herringshaw asked if the proposed study is to include the entire county. Mr. Laughlin stated the study is only for the MS4 area at this time. Mr. Kalmar asked if the study would cover the unincorporated areas. Mr. Laughlin stated that it would along with some municipalities, if they choose to join. Mr. Kalmar mentioned that approximately 85% of Wood County ditches are currently under the ditch maintenance program and that ditches affect all parcels, including those in cities. He asked Mr. Laughlin to describe how a storm water district would interact. Mr. Laughlin stated the ditch maintenance program maintains the channel that was petitioned. The storm water district would fund the areas not covered under the petition such as storm sewers. He suggested the ditch maintenance portion could be phased out over time. Commissioner Herringshaw asked if a ditch needs to be cleaned out could the storm water be an additional expense. Mr. Laughlin stated that potentially it could be. Engineer Musteric stated they don't want to double dip the cost.

Commissioner Herringshaw stated that the southern portion of the county is very rural and asked how they would be assessed. Mr. Laughlin stated that farm fields would not be assessed because they are unimproved areas. Commissioner LaHote asked if there are any other counties using a hybrid approach to drainage. Mr. Laughlin stated that Lucas and Lorain Counties are hybrid. Mr. Damico stated the proposed study will answer these questions. Commissioner Herringshaw mentioned the ditch law will be changing next week and asked if they will take this into account. Engineer Musteric stated the biggest change is the cost of the bond and they will do a cost comparison.

Mr. Kalmar asked how they would address a situation within a new development when storm water detention facilities are in place. Mr. Laughlin stated they could be given credits or not assess them a fee. Commissioner Herringshaw questioned how they will handle residential properties. Mr. Laughlin stated they will manually calculate the impervious area. Commissioner Herringshaw stated that storm drains do not exist in the rural areas and asked how they would explain to property owners what the District was doing for them with the funds collected. Mr. Laughlin responded it would be used for the unfunded mandate by the state or to fund infrastructure cost in regards to storm sewers throughout the county.

Mr. Kalmar asked if Wood County has storm sewers that are currently the responsibility of the county. Engineer Musteric stated there are a few, but most storm sewers are within subdivisions. Mr. Kalmar asked how a current storm water sewer problem in a subdivision would be remedied – such as a collapsed pipe. Engineer Musteric stated it would be up to the Home Owners Association because they are not under maintenance. He stated there are pipes under the road, storm drains and retention ponds with pipes leading to it, but are not the responsibility of the county or township. Mr. Kalmar asked how this program would be better. Mr. Musteric stated that if there was an issue the property owner would call and request it be fixed. Mr. Kalmar stated that if a waterway is under

ditch maintenance and there is a problem the property owners are charged at that time, and asked if there is a storm water district if the district pays for the work. Mr. Damico stated that it will, but they will have a detailed list and will analyze this situation. Commissioner Herringshaw asked if the district fees would increase over time. Engineer Musteric stated they could. Commissioner LaHote stated that currently homeowners within subdivisions pay for storm water management and asked if this would be an additional cost. Mr. Damico stated it would, but because they already pay a fee the district rate could be reduced.

Commissioner Herringshaw asked if an additional department would be needed. Mr. Laughlin stated it would not. Mr. Kalmar asked if there would be different options available to consider within the study such as continuing or enhancing the current program. Mr. Laughlin stated there would be. Ms. Long stated that under the ditch maintenance program if an issue within a waterway needs addressed it is placed on a list and it could take months or longer before resolved. She asked if they intend to handle the district the same way, how could they avoid additional personnel. Mr. Damico stated that it is likely additional staff would be needed. Ms. Long asked how much the proposed study will cost. Mr. Laughlin stated the cost is \$49,950. Commissioner LaHote stated there are many more questions and this has just scratched the surface. Engineer Musteric stated that he strongly recommends moving forward with the study and if it is determined the program is not viable the decision will be made with complete information. The meeting concluded at 10:09 a.m.

Commissioner Herringshaw moved to recess until 10:15 a.m. Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:09 a.m.

