

**RESOLUTION NO. 21-00379**

In the matter of approval of prior meeting ) County Commissioners' Office,  
minutes from the regular session held on ) Wood County, Ohio  
March 25, 2021. ) March 30, 2021

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 25<sup>th</sup> day of March 2021 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE, and DORIS I. HERRINGSHAW; and

*WHEREAS*, the Commissioners’ Agenda for March 25, 2021 was as follows:

*I. 9:15 a.m. -- Reading of minutes from preceding meeting*

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, and Acting Clerk Janese Diem were present.

*II. -- Consider Approval of Resolutions immediately following item I  
See Resolution Listing*

The personnel actions submitted included a rate correction for Wood Haven Housekeeper/STNA Tammy Dotson, a 3-day probationary period extension for Wood Haven Dietary Aide Kade Warren, the abolishment of the Office Administrator position at Job and Family Services, and the authorization of a new position and request to post for a CSEA Program Administrator at Job and Family Services. (*Sentinel-Tribune* reporter Debbie Rogers entered at 9:22 a.m.)

Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

*III. -- Staff Reports*

Mr. Kalmar stated that he received an email from Prosecutor Dobson regarding the Purdue Pharma bankruptcy case. As a claim holder the Commissioners can choose whether to participate directly or have the Prosecutor continue his representation throughout the process. The Commissioners agreed that Prosecutor Dobson should continue to represent on the County’s behalf.

Mrs. Stanley noted that the selection committee is being formed to evaluate construction managers for the Jail project. She noted that one Commissioner is needed to assist on the committee.

Commissioner LaHote expressed interest and will join other suggested committee members: Captain Rebecca McMonigal, Facilities Director Steve Blausey, and Mr. Kalmar.

Buildings & Grounds Monthly Update (9:30 a.m.) – Facilities Director Steve Blausey updated the Commissioners on completed, current and upcoming maintenance projects. He referenced the

attached handout during the discussion. (*BG Independent News* journalist Jan McLaughlin entered at 9:38 a.m.) The meeting concluded at 9:40 a.m. Mr. Blausey exited at that time.

Job & Family Services Director Dave Wigent re: Child Abuse Statistics (9:40 a.m.) – JFS Director Dave Wigent and Protective Services Supervisor Brandy Laux provided an update on child abuse and neglect in the County. Mr. Wigent stated that at the beginning of the pandemic in 2020, the number of reported cases declined as schools were closed and children were not in contact with others outside their homes.

Ms. Laux reported that a total of 795 reports of child abuse and neglect were investigated in 2020, which is 16 less than 2019. Mr. Wigent went on to explain that more calls were received, but that not all calls are investigated. He also added that the agency does not file criminal charges for cases of abuse and neglect. That is handled by law enforcement. Any court action taken by the agency is civil in nature.

Ms. Laux noted that the agency implemented Family Team Meetings in September that are virtual meetings monitored by agency staff. This allows open discussion for family members to share concerns and discuss action plans. She noted that 10 to 15 such meetings are conducted each month.

Commissioner Bowlus questioned how neglect is identified. Mr. Wigent stated that calls come from everywhere and that neglect takes on many forms. Supervisory neglect, educational neglect, and environmental neglect are the main forms seen by the agency. Mr. Wigent noted that having a dirty house or living in poverty, in and of itself, are not always neglect as minimum standards of living are used. In the public's eye, these areas are often misconceptions of neglect. The meeting concluded at 10:00 a.m. Ms. Laux, Mr. Wigent and Mrs. McLaughlin exited at that time.

Commissioner Herringshaw stated that the Bicentennial Committee has public tours of the Courthouse scheduled for April. She noted that there is a waiting list of participants and that additional times have been added due to interest. She recommended consideration of additional tours in the future.

Mr. Kalmar noted that bids for the Veterans Memorial are due on April 13. He added that the ceremony on September 11 will follow the same format as the dedication program from 1950.

