

RESOLUTION NO. 21-00545

In the matter of approval of prior meeting) County Commissioners' Office,
minutes from the regular session held on) Wood County, Ohio
May 4, 2021.) May 6, 2021

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read by the clerk of the board, or provided to each commissioner in written form, and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 4th day of May 2021 with the following members present: THEODORE H. BOWLUS, CRAIG LAHOTE and DORIS I. HERRINGSHAW; and

WHEREAS, the Commissioners’ Agenda for May 4, 2021 was as follows:

I. 9:17 a.m. -- Reading of minutes from preceding meeting

Commissioner Herringshaw called the meeting to order and requested reading of the prior meeting minutes. Administrator Andrew Kalmar, Assistant Administrator Carri Stanley, Clerk Sandy Long, WBGU Radio host Clint Corpe, Job and Family Services Director Dave Wigent, CSEA Program Administrator Jessica Clements, OSU Program Assistants Jayne Roth and Jenny Morlock and OSU Student Assistant Lily Westgate were present.

*II. -- Consider Approval of Resolutions immediately following item I
See Resolution Listing
Authorize Payroll*

There were no out of state travel requests submitted. The personnel actions submitted were from Job and Family Services to request unpaid personal leave for Protective Services Worker 3 Alissa Spangenberg; from Wood Haven to amend resolution 21-00442 to reflect correct pay rate for STNA Rosalba Cortez-Castellanos, recommend new hire part-time STNA Julissa Hernandez, voluntary disability separation of Dietary Aide Ellia West, request personal leave without pay for STNA Jessica Wright, resignation of Housekeeper Nikia Williams; from Buildings and Grounds to amend resolution 21-00348 to reflect correct ending balances for former employee Jon Balsler.

Commissioner LaHote moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

III. -- Staff Reports

Mr. Kalmar mentioned 7X Energy (Juliet Energy) has submitted an application for certification as a Qualified Energy Project for the proposed solar project in Weston Township. A draft resolution for the Commissioners’ to consider will be provided by Thursday, and the resolution will likely be on for a vote on May 11th.

Job and Family Services (JFS) Director Dave Wigent re: Child Support Quarterly Update (9:25 a.m.) – Mr. Wigent was joined by CSEA Program Administrator Jessica Clements. Mr. Wigent stated that JFS staff have been working on items for project management and will be forming a work group to explore telecommuting options for CSEA staff. He mentioned there has been one resignation from CSEA, but overall it appears to be stable. He anticipates the transition will be complete in August. Ms. Clements stated that as of April 1st CSEA has 5,814 open cases with each case worker managing about 700 cases. She mentioned the current child support collection rate is

81.51% and Wood County leads the collection rate for mid-size agencies in the state. Ms. Clements stated that \$110,000 was collected at the CSEA pay window in April either in person or over the phone. Mr. Kalmar asked about how stimulus payments affected child support collection. Ms. Clements stated the first round of stimulus money was used to offset child support payments, but the following two stimulus payments were not eligible for the offset. Mr. Wigent stated they will be looking at automated communication. He also stated that moving forward the CSEA update will be included in his quarterly report to the Commissioners. The meeting concluded at 9:34 a.m. Mr. Wigent, Ms. Clements and Mr. Corpe exited at this time.

OSU Extension Quarterly Update (9:35 a.m.) – Ms. Roth introduced Ms. Westgate who is a sophomore at BGSU. Ms. Roth stated that with all the restrictions due to COVID they have decided on day camping rather than week long camping. OSU will offer 3 day camp opportunities at Camp Palmer each lasting 12 hours. She noted that having a day camp will allow them to include Cloverbuds as well. Ms. Roth stated that enrollment in 4-H programs has dipped by approximately 150 kids which she attributes to having to do programs virtually. She noted that the advisors and volunteers have remained constant. Ms. Roth stated that although Quality Assurance is held via Zoom the participants seem to be more engaged. Ms. Morlock stated that she has participated in a 6-week SPIN (SPecial INterest) Club with Brown, Hancock and Henry Counties, called Let's Get Crafty. She has also been asked by the National 4-H Council to participate in a program to send cards to those who stay at home. So far 17 clubs have signed up for the program. Ms. Morlock stated that the video completed in 2020 by volunteers and 4-H members thanking essential workers won an Ohio 4-H award. She also mentioned that Wood County 4-H has an app available. Ms. Roth stated that they have received confirmation that food booths can be open at the fair and is hopeful the milkshake barn will be possible as well. She will reach out to the Health Department for more information. Discussions are ongoing regarding livestock judging. The Commissioners thanked them all for the update. The meeting concluded at 9:50 a.m.