Wood County Engineer John Musteric re: Drainage Update (10:15 a.m.) – Commissioner Herringshaw called the meeting back to order with Commissioners LaHote and Bowlus, Mr. Kalmar, Mrs. Stanley, Ms. Long, Engineer Musteric, Mr. Abke, Mr. Stahl, Mr. LaPointe and Mrs. McLaughlin present. Engineer Musteric stated that he was contacted by the Lucas County Engineer last month regarding a joint county ditch petition anticipated to be filed by the Jerusalem Township Trustees encompassing land in Lucas, Ottawa and Wood Counties. The proposed watershed area would encompass Dry Creek and Cedar Creek. The trustees intend on filing the petition before March 24th which is when the ditch law changes. The majority of the project is in Wood County making us the lead county. Mr. Abke stated that Wood County has 42.23 miles and approximately 6,600 parcels in the watershed. Ottawa County has between 5 and 7 miles and approximately 600-800 parcels while Lucas County has between 10 and 12 miles and approximately 1,500-2,000 parcels. Mr. Abke stated that Lucas County has offered to pay for and send the mailings to affected property owners even though this is contrary to Ohio law and Ottawa County has offered to assist with the survey. Mr. Abke stated that unfortunately there are ditch petitions already underway in Wood County and this project would be stalled for a while until the current petitions are completed. He also mentioned that he has been approached by other Wood County residents about petitioning projects. Commissioner LaHote asked what the expectations are from Jerusalem Township Trustees. Mr. Abke stated they want to push the project through as quickly as they can due to the change coming in bond and mailing costs. Mr. Kalmar asked if the new ditch law would allow the view to be held virtually. Mr. Abke said it would. Under current law it is required to meet along the waterway to view the proposed project. Engineer Musteric mentioned there may be a way to hold it virtually due to COVID. Mr. Abke stated that views were held at the petitioned sites for the six projects currently underway. Commissioner Herringshaw stated that a new petition cannot be pushed ahead of the current petitions. The Commissioners thanked them for the update. The meeting concluded at 10:45 a.m.

IV.

-- *Open Forum Citizens Comments/Concerns*

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:46 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Bowlus moved and Commissioner Lahote seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes

Theodore H. Bowlus

CRAIG LAHOTE

yes

Craig J. Lahote

DORIS I. HERRINGSHAW, Ed.D.

ABSENT

*Board of County Commissioners,
Wood County, Ohio*

Attest:

Sandy A. Long
Clerk of said Board

Resolution	Date	Description	PO	Cost
21-00312	3/16/2021	AUTHORIZE LEASE AGREEMENT WITH POWER OF YESTERYEAR, INC. FOR FARM GROUND AT THE WOOD COUNTY HISTORICAL CENTER & MUSEUM. (TABLED FROM 3/11/2021)		
21-00316	3/16/2021	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 3/11/2021		
21-00317	3/16/2021	AUTHORIZE PAYMENT OF VOUCHERS		
21-00318	3/16/2021	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
21-00319	3/16/2021	AUTHORIZE AGREEMENT WITH AUTOMATED LOGIC CONTRACTING SERVICES, INC. TO RETROFIT (3) EXISTING ULINE VAV CONTROLLERS ON THE HVAC SYSTEM AT WOOD COUNTY CHILD SUPPORT ENFORCEMENT AGENCY.		
21-00320	3/16/2021	AUTHORIZE AMENDMENT TO AGREEMENT WITH CT CONSULTANTS FOR 2020 PAVEMENT CONDITION RATINGS FOR THE EVALUATION OF PUBLIC ROADWAYS FOR WOOD COUNTY TOWNSHIPS.		
21-00321	3/16/2021	AUTHORIZE LEASE AGREEMENT ON BEHALF OF WOOD COUNTY BOARD OF DEVELOPMENTAL DISABILITIES WITH VIAQUEST, INC. FOR REAL PROPERTY BELONGING TO THE COUNTY TO PROVIDE VOCATIONAL TRAINING AND OTHER ADULT SERVICES TO INDIVIDUALS WITH DEVELOPMENTAL DISABILITIES.		
21-00322	3/16/2021	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES.		
21-00323	3/16/2021	RECEIVE AND AWARD BIDS FOR STONE FOR USE ON 2021 WOOD COUNTY ROAD AND BRIDGE PROJECTS FOR THE WOOD COUNTY ENGINEER.		
21-00324	3/16/2021	RECEIVE AND AWARD BID FOR LIQUID BITUMINOUS FOR USE BY THE WOOD COUNTY HIGHWAY GARAGE DEPARTMENT FOR 2021 PROJECTS.		
21-00325	3/16/2021	AUTHORIZE AGREEMENT WITH PDK CONSTRUCTION, INC. FOR THE PEMBERVILLE ROAD GUARDRAIL REPLACEMENT (WOO GR FY 2021, PID 109082) PROJECT, FREEDOM TOWNSHIP, WOOD COUNTY, OHIO.		
21-00326	3/16/2021	AUTOZONE - AUTHORIZING THE PURCHASE OF AN A/C RECOVERY, RECYCLE, RECHARGE MACHINE FOR THE WOOD COUNTY ENGINEER.	314058	\$6,849.99
21-00327	3/16/2021	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		

ATTENDANCE ROSTER

The following persons were in attendance at a public meeting/hearing of the Board of County

Commissioners on the 16th day of March, 20 21.

PLEASE PRINT

NAME

DEPARTMENT/ADDRESS

Jan McLaughlin

EG Independent News

Roger Lavorn

Sandwell - Tribune

Ken's Laughlin

Wood Co. Engineer

John Musteric

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Nick Stahl

Wood Co. Engineer

Duane Abk

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