#### *IV. -- Open Forum Citizens Comments/Concerns*

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:06 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

*RESOLVED*, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

*RESOLVED*, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS

yes

Theodore H. Bowlus

CRAIG LAHOTE

yes

Craig Lahote

DORIS I. HERRINGSHAW, Ed.D.

yes

Doris I. Herringshaw

Board of County Commissioners,  
Wood County, Ohio

Attest:

Sandy A. Long  
Clerk of said Board

Resolution	Date	Description	PO	Cost
21-00366	3/25/2021	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 3/23/2021		
21-00367	3/25/2021	AUTHORIZE PAYMENT OF VOUCHERS		
21-00368	3/25/2021	TRANSFER OF FUNDS - VARIOUS FUNDS		
21-00369	3/25/2021	PAYMENT FOR SERVICES - FUEL FACILITY FOR FEBRUARY 2021.		
21-00370	3/25/2021	AUTHORIZE AGREEMENT WITH THE DELVENTHAL COMPANY TO PROVIDE MATERIALS AND LABOR FOR REPAIRS AND RENOVATIONS TO WOOD COUNTY COMMON PLEAS COURTROOM #1.		
21-00371	3/25/2021	AUTHORIZE THE DELVENTHAL COMPANY TO PROVIDE MATERIALS AND LABOR FOR REPAIRS AND RENOVATIONS TO WOOD COUNTY COMMON PLEAS COURTROOM #1.	134755	\$46,500.00
21-00372	3/25/2021	AUTHORIZING ANDREW S. KALMAR, WOOD COUNTY ADMINISTRATOR TO SIGN ADDITIONAL AWARD CONDITION DOCUMENTS FOR THE SHERIFF'S 2021 COMBATING DOMESTIC VIOLENCE/VIOLENCE AGAINST WOMEN ACT (VAWA) GRANT.		
21-00373	3/25/2021	PAYMENT FOR SERVICES - FEBRUARY 2021 TRASH DISPOSAL		
21-00374	3/25/2021	PAYMENT FOR SERVICES - MARCH 2021 WOOD HAVEN BUS		
21-00375	3/25/2021	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
21-00376	3/25/2021	AUTHORIZE AGREEMENT WITH HABITEC SECURITY, INC. TO PURCHASE AND INSTALL (4) COLOR I.P. INDOOR CAMERAS, (10) COLOR I.P. OUTDOOR CAMERAS AND (14) AVIGILON CAMERA LICENSES FOR VARIOUS LOCATIONS AT THE COURTHOUSE COMPLEX.		
21-00377	3/25/2021	HABITEC SECURITY - AUTHORIZING HABITEC SECURITY FOR THE LABOR AND MATERIALS TO INSTALL (4) COLOR I.P. INDOOR CAMERAS, (10) COLOR I.P. OUTDOOR CAMERAS AND (14) AVIGILON CAMERA LICENSES FOR VARIOUS LOCATIONS AT THE COURTHOUSE COMPLEX.	134756	\$23,240.00
21-00378	3/25/2021	AUTHORIZE TO ADVERTISE FOR BIDS FOR THE WOOD COUNTY VETERANS MEMORIAL PROJECT.		

## Buildings & Grounds Monthly Update

March 25, 2021

### Completed Projects

CSO has completed the new control systems for Wood Haven.

The replacement of one of the grease traps at the jail is now complete. This work was done by Gearhart Plumbing. There is another grease trap in this same area that is no longer needed and we have asked Gearhart to give us a price on re-plumbing this.

### Current Projects

A meeting is being scheduled with the staff at Wood Haven and the contractor to begin the RTU and AHU project soon.

An electrical update project is to begin today at Wood Haven. This involves adding more receptacles in patient rooms. This is a project that was placed on hold from last year.

The project coordinator and I have reviewed the plans for NWCCC. We have made a couple suggestions and we realize this project is going through some design changes.

We will be meeting with Bryson/Tucker today to get quotes for the new lights for the Dunbridge Road building.

The cushions for the benches in Court 2 were removed this week and delivered to a location in Whitehouse to be re-covered.

Custodial crews are in the middle of re-waxing the Atrium floor. I am having our maintenance crews fix some minor cracks before the waxing is complete.

Maintenance crews at EGLC have been delivering the Health Department's trailer to various locations throughout the county to help facilitate vaccines.

### Upcoming Projects

We will be scheduling sprinkler head testing at Wood Haven with S.A. Comunale soon.

We have met with William Meyers Co. to get quotes for some lighting upgrades to the clock tower and for some minor roof repair to the tiles on the courthouse.

The Court 1 project will begin on April 5<sup>th</sup> with maintenance crews removing various items in the courtroom. Scaffolding is scheduled to start April 12<sup>th</sup>.

A Nomad System is to be installed in Court 2 soon.

I will be having maintenance crews start making repairs to broken curb areas in our parking lots soon.

### Miscellaneous

Maintenance crews are prepping equipment for spring.

Maintenance crews are building a podium for JFS and a new gun rack is being built for the Sheriff's Office evidence room.