IV. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:51 a.m.

V. 10:30 a.m. -- Quarterly Financial Review Committee Meeting

Minutes for this meeting are maintained separately by this office. Commissioners Herringshaw, LaHote and Bowlus, along with Mr. Kalmar, Mrs. Stanley, Fiscal Manager Dee Stewart, Treasurer Jane Spoerl, Auditor Matt Oestreich, Deputy Auditor Karen Young, and Audit Financial Reporting Accountant Stephanie Abke were present. Andy Brosart, Bradley Payne Advisors, LLC, joined via Zoom and Abbot Thayer, bond counsel from Dinsmore, joined the conversation via teleconference. The meeting concluded at 11:03 a.m.

VI. 5:30 p.m. -- Planning Commission Meeting – Commissioners' Hearing Room

Commissioners Herringshaw, LaHote and Bowlus attended. No official action was taken.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all time to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DR. THEODORE H. BOWLUS yes

Theodore H. Bowlus

CRAIG LAHOTE yes

Craig Lahote

DORIS I. HERRINGSHAW, Ed.D. yes

Doris I. Herringshaw

Board of County Commissioners,
Wood County, Ohio

Attest: Sandy A. Long
Clerk of said Board

Resolution	Date	Description	PO	Cost
21-00527	5/4/2021	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 4/29/2021		
21-00528	5/4/2021	AUTHORIZE PAYMENT OF VOUCHERS		
21-00529	5/4/2021	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES.		
21-00530	5/4/2021	PAYMENT FOR SERVICES - 1ST QTR FINGERPRINTING SERVICES		
21-00531	5/4/2021	AUTHORIZING A RENEWAL TO THE AGREEMENT FOR THE SITE OF CARE PROGRAM EFFECTIVE JANUARY 1, 2022 THROUGH DECEMBER 31, 2022 FOR THE WOOD COUNTY EMPLOYEE HEALTH BENEFIT PLAN.		
21-00532	5/4/2021	S.A. COMUNALE CO., INC. - AUTHORIZING TO PROVIDE SERVICES TO REMOVE, TEST AND REPLACE IF NECESSARY, SPRINKLER HEADS AT WOOD HAVEN HEALTH CARE, PURSUANT TO BCC APPROVED AGREEMENT NO. 21-521, DATED 4/29/2021.	134766	\$18,908.98
21-00533	5/4/2021	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
21-00534	5/4/2021	PAYMENT FOR SERVICES - FIRST QUARTER 2021 NET PLUS TRANSPORTATION		
21-00535	5/4/2021	PAYMENT FOR SERVICES - ID/FOB CARDS FOR JFS		
21-00536	5/4/2021	CDW-G GOVERNMENT INC - AUTHORIZING THE PURCHASE OF A FUJITSU FI-7160 DESKTOP SCANNER FOR USE BY JOB AND FAMILY SERVICES.	42788	\$949.00
21-00537	5/4/2021	AUTHORIZING THE MONTHLY DEPOSIT TO HUNTINGTON BANK AND PAYMENT TO MERITAIN FOR HEALTH INSURANCE COVERAGE FOR THE MONTH OF MAY 2021.		
21-00538	5/4/2021	AUTHORIZING THE MONTHLY DEPOSIT TO THE HUNTINGTON BANK AND PAYMENT TO PHARMACY DATA MANAGEMENT INC. FOR PRESCRIPTION COVERAGE FOR THE MONTH OF MAY 2021.		
21-00539	5/4/2021	AUTHORIZING THE MONTHLY DEPOSIT TO HUNTINGTON BANK FOR THE VISION CARE PROGRAM FOR THE MONTH OF MAY 2021.		
21-00540	5/4/2021	AUTHORIZING THE MONTHLY DEPOSIT TO HUNTINGTON BANK AND PAYMENT TO DELTA DENTAL PLAN OF OHIO FOR DENTAL INSURANCE COVERAGE FOR THE MONTH OF MAY 2021.		
21-00541	5/4/2021	AUTHORIZING THE MONTHLY DEPOSIT TO WOOD COUNTY AUDITORS AND PAYMENT TO MET LIFE INSURANCE COMPANY FOR THE MONTHLY LIFE INSURANCE PREMIUM FOR THE MONTH OF MAY 2021.		
21-00542	5/4/2021	AUTHORIZE ON-THE-JOB TRAINING AGREEMENT BETWEEN OHIOMEANSJOBS WOOD COUNTY AND BOWLING GREEN MANOR.		
21-00543	5/4/2021	SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS		
21-00544	5/4/2021	REIMBURSEMENT OF FUNDS - VARIOUS		

